

**Parish Clerk**

Mr Philip Harty
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Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 22nd July 2025 at 7.30pm in The Pavilion, The Brook, Sutton.

Present: Cllr M Inskip Cllr B Browne Cllr B Goodjohn Cllr S Partington Cllr A Newton Cllr M Butler
Cllr P Cassidy

Clerk: Mr P Harty **County Councillor** L Dupre

Public: 3

MINUTES

Meeting opened at 7.30pm

MEMBERS: 15

QUORUM: 5

Vacancies: 5

Minutes Meeting Opened at 7.30pm

058/25 To receive and note apologies for absence.

Apologies were received from Cllr Kirby, Cllr Oakland, Cllr Jordan

059/25 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

None Declared

060/25 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

1. Parking issues along Stirling Way – to go to Traffic & Transport Working Party

061/25 To approve the minutes of the meeting of Council held on 24th June 2025 (Attached)

It was proposed by Cllr Newton and Seconded by Cllr Cassidy to accept the minutes as a true reflection on the meeting held on the 24th June 2025. Cllrs present voted by show of hands with 3 in agreement and 4 abstaining.

062/25 To receive and note the Project Chart and Action Plan (attached)

Noted by Council

063/25 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

The Reports were noted by Council.

064/25 Finance

1. To approve payments.

Online Payments

July 2025	Salaries & expenses	£8534.09
July 2025	Cambs Pension Fund	£882.30
Veolia Ltd	Easi-bins	£177.53
The Copier Warehouse	Photocopying	£124.82
Sutton Tree Services	Tree Removal - Paddock	£300
TrueLink Ltd	Grass Cutting June	£346.90
Centra Data	Computer Support	£404.40
ESPO	Office/Cleaning Supplies	£150.18
Digital Creations	Newsletter Printing	£336
Pepperpot	Advertising	£65
Scouts	Newsletter Delivery	£350
Notice Board Co	Timebank Notice Brd	£247.17
Amazon Business	Office Eqpt/MVAS Batteries	£204.96
CAPALC	Internal Audit	£253.60
CAPALC	Membership	£905.24
CAPALC	Training	£45
SSE	Final Invoices	£3540.10

Direct Debits

ECDC	Non-domestic rates	£717
Lloyds	Multipay	£354.08
O2	Mobile Phones	£102
DRAX	Pavilion Electric	£149.60
DRAX	Glebe Electric	£292.85
British Gas	Glebe Gas	£39.99
British Gas	Pavilion Gas	£245.35
B & CE	Peoples Pension	£188.12
HMRC	Tax & NIC	£2120.77

It was proposed by Cllr Inskip and seconded by Cllr Goodjohn to approve all payments. All Cllrs present agreed by show of hands.

Clerk to arrange for payments to be made.

2. Approve Van Insurance Renewal

Renewal Quote for £676.82 for Parish Van 2025-26
Increase of £16.99 from 2024-25

It was proposed by Cllr Goodjohn and seconded by Cllr Newton to accept the quote. This was agreed by all Cllrs present by show of hands.

Clerk to arrange to put insurance in place.

3. Report From Finance Working Party

a. Review of Quarter 1 Finances – See information Pack

It was noted by Council that the accounts for the first quarter are in good order.

b. CCLA – Change in Ownership. To Be Noted.

Noted.

065/25 Planning

1. Planning approvals/Refusals –

2. Appeals/Variations –

To Vary Condition 1 (Approved Plans) of previously 22/00057/RMM approved at appeal APP/V0510/W/23/3328203, dated 08 July 2024 for Reserved Matters for appearance, landscaping, scale and layout for the erection of 47 homes including public open space of previously approved Outline planning application 17/01445/OUM for erection of up to 53 houses to include public open space and details relating to access
Location: Land Rear Of 30 To 40 Garden Close Sutton Cambridgeshire
Reference: 25/00667/VARM

Noted by Council – No Comments

3. Planning Applications –

a. Erection of hay barn for the storage of hay bales for personal usage

Location: Paddock To South Of 65A The Row Sutton Cambridgeshire
Reference: 25/00624/FUL

Noted by Council – No Comments

b. Land Adjacent 43 Mepal Road Sutton Cambridgeshire

Non Material Amendment to previously approved 24/00340/RMM Reserved matters for layout, scale, appearance and landscaping of 164 dwellings (excludes self-build plots), internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 19/01707/OUM

Noted by Council – No Comments

4. Tree Consents –

T1 Sycamore - Crown Reduction of 2.5 to 4 meters, back to previous pruning points, located overlapping house No.9

T2 Sycamore - Crown Reduction of 2.5 to 4 meters, back to previous pruning points, located overlapping wall and parking area of house No.8

Location: Walsingham House 9 Sutton Park Sutton Ely Cambridgeshire

Reference: 25/00540/TPO – Consent Given – TO BE NOTED ONLY

Noted by Council – No Comments

066/25 EPC Certificate Registration

Council to consider EPC Certificates for the Glebe, Pavilion, Village Hall.
Information in pack.

It was proposed by Cllr Goodjohn and seconded by Cllr Cassidy for the Clerk to obtain other quotes and if comparable to organise EPC Certificates as required. Cheapest quote preferred. All Cllrs present agreed by show of hands.

067/25 Review and Adopt Policies

a. IT Policy

Proposed by Cllr Goodjohn and seconded by Cllr Inskip to adopt the IT Policy. All Cllrs present agreed by show of hands. Clerk to finalise Policy and place on Website.

b. Smoke Free Policy

Proposed by Cllr Inskip and seconded by Cllr Goodjohn to adopt the Smoke Free Policy. All Cllrs present agreed by show of hands. Clerk to finalise Policy and place on Website.

c. Community Engagement Policy

Proposed by Cllr Inskip and seconded by Cllr Browne to adopt the Community Engagement Policy. All Cllrs present agreed by show of hands. Clerk to finalise Policy and place on Website.

d. Publication Scheme

Proposed by Cllr Browne and seconded by Cllr Newton to adopt the Publication Scheme. All Cllrs present agreed by show of hands. Clerk to finalise Policy and place on Website.

- 068/25 War Memorial**
Discuss Quotes and forward action.
Information in Pack
After a brief discussion it was proposed by Cllr Browne and seconded by Cllr Goodjohn to accept quote 1: £2128 from Brown & Ralph. All Cllrs agreed by show of hands
Clerk to seek grant funding from the War Memorial Trust.
- 069/25 To Discuss Parish Council Attending Village Events**

After a brief discussion it was agreed that organising events this year would be difficult due to timescales.
Clerk to bring back to agenda in January 2026
- 070/25 To Discuss Cyber Security Insurance**

It was recommended during the Internal Audit 2025 that the Council consider Cyber Insurance. This is not mandatory. 2 quotes obtained – see information pack for details.
Costs Ranged from £290 - £410
After a brief discussion it was proposed by Cllr Goodjohn and seconded by Cllr Cassidy to insure for Cyber Security with AJG at £290.80p per annum. This was approved by all Cllrs present with show of hands.
Clerk to arrange cover.
- 071/25 Additional Play Park Signage**
To discuss and approve 2 new warning signs for play park area.
Attached in information Pack. Cost £355.24
It was proposed by Cllr Butler and seconded by Cllr Inskip to purchase signs, posts and install at locations shown in information pack.
Clerk to arrange purchase and installation.
- 072/25 Glebe Curtains Quote**

To discuss and consider making good the curtains in the Glebe Hall
2 Quotes attained:
1. Remove Curtains, install new lining, fireproof curtains, reinstall £2180
2. Install new lining, fireproof curtains. Removal and refit not included £2761.56
After a brief discussion it was proposed by Cllr Inskip and seconded by Cllr Butler to approve quote 1 of £2180 from Cameo Curtains. This is a specialist company who deal with theatre curtains who can manage the Glebe curtains due to their height and weight. All Cllrs in attendance voted yes with a show of hands.
Clerk to arrange for curtains to be refurbished.
- 073/25 Discuss Provision of 3 new Planters**

Discuss and approve provision of 3 Planters.
Council to buy direct or Open Spaces to apply through Grant Scheme.
Total Cost for Planters, Compost, Plants: £930
It was proposed by Cllr Inskip and seconded by Cllr Browne to purchase 3 new planters directly. Agreed by all Cllrs Present by show of hands.
Clerk to order planters and liaise with the Open Spaces Group.
- 074/25 St Andrews to The Orchards Footpath**

To discuss and approve new Contractor to undertake work.
Approved contractor has pulled out.
Council to decide if to go ahead with next nearest quote of £9622.80.
Work to be undertaken in October.
After a brief discussion it was proposed by Cllr Inskip and seconded by Cllr Cassidy to approve CB Groundworks to now undertake this work.
Clerk to liaise with Contractor and inform of residents of intended work date.

075/25 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item¹

1. EV Chargers
2. Local Government Reorganisation
3. Traffic & Transport Working Party/Weight Restriction

Any items for consideration for next Full Council Meeting to be sent to Clerk by the 13th August 2025

076/25 Date of Next Full Council Meeting(s)

19th August 2025 - Full Council
23rd September 2025 – Full Council
21st October 2025 - Full Council
25th November 2025 - Full Council
16th December 2025 - Full Council & Budget/Precept

Members of the public and press are welcome to attend the meetings.

¹ Local Government Act 1972, s12 10(2) (b)



PROJECT AND ACTION PLAN

Full Council – 19th August 2025



August 2025
SUTTON PARISH COUNCIL
The Glebe, 4 High Street, Sutton, Ely, Cambs

2025 – Sutton Parish Council Project and Action chart

As at: 19th August 2025

Date	Priority level	Detail	Budget	Progress	Completed
27.10.20 Min 90/20/2/i	M	Transfer of land to provide path between St Andrews Close and The Orchards <ul style="list-style-type: none"> Instruct Solicitor Obtain all paperwork for solicitor. 		<ul style="list-style-type: none"> Invoice received and once paid we will get the paperwork finalised (14.10) Waiting for confirmation on ownership. Chased 11/1/2021 Chased 19/01/2021 Solicitor should be making the final land transfer application have emailed twice to confirm no reply (24.03) Other solicitor now querying Map, so awaiting further contact from our solicitor, the application has not been submitted to Land Registry (14.04) Further chased on 28.06.21 as have heard nothing from the solicitors, chased again on 14/7 he is on annual leave until 19/7 – Chase if nothing by 22nd July – Chased 22.7 Chased 4/8 if not contact by Monday 9th call to speak to them 16/08/2021 – Solicitors haven't heard from other sols and have been snowed under with other work. 14/09/21 – Final plan received from other solicitors and will now be sent to Land Registry to transfer the land. Awaiting timescale from our solicitor Melissa chased Solicitor for an update 14.10.21 Solicitors have advised Land Registry are still taking almost a year to sort Transfers of Part. They have tried to prompt/chase them but unfortunately, they do not expedite unless you have an active sale. 	Complete. To go to working party for discussion.
				25.04.22	

			<ul style="list-style-type: none"> • Melissa requested an update from solicitor as nearly a year since application sent to Land registry 08.08.22 • Been advised that the solicitor has tried to prompt land registry but without a sale or other dealing they simply process in order. 10.08.22 • Chased and advised the process can take over a year, Office to look to see if we can get details and chase Land Registry ourselves. 30.11.22 • Solicitor will look to see if they can expedite the application. 02.03.23 • Transfer of land all completed and land registry confirmation received on 22nd March 2023. • Traffic and Transport working Party to review options at next working party meeting. • Survey set up online and consultation letter prepared • Survey completed and sent out with Newsletter to houses the path would be used by 18th August 2023 • Data and responses to be given to the TTWP to review once collated. • Clerk to obtain quotes and item to be added to Agenda in Feb 2024 – Awaiting site visits. • As of 13/3/24 2 quotes have been obtained. 4 Companies contacted 2 have quoted and 2 have declined. To go to WP. • TRAFFIC & TRANSPORT WP Next meeting 20/2/24 – to report back at March 25 meeting • Full Council to decide on quote and Clerk to engage with residents • Clerk still awaiting requote from 1 company to include install of offset pedestrian barriers. • 2 quotes received – Lowest quote to be engaged as per meeting April 2025 • Letters sent out to residents warning of work going ahead. Awaiting contractor to confirm date. 	<p>Yes</p> <p>Yes</p> <p>Yes</p>
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			<ul style="list-style-type: none"> Approved Contractor has declined to carry out the work. Clerk has approached another contractor to carry out work. Work now scheduled for October – Clerk to inform residents nearer time. 	
M	<ul style="list-style-type: none"> Picnic Benches for open spaces and recreation ground 	CL	<ul style="list-style-type: none"> Look at options of octagonal benches for park and old rec, preferably recycled durable plastic or metal. Prices given to SRWP. More details on the costs on fixing of the picnic tables requested – We need to know where these are to be installed and onto what ground so calculations can be made. – WP need to provide more specific details. 4/8 – Asked working party for more specific info as to what benches will be purchased, if they are going to be on hard standing or grass 4/8 Clerk to get 3 quotes once WP decide Currently on Hold WP to investigate overlay of concrete pad and addition of 2 concrete picnic benches and a table tennis table. SPORTS & RECREATION WP 	

24 th October 2023	M	EV – Charging points <ul style="list-style-type: none"> Provide charging points for The Glebe and Pavilion. 		<ul style="list-style-type: none"> Clerk to sign Non-disclosure agreement (Believ) Clerk to contact Roger Taylor (Solicitor) Roger Taylor emailed 15/2/24 – awaiting response. Non Disclosure resigned by Clerk and emailed to Believe. 21/2/24 Currently awaiting solicitors to respond to email for help with contracts. 	Yes
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			<ul style="list-style-type: none"> • Solicitors have responded with concerns over 20 year lease/rent. Passed to Luke for comment. • Solicitors now retained. Have been instructed to look at a break clause after 10 years. • Clerk has spoken to Believ who will now start to survey proposed locations to finalise exact locations. • Update – CCC are offering fully funded EV Charge points – Clerk to investigate – Meeting with CCC 23/4/24 • Clerk reported back to Council re CCC charge points • Solicitors instructed to talk to Believ re break clause in contract. • Currently awaiting contracts • Awaiting RBL to come back re using 4 spaces in their agreement for charge points. • Believ will go ahead with charge points at Glebe whilst awaiting RBL. • Believ have requested Deeds for relevant areas. Clerk to provide. • RBL have proposed area for Disabled Bay – area opposite entrance. Clerk to look at and report back. • Still no contract – Clerk to chase Solicitors. • RBL have suggested locating 2 to 3 disabled bays in front of the building on the grass area. • To go to Full Council. • Awaiting Minutes from Meeting held 30/9/24 • Believ have contacted the PC saying they will not currently be going ahead with the Chargers at RBL but will be at the Glebe – if suitable demand will revisit RBL location • Clerk to obtain full detailed plan for installation and bring back to PC • Clerk to contact Believ and make sure the bike racks moving will be at their cost. Confirmed by Believ they 	
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			<ul style="list-style-type: none"> will pay for racks. Full Council to approve lease and plan. Awaiting Believ to come back with full contract Chased several times still awaiting contract Currently Solicitors are reviewing contract Report back from Solicitors – to go to Full Council Aug 25 	
H	Cycle Parking (CCC) at facilities <ul style="list-style-type: none"> Locations agreed: The Glebe car park, The Pavilion and The Brooklands Centre. 	CCC funded	<ul style="list-style-type: none"> The Glebe installation 4th May 2022 Pavilion and Brooklands installation Awaiting bollards and mesh flooring (No date given) Chased 16/06 Contractors came to install the bollards, however after reviewing with the parish clerk, they will be coming back when they have found a better solution for the installation taking into account the resin car park. 02.08.22, No mention of Mesh at Pavilion No updates from CCC regarding Pavilion or Glebe, office to chase 18.10.22 Pavilion and RBL bike stands have had the Geogrid installed and area made neat. To chase CCC about the Glebe stands and rectifying the surrounds to the surfacing. Clerk to look into Oct/Nov 2024 Bike Stands to be moved 	Yes Yes
H	LHI Scheme – 20mph speed reduction <ul style="list-style-type: none"> Application to be made for speed reductions on The Row, Painters Lane, West Lodge Lane and Mepal Road. Scheme to also include Ely Rd, Brooklands, High Street. 	CIL	<ul style="list-style-type: none"> Application form submitted 25th April 2022 CCC Has allocated an Engineer to work with SPC. CCC Engineer emailed to give info on CCC 20mph reduction scheme. SPC to consider if it wishes to continue with application. SPC agreed to hold the application until its in receipt of CCC 20mph policy. It will be discussed again at this point. (24.5.22) Been advised by Highways officer at CCC that further information on the application process, specific 	Yes Yes

			<ul style="list-style-type: none"> requirements and timelines will be provided in due course after their meeting in December 2022 Email sent to CCC Highways for an update on the scheme. Application forms have been received, and data being collected to make the application. Consultations letters sent to residents in the area. Application form completed. Pending decision 20mph Scheme fully funded reopens 15/2/24 https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/20mph-funding – Clerk has reapplied to the scheme. Clerk to produce survey re 20mph from A142 Roundabout through to the America. This part to be PFHL. Funding for the scheme has now been allocated and Sutton was unsuccessful. Council to decide if we should reapply next year. Clerk to reapply – produce residents survey to support application – January 2025 Survey active now – once complete to go to Working Party. Survey now closed. Traffic and Transport Working Party WP Next meeting 20/2/24 – to report back at March 25 meeting Full Council to decide on what areas to apply for in 20mph Scheme at March 25 Meeting Clerk has now applied for Mepal Road, The Row, Painters Lane and West Lodge Lane 	<p>Yes</p> <p>Yes</p> <p>Yes</p>
10 th May 2022	Library Access Point		<ul style="list-style-type: none"> New working party formed to discuss project 23rd May 2023 – Working party membership agreed and date to be set for the meeting 	Yes

			<ul style="list-style-type: none"> • Councillor Newton to arrange meeting of WP LIBRARY ACCESS POINT WP 	
10 th May 2022	Provision for Young People		<ul style="list-style-type: none"> • New working party formed to discuss project • 23rd May 2023 – Council agreed to discuss this group again in September • Currently placed on hold – May 2024 • Clerk is investigating the Fire and Chill group to see about a group for Sutton. • Meeting with group 21/10/24 – Costs to be approx.. £9k pa. •  Clerk to produce Youth Policy and WP party to be established in 2025 	Yes
28 th June 2022	War Memorial		<ul style="list-style-type: none"> • Obtain specialist advice as to what work is required. I.e., cleaning and/or re-lettering, re-pointing etc. • Clerk to take pics of wording etc. • Obtain a Church Faculty (Planning permission), as it is in the Churchyard and apply for Conservation Consent. • Obtain quotations from specialist companies. • Obtain Funding – Application to the War Memorial Trust. • Clerk/Deputy Clerk to action in 2024 – Deputy Clerk currently obtaining inspections. • 3 Quotes received. Will added to Agenda for July 2025 • Quote Of £2128 from Brown & Ralph agreed. Clerk to 	
	War Memorial			

			<ul style="list-style-type: none"> with CCC testing requirements. Presentation with CCC Clerk and Chair to attend 22/4/24. Enviro testing sent to Council. Councillor Jordan to look into other companies. Decision from CCC will now be September 2024 Unsuccessful – Council to decide how to proceed Clerk to continue with application in 2025 Letter to Business in area Ask Lorna/Joshua with help/ideas Environmental survey Application Submitted January 2025 CCC have advised we look at doing this in 3 stages. Clerk to explore further on 20th June at LHI Panel. T&T WP to discuss on 29/7/25 Recommendations from WP to go to FC in Aug 2025 Traffic and Transport WP 	
25 th July 2023		Definitive Map Modification Order	<ul style="list-style-type: none"> Deferred to meeting on the 22nd August 2023 until Clir Inskip is in attendance to give more of a background to the application. To be tabled at December 2023 meeting Mark Inskip to determine how forms to be distributed to people by PC 	
25 th July 2023		ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions	<ul style="list-style-type: none"> Approved to make an application for this grant for the Orchards, to clear drainage and restore areas to grass Placed on hold – May 2024 Seek grant to help with ditch clearance in Old Rec/The Orchard. Still awaiting prices from Contractors 	

22 nd August 2023		Maintenance to The Glebe: 1) External windows – need cementing. 2) Window Hall internal – need attention		<ul style="list-style-type: none"> Salmons Bros, contacted for an assessment on the windows. Clerk has arranged for a quote on replacement oven/extractor. Awaiting quotes 21/2/24 Clerk has spoken to contractor to quote for work on windows. Contractor has now declined to quote – new contractors contacted. Ray Langley coming out 28/5/24 to look at work. Still chasing contractors to quote for windows. Salmon Bros have quoted £5635+vat for painting of windows. Does not include any remedial work. Clerk to keep trying to obtain more quotes 	
March 2024		Fire Station – Proposed Closure		<ul style="list-style-type: none"> Clerk has arranged for a Public Consultation to take place on the 5th March 2024. Consultation completed – to be discussed at next Full Council Meeting on 26th March 24. Clerk emailed Fire Services with offers to help with recruitment in any way possible. Fire Services response to be discussed at next FC Meeting in April. Clerk has now written directly to Fire Station offering help – no response as of May 2024 Fire Services have notified PC that no decision will be made before summer 2025. Fire Services have extended decision time into 2026. 	
March 2024		Bowls Club Access and footpath around green		<ul style="list-style-type: none"> Site visit by Clerk 6/3/24 – report sent to Sports and Rec WP for discussion. 	

			<ul style="list-style-type: none"> • Clerk obtaining quotes and will seek funding if possible. • 3 quotes obtained and passed to Cllr Inskip– refer to Sports and Rec WP. • Clerk to have quote for 30mm asphalt top be increased to 50mm • Awaiting Minutes from meeting 30/9/24 • Quotes to go to FC • Nov 24 – Clerk to source matched funding for project. • Dec 24 PC approved FC Construction to undertake work • Awaiting update on grant application • Grant application to ECDC was unsuccessful. Clerk to carry on seeking funding. • Clerk has applied to Sport England for Grant. • Sports England have awarded a grant of £6k. Currently awaiting dates from contractor. • Sports and Rec WP 	
August 2024	L	Wildflower Project	<ul style="list-style-type: none"> • Working Party to consider project • Clerk to provide more info. • Sports and Rec WP 	

LOCAL GOVERNMENT REORGANISATION

Work by councils on the Government's reorganisation of local government continues to take much time and money. Business cases are being developed for the three options formally on the table. There is a fourth option being promoted by the two MPs representing areas of Peterborough, but it is unlikely to attract support, and councils in Cambridgeshire and Peterborough can put forward no more than three options to Government.

Focus groups have been taking place in all the Cambridgeshire districts, and the responses to the recent survey are being analysed.

It has now been announced by the Government that the committee system of local government, under which Cambridgeshire County Council and East Cambridgeshire District Council formally operate, will be scrapped. The new unitary authorities, in Cambridgeshire and elsewhere, will be run on the 'leader and cabinet' model.

Councils set to undergo reorganisation have been warned by the Government against taking decisions that could 'fetter the future decisions of new councils', including major organisational restructures, establishing companies, and the spending of reserves, among other things.

The Ministry of Housing, Communities and Local Government has also said that it will issue directions requiring written consent from successor councils for land disposals worth more than £100,000, as well as contracts worth more than £1,000,000 for capital and entering contracts of more than £100,000 for non-capital expenditure.

East Cambridgeshire District Council of course has recently decided to spend £13 million on a crematorium, and has offered The Maltings, Maltings Cottage, and Oliver Cromwell's House to the City of Ely Council for £1 each.

FULL COUNCIL

The Full County Council met on 15 July. It agreed to

- Ask the Government to consider better ways of planning and delivering GP infrastructure and services for growing communities.
- Raise the profile of the importance of flood prevention for the future of the Fens.

- Urge the Government to make it easier to clear flytipping and other waste from trunk roads which requires closure by National Highways.
- Oppose cuts to Universal Credit and Personal Independence Payments for disabled people.
- Reaffirm its commitment to equity, diversity and inclusion.

The council also accepted the recommendations of the Independent Remuneration Panel.

STRATEGY RESOURCES & PERFORMANCE

Shareholder Sub-Committee

The county council's Shareholder Sub-Committee met last month and approved the updated Business Plan from the council's wholly-owned company This Land.

This Land was set up in 2016 by the previous council administration, and not in a way we would have supported. Since the change of control at the county council in 2021, we have commissioned a report from advisors Avison Young, taken advice from other experts, set up a Shareholder Sub-Committee of councillors to oversee the company, and ensured the board has the right leadership in place.

To date, This Land has repaid the council £15.5M of loans and £42M of interest. The outstanding loan is £119M, which the council expects to be repaid by 2029. In March this year, following detailed consideration of This Land's financial position, the council agreed to restructure the loan payments. The loan has been converted into two parts:

- £59.9M is a repayable loan, and commercial interest will be charged.
- £59.85M is a grant, which will be repaid dependent on This Land's future performance and is not subject to interest.

Even if This Land were not able to make performance related repayments on the £59.85M grant, the council would still achieve a balanced position from This Land by 2029, due to interest payments received in addition to loan repayments.

The updated business plan enables the company to repay interest, reduce the amounts owed to the council, and limit the risk from the company.

ADULTS & HEALTH

Pharmacy consultation

Cambridgeshire and Peterborough residents are being asked to share their views on whether their pharmacy needs are being met, in order to help assess and develop pharmacy services in the area.

The Cambridgeshire and Peterborough Health and Wellbeing Board would like to hear from pharmacy users about the services they receive in Cambridgeshire and Peterborough. The answers will help to define areas where communities are well served and where there may be gaps.

Feedback from the public will help revise the area's Pharmaceutical Needs Assessment. The consultation is open until Saturday 20 September.

<https://www.peterborough.gov.uk/pna>

Cambridgeshire & Peterborough NHS Trust 'requires improvement'

Cambridgeshire and Peterborough NHS Trust has been downgraded from 'good' to 'requires improvement' by the Care Quality Commission following an assessment in February. The Trust is responsible for delivering a number of NHS services in the community, including physical and mental health, and specialist services.

The report published by the CQC recognised that the inspection took place 'at a time of ongoing instability for executive leadership' and set out a number of areas the Trust needed to improve.

However, it also highlighted several positive findings, including that the new chief executive had been 'well received' and that staff found him open and felt able to raise concerns with him. The report also described some of the research and innovation programmes being carried out at the Trust as 'inspirational' and said inspectors heard about 'many high performing and innovative services'.

New scrutiny committee

The full council agreed to set up a separate Health Scrutiny committee. The intention is to increase the focus of the council's scrutiny of our health partners, while the Adults & Health Committee continues to make decisions on public health and social care commissioning.

Measles vaccine reminder

The UK Health Security Agency is reminding parents that measles can be a serious illness. An estimated 5,000 children in Cambridgeshire and Peterborough will start primary school without their MMR vaccination, and more than 8,000 without their pre-school booster. Doses are usually given at one year, and at three years four months, but missed doses can be caught up later.

CHILDREN & YOUNG PEOPLE

Children in Care celebration and awards

On 25 July I joined Cllrs Jonny Edge and Anna Bradnam at Cambridgeshire County Council's Children in Care Celebration & Awards at Inflatebounce in

Wyton. What a venue! Large numbers of happy children enjoying all the inflatables and vast quantities of pizza and chips, while having their achievements recognised and celebrated. Great to meet them and their foster families, as well as the council staff who keep it all together.

Community outreach service

A new Community Outreach Service aims to support and develop the skills of parents of children from birth to five years, and those leading community groups for families with children from birth to five years.

The County Council's Talking Together in Cambridgeshire service will be visiting parent and toddler groups across Cambridgeshire to chat with parents and carers about simple, effective ways to support their child's early communication, language, and literacy development. This includes fun, practical activities that promote communication and language skills—and engaging training sessions tailored just for parents and carers.

There will also be free training opportunities for community groups working with families with children from birth to five. This training will build on existing knowledge and boost confidence in sharing key messages with families.

The Community Outreach Service is available to:

- Cambridgeshire early years community groups (supporting families with children from birth to five) that are constituted charities, community, or voluntary organisations.
- Cambridgeshire Libraries
- Cambridgeshire Child and family Centres.

A half-hour online launch event will take place on Monday 18 August 2025 at 1:00PM. To book a place at this event, please complete the registration form at <https://forms.office.com/e/wtugiXyv3D>

ENVIRONMENT & GREEN INVESTMENT

Grunty Fen landfill site

FCC Environment, which owns and operates the Grunty Fen landfill site near Witchford, has asked for public support after a rise in trespassing, vandalism and arson attacks at the site. FCC operates the Grunty Fen Landfill under contract from the County Council and permits from the Environment Agency.

Local Nature Recovery Strategy

A reminder that the consultation on the new Local Nature Recovery Strategy is open until Thursday 11 September.

<https://naturalcambridgeshire.org.uk/>

Anglian Water £62.8M payout over sewage breaches

Water regulator Ofwat has agreed a £62.8M redress package with Anglian Water after finding a 'serious breach' in how Anglian Water manages its sewage works. It recognises the water company's repeated failings to maintain and upgrade sewage infrastructure.

Ofwat has proposed improvements Anglian Water must make to its wastewater treatment works and network after discovering excessive spills from storm overflows.

Ofwat to be scrapped

Meanwhile, Ofwat itself is being replaced by a tougher water regulator. It is excellent news that the Government has finally seen the need for tougher action against sewage pollution, soaring bills, and bloated bonuses for water bosses.

Help to get online

Connecting Cambridgeshire is seeking applications from community groups and organisations to enable Digital Hubs across Cambridgeshire and Peterborough. Small grants of up to £4,200 will be available to procure connectivity solutions and digital devices to be used by the public, and provide the local community with access to digital skills and confidence.

Community groups interested in becoming a Digital Hub should read the eligibility criteria and fill in the application form at <https://www.connectingcambridgeshire.co.uk/about/help-to-get-online/digital-hubs/>

HIGHWAYS & TRANSPORT

Highways transparency report

Cambridgeshire County Council has produce detailed reports on its highways maintenance activities as required by the Department for Transport.

A quarter of the £500 million additional maintenance funding from Government for 2025-26 depends on councils publishing reports by the end of June 2025 demonstrating compliance with best practice criteria. The reports must detail five-year maintenance spending comparisons, network condition statistics, pothole repair estimates, and planned maintenance activities. Further information is required by October 2025.

Key highlights from the report

- Since 2023-24, the amount of capital funding the County Council spends each year on highway maintenance has increased by £35M, from £24M to £59M.

- The County Council has allocated more than £73M for highways maintenance in 2025/26, inclusive of revenue funding.
- Over the last five years, we have repaired an average of 55,400 individual potholes each year.

In 2024/25 the County Council has:

- Spent more than £30M improving over 145km of roads countywide.
- Reconstructed or resurfaced 166 roads.
- Spent more than £4.5M repairing 52,229 potholes across the county.
- Received 16,371 potholes reports from residents.
- Spent more than £5M improving over 120km of key walking and cycling routes countywide.
- Reconstructed or repaired 241 footpaths.
- Emptied and cleaned more than 35,000 drains.
- Upgraded 31 traffic signals.
- Recycled 41,000 tonnes of material and saved over 735 tonnes of carbon dioxide equivalent, through various sustainability and carbon reduction processes.

In 2025/26, the County Council has planned:

- 259 schemes to repair 135km of road (with over 60 per cent being preventative treatment work).
- 253 schemes to repair key walking and cycling routes countywide.
- Five bridges will be upgraded.
- 20 traffic signals will be replaced/upgraded.

More information is available online at

<https://www.cambridgeshire.gov.uk/highways-transparency>

A142 Mepal bridge closure

The maintenance work on the A142 Mepal bridge has now completed.

Gritter fleet out

It may be the height of summer, but the gritter fleet has been out—dusting recently resurfaced roads to protect them during heatwaves.

Weed spraying and gully clearing

Weed spraying for all villages in the Sutton division is due to take place in early August. Cyclical gully clearing for Coveney, Witcham, Mepal, and Sutton is due to take place before the end of March next year.

Ely Area Capacity Enhancement remains unfunded

Once again the Government has failed to fund the Ely Area Capacity Enhancement project, which would open up space for more rail movements

north of Ely. This is a critical piece of national infrastructure, and it is desperately disappointing that successive Governments have failed to resource this.

Lynn Road Ely

The County Council has refused an application for double yellow lines on a stretch of Lynn Road Ely. The plans were put forward by Hopkins Homes, one of the developers at the Orchards Green development, as part of their planning permission for the site. The two Ely county councillors (Alison and Christine Whelan) have asked that the developer be encouraged to submit an alternative way to provide the required cycle route into Ely.

Grunty Fen Road / Main Street Witchford

Cambridgeshire County Council proposes to make an Order under the Road Traffic Regulation Act 1984, as amended, to introduce No Waiting at any time (double yellow lines) on lengths of road around the Main Street / Grunty Fen Road junction in Witchford. Details can be found online at <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/traffic-regulation-orders/permanent-traffic-regulation-orders>

or <https://consultation.appyway.com/east-cambridgeshire> and select CCC (Main Street and Grunty Fen Road, Witchford) (Prohibition of Waiting) Order 202.

Comments on these proposals (to the email address above) are open until Thursday 7 August 2025 quoting reference PR1091.

Autonomous bus trials

At the end of last month I took a trip on the pilot autonomous bus service from Madingley Park & Ride to West Cambridge. Current legislation means there still has to be a driver in the seat, but their role is to monitor the bus and oversee what's happening on the route, overriding the automatic system as necessary—which was surprisingly seldom. Great to see this huge technological step forward on the streets of Cambridge, and to experience the future in the here and now.

The Greater Cambridge Partnership (GCP) has secured an additional £1 million from the Centre for Connected and Autonomous Vehicles to expand this project.

GREATER CAMBRIDGE PARTNERSHIP

Executive Board

On 10 July I attended my first meeting as a member of the Executive Board of the GCP. We agreed the full business case for the new Waterbeach railway station, and noted that Network Rail would be managing the closure of the existing station.

At my request, we also agreed to review the element of the plans for the Barton Greenway which is proposed to run along the Baulk Path in Grantchester. The business case indicated that this piece of Greenway would cost £2.5 million, and attract only one more pedestrian and one more cyclist a day as a result.

COMBINED AUTHORITY

Members of the Cambridgeshire and Peterborough Combined Authority (CPCA) board agreed to revise the local bus fare cap scheme and extend it to the end of October 2025; and to extend the temporary Tiger Pass scheme for young people to the end of March 2026. The Mayor's proposal to prevent the Tiger Pass being used for cross-boundary journeys was defeated, as this would have seriously affected young people in places such as the villages around Newmarket. A wider set of options for a permanent Tiger Pass will be developed over the summer.

Routes 9 (Littleport to Cambridge) and 31 (Ramsey to Whittlesey) have been saved, but the Mayor's proposals to cease three bus services including the 8A (March to Cottenham) in order to pay for this were defeated. A number of high-cost routes will be subject to ongoing review, but public transport should not be a zero sum game where one route can only survive at the expense of another.

MEET YOUR COUNCILLORS

Sutton surgery

Cllr Mark Inskip and I hold our monthly surgery at Joy Bistro 65 High Street Sutton. Forthcoming dates are Monday 1 September and Monday 6 October, 18:30-19:30.

Or catch me on ...

- Wednesday 20 August, 10:00, St Andrew's Hall (Witchford coffee morning)
- Tuesday 26 August, 10:00, The Glebe Sutton (Timebank coffee morning)
- Wednesday 27 August, 10:30, Coveney coffee morning
- Wednesday 27 August, 14:00, Little Downham Village Hall (book café)
- Friday 29 August, 11:00-12:00, Scott Court Sutton (Nellie's community café)

The above dates may change at short notice subject to late changes to my diary.

I can also be contacted ...

- by email at lorna@lornadupre.org.uk
 - on Facebook
 - by phone on 07930 337596
-

Cllr Lorna Dupré

County Councillor for the Sutton division

Cllrs Lorna Dupré and Mark Inskip

MONTHLY REPORT AUGUST 2025

CREMATORIUM AT MEPAL

East Cambs District Council is determined to press ahead with the construction of its unneeded £13M crematorium. The indicative timeline is as follows.

August 2025	Work starts on site
August 2025	First major earthworks finish on site
Autumn	Work starts on foundations and main buildings
December 2025	Phase 1 of landscaping complete, including boardwalk
February 2026	Work in the internal building
March 2026	Main buildings visible on site
April 2026	Internal fit out of chapel
May 2026	Work finishes on flower court and memorial garden
July 2026	Project finishes
Summer 2026	Crematorium opens

GARDEN CLOSE SUTTON VARIATION OF APPLICATION

The applicants have submitted an application to vary the approved plans for the scheme at Garden Close. We have requested a summary of the changes from the Planning Department, and will share this with residents as soon as it arrives.

Meanwhile we were contacted by a resident of Garden Close about possible ash dieback disease on the site. We queried this with the district council's Trees Officer who has responded: "I have not been made aware of there being any trees with Ash dieback in that area. I would caution that there has been a lot of defoliation this year caused by Pigeons and Ash sawfly which can look similar to ash dieback, also the extended dry period has resulted in trees shedding leaves to conserve water also thinning the crown."

DEVELOPMENT AT MILL FIELD SUTTON

We have received comments about parking at the top of Mill Field during construction works. The construction environment management plan (CEMP) for the development of nine houses at the top of Mill Field says that "Site operators and visitors will park in safe designated site parking or on the disused stub end of Mepal Road subject to control of the banksman."

Unfortunately however these works are taking place at the same time as the closure of the 'stub end' for works related to Phase 2 of the Vistry development

on the other side of the road, meaning those working on the houses cannot park as required, and works vehicles for both projects are parking all over the place.

ECDC's planning enforcement officer has said "I have looked at the CEMP for the Vistry development and there is a requirement to park on site but this is subject to the access being created to enter the site. As the current works are related to creating that access, I do not consider any parking off site to currently be in breach of that CEMP." Lorna is raising the matter with highways and the police.

LAMP POSTS AT ST ANDREW'S CLOSE SUTTON

Two street lights in St Andrew's Close appear to have no known owner. Lorna has asked the district council to investigate and advise who may be responsible.

MEPAL OLD AIRFIELD

We have been asked about any plans for the Mepal old airfield on the Mepal side of the A142 north of the Elean Business Park, and have been told that there are no live planning applications for this site.

COUNTRY PARK AND JUBILEE GARDENS

Ely Country Park and Jubilee Gardens have both received the prestigious Green Flag award—the tenth year for Ely Country Park, and the twenty-first year for Jubilee Gardens.

FORTHCOMING MEETINGS

- Wednesday 3 September: Planning Committee
 - Wednesday 10 September: Licensing Committee
 - Thursday 18 September: Full Council
 - Thursday 25 September: Finance & Assets Committee
 - Monday 29 September: Operational Services Committee
-

MEET YOUR COUNCILLORS

We will not be holding an August surgery, as our host venue will be closed for a summer break. We will be at Joy Bistro, 65 High Street, Sutton on Monday 1 September and Monday 6 October at 6:30-7:30PM. Between surgeries, residents can continue to contact us by email, Facebook, or phone.

Cllrs Lorna Dupré and Mark Inskip

District Councillors for the Sutton ward
(Mepal, Sutton, Wentworth, and Witcham)

Sutton Parish Council

Finance Working Party report for 12/8/25

Working Group: Cllr M Inskip (Lead Member), Cllr B Browne, Cllr Andrew Newton, Cllr B Goodjohn, Philip Harty (Clerk & RFO).

1. Bank Reconciliations and Statements.

All balance up to end July 2025. Final reconciliations to be checked and signed by Cllr Newton and Cllr Butler at next FC Meeting.

2. The RFO gave details of the bank balances. (As 11/08/25)

Balances:	Unity current	Account	£22055.66
	Unity deposit	Account	£59884.54
	Cambs & Counties Bank		£47628.42
	CCLA		£80000
	Cambridge Building Society		£1052.38
	Total		£210,621

Second Part of Precept due end September 2025 = £100k.

Debtors Record

The debtor's record for invoices outstanding over 30 days is a total of **£384.74 net**, Those not yet due a total of **£1299.17 net**. (As of 11/08/25). (attached)

3. Budget/Precept

Budget Vs Actuals attached.

4. External Audit

Note External Auditors Report. No issues or advisory comments. Report attached.

5. National Pay Rise

Note the offered pay rise for 2025/26 of 3.2% across all grades was agreed and is to be backdated to 1/4/2025.

Also note that NJC Grade 2 is to be removed as of 1/4/2026 with all on this grade to go to NJC Grade 3.

6. Additional Spending

New Fence Back of Glebe £687

Weight Restriction Application: ANPR £5.5K, Enviro Testing £2k

7. Date of next meeting.

Zoom meeting scheduled for 16th September 2025. Zoom Meeting Time to be arranged.

AGENDA ITEM 084/25 (b)

Section 3 – External Auditor's Report and Certificate 2024/25

In respect of

Sutton Parish Council – CA0244

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature



Date

23/07/2025

Detailed Income & Expenditure by Budget Heading 31/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	100,000	200,000	100,000			50.0%	
Administration :- Income	100,000	200,000	100,000			50.0%	0
4000 Office Staff Cost	14,064	62,550	48,486		48,486	22.5%	
4010 Time bank Coordinator salary	3,540	14,750	11,210		11,210	24.0%	
4015 Employee Expenses	0	150	150		150	0.0%	
4020 Employer NIC	2,551	13,740	11,189		11,189	18.6%	
4045 Brightpay PAYE	0	600	600		600	0.0%	
4050 Employer Pension Contrib Costs	2,157	9,510	7,353		7,353	22.7%	
4055 Facilities Staff	6,959	31,500	24,541		24,541	22.1%	
4075 Lengthsman Staff	4,348	18,005	13,657		13,657	24.1%	
4120 Subscriptions	176	1,725	1,549		1,549	10.2%	
4125 Training/Conferences	486	1,650	1,164		1,164	29.5%	
4135 Phone/Internet	700	2,000	1,300		1,300	35.0%	
4140 Admin Costs	139	850	711		711	16.3%	
4145 Photocopier	260	1,000	740		740	26.0%	
4150 Data Protection Fee	0	35	35		35	0.0%	
4155 Computer Equip & Support	1,345	2,500	1,155		1,155	53.8%	
4160 Insurance	0	6,000	6,000		6,000	0.0%	
4175 ICCM	105	100	(5)		(5)	105.0%	
4580 Licence: The Glebe	180	180	0		0	100.0%	
Administration :- Indirect Expenditure	37,010	166,845	129,835	0	129,835	22.2%	0
Net Income over Expenditure	62,990	33,155	(29,835)				
150 Finance							
1090 Interest Rcvd	3,132	3,500	368			89.5%	
1100 Income from RBL Lease	0	1,500	1,500			0.0%	
Finance :- Income	3,132	5,000	1,868			62.6%	0
4100 Audit Fees	(900)	1,000	1,900		1,900	(90.0%)	
4110 Loan Repayments	0	13,129	13,129		13,129	0.0%	
Finance :- Indirect Expenditure	(900)	14,129	15,029	0	15,029	(6.4%)	0
Net Income over Expenditure	4,032	(9,129)	(13,161)				
200 Communications & PR							
4200 Newsletter	0	650	650		650	0.0%	
4210 Website	0	300	300		300	0.0%	
4225 PR	0	100	100		100	0.0%	
Communications & PR :- Indirect Expenditure	0	1,050	1,050	0	1,050	0.0%	0
Net Expenditure	0	(1,050)	(1,050)				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250 Grants Made							
4300 Section 137	0	2,500	2,500		2,500	0.0%	
Grants Made :- Indirect Expenditure	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	(2,500)	(2,500)				
300 Play Area/ Open Space							
4415 Lottery Grant	(7,150)	0	7,150			0.0%	
Play Area/ Open Space :- Income	(7,150)	0	7,150				0
4025 Groundsman	0	550	550		550	0.0%	
4405 ROSPA & ECDC Inspection	116	250	134		134	46.4%	
Play Area/ Open Space :- Indirect Expenditure	116	800	684	0	684	14.5%	0
Net Income over Expenditure	(7,266)	(800)	6,466				
310 Highway and Conservation							
1105 Income from Agency Services	1,996	2,395	399			83.3%	
2010 Christmas tree donation	0	200	200			0.0%	
Highway and Conservation :- Income	1,996	2,595	599			76.9%	0
5040 Tree surveys & Tree works	400	800	400		400	50.0%	
Highway and Conservation :- Direct Expenditure	400	800	400	0	400	50.0%	0
2000 Christmas Trees/lights	0	3,100	3,100		3,100	0.0%	
4430 Agency Services Costs	0	2,300	2,300		2,300	0.0%	
4435 Street Lighting	507	900	393		393	56.4%	
4462 Village planting	0	150	150		150	0.0%	
Highway and Conservation :- Indirect Expenditure	508	6,450	5,942	0	5,942	7.9%	0
Net Income over Expenditure	1,088	(4,655)	(5,743)				
330 Burial Ground							
1185 Income from Burials	705	2,500	1,795			28.2%	
Burial Ground :- Income	705	2,500	1,795			28.2%	0
4470 Burial Ground Skip Hire	330	750	420		420	44.0%	
4485 Non-domestic Rates Expenses	153	350	197		197	43.8%	
Burial Ground :- Indirect Expenditure	483	1,100	617	0	617	43.9%	0
Net Income over Expenditure	222	1,400	1,178				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
340 Allotments							
1190 Income from Rent	0	2,517	2,517			0.0%	
1195 Income: Allotment Drain Rates	0	440	440			0.0%	
1200 Income from Admin	0	40	40			0.0%	
Allotments :- Income	0	2,997	2,997			0.0%	0
4140 Admin Costs	0	40	40		40	0.0%	
4500 Rent	0	2,400	2,400		2,400	0.0%	
4505 Allotment Drainage Rates	440	440	0		0	100.0%	
Allotments :- Indirect Expenditure	440	2,880	2,440	0	2,440	15.3%	0
Net Income over Expenditure	(440)	117	557				
350 Facilities Services							
5045 Defibrillator	213	500	287		287	42.6%	
Facilities Services :- Direct Expenditure	213	500	287	0	287	42.6%	0
4520 Safety & Security	1,001	2,000	999		999	50.1%	
4525 Cleaning Materials	91	700	609		609	13.1%	
4530 Sanitation	1,060	2,000	940		940	53.0%	
4630 Health & Safety Clothing	21	100	79		79	21.0%	
4640 Lengthsman equipment	10	120	110		110	8.4%	
Facilities Services :- Indirect Expenditure	2,184	4,920	2,736	0	2,736	44.4%	0
Net Expenditure	(2,398)	(5,420)	(3,022)				
360 Community Room							
1190 Income from Rent	28	330	302			8.4%	
Community Room :- Income	28	330	302			8.4%	0
4400 Repairs & Maintenance	376	0	(376)		(376)	0.0%	376
4485 Non-domestic Rates Expenses	192	190	(2)		(2)	101.1%	
Community Room :- Indirect Expenditure	569	190	(379)	0	(379)	299.3%	376
Net Income over Expenditure	(541)	140	681				
6000 plus Transfer From EMR	376	0	(376)				
Movement to/(from) Gen Reserve	(164)	140	304				
400 Football Pitches							
4490 Grass Cutting	426	1,200	774		774	35.5%	
4550 Utilities	(500)	0	500		500	0.0%	
Football Pitches :- Indirect Expenditure	(74)	1,200	1,274	0	1,274	(6.2%)	0
Net Expenditure	74	(1,200)	(1,274)				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
420 Playing Field & Paddock							
4510 Tree Maintenance	0	600	600		600	0.0%	
Playing Field & Paddock :- Direct Expenditure	0	600	600	0	600	0.0%	0
4490 Grass Cutting	268	1,000	732		732	26.8%	
4500 Rent	0	260	260		260	0.0%	
Playing Field & Paddock :- Indirect Expenditure	268	1,260	992	0	992	21.3%	0
Net Expenditure	(268)	(1,860)	(1,592)				
440 Pavilion							
1190 Income from Rent	929	7,000	6,071			13.3%	
Pavilion :- Income	929	7,000	6,071			13.3%	0
4400 Repairs & Maintenance	364	0	(364)		(364)	0.0%	406
4485 Non-domestic Rates Expenses	797	2,860	2,063		2,063	27.9%	
4550 Utilities	3,025	6,800	3,775		3,775	44.5%	
Pavilion :- Indirect Expenditure	4,186	9,660	5,474	0	5,474	43.3%	406
Net Income over Expenditure	(3,257)	(2,660)	597				
6000 plus Transfer From EMR	406	0	(406)				
Movement to/(from) Gen Reserve	(2,851)	(2,660)	191				
480 The Glebe							
1190 Income from Rent	3,160	13,000	9,840			24.3%	
The Glebe :- Income	3,160	13,000	9,840			24.3%	0
4400 Repairs & Maintenance	150	0	(150)		(150)	0.0%	150
4485 Non-domestic Rates Expenses	1,005	3,500	2,495		2,495	28.7%	
4550 Utilities	4,670	6,000	1,330		1,330	77.8%	
4555 Ikonic Lift Service/Repair	0	500	500		500	0.0%	
The Glebe :- Indirect Expenditure	5,825	10,000	4,175	0	4,175	58.3%	150
Net Income over Expenditure	(2,665)	3,000	5,665				
6000 plus Transfer From EMR	150	0	(150)				
Movement to/(from) Gen Reserve	(2,515)	3,000	5,515				
500 Contingencies Earmarked Funds							
4610 Contingency	0	3,000	3,000		3,000	0.0%	
Contingencies Earmarked Funds :- Indirect Expenditure	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	(3,000)	(3,000)				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
520 Vehicles							
5030 Van Insurance	0	700	700		700	0.0%	
Vehicles :- Direct Expenditure	0	700	700	0	700	0.0%	0
5015 Road tax for Van	0	400	400		400	0.0%	
5020 Fuel for vehicle	37	330	293		293	11.2%	
5060 Van Maintenance	135	500	365		365	26.9%	
Vehicles :- Indirect Expenditure	172	1,230	1,058	0	1,058	14.0%	0
Net Expenditure	(172)	(1,930)	(1,758)				
530 Time Banking							
1226 Donations to Timebank	229	800	571			28.6%	229
Time Banking :- Income	229	800	571			28.6%	229
4335 Time Bank Equipment	23	250	227		227	9.3%	23
Time Banking :- Direct Expenditure	23	250	227	0	227	9.3%	23
4330 Timebank UK Subscription	0	200	200		200	0.0%	
Time Banking :- Indirect Expenditure	0	200	200	0	200	0.0%	0
Net Income over Expenditure	205	350	145				
6000 plus Transfer From EMR	23	0	(23)				
6001 less Transfer To EMR	229	0	(229)				
Movement to/(from) Gen Reserve	0	350	350				
540 Summer Hols Sports Project							
5055 Sports Holiday Club	2,000	0	(2,000)		(2,000)	0.0%	2,000
Summer Hols Sports Project :- Indirect Expenditure	2,000	0	(2,000)	0	(2,000)		2,000
Net Expenditure	(2,000)	0	2,000				
6000 plus Transfer From EMR	2,000	0	(2,000)				
Movement to/(from) Gen Reserve	0	0	0				
Grand Totals:- Income	103,028	234,222	131,194			44.0%	
Expenditure	53,423	230,264	176,841	0	176,841	23.2%	
Net Income over Expenditure	49,606	3,958	(45,648)				
plus Transfer From EMR	2,956	0	(2,956)				
less Transfer To EMR	229	0	(229)				
Movement to/(from) Gen Reserve	52,333	3,958	(48,375)				



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555

www.eastcambs.gov.uk

Mr Philip Harty
Clerk to Sutton Parish Council
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

This matter is being dealt with by:

Muhammad Saleem

Telephone: 01353 665555

E-mail: plservices@eastcambs.gov.uk

My Ref: 24/01096/VARM

Your ref

6th August 2025

Dear Clerk

Proposal: To Vary Condition 1 (Approved Plans) of previously approved 23/00870/RMM dated 11 March 2024 for reserved matters for outline planning application 18/01053/OUM for 41 residential dwellings including Appearance, Layout Scale and Landscaping, along with parking and open space

Location: Land Rear Of 30 To 40 Garden Close Sutton Cambridgeshire

Reference: 24/01096/VARM

I am writing to inform you that the above proposal has been considered and it was resolved to refuse the application.

In considering this application your comments were taken into consideration. You are able to view the officer/committee report using public access <http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SLHY3LGGMBE00>.

If you wish to discuss this matter further please contact the case officer Muhammad Saleem on 01353 665555.

Yours faithfully

Muhammad Saleem
Planning Team Leader

Reference: 24/00340/DISC

Officer: Holly Durrant

Date application valid: 16th July 2025

Parish: Sutton

Location: Land Adjacent 43 Mepal Road Sutton Cambridgeshire

Proposal: To discharge Condition 4 (lighting scheme) of decision 24/00340/RMM dated 6 December 2024 for reserved matters for layout, scale, appearance and landscaping of 164 dwellings (excludes self-build plots), internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 19/01707/OUM

Applicant:

Agent:

Vistry East Anglia
FAO Rebecca Smith
Ashurst
Southgate Park
Bakewell Road
Peterborough
PE2 6YS

Grid Reference: 544362 279505

Aug 2025

Reference: 24/00747/DISA

Officer: Holly Durrant

Date application valid: 25th July 2025

Parish:

Sutton

Location: Land Adjacent 43 Mepal Road Sutton Cambridgeshire

Proposal: To discharge Condition 5 (off-site pedestrian improvements) of decision 24/00747/VARM dated 6 December 2024 to Vary Condition 4 (Assessment of Ground Conditions) of previously approved 19/01707/OUM, dated 12 April 2022 for outline planning application for the demolition of existing buildings and erection of up to 173 dwellings and provision of land for community facilities (sports pitches and burial ground), including access (not internal roads), open space, sustainable urban drainage systems and associated landscaping. All matters reserved apart from access

Applicant:

Agent:

Vistry East Anglia
FAO Rebecca Smith
Ashurst
Southgate Park
Bakewell Road
Peterborough
PE2 6YS

Grid Reference: 544362 279505

Reference: 24/00747/DISB

Officer: Holly Durrant

Date application valid: 25th July 2025

Parish:

Sutton

Location: Land Adjacent 43 Mepal Road Sutton Cambridgeshire

Proposal: To discharge Condition 27 (archaeological excavation report) of decision 24/00747/VARM dated 6 December 2024 to Vary Condition 4 (Assessment of Ground Conditions) of previously approved 19/01707/OUM, dated 12 April 2022 for outline planning application for the demolition of existing buildings and erection of up to 173 dwellings and provision of land for community facilities (sports pitches and burial ground), including access (not internal roads), open space, sustainable urban drainage systems and associated landscaping. All matters reserved apart from access

Applicant:

Agent:

Vistry East Anglia
FAO Rebecca Smith
Ashurst
Southgate Park
Bakewell Road
Peterborough
PE2 6YS

Grid Reference: 544362 279505



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

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Mr Philip Harty
Clerk to Sutton Parish Council
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

This matter is being dealt with by:

Muhammad Saleem

Telephone: 01353 665555
E-mail: plservices@eastcambs.gov.uk
My Ref: 25/00667/VARM
Your ref

9th July 2025

Dear Sir/Madam

Proposal: To Vary Condition 1 (Approved Plans) of previously 22/00057/RMM approved at appeal APP/V0510/W/23/3328203, dated 08 July 2024 for Reserved Matters for appearance, landscaping, scale and layout for the erection of 47 homes including public open space of previously approved Outline planning application 17/01445/OUM for erection of up to 53 houses to include public open space and details relating to access

Location: Land Rear Of 30 To 40 Garden Close Sutton Cambridgeshire

Reference: 25/00667/VARM

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 30th July 2025. You can view the application and supporting information on our Public Access page

<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SYBCEQGGL3000>. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

If we do not receive a response from you by 30th July 2025, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.

If you would like to discuss this application further, please contact Muhammad Saleem on 01353 665555.

Yours faithfully

Muhammad Saleem
Planning Team Leader

Reference: 25/00846/TRE

Officer: Kevin Drane

Date application valid: 5th August 2025

Parish: Sutton

Location: 58 High Street Sutton Ely Cambridgeshire CB6 2RA

Proposal: T1 - Holly - Reduce height by approximately 2-3 metres.

T2 - Bay - Reduce height by 3 metres.

T3 - Apple - Crown reduce by approximately 2 metres.

T4 - Apple - Crown reduce by approximately 1 metre. All trees in back garden

Applicant:

Mrs Margaret Bristow

58 High Street

Sutton

Ely

Cambridgeshire

CB6 2RA

Agent:

Sutton Tree Services

FAO Mr Paul Young

6A Sutton Road

Mepal

CB6 2AQ

Grid Reference: 544455 278822

Local government reorganisation.

Please look at the following links:

<https://eastcambs.gov.uk/about-council/local-government-reorganisation-cambridgeshire/local-government-reorganisation-0>

<https://www.cambridgeshire.gov.uk/council/council-structure/local-government-in-cambridgeshire/devolution-and-local-government-reorganisation>

Agenda Item 086/25

Assertion 10 - Digital and data compliance

Note: Assertion 10 will not appear on the AGAR until 2025-26

To warrant a positive response to this assertion, the authority needs to have taken the following actions:

1.47 Email management - Every authority must have a generic email account hosted on an authority owned domain, for example clerk@abcparishcouncil.gov.uk or clerk@abcparishcouncil.org.uk rather than abcparishclerk@gmail.com or abcparishclerk@outlook.com for example.

1.48 All smaller authorities (excluding parish meetings) must meet legal requirements for all existing websites regardless of what domain is being used.

1.49 All websites must meet the Web Content Accessibility Guidelines 2.2 AA and the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (where applicable).

1.50 All websites must include published documentation as specified in the Freedom of Information Act 2000 and the Transparency code for smaller authorities (where applicable).

1.51 All smaller authorities, including parish meetings, must follow both the General Data Protection Regulation (GDPR) 2016 and the Data Protection Act (DPA) 2018.

1.52 All smaller authorities, including parish meetings, must process personal data with care and in line with the principles of data protection.

1.53 The DPA 2018 supplements the GDPR and classifies an authority as both a Data Controller and a Data Processor.

1.54 All smaller authorities (excluding parish meetings) must also have an IT policy. This explains how everyone - clerks, members and other staff - should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment

Agenda Item 088/25

Philip Harty

From: Rachel Hogger <Rachel.Hogger@eastcambs.gov.uk>
Sent: 17 July 2025 11:21
To: PlanningPolicy
Subject: Witcham Neighbourhood Plan Regulation 16 consultation

Follow Up Flag: Follow up
Flag Status: Completed

Dear Consultee

East Cambridgeshire District Council has published the draft Witcham Neighbourhood Plan and is now inviting comments on it **by 2 September 2025**. This consultation is being undertaken in accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended).

You have received this email because you meet one of the following criteria: you are a statutory consultee; or you made representations at an earlier stage in the plan's preparation; or you are a local organisation or person who we think may be interested in reviewing the Plan. However, you are not obliged to respond to this consultation. In addition, anyone can respond to the consultation, so please feel free to highlight this consultation to anyone you think may be interested.

To view and download the draft Witcham Neighbourhood Plan and its accompanying documents, and for details of how to make comments, please visit: <https://eastcambs.gov.uk/planning-and-building-control/planning-policy-and-guidance/neighbourhood-planning/neighbourhood-10>

The Witcham Neighbourhood Plan is also available for inspection at East Cambridgeshire District Council's customer services centre during normal opening times. Details of the forthcoming examination will be made available via the above link in due course.

Comments can be made in writing:

- via email to: planningpolicy@eastcambs.gov.uk ; or
- by post to: Strategic Planning Team, East Cambridgeshire District Council, The Grange, Nutholt Lane, Ely CB7 4EE

If you do submit any representations on the Neighbourhood Plan, please be aware that your representations will be made public, including on our website (minus any personal data). We will also treat your representations in line with our privacy policy, available here: <https://eastcambs.gov.uk/about-council/data-and-information/privacy-notice>

Please note, comments must be received on or before 2 September 2025.

With thanks

Quote for Glebe Fence

Description

To remove and dispose existing fence

To supply feather edge panels, concrete posts and concrete gravel boards and install new fence

To supply featheredge board garden gate and install

To clear site

Cost details

3 x concrete slotted post 75

2 x concrete gravel boards 36

2 x featheredge fence panel 6' x 6' 96

2 x wooden post 4" x 4" 40

5 bag postcrete 35

1 x featheredge gate 85

Fittings 25

Timber waste disposal 25

Running cost(diesel) 30

Labour 240

Agenda Item
090/25

Philip Harty

From: Local Nature Recovery Strategy
<LocalNatureRecoveryStrategy@cambridgeshire.gov.uk>
Sent: 28 July 2025 18:10
Subject: Cambridgeshire & Peterborough Local Nature Recovery Strategy - Consultation now live

Follow Up Flag: Follow up
Flag Status: Completed

Dear Parish Councils,

We hope you have already seen that the public consultation on the draft [Cambridgeshire and Peterborough Local Nature Recovery Strategy](#) (LNRS) is now live and will run until Thursday 11 September 2025.

The LNRS is a key part of the Environment Act 2021 and aims to set out priorities and opportunities for nature recovery across our region. As one of the most nature-depleted areas in England, this strategy is vital to help us deliver on our shared ambition of Doubling Nature and creating a thriving natural environment for people and wildlife.

We warmly invite you to:

- Review the draft strategy and supporting documents
- Explore the interactive habitat map portal and story maps
- Share your views through the online survey

You can access all materials and the consultation survey here:

[Visit the LNRS Public Consultation Website](#)

We encourage you to share this opportunity with your local community and stakeholders. Your input is essential in shaping a strategy that reflects local priorities and supports meaningful action for nature recovery.

Thank you for your support.

LNRS Production Team

Cambridgeshire & Peterborough LNRS

Email: localnaturerecoverystrategy@cambridgeshire.gov.uk

New Shire Hall, Emery Crescent, Enterprise Campus, Alconbury Weald, PE28 4YE



**Local Nature Recovery Strategy
for Cambridgeshire and Peterborough
Public Consultation Now Open!**

Have your say by 11 September 2025

[Click here to view the consultation page](#)

Agenda Item 094/25

Traffic and Transport Working Party Zoom meeting 7.30pm on 29 July 2025

Attendees: Mark Inskip, Brendan Goodjohn, Mark Butler, Shelagh Partington, Linda Kirby

Apologies: Andrew Newton, Nick Oakland

1. Update on 20mph speed limit (The Row & Mepal Road) highways bid

The recommendation to full council to re-submit 20mph application for The Row and associated side roads along with Mepal Road and roads off had been agreed and the Clerk had re-submitted the application to the county council.

2. Proposal to open footpath from The Orchards to St Andrews Close

The Clerk had updated the council at the June full council meeting regarding issues with the selected contractor and the council agreed to proceed with the alternative. The work to open the footpath is now expected to take place in the first week of October. The Clerk is investigating whether the start date could be brought forward. Local residents have been advised by letter that the works will take place.

3. Parking issues in Stirling Way

Two residents of Stirling Way had contacted the Parish Council regarding problems with parking in Stirling Way. There are currently no parking restrictions on the road. The cars parked along the road are believed to belong to local residents.

The Parish Council could submit a LHI bid to the County Council for the installation of yellow lines. If this was to be done this would need to be considered for a future year as this year's LHI bid has already been submitted. There would be challenges with such a proposal, including enforcement, the likelihood of displacement and objections from local residents. No action is therefore proposed at this time.

4. BHS (British Horse Society) signs

It was agreed at Full Council to support the erection of BHS signs to advise motorists to reduce their speeds when passing horse riders. The Clerk has discussed this with the County Council and they have agreed to the signing being put on lamp posts.

Now waiting for BHS members in the village to source signs.

Action: Mark to follow up with BHS contacts to determine whether signs can be obtained at no charge.

5. Update on Local Highways Improvement (LHI) HGV weight limit

The following is the feasibility assessment from county highways officers which outlines a three stage approach;

Stage 1 - the CCC Heavy Goods Vehicle Policy involves the implementation of a HGV Covenant and engagement with HGV Stakeholders. It is unclear what traffic is local as an origin and destination survey (DfT AADT Survey) is needed to establish if HGV movements are locally generated. Businesses operating within Sutton's designated zone would be permitted to pass through the restriction and HGVs are allowed to travel in the zone if their destination is within the zone. Current data provided shows low volumes of HGVs with the majority of movements at peak times suggesting localised traffic which would be exempt. There has been minimal work undertaken to review displacement into nearby villages, potentially prompting objections from affected communities along the revised route and its impact on the highways infrastructure.

Stage 2 - Advisory Signs & Further Traffic Calming - Concept designs for advisory signage or traffic calming measures to make the route less desirable and their installation. For example, raised tables with crossing features and estimating the relevant costs for these projects. Possible time based restrictions could be explored.

Stage 3 - Implement HGV Weight Limit

The following is further clarification provided by the county council highways office;

For up front clarity, the feasibility report at present is specifically reviewing the application for the weight limit itself. The information you (the Parish) have provided with the application doesn't satisfy all the criteria to review the weight limit in line with our criteria for such; for example, the engagement with local businesses and the gathering of environmental data is not available. However, the review has shown up some areas where we can assist through LHI with some deliverable features that contribute to the ultimate aim objective of the weight limit through the programme.

The cost estimates provided in the feasibility document represent an anticipated expense, along with an explanation of the costs involved in enforcing a weight limit. Whilst we know this exceeds the available budget, understanding the estimation of costs at this stage hopefully gives greater awareness and a phased approach might be more cost effective and successful.

In terms of next steps, if you (the parish council) acknowledge the review as it stands, we can progress to it being reviewed at the forthcoming LHI scoring panel as a complex scheme. To manage expectations, the outcome of the scoring is likely to not rank high because of the missing criteria points, however the project could then divert into non-complex for the advisory signage and help you achieve the stage 1 mentioned in the report.

Previous Action: Clerk to approach Lorna Dupré as the county councillor to open a discussion with highways officers to understand how the bid could be strengthened

There were some follow-up email discussions between county highways officers and Lorna;

To align with the LHI rules, having the Parishes blessing that subject to Member Working

Group decision, the project could divert from complex to Non - complex for this year would be beneficial. As things currently stand, the rules of LHI mean that this project (Stage 1&2 project) are non-complex items – which can be delivered, and which contribute towards discouraging non-local HGV traffic, and thus Sutton's overall aim. Stage 3 isn't permissible to proceed with (weight limit) as explained in the feasibility report.

Traffic sign projects sit in the non-complex category of LHI. But this Sutton (stage 1& 2 project) advisory signs project concept is a prime example of a higher costing sign project versus the normal 'minor' signage projects that occur in the non-complex category ordinarily. This could be a useful discussion in the member working groups – which is another good reason to remain in the agenda for this coming Fridays East Cambs LHI Panel day.

An acceptable project to continue to proceed through LHI this round is: a combination of stage 1 to survey to satisfy the remaining criteria and determine the quantities of local origin HGV's versus HGV's not from the area – therefore providing more information towards the effectiveness of the proposed weight limit; & stage 2 HGV advisory signs providing discouragement to those non-local vehicles from choosing the route through the village.

With a funded project we can also look at other traffic calming features to further discourage vehicle speeds and HGV traffic while contributing to the villagers' journeys through the area, for example raised tables with crossing point. The info can inform Sutton of positive locations, and good estimations of cost for future considerations.

The Clerk met with Lorna as county councillor and derived the following Action Plan;

Actions for Lorna

1. Check with Michael Martin whether Parish Councillors can resolve at their July meeting whether they wish to proceed with a staged approach, or whether that will be too late – confirmed August full council is ok
2. Ask the CCC team exactly what they are seeking from the Parish Council from 'engagement with local businesses', how they would expect the Parish Council to review displacement into nearby villages, and what environmental evidence they would expect.
3. Try to find out how much money is in the non-complex pot for East Cambridgeshire, and the value of the total number of applications made to it this year. – appear be funds available

Actions for Parish

1. Log how many advisory signs already exist around the village, and consider where further signs would be beneficial.
2. Contact STAG, Speedwatch etc, to find volunteers for traffic origin and destination surveys.- an alternative is ANPR
3. Engage with Haddenham Parish Council if felt appropriate.
4. Invite Mrs Read (Mostyn), John Lagrue (79 High Street) and Janet Porter and Stephen Newton (The Old Baptist Chapel) to host NOx telltales.
5. Approach Squirrel Cottage and 38 The America to host vibration measuring equipment.

Issues to bear in mind

1. Reputational risk of paying for installation of raised tables and other traffic restricting measures, which may be seen by some residents as making their lives more inconvenient without addressing the fundamental problem of a weight restriction.
2. Risk that Haddenham or other surrounding parishes will object to the weight limit application.

The working party discussed the feasibility assessment from the county council along with the subsequent discussions. It is clear that this won't immediately deliver the weight limit restriction for HGVs which is the ultimate goal of the parish council. However it is the first time that there has been positive engagement from county council officers with a plan which could ultimately deliver the HGV weight limit restriction.

The parish council will need to undertake further work, primarily engagement with local businesses, possible covenants with HGV operators and further surveying and environmental monitoring. The concern was expressed that there is a risk that even with these additional steps the parish council may not be successful in making significant progress with the county council but it was agreed that on balance to recommend to the full council that the parish council does engagement on the basis proposed.

There is no guarantee that stage 1 and 2 will result in stage 3 but additional traffic management features as proposed in stage 2 are likely to not only deter HGVs but also help reduce other traffic issues, particularly on the western section of the High Street and would therefore have a wider benefit.

There is also the risk of objections from Haddenham Parish Council to stage 3 due to the risk of displacement of traffic to the A1421. The ideal solution to this would be for agreement for restrictions on B1381 and A1421 to be introduced at the same time. It was agreed that this aspect should be paused for the moment while agreeing to proceed with initial stages.

There would be some further costs to process with stage 1 and the first steps of stage 2, the minimum expenses are likely to;

1. Origin and destination survey
2. Vibration monitoring
3. NOX monitoring
4. Additional advisory signage

Action: Clerk to investigate approximate costs for the origin and destination survey, vibration monitoring and NOX monitoring

Recommendation to full council: To proceed with stage 1, including:

1. Approval for the Clerk to initiate a 7 day origin and destination survey, 7 day vibration monitoring and NOX monitoring as advised by the county council
2. Clerk to engage with local businesses on the weight limit proposal and to explore potential covenant arrangements with HGV operators
3. To work with the county council on funding for additional HGV advisory signage
4. To work with the county council on possible schemes for additional traffic management to reduce the impact of HGV traffic

6. Other Items for the working party

None.

7. Next meeting

To be agreed based on progress of the recommendations to full council.