



Parish Clerk

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc.gov.uk

Planning applications: All applications can be viewed at -
www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 29th September 2026 at 7.30pm at The Glebe, 4 High Street, Sutton.

Present: Cllr B Browne Cllr Barnard Cllr Goodjohn Cllr L Kirby
Cllr Inskip

Clerk: Mr P Harty **Public:** 1 County Cllr L Dupre

MINUTES

MEMBERS: 11

QUORUM: 5

Vacancies: 4

Meeting Opened at 7.30pm

A G E N D A

094/26 To receive and note apologies for absence.

Apologies received from Cllrs Newton, Owen, Jordan, Butler, Oakland and Partington

095/26 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To grant any dispensations.

No Declarations of Interest Declared by Cllrs Present

096/26 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

None

097/26 To approve the minutes of the meeting of the 25th August 2026 as a true record of that meeting.

Resolved – It was proposed by Cllr Goodjohn and seconded by Cllr Inskip to accept the minutes as a true reflection of the meeting on 25th August 2026.
5 votes in favour.

098/26 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Noted by Council

099/26 Project and Action Plan

- a. To receive and note the Project Chart and Action Plan

Noted by Council

100/26 Finance

1. To approve payments.

<u>Online Payments</u>		
Sept 2026	Salaries & expenses	£10141.78
Sept 2026	Cambs Pension Fund	£920.22
Veolia Ltd	Easi-bins	£129.48
The Copier Warehouse	Photocopying	£90.15
CentraData	Microsoft/Maintenance	£186.48
Glover Enviro	Grass Cutting	£528
SoloProtect	Lone Worker Devices	£36
Cox & Kirby	Youth Club July	£1125
MA Cleaning	Glebe Windows	£32
Champion Plumbing	Boiler Issue Glebe	£90
Amazon	Office Eqpt	£46.21
Dee Thornton	Legionella Test & RA	£990
ESPO	Cleaning Supplies	£59.68
BT	Phone/Internet	£557.98
PASS	PAT Testing Eqpt	£424.80
M Rhodes	Hedge Cut at Bowls Club	£450
<u>Direct Debits</u>		
ECDC	Non-domestic rates (Sept)	£613
Lloyds	Multipay	£536.30
O2	Mobile Phones	£112.80
B & CE	Peoples Pension	£275.91
HMRC	Tax & NIC	£2939.46
British Gas	Pavilion	£155.98
British Gas	Glebe	£47.04
Drax	Elec Glebe	£255.65
Drax	Elec Pavilion	£185.88
Drax	Street Lights	£105.83
Wave	Water Pavilion	£237.29
Wave	Water Glebe	£92.72
PWLB	Loan	£6322.50

Resolved – It was proposed by Cllr Browne and seconded by Cllr Inskip to approve the payments as listed. All Cllrs present agreed by show of hands.

2. To Note Financial Working Party Information 15th September 2026

Noted by Council

a. To Approve AGAR Return

Resolved – The Clerk explained that the return from the External Auditors had highlighted 2 issues which had now been addressed.

It was Proposed by Cllr Inskip and seconded by Cllr Browne that the AGAR Return should be accepted and that the Clerk will post the return and the explanation for variances on the website to end the Audit for 2025/26. Agree by all Cllrs present by show of hands.

3. To Note the 2026/27 pay rise of 3.3% across all bands – Back Dated to 1st April 2026.

Noted by Council.

101/26 Planning

<https://eastcambs.gov.uk/services/planning-and-building-control/planning>

1. Planning approvals –

a. Proposal: Installation of insulation and render to external walls

Location: 103 High Street Sutton Cambridgeshire CB6 2NW

Reference: 26/00707/FUL

Noted by Council. No Comments to be made.

b. Proposal: Replacement dwelling with new access

Location: Meadlands Farm The Gault Sutton Cambridgeshire CB6 2BJ

Reference: 25/01258/FUL

Noted by Council. No Comments to be made.

2. Planning Appeals/Withdrawals – NONE

3. Planning Applications/Variations –

a. Proposal: Loft conversion (including roof windows to rear) single storey rear extension, internal alterations and outbuilding

Location: 3 Peacock Chase Sutton Ely Cambridgeshire CB6 2GN

Noted by Council. No Comments to be made.

Reference: 26/00103/FUL. Respond 5th October

b. Proposal: Single storey rear extension with 2 no. new rooflights to existing roof

Location: 19 Link Lane Sutton Cambridgeshire CB6 2NF

Reference: 26/00939/FUL. Respond 28th September

Noted by Council. No Comments to be made.

4. Tree Consents –

a. Reference: 26/00892/TPO

Location; 10 Sutton Park Sutton Ely Cambridgeshire CB6 2RP

Proposal: T1 Oak - Crown reduce by 1-1.5 metres and Crown thin by 20%. Aiming to maintain the tree for the future and contain within a relatively small garden

Noted by Council. No Comments to be made.

b. Reference: 26/00916/TRE

Location: 10 Sutton Park Sutton Ely Cambridgeshire CB6 2RP

Proposal; T2 Hornbeam - Crown Reduce by 1-1.5 metres

Noted by Council. No Comments to be made.

5. Additional Planning Request.

Request for Support in Objecting to Planning Application Ref.
CCC/26/091/FUL. Proposed Anaerobic Digester (AD) Plant at Snoots Bridge

Resolved - After a brief discussion it was decided that the Council would not comment on this application. It was proposed by Cllr Inskip and seconded by Cllr Browne and agreed by all Cllrs present by show of hands.

102/26 Discuss and Recommend Holiday Sports Club

Grant Application was refused for this year.

Costs to run club would be £2300 per week.

Resolved – It was proposed by Cllr Goodjohn and seconded by Cllr Inskip that the costs for October 2026 and February 2027 will be met by the PC and that the Clerk will resubmit the grant Application for future events. Agreed by all Cllrs present by show of hands.

103/26 Update on Legionella Risk Assessment Report and to Approve Spending Limits for Remedial Work

Resolved – The Clerk explained the work required to comply with the risk assessment and that costs for this work will be approx. £3000. It was proposed by Cllr Browne and seconded by Cllr Goodjohn that the Clerk should proceed with the work with a budget limit of £3000. Agreed by all Cllrs present.

104/26 ASB At Pavilion/Football Pitches

To discuss break in and ASB at Pavilion/Football Pitches.

Resolved – The Clerk went over the issues currently at The Pavilion and Football pitch regarding the break in and people not clearing up their dog's mess on the pitches. It was proposed by Cllr Inskip and seconded by Cllr Kirby that the Clerk will keep in touch with the Police over the break in and that warning signs should be erected at the football pitches reminding people of their legal duties.

105/26 Review Updated Terms of hire for Pavilion, Glebe and Community Room.

Resolved – It was proposed by Cllr Inskip and seconded by Cllr Browne that the new terms be accepted. Agreed by all Cllrs present by show of hands. Clerk to place on website and let hirers know.

106/26 ROWIP

Consider and Make Recommendations for Survey

Resolved – After a brief discussion it was proposed by Cllr Inskip and seconded by Cllr Goodjohn that the Clerk would respond to the Survey on behalf of the PC. All Cllrs present by show of hands

107/26 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item¹

Any items for consideration for next Full Council Meeting to be sent to Clerk by the 20th October 2026

108/26 Date of next meetings/Events

27th October 2026 – Full Council
24th November 2026 - Full Council
15th December 2026 - Full Council
26th January 2027 - Full Council
23rd February - Full Council
23rd March 2027 - Full Council

¹ Local Government Act 1972, s12 10(2) (b)



CAMBRIDGESHIRE FIRE & RESCUE SERVICE

Working together to improve community safety

Committee Proposal

Report title: Sutton Community Fire Station Upgrades – Growth-Related Infrastructure Funding

Purpose: To seek Member support for the upgrading of Sutton Community Fire Station and the use of Community Infrastructure Levy funding towards growth-related elements of the scheme.

Recommendation: Members are asked to support the project in principle and endorse further work to secure developer contribution funding, subject to final cost estimates, eligibility assessment, and required governance approvals.

Summary: Sutton Community Fire Station is an on-call station built in the early 1960s. The area served by the station has experienced significant housing growth, with further development planned through the East Cambridgeshire Local Plan and housing land supply trajectory. Incident demand in the Sutton turnout area has risen by around 40% over the last decade, compared with 29% across the county. As a result, Sutton now forms an important part of Cambridgeshire Fire and Rescue Service's county-wide response strategy.

Need for investment: The existing building does not adequately support modern crewing models, including stand-by crews and roaming pumps, or current requirements for welfare, training, contamination control, community use and partnership working. Without investment, the station's ability to support operational resilience and prevention activity will remain constrained as the area continues to grow.

Proposed scheme: The project would improve welfare facilities, office and training space, drying room provision, appliance bay arrangements, community areas, roof and insulation, lighting, and sustainable energy systems including Solar PV and potential battery storage.



Benefits: The scheme would help maintain effective fire cover, support flexible crewing arrangements, improve health and safety, increase capacity for Safe & Well visits and other prevention work, strengthen local partnership activity, and help future-proof the station for growth. It would also contribute to CFRS sustainability objectives by reducing energy demand and carbon impact.

Financial implications: Initial outline costs range from £154,200 for basic works, to £174,200 with Solar PV, and £210,200 with Solar PV and battery storage. CFRS considers that approximately 40% of the scheme is directly attributable to growth-related demand, giving an indicative funding request of £61,800 to £84,080. If final costs increase to around £250,000, the growth-related request may be approximately £100,000.

Key risks: Costs remain indicative and require further survey and specification work; the eligible growth-related proportion must remain clearly evidenced; and failure to invest would limit CFRS's ability to respond to population growth, maintain appropriate local fire cover, and expand prevention and community safety activity.

Decision required: Members are asked to note the growth-related pressures affecting Sutton Community Fire Station, support the modernisation proposal in principle, and endorse further work to secure appropriate developer contribution funding towards eligible elements of the project.

Risks and mitigations: The principal risk is that continued population growth increases demand while the current station remains unable to support modern crewing, training, welfare, contamination-control and community safety requirements. This risk would be mitigated by progressing the upgrade scheme, maintaining the link between eligible works and growth-related demand, and using detailed survey work to confirm scope, specification and cost. Cost escalation remains a further risk; this would be managed through updated estimates, phased delivery if required, and confirmation of the final developer contribution request before formal commitment. Failure to secure funding would leave CFRS reliant on existing constrained capital resources and may limit the Service's ability to maintain local resilience and expand prevention activity in line with growth.





PROJECT AND ACTION PLAN

Full Council – 27th Oct 2026 Agenda Item **116/26**



October 2026

SUTTON PARISH COUNCIL

The Glebe, 4 High Street, Sutton, Ely, Cambs

2026 – Sutton Parish Council Project and Action chart

As at: 13th October 2026

Date	Priority Level	Detail	Budget	Progress	Completed
	M	Picnic Benches for open spaces and recreation ground	CIL	- Look at options of octagonal benches for park and old rec, preferably recycled durable plastic or metal. Prices given to SRWP. More details on the costs on fixing of the picnic tables requested – We need to know where these are to be installed and onto what ground so calculations can be made. – WP need to provide more specific details. 4/8 – Asked working party for more specific info as to what benches will be purchased, if they are going to be on hard standing or grass 4/8 - Clerk to get 3 quotes once WP decide - Currently on Hold - WP to investigate overlay of concrete pad and addition of 2 concrete picnic benches and a table tennis table. - SPORTS & RECREATION WP	

	H	Cycle Parking (CCC) at facilities Locations agreed. The Glebe car park, The Pavilion and The Brooklands Centre.	CCC funded	- The Glebe installation 4th May 2022 - Pavillion and Brooklands installation - Awaiting bollards and mesh flooring (No date given) Chased 16/06 - Contractors came to install the bollards, however after reviewing with the parish clerk, they will be coming back when they have found a better solution	Yes Yes
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			- for the installation taking into account the resin car park. 02.08.22, No mention of Mesh at Pavilion - No updates from CCC regarding Pavilion or Glebe, office to chase 18.10.22 - Pavillion and RBL bike stands have had the Geogrid installed and area made neat. - To chase CCC about the Glebe stands and rectifying the surrounds to the surfacing. - Clerk to look into Oct/Nov 2024 Bike Stands to be moved	yes
H	LHI Scheme – 20mph speed reduction - Application to be made for speed reductions on The Row, Painters Lane, West Lodge Lane and Mepal Road. - Scheme to also include Ely Rd, Brooklands, High Street.	CIL	- Application form submitted 25th April 2022 - CCC Has allocated an Engineer to work with SPC. - CCC Engineer emailed to give info on CCC 20mph reduction scheme. SPC to consider if it wishes to continue with application. - SPC agreed to hold the application until its in receipt of CCC 20mph policy. It will be discussed again at this point. (24.5.22) - Been advised by Highways officer at CCC that further information on the application process, specific requirements and timelines will be provided in due course after their meeting in December 2022 - Email sent to CCC Highways for an update on the scheme. - Application forms have been received, and data being collected to make the application. - Consultations letters sent to residents in the area. - Application form completed. - Pending decision 20mph Scheme fully funded reopens 15/2/24 https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/20mph-funding – Clerk has reapplied to the scheme.	Yes Yes Yes

			• Clerk to produce survey re 20mph from A142 Roundabout through to the America. This part to be PFHl. • Funding for the scheme has now been allocated and Sutton was unsuccessful. Council to decide if we should reapply next year. • Clerk to reapply – produce residents survey to support application – January 2025 • Survey active now – once complete to go to Working Party. Survey now closed. • Traffic and Transport Working Party WP Next meeting 20/2/24 – to report back at March 25 meeting • Full Council to decide on what areas to apply for in 20mph Scheme at March 25 Meeting • Clerk has now applied for Mepal Road, The Row, Painters Lane and West Lodge Lane • Awaiting outcome of application • Approved by CCC – Due date Summer 2026 • Awaiting WP to approve locations and put to FC • Awaiting on Installation date from CCC • Clerk Chasing	
10 th May 2022		Library Access Point	• New working party formed to discuss project • 23rd May 2023 – Working party membership agreed and date to be set for the meeting • Councillor Kirby to arrange meeting of WP • WP looking at costs and configuration of room. • Meeting with school 10th Feb 26 • With Working Party - LIBRARY ACCESS POINT WP	Yes
28 th June 2022		War Memorial	• Obtain specialist advice as to what work is required. I.e., cleaning and/or re-lettering, re-pointing etc.	

		War Memorial		• Clerk to take pics of wording etc. • Obtain a Church Faculty (Planning permission), as it is in the Churchyard and apply for Conservation Consent. • Obtain quotations from specialist companies. • Obtain Funding – Application to the War Memorial Trust. • Clerk/Deputy Clerk to action in 2024 – Deputy Clerk currently obtaining inspections. • 3 Quotes received. Will added to Agenda for July 2025 • Quote Of £2128 from Brown & Ralph agreed. Clerk to look at a grant and approach PPC • Grant applied for – WMT will grant 50% of quoted works if successful. • PCC have informed us we need a Faculty. Applied for. • FC To approve payment to Church. • Faculty Approved – awaiting for price Increase from approved contractor. Grant application updated. • Awaiting grant decision	
24 th January 2023		LHI 23/24 Application Weight restriction on B1381	CIL	• Submit application to CCC • Application submitted • LHI application Dismissed and not reviewed as part on the complex or non-complex application.	Yes

			• Recommendation 25th July 2023. To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. Added to 22nd August 2023 Agenda • Meeting arranged with Highway Officer, Cllr Dupre and SPC – 2nd October 2023 • Clerk to arrange for traffic surveys up to a sum of £1,000. – To go back to November FC meeting, as quotations over £1,000. • Clerk delegated a spend of £2,000 for one set of surveys in 3 locations. • Order placed with Tracsis – survey January 2024 • Tracsis have now had approval from CCC for survey to be undertaken. Due January 24. • Clerk to have funding approved for 2nd survey before March 24 • Tracsis to need locations and duration to give quote for March survey. • Further information required by CCC regarding impact on people • Online survey ready to go out once approved by WP. • Next traffic survey to be carried out on w/c 15th April 2024 • Note – additional fee of £330 for licences from CCC not included in original quote. • Online survey went live 4th March 2024. • Local PC'S and Police have been contacted. • Clerk currently organising Particulate testing. One cost estimate received pprox.. £3600+vat to comply with CCC testing requirements. • Presentation with CCC Clerk and Chair to attend 22/4/24 • Enviro testing sent to Council. Councillor Jordan to look into other companies. • Decision from CCC will now be September 2024 • Unsuccessful – Council to decide how to proceed • Clerk to continue with application in 2025 Letter to Business in area	Yes Yes Yes Yes
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			• Ask Lorna/Joshua with help/ideas Environmental survey • Application Submitted January 2025 • CCC have advised we look at doing this in 3 stages. Clerk to explore further on 20th June at LHI Panel. • T&T WP to discuss on 29/7/25 • Recommendations from WP to go to FC in Aug 2025 • Clerk has obtained Quotes for environmental monitoring – to go to FC • Enviro monitoring being arranged for Nov/Dec 25 • Advisory Signage now with CCC Design Team. Safe for Install Summer 2026 • PC to look at types of traffic calming and locations. To go back to CCC to approve. Once approved public consultation to take place prior to LHI bid. • PC/Clerk to produce covenants for local businesses. • Results of ANPR and Vibration back back – to go to WP • WP update in FC meeting 21/4/26 • Traffic Calming Ideas sent to CCC – Awaiting site visit • Clerk Chasing • Traffic and Transport WP	
25 th July 2023		Definitive Map Modification Order To make a formal Definitive Map Modification Order application for the old railway track bed between Sutton and Haddenham using the evidence supplied to Cllr Inskip	• Deferred to meeting on the 22nd August 2023 until Cllr Inskip is in attendance to give more of a background to the application. • To be tabled at December 2023 meeting • Mark Inskip to determine how forms to be distributed to people by PC	
22 nd August 2023		Maintenance to The Glebe: 1) External windows – need cementing. 2) Window Hall Internal – need attention	• Salmons Bros, contacted for an assessment on the windows. • Clerk has arranged for a quote on replacement oven/extractor. Awaiting quotes 21/2/24 • Clerk has spoken to contractor to quote for work	

			- on windows. - Contractor has now declined to quote – new contractors contacted. Ray Langley coming out 28/5/24 to look at work. - Still chasing contractors to quote for windows. - Salmon Bros have quoted £5635+vat for painting of windows. Does not include any remedial work. - Clerk to keep trying to obtain more quotes - Quotes to replace windows obtained – to go to FC - Clerk Seeking More Info	
August 2024	L	ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions - Wildflower Project	- Working Party to consider project - Clerk to provide more info. - Sports and Rec WP	
Dec 2025		PFHI Bid to place double yellows at junctions of Victoria Place/High St, Brookside/The Brook, York Rd/High St, West Lodge/High St	- To go to Full Council Nov 2025 to approve. - Application is now in with CCC	Ongoing

Sutton Parish Council

Finance Working Party Info 14th October 2026

To: Cllr M Inskip (Lead Member), Cllr B Browne, Cllr Andrew Newton, Cllr B Goodjohn, Cllr L Kirby, Philip Harty (Clerk & RFO).

1. Bank Reconciliations and Statements.

They will be checked and signed by Cllr Newton and Cllr Butler (Non-Banking Signatories) at next Full Council Meeting.

2. The RFO gave details of the bank balances. (As 14/10/26)

Balances:	Unity current	Account	£13182
	Unity deposit	Account	£180510
	Cambs & Counties Bank		£47,628
	CCLA		£80,000
	Cambridge Building Society		£1,073
	Total		£322,393

Note; £70k to be transferred to Cambs Building Society from Unity Deposit Acct

Debtors Record

The debtor's record for invoices outstanding over 30 days is a total of £337.88 net, Those not yet due a total of £1480.28 net. (As of 4/10/26).

3. Budget

Income and Expenditure V Budget Current

Forecast until YE2026

Draft Budget and explanation notes.

Need to consider Maintenance Costs

Future Spends for Year 27/28 outside of normal budgeted items

For Example:

Play Park Repairs

Footpath Repair at Play Park

More Clearance Work at Old Rec

Set aside money for S106

4. Allocation of EMR/CIL

See Above

5. Items to Note

None

6. Date of next meeting.

Zoom Meeting – 3rd November 2026 – Looking at Budget for 27/28

Detailed Income & Expenditure by Budget Heading 31/10/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	200,000	200,000	0			100.0%	
Administration :- Income	<u>200,000</u>	<u>200,000</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4650 Youth Club	5,025	10,000	4,975		4,975	50.3%	
Administration :- Direct Expenditure	<u>5,025</u>	<u>10,000</u>	<u>4,975</u>	<u>0</u>	<u>4,975</u>	<u>50.2%</u>	<u>0</u>
4000 Office Staff Cost	34,200	60,881	26,681		26,681	56.2%	
4010 Time bank Coordinator salary	8,586	14,882	6,296		6,296	57.7%	
4015 Employee Expenses	164	150	(14)		(14)	109.1%	164
4020 Employer NIC	6,760	13,500	6,740		6,740	50.1%	
4045 Brightpay PAYE	73	600	527		527	12.1%	
4050 Employer Pension Contrib Costs	4,120	9,698	5,578		5,578	42.5%	
4055 Facilities Staff	18,228	31,262	13,034		13,034	58.3%	
4075 Lengthsman Staff	10,185	17,927	7,742		7,742	56.8%	
4120 Subscriptions	1,201	2,500	1,299		1,299	48.0%	
4125 Training/Conferences	705	2,000	1,295		1,295	35.2%	249
4135 Phone/Internet	1,608	2,500	892		892	64.3%	
4140 Admin Costs	303	800	497		497	37.8%	
4145 Photocopier	578	1,200	622		622	48.2%	
4150 Data Protection Fee	0	70	70		70	0.0%	
4155 Computer Equip & Support	1,291	2,900	1,609		1,609	44.5%	
4160 Insurance	291	6,200	5,909		5,909	4.7%	
4175 ICCM	110	110	0		0	100.0%	
4580 Licence: The Glebe	180	180	0		0	100.0%	
Administration :- Indirect Expenditure	<u>88,584</u>	<u>167,360</u>	<u>78,776</u>	<u>0</u>	<u>78,776</u>	<u>52.9%</u>	<u>413</u>
Net Income over Expenditure	<u>106,391</u>	<u>22,640</u>	<u>(83,751)</u>				
6000 plus Transfer From EMR	413	0	(413)				
Movement to/(from) Gen Reserve	<u>106,804</u>	<u>22,640</u>	<u>(84,164)</u>				
150 Finance							
1090 Interest Rcvd	2,691	4,500	1,809			59.8%	
1095 Income from Witchford Archers	0	100	100			0.0%	
1100 Income from RBL Lease	750	1,500	750			50.0%	
1150 Community Infrastructure Levy	8,579	0	(8,579)			0.0%	8,579
Finance :- Income	<u>12,020</u>	<u>6,100</u>	<u>(5,920)</u>			<u>197.1%</u>	<u>8,579</u>
4100 Audit Fees	1,129	1,000	(129)		(129)	112.9%	
4110 Loan Repayments	6,323	12,484	6,162		6,162	50.6%	
Finance :- Indirect Expenditure	<u>7,452</u>	<u>13,484</u>	<u>6,033</u>	<u>0</u>	<u>6,033</u>	<u>55.3%</u>	<u>0</u>
Net Income over Expenditure	<u>4,569</u>	<u>(7,384)</u>	<u>(11,953)</u>				
6001 less Transfer To EMR	8,579	0	(8,579)				
Movement to/(from) Gen Reserve	<u>(4,010)</u>	<u>(7,384)</u>	<u>(3,374)</u>				

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Detailed Income & Expenditure by Budget Heading 31/10/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Communications & PR							
4200 Newsletter	0	680	680		680	0.0%	
4210 Website	328	400	72		72	81.9%	
4225 PR	68	120	52		52	56.7%	
Communications & PR :- Indirect Expenditure	396	1,200	804	0	804	33.0%	0
Net Expenditure	(396)	(1,200)	(804)				
250 Grants Made							
4300 Section 137	0	3,000	3,000		3,000	0.0%	
Grants Made :- Indirect Expenditure	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	(3,000)	(3,000)				
300 Play Area/ Open Space							
4025 Groundsman	156	550	394		394	28.4%	
4400 Repairs & Maintenance	0	800	800		800	0.0%	
4405 ROSPA & ECDC Inspection	119	300	181		181	39.7%	
Play Area/ Open Space :- Indirect Expenditure	275	1,650	1,375	0	1,375	16.7%	0
Net Expenditure	(275)	(1,650)	(1,375)				
310 Highway and Conservation							
1105 Income from Agency Services	2,043	2,395	352			85.3%	
2010 Christmas tree donation	0	200	200			0.0%	
Highway and Conservation :- Income	2,043	2,595	552			78.7%	0
5040 Tree surveys & Tree works	550	1,200	650		650	45.8%	
Highway and Conservation :- Direct Expenditure	550	1,200	650	0	650	45.8%	0
2000 Christmas Trees/lights	0	3,300	3,300		3,300	0.0%	
4430 Agency Services Costs	0	2,400	2,400		2,400	0.0%	
4435 Street Lighting	705	1,100	395		395	64.1%	
4440 Street Furniture	2,817	500	(2,317)		(2,317)	563.4%	
4462 Village planting	0	500	500		500	0.0%	
Highway and Conservation :- Indirect Expenditure	3,522	7,800	4,278	0	4,278	45.1%	0
Net Income over Expenditure	(2,029)	(6,405)	(4,376)				
330 Burial Ground							
1185 Income from Burials	1,435	2,200	765			65.2%	
Burial Ground :- Income	1,435	2,200	765			65.2%	0

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Detailed Income & Expenditure by Budget Heading 31/10/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Repairs & Maintenance	680	3,000	2,320		2,320	22.7%	
4470 Burial Ground Skip Hire	205	750	545		545	27.3%	
4485 Non-domestic Rates Expenses	292	350	58		58	83.3%	
Burial Ground :- Indirect Expenditure	1,177	4,100	2,923	0	2,923	28.7%	0
Net Income over Expenditure	258	(1,900)	(2,158)				
340 Allotments							
1190 Income from Rent	0	2,517	2,517			0.0%	
1195 Income: Allotment Drain Rates	0	440	440			0.0%	
1200 Income from Admin	0	40	40			0.0%	
Allotments :- Income	0	2,997	2,997			0.0%	0
4140 Admin Costs	0	40	40		40	0.0%	
4500 Rent	2,100	2,100	0		0	100.0%	
4505 Allotment Drainage Rates	455	440	(15)		(15)	103.4%	
Allotments :- Indirect Expenditure	2,555	2,580	25	0	25	99.0%	0
Net Income over Expenditure	(2,555)	417	2,972				
350 Facilities Services							
5045 Defibrillator	0	500	500		500	0.0%	
Facilities Services :- Direct Expenditure	0	500	500	0	500	0.0%	0
4400 Repairs & Maintenance	483	500	17		17	96.6%	129
4520 Safety & Security	4,172	2,300	(1,872)		(1,872)	181.4%	5,394
4525 Cleaning Materials	232	700	468		468	33.2%	
4530 Sanitation	1,427	2,300	873		873	62.1%	
4630 Health & Safety Clothing	0	300	300		300	0.0%	
4640 Lengthsman equipment	45	150	105		105	29.8%	
Facilities Services :- Indirect Expenditure	6,359	6,250	(109)	0	(109)	101.7%	5,523
Net Expenditure	(6,359)	(6,750)	(391)				
6000 plus Transfer From EMR	5,523	0	(5,523)				
Movement to/(from) Gen Reserve	(837)	(6,750)	(5,913)				
360 Community Room							
1190 Income from Rent	101	150	49			67.2%	
Community Room :- Income	101	150	49			67.2%	0
4400 Repairs & Maintenance	410	600	190		190	68.3%	410
4485 Non-domestic Rates Expenses	358	700	342		342	51.1%	
Community Room :- Indirect Expenditure	768	1,300	532	0	532	59.1%	410
Net Income over Expenditure	(667)	(1,150)	(483)				
6000 plus Transfer From EMR	410	0	(410)				

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Detailed Income & Expenditure by Budget Heading 31/10/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(257)	(1,150)	(893)				
<u>400 Football Pitches</u>							
4490 Grass Cutting	1,631	1,600	(31)		(31)	101.9%	
Football Pitches :- Indirect Expenditure	1,631	1,600	(31)	0	(31)	101.9%	0
Net Expenditure	(1,631)	(1,600)	31				
<u>420 Playing Field & Paddock</u>							
4490 Grass Cutting	3,750	3,500	(250)		(250)	107.1%	250
4500 Rent	235	260	25		25	90.6%	
Playing Field & Paddock :- Indirect Expenditure	3,985	3,760	(225)	0	(225)	106.0%	250
Net Expenditure	(3,985)	(3,760)	225				
6000 plus Transfer From EMR	250	0	(250)				
Movement to/(from) Gen Reserve	(3,735)	(3,760)	(25)				
<u>440 Pavilion</u>							
1190 Income from Rent	3,820	6,000	2,180			63.7%	
Pavilion :- Income	3,820	6,000	2,180			63.7%	0
4400 Repairs & Maintenance	1,053	1,000	(53)		(53)	105.3%	1,053
4485 Non-domestic Rates Expenses	1,458	2,800	1,342		1,342	52.1%	
4550 Utilities	3,049	6,800	3,751		3,751	44.8%	
Pavilion :- Indirect Expenditure	5,560	10,600	5,040	0	5,040	52.5%	1,053
Net Income over Expenditure	(1,740)	(4,600)	(2,860)				
6000 plus Transfer From EMR	1,053	0	(1,053)				
Movement to/(from) Gen Reserve	(687)	(4,600)	(3,913)				
<u>480 The Glebe</u>							
1190 Income from Rent	5,818	14,000	8,182			41.6%	
The Glebe :- Income	5,818	14,000	8,182			41.6%	0
4400 Repairs & Maintenance	1,295	4,000	2,705		2,705	32.4%	864
4485 Non-domestic Rates Expenses	1,857	3,678	1,821		1,821	50.5%	
4550 Utilities	2,510	7,000	4,490		4,490	35.9%	
4555 Iconic Lift Service/Repair	214	500	286		286	42.9%	
The Glebe :- Indirect Expenditure	5,876	15,178	9,302	0	9,302	38.7%	864
Net Income over Expenditure	(58)	(1,178)	(1,120)				
6000 plus Transfer From EMR	864	0	(864)				
Movement to/(from) Gen Reserve	806	(1,178)	(1,984)				

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Detailed Income & Expenditure by Budget Heading 31/10/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 Contingencies Earmarked Funds</u>							
4610 Contingency	0	3,500	3,500		3,500	0.0%	
Contingencies Earmarked Funds :- Indirect Expenditure	0	3,500	3,500	0	3,500	0.0%	0
Net Expenditure	0	(3,500)	(3,500)				
<u>520 Vehicles</u>							
5030 Van Insurance	771	700	(71)		(71)	110.1%	
Vehicles :- Direct Expenditure	771	700	(71)	0	(71)	110.1%	0
5015 Road tax for Van	360	450	90		90	80.0%	
5020 Fuel for vehicle	111	200	89		89	55.5%	
5060 Van Maintenance	174	500	326		326	34.8%	
Vehicles :- Indirect Expenditure	645	1,150	505	0	505	56.1%	0
Net Expenditure	(1,416)	(1,850)	(434)				
<u>530 Time Banking</u>							
1226 Donations to Timebank	175	800	625			21.9%	175
Time Banking :- Income	175	800	625			21.9%	175
4335 Time Bank Equipment	0	250	250		250	0.0%	
Time Banking :- Direct Expenditure	0	250	250	0	250	0.0%	0
4330 Timebank UK Subscription	0	220	220		220	0.0%	
Time Banking :- Indirect Expenditure	0	220	220	0	220	0.0%	0
Net Income over Expenditure	175	330	155				
6001 less Transfer To EMR	175	0	(175)				
Movement to/(from) Gen Reserve	0	330	330				
<u>540 Summer Hols Sports Project</u>							
1280 Grant	0	6,000	6,000			0.0%	
Summer Hols Sports Project :- Income	0	6,000	6,000			0.0%	0
5055 Sports Holiday Club	1,973	6,000	4,027		4,027	32.9%	1,973
Summer Hols Sports Project :- Indirect Expenditure	1,973	6,000	4,027	0	4,027	32.9%	1,973
Net Income over Expenditure	(1,973)	0	1,973				
6000 plus Transfer From EMR	1,973	0	(1,973)				
Movement to/(from) Gen Reserve	0	0	0				

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Detailed Income & Expenditure by Budget Heading 31/10/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	225,412	240,842	15,430			93.6%	
Expenditure	137,103	263,382	126,279	0	126,279	52.1%	
Net Income over Expenditure	<u>88,309</u>	<u>(22,540)</u>	<u>(110,849)</u>				
plus Transfer From EMR	10,486	0	(10,486)				
less Transfer To EMR	8,754	0	(8,754)				
Movement to/(from) Gen Reserve	<u>90,041</u>	<u>(22,540)</u>	<u>(112,581)</u>				

Bowls Green Maintenance – Agenda ref 119/26

A.

Quote 1

£1750 – 2 visits a year

Cleaning of Green, moss treatment, vacuuming of green after moss treatment

Quote 2

£550 – Per Visit

Cleaning/Inspection of Green, Moss Treatment

Quote 3

£1830 – 4 Visits

5% Discount if sign for 2 years or 10% for 5 years

Annual Maintenance Report, Moss Treatments, Brushing, Infilling, Inspections 4 per year

B.

To look at fees, with Bowls Club - £5ph per lane, £8ph per lane with Pavilion.

Do Council want a formal agreement?

Council to take over maintenance of green with Bowls Club on a pay per pay agreement.

Formal agreement attached.

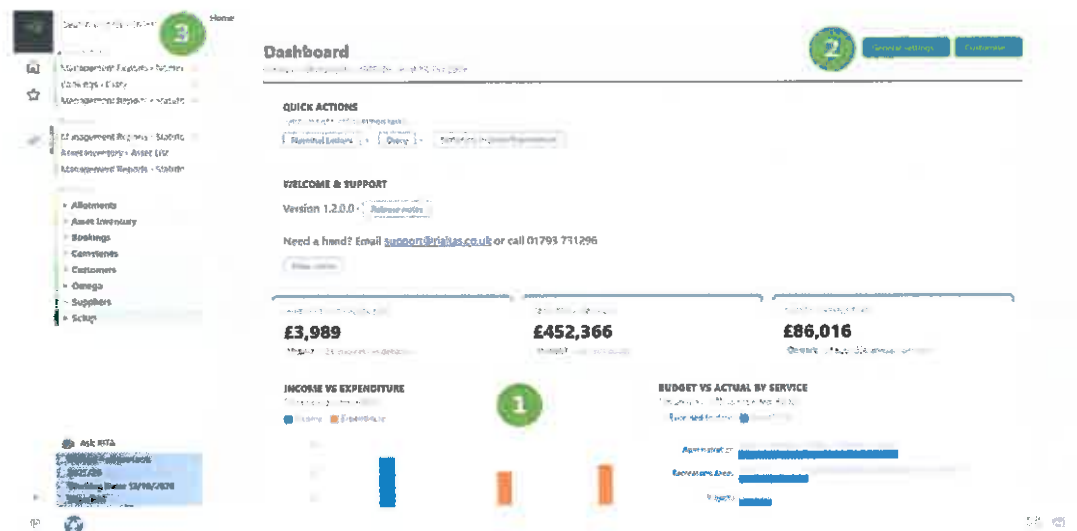
Agenda Item 122/26

RialtasWeb

Access from anyway via internet.

Additional Read Only User – free.

More features.



The numbers on the screenshot match the guide below.

New graphic visuals

Clear, colourful charts show income against expenditure and budget against actual spend by service, alongside headline figures for unpaid bookings, your cash book balance and budget position. No need to run a report.

Customisation

Make the dashboard your own. Use Customise to choose what you see, pin quick actions for the tasks you do most, and star your favourite screens so they stay at the top of the menu.

Easy search

Agenda Item 122/26

Find any screen in seconds using the search bar, or simply press Ctrl+K from anywhere.



Plus lots more

Including a list of your recently visited screens, and help, release notes and support details built right into the dashboard.

Currently having issues connecting to Rialtas and can only access in office.

Annual cost is approx. £850

RialtasWeb would be an additional £212

Total £ £1062