

Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 25th April 2017, 7.30pm in the Pavilion, The Brook, Sutton.

Present:	Mr M Inskip (Chairman) Mr S Smith	Mr B Browne Mr A Marking	Mr B Harker Mr B Collard	Mr P Bigsby Mr I Dewar
Public:	2 members of public Cllr L Stubbs. Cllr L Dupre	Assistant Clerk: Mrs M Wolland		

216/17 To receive and note apologies for absence.

Apologies were received and noted from Mrs S Partington and Mrs C Bigsby.

217/17 To receive declarations of interest

Mr B Harker	agenda item: 223/17/3/iii	Pecuniary interest	Dec No: 297/17
Mr S Smith	agenda item: 226/17/1	Prejudicial interest	Dec No: 298/17

218/17 Public Participation

No public wishing to speak during public participation.

219/17 Matters for information only

1. Clerk to report on resignation from Mr Redman, and procedure to fill vacancy - Noted
2. The Connections Bus – Termly report - Noted
3. Historic England. Confirmation of listing of War Memorial - Noted

220/17 To approve the minutes of the meeting of 28th March 2017.

The minutes of the meeting of the 28th March 2017 were taken as read, approved and signed by the Chairman.

221/17 To receive County and District Councillor reports.

Cllr Lorna Dupre gave a County and District Councillor report. Cllr Lisa Stubbs gave a District Councillor report. County Councillor and District Councillor reports will be on the parish council website.

222/17 Resolution action chart

The resolution action chart was noted and the action 123/15/3 will be passed back to the Sports and Recreation Working Party since the resignation of Cllr G Redman.

223/17 Planning

1. Planning Approvals

- i) 17/00167/FUL. 14 West Lodge Lane. Single storey extension - Noted
- ii) 16/00320/OUT. Land rear of 39 The Row. Approval of the details for reserves matters for access, appearance, landscaping, scale and layout - Noted

2. Planning Refusals

- i) 17/00073/PDR. 10 The Southernns. Garage conversion – Noted

3. Planning Application

- i) 17/00469/FUL. 36 The Row. Two storey rear extension – No concerns, ECDC Planning to determine



Mr B Harker left the room at 7:52pm

- ii) 16/01772/FUM. Land adjacent 43 Mepal Road. Full application for the erection of 77 dwellings for residential use along with access, associated landscaping, parking and infrastructure –

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved following a vote of 6 for and 1 abstention that the following comments to be submitted on behalf of the Parish council**

The parish council's previous comments remain the same from the Hybrid application (16/01172/OUM) which are:

a) Amendment to the scheme

Sutton Parish Council opposes a development of more than 250 homes as indicated in the emerging Local Plan. The current Local Plan 2015 indicates only 50 dwellings on the proposed development site.

Sutton Parish Council has concerns that the proposed application cannot be supported locally in regards to increase in traffic, school places and capacity at the doctors' surgery.

Sutton Parish Council strongly request that East Cambridgeshire District Council look at the capacity of these services. The Primary school will not cope with the development as indicated by Cambridgeshire County Council and Primary School.

Sutton Parish Council supports the CC Officer response dated 7th February 2017 submitted to ECDC in relation to the education section 2

b) Sutton Parish Council would like the following conditions added to the application

- 1) Open space to be released during the first stage of the development and not wait until the full development is completed.
- 2) Burial ground – Developer to facilitate the provision of a Burial ground in a suitable area of the village not necessarily as part of the development.

In addition the parish council would like to ensure that the Public Open Space can be fully used and is not part of the drainage plans eg the SUDS drainage feature

Mr B Harker entered the room at 8:02pm

- iii) 17/00524/FUL. 36 St Andrews Close. Single storey rear extension – No concerns, ECDC Planning to determine

4. **Tree applications & consents**

- i) Consent – 125 High Street. Crown lift 1 x Yew and remove limb Weeping Ash – Noted
- ii) Consent – 8 Tamar Drive. Fell 3 x Eucalyptus – Noted
- iii) Consent – 3 Station Road. Crown reduce 1 x horse chestnut, 1 x sycamore and 1 x cherry, remove dead wood 1 x sycamore – Noted
- iv) Consent – 54 High Street. 1 x Cherry crown reduction by a maximum of 20% – Noted
- v) Consent – 6 West Lodge Lane. 1 x Ash Remove eastern stem, reduce and reshape remaining crown, removing up to 3 meters – Noted

5. **ECDC Planning application Validation Check List Consultation.**

1. To receive and consider consultation on the revised documents

The revised documents were reviewed by the parish council and no comments are to be sent.

6. **ECDC Local Plan – New suggested sites.**

1. To receive correspondence from ECDC regarding additional sites that have been suggested to ECDC - Noted
2. To consider Parish Council response.

The parish councils response to the ECDC Local Plan – New Suggested sites for Sutton are as follows:-

Site reference Site/2611 – Land at Former Mepal Airfield

It was proposed by Mr Inskip, seconded by Mr Collard and **resolved unanimously to NOT support the suggested site as it is remote from the current village envelope with no apparent connection to the village other than the A142.**

Site reference Site/2612 – Sutton Salesground

It was proposed by Mr Inskip, seconded by Mr Dewar and **resolved unanimously to support the extension of draft site SUT.E1. for employment use.**

Site reference Site/2613 – Land at Millfield

It was proposed by Mr Inskip, seconded by Mr Dewar and **resolved unanimously to NOT support the suggested site due to the developments proximity to the A142 and it being unsuitable for housing on pollution and health grounds**

Site reference Site/2614 – Land East of Garden Close

It was proposed by Mr Inskip, seconded by Mr Dewar and **resolved unanimously to NOT support the extension of the draft site SUT.H2 located east of Garden Close and would like to reconfirm the Parish Councils existing view as submitted on Form E May 2016 regarding the original submission which was 'The parish council considers this site suitable for development, providing the housing is low density and restricted to 25 properties thus allowing for the biodiversity in the area'**

Site reference Site/2615 – Land to the north of Bellairs

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved unanimously to NOT support the suggested site as we feel the land needs to be considered as the only expansion site for the Primary school.**

General comments from Sutton Parish Council to be submitted

It was proposed by Mr Browne, seconded by Mr Smith and **resolved unanimously that until the significant necessities have been assessed as a whole the parish council has grave concerns that no strategic plan has been put in place. The effect this will have on the village in regards to infrastructure and services need to be considered before allowing more sites and developments within our village envelope.**

224/17 Finance

1. Finance working party

- a) To receive notes from the meeting of 13th April 2017 - Noted
- b) To consider recommendation from meeting.
 1. That the report on the Review of the Effectiveness of the Internal Audit is approved by Full Council.

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to approve the report on the Review of the Effectiveness of the Internal Audit.**

2. That the Financial Management Risk report is approved by Full Council.

It was proposed by Mr Harker, seconded by Mr Inskip and **resolved unanimously to approve the Financial Management Risk report.**

2. To approve payments

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to approve the following payments.**

a) <u>Online Payments</u>			
April	Salary payments & expenses	£4845.12	
LGSS	Pension	£1056.19	
Veolia ES (UK) Ltd	Easi-bins	£75.12	
ESPO	Admin/cleaning/equipment	£458.07	
The Copier Warehouse	Photocopying	£85.06	
Intouch CRM	Website	£35.99	
ECDC	Premises Licence	£180.00	
Direct 365	Hygiene Disposal	£536.84	
CCC	Speed surveys	£1653.53	
The Lock Shop	Glebe lock repairs	£279.40	
ICCM	Annual membership	£90.00	
Cambs ACRE	PAYE charges	£117.00	
Savills UK Ltd	Allotment land rent	£900.00	
Dellar Tree Services	Tree work	£790.00	
The Connections Bus	Youth bus	£2750.00	
Salmons Bros	Slabs for shed base	£87.46	
CamAlarms Ltd	Fire alarm maintenance	£173.26	
Truelink Ltd	Grass verge maintenance	£364.80	
Salmons Bros Ltd	Glebe – external works	£43,639.10	
G & J Peck Ltd	Oil, seed and exten. Cable.	£233.42	
b) <u>Direct Debits</u>			
ECDC	Non domestic rates	£584.67	
The Peoples Pension	Pension	£67.27	
Total Gas & Power	Gas – Pavilion	£314.95	
Anglian Water	Glebe	£39.48	
SSE	Electric – Pavilion	£304.56	
Total Gas & Power	Gas – Pavilion	£441.93	
BT	Internet services	£106.20	
BT	Telephone	£85.21	
Total Gas & Power	Gas – Pavilion	£90.66	
SSE	Electric – The Glebe	£14.07	

225/17 Summer Newsletter

1. To discuss items for the Summer 2017 Parish News.

- i) Be Considerate – Information on Parking Issues, Dog walking and Fouling and Litter
- ii) Councillor vacancies
- iii) Meet your Councillors and Village Lengthsman
- iv) Speedwatch/Traffic Survey results

It was agreed that the four items will be included in the newsletter, additional items will include Christmas lights, War Memorial, Glebe Driveway and Car park, Youth services and Chairman's report.

The clerk is to set a deadline for material to be sent to the Parish Office

226/17 Grant Applications

Mr Stan Smith left the room at 8:51pm

1. To consider grant application from Sutton Garden Club

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved unanimously that a grant to the sum £185 is made in 2017/2018 to Sutton Garden Club (LGA 1972 s137) for the village show.**

Mr Stan Smith returned to the room at 8:54pm

2. To consider grant application from Triangle Day Centre.
 - 1) It was proposed by Mr Browne, seconded by Mr Harker and **resolved unanimously that a grant to the sum of £181.68 is made in 2017/2018 to Triangle Day Centre (LGA 1972 s137) towards the cost of 3 reconditioned fold up wheelchairs. On condition that the Triangle Day centre request a grant from Parish Councils who also have residents using the day centre**
 - 2) It was proposed by Mr Dewar, seconded by Mr Bigsby and **resolved unanimously to allow the Day centre to store the wheelchairs as a temporary measure until better storage is found.**

227/17 Reports from Working parties and management meetings

1. Neighbourhood Plan Working Party – 22nd March 2017.

- a) To receive notes of the Neighbourhood Plan working party meeting - Noted

228/17 Diary Dates

Annual meeting of the Electorate – 27th April 2017.

229/17 Date of next meeting(s)

8th May 2017 – Annual Meeting of the Parish Council.
23rd May 2017 Full Council meeting.

The meeting closed at 9.03pm.

Signed.....
Chairman

Date.....