

**Parish Clerk**

Mr Philip Harty
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Planning applications: All applications can be viewed at -
www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 28th July 2026 at 7.30pm in The Glebe, 4 High Street, Sutton.

Present: Cllr B Browne Cllr Barnard Cllr Goodjohn Cllr R Brown Cllr Butler
Cllr L Kirby Cllr Owen Cllr Oakland Cllr Inskip
Cllr Partington

Clerk: Mr P Harty **Public:** 2

MINUTES

MEMBERS: 12 **QUORUM:** 5 **Vacancies:** 3
Meeting Opened at 7.30pm

056/26 To receive and note apologies for absence.

Apologies received from Cllr Newton
Absent Cllr Jordan

057/26 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To grant any dispensations.

Cllr Brown Declared a Pecuniary Interest in Agenda Item 070/26
Cllr Oakland Declared a Prejudicial Interest in Agenda Item 066/26

058/26 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
None

059/26 To approve the minutes of the meeting of the 30th June 2026 as a true record of that meeting.

Resolved – It was proposed by Cllr Goodjohn and seconded by Cllr Kirby to accept the minutes as a true reflection of the meeting on 30th June 2026.
7 votes in favour with 2 abstentions.

060/26 Presentation By ECDC Youth Fusion on Engaging Young People.

Lizzi Houghton from ECDC Communities Service presented a talk on engaging with young children.

Clerk to contact and go over SPC Policy and how we can look to engage more.

061/26 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Noted by Council

062/26 Project and Action Plan

- a. To receive and note the Project Chart and Action Plan

Noted by Council

063/26 Finance

1. To approve payments.

Online Payments

July	Salaries & expenses	£8666.41
July	Cambs Pension Fund	£765.75
Veolia Ltd	Easi-bins	£158.95
The Copier Warehouse	Photocopying	£89.83
CentraData	Website/Domain	£288.48
Glover Enviro	Grass Cutting	£1056
ESPO	Office/Cleaning Materials	£20.58 CREDIT
SoloProtect	Lone Worker Devices	£36
Cox & Kirby	Youth Club July	£450
Coalition	Cyber Insurance	£315.80
Amazon	Office/Equipment	£74.85
SLCC	Cemetery Training	£57.60
Pepperpot	Venue Advertising	£68
DL Plumbing Heating	Glebe Kitchen Raps	£154.79
Cam Alarms	Pavilion Alarm	£225
AJG Insurance	Van Insurance	£770.85

Direct Debits

ECDC	Non-domestic rates (July)	£671
Lloyds	Multipay	£113.96
O2	Mobile Phones	£112.80
B & CE	Peoples Pension	£127.26
HMRC	Tax & NIC	£1770.15
British Gas	Pavilion	£126.02 CREDIT
British Gas	Glebe	£31.86
Drax	Elec Glebe	£254.96
Drax	Elec Pavilion	£171.07
Drax	Street Lights	£91.12

Resolved – It was proposed by Cllr Browne and seconded by Cllr Goodjohn to approve the payments as listed. All Cllrs present agreed by show of hands.

2. To Note Financial Working Party Information 13th July 2026

Noted by Council

1. Planning approvals –
 - a. **Proposal:** To vary conditions 1 (Approved Plans), 5 (Off-site Pedestrian Improvement Work), 6 (Roundabout Upgrade), 7 (Priority junction Upgrade), 8 (Access construction) and 18 (Construction Environmental Management Plan) of previously approved 24/00747/VARM to Vary Condition 4 (Assessment of Ground Conditions) of previously approved 19/01707/OUM, dated 12 April 2022 for outline planning application for the demolition of existing buildings and erection of up to 173 dwellings and provision of land for community facilities (sports pitches and burial ground), including access (not internal roads), open space, sustainable urban drainage systems and associated landscaping. All matters reserved apart from access
 Location: Land Adjacent 43 Mepal Road Sutton Cambridgeshire
 Reference: 26/00405/VARM – Application APPROVED
 Noted by Council
2. Planning Appeals/Withdrawals – NONE
3. Planning Applications/Variations –
 - a. **Proposal:** 1 no. 1220mmx2800mm panel sign, 1 no. 1700mmx4000mm monolith sign, 5 no. flagpoles for the advertisement of the sales centre
 Location: Land Adjacent 43 Mepal Road Sutton Cambridgeshire
 Reference: 26/00755/AND – Comment by 5th August 2026. No Comments by Council
 - b. **Proposal:** Ground mounted solar panel installation
 Location: 17 The America Sutton Ely Cambridgeshire CB6 2NY
 Reference: 26/00668/FUL – Respond By 29th July 2026. No Comments by Council
 - c. **Proposal:** Installation of insulation and render to external walls
 Location: 103 High Street Sutton Cambridgeshire CB6 2NW
 Reference: 26/00707/FUL– Respond By 29th July 2026. No Comments by Council
4. Tree Consents –
 - a. **Proposal:** T1 Gleditsia - Fell. The tree is in the front garden. Replace with a Liquidambar tree
 Location: 12 Sutton Park Sutton Ely Cambridgeshire CB6 2RP
 Reference: 26/00669/TRE – APPROVED. Noted by Council
 - b. **Proposal:** T1 Birch (Dead) – Fell, T2,T3,T4 Birches – Fell, T5 Cherry - Fell
 T6 Acacia - Fell. Cherry and Acacia are both in severe decline with over 50% dieback. Both trees are on verge opposite no10 who owns the part of verge where trees are located
 Location: 10 Sutton Park Sutton Ely Cambridgeshire CB6 2RP
 Reference: 26/00671/TRE- APPROVED. Noted by Council
 - c. **Proposal:** G1 2 x Acer - Crown reduce by a maximum of 1 metre
 Location: 4 Station Road Sutton Ely Cambridgeshire CB6 2RL
 Reference: 26/00673/TRE- APPROVED. Noted by Council

Cllr Barnard left meeting at 9.00pm

065/26 To Consider and Approve Policies

1. Pension Policy

Resolved – It was proposed by Cllr Owen and seconded by Cllr Butler to approve & adopt the Pension Policy. All Cllrs present agreed by show of hands.

2. Recruitment Policy

Resolved – It was proposed by Cllr Browne and seconded by Cllr Goodjohn to approve & adopt the Recruitment Policy. All Cllrs present agreed by show of hands.

3. Training Policy

Resolved – It was proposed by Cllr Goodjohn and seconded by Cllr Owen to approve & adopt the Pension Policy. All Cllrs present agreed by show of hands.

066/26 To Consider Witchford Archers Request to Site Storage Container at Brooklands Carpark

Resolved - After a brief discussion it was Proposed by Cllr Butler and seconded by Cllr Goodjohn to allow the siting of a container for storage purposes of archery equipment by Witchford Archers with an annual lease of space set at £100 per annum. 7 Cllrs in favour with 3 abstentions

Cllr Oakland took no part in the discussions or voting on the above item.

067/26 To Consider and Approve Purchase of New MVAS

Resolved - Proposed by Cllr Butler and seconded by Cllr Inskip to purchase the new MVAS and brackets at a cost of £2454.52. All Cllrs Present agreed by show of hands.

068/26 To Note and Approve Recommendations from Sports and Recreation Working Party & Discuss Grass Cutting at Co-Op.

1. No report was received from the Sports and recreation WP – Deferred.
2. The clerk reported that he had a quote from Glover Environmental to cut the grass alongside the Co-Op. £200 initial cut and then £15pm maintenance cut.

Resolved – It was proposed by Cllr Goodjohn and seconded by Cllr Browne to accept this quote and that the Clerk should carry on contacting CCC to have this section of grass added to the payment for the verge cutting from CCC. All present agreed in favour.

069/26 To Discuss and Make Recommendations Relating to Volunteer Groups.

After some discussion no decision was reached and item is be deferred to another meeting.

Cllr Brown left the room during the following item

070/26 To Approve Grant Application

1. Open Spaces Group

Resolved – It was proposed by Cllr Browne and seconded by Cllr Butler to refuse this application and to use monies from Council Budget to pay for items to be used on PC land/assets and so save the grant pot for other local clubs. All Cllrs present agreed.

Cllr Brown rejoined meeting

071/26 To Discuss and Make Recommendations for Memorial Headstone at Parish Cemetery

Resolved – It was proposed By Cllr Browne and seconded by Cllr Butler to approve the Memorial application. All Cllrs present agreed.

072/26 To Discuss and Make Recommendations to Provide a Cold Space

The clerk reported that a quote to provide aircon had been received an that a report was coming regarding loft insulation.

The Clerk was asked to get some more quotes for aircon and to investigate planning permission. Clerk to report back.

Cllr Brown left meeting at 9.15pm

**073/26 To Discuss and Make Recommendations for Hot Water System at Pavilion
Previously Discussed under Minute Ref:016/26**

Resolved – It was proposed by Cllr Oakland and seconded by Cllr Browne that we should get more quotes on a like for like basis and allow the Clerk dispensation to authorize best quote. All Cllrs Present agreed.

074/26 To Discuss and Make Recommendations for a Legionella Risk Assessment at The Pavilion, Glebe and Community Room.

The Clerk reported that it is recommended that we have a professional Legionella Risk Assessment carried out. The cost would be £1200 and include a programme of testing required. The Contractor is Dee Thornton who has helped 400 parishes and is the trainer for SLCC on this matter.

Resolved - After a brief discussion it was proposed by Cllr Browne and seconded by Cllr Inskip that due to the complexity of the water systems in buildings managed by the Council to accept the quote. All Cllrs present agreed.

075/26 To Discuss Supporting the Fen Flag

Resolved – It was proposed by Cllr Browne and seconded by Cllr Inskip to support the Fen Flag. 9 Cllrs in favour with one abstention.

076/26 Matters as Agenda Items for Future Consideration

None put forward

No Decision can be Made Under This Item¹

Any items for consideration for next Full Council Meeting to be sent to Clerk by the 19th August 2026

077/26 Date of next meetings/Events

25th August 2026 – Full Council

22nd Sept 2026 – Full Council

27th October – Full Council

24th November - Full Council

15th December 2026 - Full Council

¹ Local Government Act 1972, s12 10(2) (b)

Cllr Lorna Dupré

MONTHLY REPORT AUGUST 2026

FULL COUNCIL

Reform UK held the Ramsey and Bury county council seat on Thursday 16 July. The council's current composition is therefore

Liberal Democrat and Independent	33
Conservative	10
Reform UK	9
Labour	5
Green	3
Non-aligned Independent	1

The next meeting of the full county council is on Tuesday 13 October.

LOCAL GOVERNMENT REORGANISATION

On the last day of Parliament before its summer holiday, the [then] Secretary of State for local government announced that he would be delaying a decision on new councils for Cambridgeshire and Peterborough. He said a decision would be made 'by October'. Following the installation of a new Prime Minister, he is no longer Secretary of State.

The Government has said no further information is required from the existing councils in Cambridgeshire and Peterborough before it makes its decision.

Before the delay was announced, it had been rumoured that the Government would announce Option D as its preference—splitting Huntingdonshire down the middle. Peterborough MP Andrew Pakes, who along with North West Cambridgeshire MP Sam Carling drew up and promoted Option D, however said in Parliament in response to the Secretary of State's announcement that none of the four options was 'good enough for Peterborough'.

The Government has said that it expects local elections to the new councils in Cambridgeshire and Peterborough to go ahead in May 2027, regardless of the delayed announcement. The Association of Electoral Administrators says that six months is the minimum time needed to prepare for an election, so this timetable puts huge pressure on the councils running the elections next May. It also gives very little time to complete preparations for apportionment of assets and liabilities between the councils, and to set up new services—two or (probably) three services for highways, social services, education, and more.

Ely & East Cambridgeshire MP Charlotte Cane asked in Parliament what further consultation there would be with local communities before a decision is made, and also whether there would extra support for election officers. The Secretary of State said the decision would be taken 'in good time for the appropriate electoral arrangements to be put in place' and did not answer the question about additional consultation.

ADULTS & HEALTH

Get Activated!

Cambridgeshire County Council's Get Activated summer activity campaign is back for 2026—promoting hundreds of free or low-cost activities for children, young people, and families.

At locations across Cambridgeshire, the county council and its partners will be running a variety of fun events and activities to help children and families stay healthy and connected throughout the summer holidays. From sports, arts and crafts, and outdoor adventures, to wellbeing sessions, community events and taking part in the Summer Reading Challenge, families will be able to enjoy a wide range of activities to keep everyone active, entertained, and having fun.

You can share your moments on social media using the hashtag #GetActivated
<https://www.cambridgeshire.gov.uk/council/campaigns/get-activated>

Learning disability partnerships rated Good by CQC

People with learning disabilities across Cambridgeshire are benefiting from high-quality, compassionate and person-centred support, according to four Care Quality Commission (CQC) assessments published in late July.

Following visits in April 2026, the CQC rated the Cambridgeshire Learning Disability Partnership (LDP) services in Fenland, Huntingdonshire, East Cambridgeshire, and City & South Cambridgeshire as Good overall, recognising significant improvements since their previous inspections in 2023.

Services were assessed against the CQC's key areas of Safe, Effective, Caring, Responsive and Well-led. All four partnerships received ratings of Good in all areas, except Well-led which was rated as 'requires improvement'. This was due to one standard in relation to statutory notifications not always being submitted to the regulator in line with requirements. All other standards within the Well-led area were rated good or outstanding. Actions have been completed to ensure statutory notifications are submitted in line with CQC requirements in future.

The East Cambs report is at <https://www.cqc.org.uk/location/1-2540660517>

CHILDREN & YOUNG PEOPLE

Significant improvement in children's services

Ofsted carried out a focused visit to Cambridgeshire in June, and has recognised significant improvements in the County Council's provision of appropriate placements for Cambridgeshire children in care since their last visit in 2024.

The summary also identifies four areas for improvement:

- the sufficiency of accommodation to meet the needs of children in care in Cambridgeshire;
- the quality and consistency of children's case records to reflect decision-making and children's journeys through care;
- the quality and effectiveness of supervision in progressing children's plans; and
- the quality and effectiveness of quality assurance activities to implement learning and develop social work practice.

A comprehensive action plan is developed after each inspection of Cambridgeshire's children's services, and the council will continue to work hard to develop a wide range of care options for children who cannot remain at home. Ensuring that children in care live in the best available homes—full of love, care and support—remains an absolute priority.

<https://files.ofsted.gov.uk/v1/file/50307019>

COMMUNITIES, SOCIAL MOBILITY AND INCLUSION

Graffiti youth outreach project at Ely underpass

The Gateway Project at Ely Underpass at Ely Leisure Village reached its third phase on Tuesday 21 July, with free graffiti taster sessions for Ely College students and an opportunity for visitors to meet the artists, project partners and young people involved in this initiative.

A second event will be held on Saturday 5 September, when The Gateway team will officially launch the City of Ely's first 'Free Wall'—a space where anyone can create their own graffiti artworks in line with project guidance and agreed themes. The Free Wall will be monitored and managed by the Gateway project team.

The Gateway Project has been funded through Ely City Council's Community Infrastructure Levy Sub-Committee, with contributions of expertise, time and resources by artists Nicola CRY and Kilo, Cambridgeshire County Council, East Cambridgeshire District Council, the Community Safety Partnership, Ely Tool Hire, and The Hive Leisure Centre.



ENVIRONMENT AND GREEN INVESTMENT

Active waste importation ceases at Grunty Fen landfill

Charlotte Cane MP, Cllr Tom Hawker-Dawson and I have welcomed a major breakthrough at Grunty Fen landfill, after confirmation that the site has stopped accepting active waste and is not expected to reopen for active waste disposal.

The Environment Agency has confirmed that, from 20 July 2026, the site closed to all waste inputs other than cover soils and restoration soils. The operator has also stated that it does not intend to reopen the site to active waste, with activity now focused on importing the soils needed to install the permanent cap, complete the site's restoration and prepare it for the aftercare period.

The announcement means active landfill operations have ended earlier than expected, bringing forward relief for nearby communities who have lived with fires, smoke, odour, litter, heavy lorry movements and wider impacts.

Charlotte, Tom and I have worked together over recent months to ensure residents' concerns remained firmly on the agenda, repeatedly pressing the Environment Agency and other agencies for stronger action, greater accountability and a clear route towards the site's closure and restoration. Charlotte has also raised the issue in Parliament. We are therefore delighted to welcome this major breakthrough for local residents.

This progress belongs first and foremost to the local residents who reported incidents, shared evidence and refused to let the issue be ignored. We are pleased to have been able to stand alongside them and use our roles at parliamentary and county level to help keep this issue firmly on the agenda.

We will continue pressing the operator to ensure the permanent cap is installed, restoration completed properly, and any remaining risks to nearby communities carefully managed. We will continue working until the restoration is complete and the community can finally draw a line under this long-running issue.

Agricultural water resilience grant opens

A new grant scheme for farmers and growers has launched to help boost agricultural water resilience across Cambridgeshire. Farmers, growers and horticultural businesses can now apply for grants of between £2,000 and £50,000 from a £1.3M grant scheme designed to improve water efficiency, strengthen resilience to drought, and support sustainable food production.

With funding provided by the Ministry of Housing, Communities and Local Government, the scheme is being delivered by Water Resources East (WRE) in partnership with Cambridgeshire County Council as part of the Cambridge Water Efficiency Programme.

The launch comes as Cambridgeshire's agricultural sector faces growing pressure on water resources due to climate change, population growth and increasing environmental demands. Improving on-farm water efficiency is key to securing future water supplies, protecting sensitive river environments, and supporting long-term food production.

The first window for applications is now open to agricultural and horticultural businesses operating within Cambridgeshire. Applications will be reviewed at three intervals, based on applications received by 11:59PM on Sunday 27 September 2026, Sunday 29 November 2026, and Sunday 17 January 2027.

<https://wre.org.uk/agricultural-water-resilience-grant/>

Minerals and Waste local plan

Consultation on this stage of the plan opens on 3 August and closes on 10 October.

www.cambridgeshire.gov.uk/mwlp-review

HIGHWAYS & TRANSPORT

£5M investment in winter readiness

The County Council's Highways & Transport Committee has agreed how to spend an additional £5M to help prepare more of the county's roads for the

winter. This comes on top of record levels of highways maintenance funding, with over £78M allocated for highways in 2026-27.

Only £31.3M of the council's highways maintenance budget comes from the Government—the rest is funded by the council itself.

Locally this will include repairs to the A142 between Ely and Soham, and the A1123 Hill Row Causeway in Haddenham. The new programme will use techniques new to Cambridgeshire such as large-scale mastic screed repairs, and structural patching as well as crack sealing to protect roads before defects form. The programme will run from August 2026 to March 2027, with a strong focus on delivering as much preventative work as possible before winter.

The council will also run a pothole innovation trial in October. This will test new equipment and materials under real-world conditions to identify the most effective approaches for future highway maintenance.

Contract awarded for innovative road repair trial

Cambridgeshire County Council has appointed Winvic Construction Ltd to deliver an innovative trial aimed at tackling the long-standing challenges of maintaining roads built on peat soils.

The soil affected roads innovation trial will test new and more resilient ways of repairing highways affected by peat and weak soils—an issue that impacts a significant proportion of the county's road network, including 97 per cent of roads in Fenland.

The trial will take place on the B1099, Upwell Road in March. A section of the road towards its junction with the B1098 (Sixteen Foot Bank) will provide an ideal location to trial a range of new engineering approaches in real-world conditions.

Construction will be followed by a twelve-month monitoring period to assess the performance of each treatment.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/highway-projects/soil-affected-roads-innovation-trial>

A142 crossing Sutton to Mepal

District councillor Mark Inskip, Mepal and Sutton parish clerks and I met with council officers last month to discuss plans for a better crossing from the top of Mepal Road Sutton across the A142 to the Mepal old alignment. We were united in asking for a speed limit reduction from the Chatteris side of the Mepal junction up beyond the current crossing point.

Chain Causeway and Hillrow Causeway coring works

Chain Causeway Sutton and Hillrow Causeway Haddenham will be closed briefly on Wednesday 12 August (Sutton) and Thursday 13—Tuesday 18 (Haddenham)

9:30AM-3:30PM for coring works to assess the structure and condition of the carriageway before reconstruction works later in the year.

Ireton's Way roadworks

Weekend working under lights is planned to take place in early August for the roadworks associated with the district council's crematorium.

Witchford Community Safety Forum

I was pleased to be invited as a panellist to the Community Safety Forum hosted by Witchford Parish Council last month. Many of the issues raised concerned highways and transport, and there was plenty of feedback to follow up.

Countryside access and Rights of Way

The County Council is reviewing its Rights of Way Improvement Plan and will soon be seeking comments from parish councils and county councillors.

The Plan outlines what the county council intends to do to protect and enhance our public rights of way network over the next ten years. The council would welcome feedback on this important policy which affects rural communities and people who do not use a car to travel around our county.

This is your opportunity to help shape Cambridgeshire's approach to public rights of way and countryside access into the future. Please look out for the engagement questionnaire arriving in your mailbox during August. If you have any questions, please email claf@cambridgeshire.gov.uk

Cambridgeshire hosts national Active Travel event

Cambridgeshire recently hosted the UK's national active travel event, Active County Cambridgeshire, welcoming up to 800 industry professionals from as far afield as Heidelberg and Utrecht along with senior representatives from the Department for Transport, Welsh Government, Transport Scotland and Active Travel England.

MEANWHILE ON THE COMBINED AUTHORITY

'Rewiring the State'

The Cambridgeshire & Peterborough Combined Authority has been granted 'Enhanced' status by the Government. Mayoral Authorities with this status will be in line for more powers to be passed from the Government to Mayors.

A statement by the Government at the end of July called *Rewiring the State* gives an idea of what this might involve. It includes giving Mayors control of budgets for 16-19 education, commuter rail services, social and affordable housing, with deputy mayors responsible for services from health to policing to education.

From 2028 Mayors will also receive a share of local income tax—and councils will retain more business rates.

In London the Mayor is held to account by a full, elected London Assembly. Outside London, it's not clear from the Government's proposals that much if any attention is being given to an increase in the effectiveness of scrutiny to match this accumulation of power.

MEET YOUR COUNCILLORS

Sutton surgery

Cllr Mark Inskip and I hold our monthly surgery at Joy Bistro 65 High Street Sutton. Forthcoming dates are Monday 7 September and Monday 5 October, 6:30-7:30PM.

Subject to diary changes, I hope to be at

- Sutton Timebank coffee morning on Tuesday 4 August at 10:00AM
- Witchford coffee morning on Wednesday 5 August at 10:00AM
- Coveney coffee morning on Wednesday 26 August at 10:30AM
- Little Downham Community Hub on Wednesday 26 August at 2:00PM
- Nellie's coffee morning (Sutton) on Friday 28 August at 11:00AM

I can also be contacted ...

- by email at lorna@lornadupre.org.uk
- on Facebook
- by phone on 07930 337596

Cllr Lorna Dupré

County Councillor for the Sutton division

Cllrs Lorna Dupré and Mark Inskip

MONTHLY REPORT AUGUST 2026

CORPORATE PLAN

The Full Council received an updated Corporate Plan at its meeting on 16 July,

Some elements of it we agreed with—the importance of financial sustainability, being ambitious for recycling, nature improvements and climate adaptation, managing agricultural water supply, supporting local businesses, the Public Spaces Protection Order to combat anti-social driving in places like Elean Business Park.

We were pleased to see developments in the Inclusive Play Strategy which we proposed, and to see the proposed use of the Low Income Families Tracker, already in use for a couple of years in South Cambridgeshire, to help identify households that may not be receiving all the financial support to which they are entitled.

We continue to strongly oppose the £13M crematorium at Mepal.

Other proposals raised more questions than they answered.

- ‘Improve the look and feel of the city and town centres, including replacement street furniture and graffiti removal’—this will depend on how it is done (the large screens installed a couple of years ago have not been universally popular).
- ‘Renew the Environmental Crime Enforcement Policy’—this is already late, and not on the forward workplan of either of the two policy committees.
- ‘Work with Cambridgeshire and Peterborough Combined Authority and partners to deliver improvements to active travel, road and rail infrastructure, including bus franchising, the BP Witchford Road Non-Motorised User (NMU) crossing, A10 Ely to A14 improvements scheme, support local rail improvements including Soham Railway Station phase 2’—this is largely in the hands of the Combined Authority.
- ‘Continue to support existing Community Land Trusts (CLTs) across the district and work with communities to establish and develop new CLTs’—the history of these across the district has been mixed, some doing good work and others more variable.
- ‘Facilitate the delivery of an amphitheatre in Ely’—with no site, no planning application, no specified source of funding, it is hard to judge what this means.

- ‘Encourage housing providers to improve maintenance standards in affordable housing stock in East Cambridgeshire’—see below for our comments on this proposal.

And we were surprised to see no mention of any intention to progress the Empty Homes Strategy we persuaded the ruling group to develop; or of the minimal recommendations they accepted from our motion on high street banks.

We abstained on this rather mixed bag.

SOCIAL AND AFFORDABLE HOUSING

A motion was passed at the Full Council meeting with the intention of addressing inconsistent levels of service experienced by tenants in social or affordable housing. It concluded with the following resolutions:

1. Request Officers to work with housing associations above an agreed stock threshold within the district to establish a simple six-monthly performance reporting framework covering key housing management and maintenance measures.
2. Refer this reporting to the Operational Services Committee for regular review, enabling Councillors to monitor trends, identify good practice and understand where improvement may be required.
3. Invite representatives of housing associations to attend meetings with the Council to discuss performance, challenges and improvement activity where appropriate.
4. Request Officers to explore options to strengthen tenant engagement and improve understanding of tenant experience, particularly amongst vulnerable residents and those less likely to raise concerns directly.

We proposed an amendment to try to make this a stronger and more specific motion, but our attempt to improve it was rejected. We supported it, but will continue to hold the council's ruling group to account on how they progress it.

WASTE COLLECTION COMPLAINTS

We continue to receive complaints about the way in which the new food caddies are thrown or mishandled, and about the way in which they (and the wheeled bins) are left obstructing pavements and roads. We raise these regularly with the council and will continue to press for effective action.

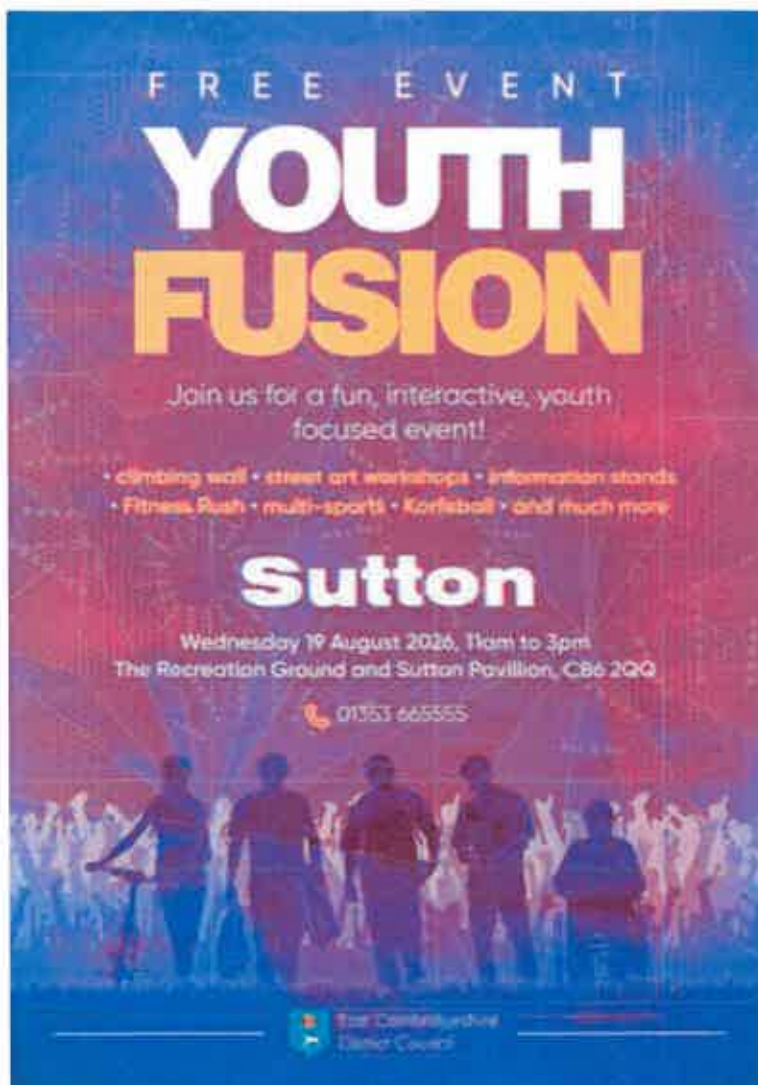
Lorna has also raised the issue of collection of small amounts of waste which used to be collected from some community facilities but now are not.

PUBLIC SPACES PROTECTION ORDER UPDATE

The council is liaising with the police as they prepare to implement the new Order against anti-social driving, and hope to have signage in place around the middle of August.

YOUTH FUSION

A Youth Fusion event will take place at Sutton Pavilion and Recreation Ground, on Wednesday 19 August. The event has been generously supported by Sutton Parish Council, and some of the activities taking place are being provided by local organisations offering their time and expertise.



BUSINESS GRANT SCHEME

The Business Grant Scheme which reopened on 6 July is now fully allocated.

LOCAL PLANNING APPLICATIONS

AWAITING CONSIDERATION OR DECISION

Applications in the Sutton ward awaiting consideration or determination include Mepal

- **Three Pickerels, Mepal:** single storey function room within garden area to replace temporary marquee (25/01303/FUL)
- **Arthur Rickwood, Chatteris Road, Mepal:** extension to warehouse, repositioning of septic tank, associated works and landscaping (26/00481/FUL)
- **12 Sutton Road:** single-storey porch (26/00514/FUL)

Sutton

- **Meadlands Farm, Sutton Gault:** replacement dwelling (25/01258/FUL)
- **17 The America:** ground mounted solar panel installation (26/00668/FUL)
- **Units 5 And 6 Elean Business Park:** change of use from storage and distribution to general industrial use (26/00642/FUM)
- **90 Bellairs:** first floor extension and single storey extension (26/00627/FUL)
- **103 High Street:** insulation and render to external walls (26/00707/FUL)
- **Land adjacent 43 Mepal Road:** signs and flagpoles for housing sales centre (26/00755/ADN)
- **95 High Street:** demolish existing bungalow and replace with new detached two-story self-build dwelling (26/00797/FUL)

DECIDED

Applications in the Sutton ward which have recently been decided include

- **3 School Lane, Mepal:** detached 1.5 storey self-build property (26/00391/FUL) **PERMITTED**

AUGUST MEETINGS

- Wednesday 5 August: Planning Committee

MEET YOUR COUNCILLORS

We will be at Joy Bistro, 65 High Street, Sutton on Monday 7 September and Monday 5 October at 6:30-7:30PM. Between surgeries, residents can continue to contact us by email, Facebook, or phone.

Cllrs Lorna Dupré and Mark Inskip

District Councillors for the Sutton ward
(Mepal, Sutton, Wentworth, and Witcham)



PROJECT AND ACTION PLAN

Full Council –25th August 2026 Agenda Item **083/26**



August 2026
SUTTON PARISH COUNCIL
The Glebe, 4 High Street, Sutton, Ely, Cambs

2026 – Sutton Parish Council Project and Action chart

As at: 20th August 2026

Date	Priority Level	Detail	Budget	Progress	Completed
	M	Picnic Benches for open spaces and recreation ground	CIL	- Look at options of octagonal benches for park and old rec, preferably recycled durable plastic or metal. Prices given to SRWP. More details on the costs on fixing of the picnic tables requested – We need to know where these are to be installed and onto what ground so calculations can be made. – WP need to provide more specific details. 4/8 – Asked working party for more specific info as to what benches will be purchased, if they are going to be on hard standing or grass 4/8 - Clerk to get 3 quotes once WP decide - Currently on Hold - WP to investigate overlay of concrete pad and addition of 2 concrete picnic benches and a table tennis table. - SPORTS & RECREATION WP	

	H	Cycle Parking (CCC) at facilities Locations agreed. The Glebe car park, The Pavilion and The Brooklands Centre.	CCC funded	- The Glebe installation 4th May 2022 - Pavilion and Brooklands installation - Awaiting bollards and mesh flooring (No date given) Chased 16/06 - Contractors came to install the bollards, however after reviewing with the parish clerk, they will be coming back when they have found a better solution	Yes Yes
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			• Clerk to produce survey re 20mph from A142 Roundabout through to the America. This part to be PFHI. • Funding for the scheme has now been allocated and Sutton was unsuccessful. Council to decide if we should reapply next year. • Clerk to reapply – produce residents survey to support application – January 2025 • Survey active now – once complete to go to Working Party. Survey now closed. • Traffic and Transport Working Party WP Next meeting 20/2/24 – to report back at March 25 meeting • Full Council to decide on what areas to apply for in 20mph Scheme at March 25 Meeting • Clerk has now applied for Mepal Road, The Row, Painters Lane and West Lodge Lane • Awaiting outcome of application • Approved by CCC – Due date Summer 2026 • Awaiting WP to approve locations and put to FC • Awaiting on Installation date from CCC	
10 th May 2022		Library Access Point	• New working party formed to discuss project • 23rd May 2023 – Working party membership agreed and date to be set for the meeting • Councillor Kirby to arrange meeting of WP • WP looking at costs and configuration of room. • Meeting with school 10th Feb 26 • With Working Party • LIBRARY ACCESS POINT WP	Yes
28 th June 2022		War Memorial	• Obtain specialist advice as to what work is required. I.e., cleaning and/or re-lettering, re-pointing etc. • Clerk to take pics of wording etc.	

		War Memorial		• Obtain a Church Faculty (Planning permission), as it is in the Churchyard and apply for Conservation Consent. • Obtain quotations from specialist companies. • Obtain Funding – Application to the War Memorial Trust. • Clerk/Deputy Clerk to action in 2024 – Deputy Clerk currently obtaining inspections. • 3 Quotes received. Will added to Agenda for July 2025 • Quote Of £2128 from Brown & Ralph agreed. Clerk to look at a grant and approach PPC • Grant applied for – WMT will grant 50% of quoted works if successful. • PCC have informed us we need a Faculty. Applied for. • FC To approve payment to Church. • Faculty Approved – awaiting for price increase from approved contractor. Grant application updated. • Awaiting grant decision	
24 th January 2023		LHI 23/24 Application Weight restriction on B1381	CIL	• Submit application to CCC • Application submitted • LHI application Dismissed and not reviewed as part on the complex or non-complex application. • Recommendation 25th July 2023. To approve that an item is included on the next full council agenda to	Yes
					Yes

			enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. Added to 22nd August 2023 Agenda • Meeting arranged with Highway Officer, Cllr Dupre and SPC – 2nd October 2023 • Clerk to arrange for traffic surveys up to a sum of £1,000. – To go back to November F/C meeting, as quotations over £1,000. • Clerk delegated a spend of £2,000 for one set of surveys in 3 locations. • Order placed with Tracsis – survey January 2024 • Tracsis have now had approval from CCC for survey to be undertaken. Due January 24. • Clerk to have funding approved for 2nd survey before March 24 • Tracsis to need locations and duration to give quote for March survey. • Further information required by CCC regarding impact on people • Online survey ready to go out once approved by WP. • Next traffic survey to be carried out on w/c 15th April 2024 • Note – additional fee of £330 for licences from CCC not included in original quote. • Online survey went live 4th March 2024. • Local PC'S and Police have been contacted. • Clerk currently organising Particulate testing. One cost estimate received pprox.. £3600+vat to comply with CCC testing requirements. • Presentation with CCC Clerk and Chair to attend 22/4/24 • Enviro testing sent to Council. Councillor Jordan to look into other companies. • Decision from CCC will now be September 2024 • Unsuccessful – Council to decide how to proceed • Clerk to continue with application in 2025 Letter to Business in area Ask Lorna/Joshua with help/ideas Environmental survey	Yes Yes Yes
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			• Application Submitted January 2025 • CCC have advised we look at doing this in 3 stages. Clerk to explore further on 20th June at LHI Panel. • T&T WP to discuss on 29/7/25 • Recommendations from WP to go to FC in Aug 2025 • Clerk has obtained Quotes for environmental monitoring – to go to FC • Enviro monitoring being arranged for Nov/Dec 25 • Advisory Signage now with CCC Design Team. Sate for Install Summer 2026 • PC to look at types of traffic calming and locations. To go back to CCC to approve. Once approved public consultation to take place prior to LHI bid. • PC/Clerk to produce covenants for local businesses. • Results of ANPR and Vibration back back – to go to WP • WP update in FC meeting 21/4/26 • Traffic Calming ideas sent to CCC – Awaiting site visit • Traffic and Transport WP	
25 th July 2023	Definitive Map Modification Order	To make a formal Definitive Map Modification Order application for the old railway track bed between Sutton and Haddenham using the evidence supplied to Cllr Inskip	• Deferred to meeting on the 22nd August 2023 until Cllr Inskip is in attendance to give more of a background to the application. • To be tabled at December 2023 meeting • Mark Inskip to determine how forms to be distributed to people by PC	
22 nd August 2023	Maintenance to The Glebe: 1) External windows – need cementing. 2) Window Hall Internal – need attention		• Salmons Bros, contacted for an assessment on the windows. • Clerk has arranged for a quote on replacement oven/extractor. Awaiting quotes 21/2/24 • Clerk has spoken to contractor to quote for work on windows. • Contractor has now declined to quote – new	

			- contractors contacted. Ray Langley coming out 28/5/24 to look at work. - Still chasing contractors to quote for windows. - Salmon Bros have quoted £5635+vat for painting of windows. Does not include any remedial work. - Clerk to keep trying to obtain more quotes - Quotes to replace windows obtained – to go to FC	
August 2024	1	ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions - Wildflower Project	- Working Party to consider project - Clerk to provide more info. - Sports and Rec WP	
Dec 2025		PFHI Bid to place double yellows at junctions of Victoria Place/High St, Brookside/The Brook, York Rd/High St, West Lodge/High St	- To go to Full Council Nov 2025 to approve. - Application is now in with CCC	Ongoing

Sutton Parish Council

Finance Working Party Info 13th August 2026

To: Cllr M Inskip (Lead Member), Cllr B Browne, Cllr Andrew Newton, Cllr B Goodjohn, Cllr L Kirby, Philip Harty (Clerk & RFO).

1. Bank Reconciliations and Statements.

Presented by Clerk. They will be checked and signed by Cllr Newton and Cllr Butler (Non-Banking Signatories).

2. The RFO gave details of the bank balances. (As 13/08/26)

Balances:	Unity current	Account	£18260.77
	Unity deposit	Account	£116431.07
	Cambs & Counties Bank		£47,628
	CCLA		£80,000
	Cambridge Building Society		£1,073
	Total		£263392.84

3. Debtors Record

The debtor's record for invoices outstanding over 30 days is a total of £592.97 net, Those not yet due a total of £1598.06 net. (As of 13/08/26).

4. Budget

Income and Expenditure V Budget

5. Allocation of EMR/CIL

10K Allocated to Glebe Windows EMR
15K Allocated to Weight Restriction

CIL Payment due September
Precept due September

Propose Zoom Meeting in September to discuss allocation of CIL and which Bank Accts to place money in.

6. Items to Note

Approx £78k of unallocated CIL. Possibly start to allocate towards new cemetery project and play park improvements.

Propose Zoom meetings in Sept, Oct, Nov to discuss CIL and Budget.

7. Date of next meeting.

Sept Zoom Meeting – 15th September 2026.

Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	100,000	200,000	100,000			50.0%	
Administration :- Income	100,000	200,000	100,000			50.0%	0
4650 Connections Bus	3,150	10,000	6,850		6,850	31.5%	
Administration :- Direct Expenditure	3,150	10,000	6,850	0	6,850	31.5%	0
4000 Office Staff Cost	18,679	60,881	42,202		42,202	30.7%	
4010 Time bank Coordinator salary	4,818	14,882	10,064		10,064	32.4%	
4015 Employee Expenses	69	150	81		81	46.1%	69
4020 Employer NIC	3,741	13,500	9,759		9,759	27.7%	
4045 Brightpay PAYE	58	600	542		542	9.7%	
4050 Employer Pension Contrib Costs	2,626	9,698	7,072		7,072	27.1%	
4055 Facilities Staff	10,181	31,262	21,081		21,081	32.6%	
4075 Lengthsman Staff	5,675	17,927	12,252		12,252	31.7%	
4120 Subscriptions	841	2,500	1,659		1,659	33.6%	
4125 Training/Conferences	660	2,000	1,340		1,340	33.0%	249
4135 Phone/Internet	852	2,500	1,648		1,648	34.1%	
4140 Admin Costs	173	800	627		627	21.6%	
4145 Photocopier	342	1,200	858		858	28.5%	
4150 Data Protection Fee	0	70	70		70	0.0%	
4155 Computer Equip & Support	975	2,900	1,925		1,925	33.6%	
4160 Insurance	291	6,200	5,909		5,909	4.7%	
4175 ICCM	110	110	0		0	100.0%	
4580 Licence: The Glebe	180	180	0		0	100.0%	
Administration :- Indirect Expenditure	50,271	167,360	117,089	0	117,089	30.0%	318
Net Income over Expenditure	46,579	22,640	(23,939)				
6000 plus Transfer From EMR	318	0	(318)				
Movement to/(from) Gen Reserve	46,898	22,640	(24,258)				
150 Finance							
1090 Interest Rcvd	1,605	4,500	2,895			35.7%	
1100 Income from RBL Lease	0	1,500	1,500			0.0%	
1150 Community Infrastructure Levy	8,579	0	(8,579)			0.0%	8,579
Finance :- Income	10,184	6,000	(4,184)			169.7%	8,579
4100 Audit Fees	289	1,000	711		711	28.9%	
4110 Loan Repayments	0	12,484	12,484		12,484	0.0%	
Finance :- Indirect Expenditure	289	13,484	13,195	0	13,195	2.1%	0
Net Income over Expenditure	9,895	(7,484)	(17,379)				
6001 less Transfer To EMR	8,579	0	(8,579)				
Movement to/(from) Gen Reserve	1,316	(7,484)	(8,800)				

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Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Communications & PR							
4200 Newsletter	0	680	680		680	0.0%	
4210 Website	328	400	72		72	81.9%	
4225 PR	68	120	52		52	56.7%	
Communications & PR :- Indirect Expenditure	396	1,200	804	0	804	33.0%	0
Net Expenditure	(396)	(1,200)	(804)				
250 Grants Made							
4300 Section 137	0	3,000	3,000		3,000	0.0%	
Grants Made :- Indirect Expenditure	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	(3,000)	(3,000)				
300 Play Area/ Open Space							
4025 Groundsman	0	550	550		550	0.0%	
4400 Repairs & Maintenance	0	800	800		800	0.0%	
4405 ROSPA & ECDC Inspection	119	300	181		181	39.7%	
Play Area/ Open Space :- Indirect Expenditure	119	1,650	1,531	0	1,531	7.2%	0
Net Expenditure	(119)	(1,650)	(1,531)				
310 Highway and Conservation							
1105 Income from Agency Services	2,043	2,395	352			85.3%	
2010 Christmas tree donation	0	200	200			0.0%	
Highway and Conservation :- Income	2,043	2,595	552			78.7%	0
5040 Tree surveys & Tree works	550	1,200	650		650	45.8%	
Highway and Conservation :- Direct Expenditure	550	1,200	650	0	650	45.8%	0
2000 Christmas Trees/lights	0	3,300	3,300		3,300	0.0%	
4430 Agency Services Costs	0	2,400	2,400		2,400	0.0%	
4435 Street Lighting	402	1,100	698		698	36.6%	
4440 Street Furniture	362	500	138		138	72.5%	
4462 Village planting	0	500	500		500	0.0%	
Highway and Conservation :- Indirect Expenditure	764	7,800	7,036	0	7,036	9.8%	0
Net Income over Expenditure	728	(6,405)	(7,133)				
330 Burial Ground							
1185 Income from Burials	1,435	2,200	765			65.2%	
Burial Ground :- Income	1,435	2,200	765			65.2%	0

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Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Repairs & Maintenance	0	3,000	3,000		3,000	0.0%	
4470 Burial Ground Skip Hire	205	750	545		545	27.3%	
4485 Non-domestic Rates Expenses	234	350	116		116	66.8%	
Burial Ground :- Indirect Expenditure	439	4,100	3,661	0	3,661	10.7%	0
Net Income over Expenditure	996	(1,900)	(2,896)				
340 Allotments							
1190 Income from Rent	0	2,517	2,517			0.0%	
1195 Income: Allotment Drain Rates	0	440	440			0.0%	
1200 Income from Admin	0	40	40			0.0%	
Allotments :- Income	0	2,997	2,997			0.0%	0
4140 Admin Costs	0	40	40		40	0.0%	
4500 Rent	1,050	2,100	1,050		1,050	50.0%	
4505 Allotment Drainage Rates	0	440	440		440	0.0%	
Allotments :- Indirect Expenditure	1,050	2,580	1,530	0	1,530	40.7%	0
Net Income over Expenditure	(1,050)	417	1,467				
350 Facilities Services							
5045 Defibrillator	0	500	500		500	0.0%	
Facilities Services :- Direct Expenditure	0	500	500	0	500	0.0%	0
4400 Repairs & Maintenance	129	500	371		371	25.8%	129
4520 Safety & Security	3,574	2,300	(1,274)		(1,274)	155.4%	5,394
4525 Cleaning Materials	183	700	517		517	26.1%	
4530 Sanitation	1,158	2,300	1,142		1,142	50.3%	
4630 Health & Safety Clothing	0	300	300		300	0.0%	
4640 Lengthsman equipment	24	150	126		126	15.8%	
Facilities Services :- Indirect Expenditure	5,068	6,250	1,182	0	1,182	81.1%	5,523
Net Expenditure	(5,068)	(6,750)	(1,682)				
6000 plus Transfer From EMR	5,523	0	(5,523)				
Movement to/(from) Gen Reserve	455	(6,750)	(7,205)				
360 Community Room							
1190 Income from Rent	42	150	108			28.3%	
Community Room :- Income	42	150	108			28.3%	0
4400 Repairs & Maintenance	0	600	600		600	0.0%	
4485 Non-domestic Rates Expenses	238	700	462		462	34.0%	
Community Room :- Indirect Expenditure	238	1,300	1,062	0	1,062	18.3%	0
Net Income over Expenditure	(195)	(1,150)	(955)				

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Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Football Pitches							
4490 Grass Cutting	1,631	1,600	(31)		(31)	101.9%	
Football Pitches :- Indirect Expenditure	1,631	1,600	(31)	0	(31)	101.9%	0
Net Expenditure	(1,631)	(1,600)	31				
420 Playing Field & Paddock							
4490 Grass Cutting	1,760	3,500	1,740		1,740	50.3%	
4500 Rent	0	260	260		260	0.0%	
Playing Field & Paddock :- Indirect Expenditure	1,760	3,760	2,000	0	2,000	46.8%	0
Net Expenditure	(1,760)	(3,760)	(2,000)				
440 Pavilion							
1190 Income from Rent	2,360	6,000	3,640			39.3%	
Pavilion :- Income	2,360	6,000	3,640			39.3%	0
4400 Repairs & Maintenance	273	1,000	727		727	27.3%	273
4485 Non-domestic Rates Expenses	972	2,800	1,828		1,828	34.7%	
4550 Utilities	1,971	6,800	4,829		4,829	29.0%	
Pavilion :- Indirect Expenditure	3,217	10,600	7,383	0	7,383	30.3%	273
Net Income over Expenditure	(857)	(4,600)	(3,743)				
6000 plus Transfer From EMR	273	0	(273)				
Movement to/(from) Gen Reserve	(583)	(4,600)	(4,017)				
480 The Glebe							
1190 Income from Rent	3,503	14,000	10,497			25.0%	
The Glebe :- Income	3,503	14,000	10,497			25.0%	0
4400 Repairs & Maintenance	235	4,000	3,765		3,765	5.9%	204
4485 Non-domestic Rates Expenses	1,237	3,678	2,441		2,441	33.6%	
4550 Utilities	1,578	7,000	5,422		5,422	22.5%	
4555 Ikonic Lift Service/Repair	0	500	500		500	0.0%	
The Glebe :- Indirect Expenditure	3,049	15,178	12,129	0	12,129	20.1%	204
Net Income over Expenditure	453	(1,178)	(1,631)				
6000 plus Transfer From EMR	204	0	(204)				
Movement to/(from) Gen Reserve	658	(1,178)	(1,836)				

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Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 Contingencies Earmarked Funds</u>							
4610 Contingency	0	3,500	3,500		3,500	0.0%	
Contingencies Earmarked Funds :- Indirect Expenditure	0	3,500	3,500	0	3,500	0.0%	0
Net Expenditure	0	(3,500)	(3,500)				
<u>520 Vehicles</u>							
5030 Van Insurance	771	700	(71)		(71)	110.1%	
Vehicles :- Direct Expenditure	771	700	(71)	0	(71)	110.1%	0
5015 Road tax for Van	360	450	90		90	80.0%	
5020 Fuel for vehicle	94	200	106		106	47.1%	
5060 Van Maintenance	174	500	326		326	34.8%	
Vehicles :- Indirect Expenditure	628	1,150	522	0	522	54.6%	0
Net Expenditure	(1,399)	(1,850)	(451)				
<u>530 Time Banking</u>							
1226 Donations to Timebank	175	800	625			21.9%	175
Time Banking :- Income	175	800	625			21.9%	175
4335 Time Bank Equipment	0	250	250		250	0.0%	
Time Banking :- Direct Expenditure	0	250	250	0	250	0.0%	0
4330 Timebank UK Subscription	0	220	220		220	0.0%	
Time Banking :- Indirect Expenditure	0	220	220	0	220	0.0%	0
Net Income over Expenditure	175	330	155				
6001 less Transfer To EMR	175	0	(175)				
Movement to/(from) Gen Reserve	0	330	330				
<u>540 Summer Hols Sports Project</u>							
1280 Grant	0	6,000	6,000			0.0%	
Summer Hols Sports Project :- Income	0	6,000	6,000			0.0%	0
5055 Sports Holiday Club	1,973	6,000	4,027		4,027	32.9%	1,973
Summer Hols Sports Project :- Indirect Expenditure	1,973	6,000	4,027	0	4,027	32.9%	1,973
Net Income over Expenditure	(1,973)	0	1,973				
6000 plus Transfer From EMR	1,973	0	(1,973)				
Movement to/(from) Gen Reserve	0	0	0				

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Detailed Income & Expenditure by Budget Heading 31/07/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	119,742	240,742	121,000			49.7%	
Expenditure	75,362	263,382	188,020	0	188,020	28.6%	
Net Income over Expenditure	44,380	(22,640)	(67,020)				
plus Transfer From EMR	8,292	0	(8,292)				
less Transfer To EMR	8,754	0	(8,754)				
Movement to/(from) Gen Reserve	43,918	(22,640)	(66,558)				

Traffic and Transport Working Party Zoom meeting 8pm on 4 August 2026

Attendees: Mark Inskip, Linda Kirby, Brendan Goodjohn, Nick Oakland, Mark Butler

Apologies: Andrew Newton, Shelagh Partington

1. Review County Council design for 20mph speed limit (Mepal Road & The Row)

County Council highways officers had shared proposed designs for the installation of 20mph speed limits on Mepal Road and The Row. Each the proposed designs showed large speed limit roundels at the entry/exit to the 20mph zone and smaller repeater roundels within the zone. These repeaters are mostly planned to be attached to existing lighting columns.

The working party first reviewed the Mepal Road design. It was agreed that the design was generally acceptable. The only query was whether the repeater roundel opposite the junction with Tower Road could be mounted on the existing disused post on Mepal Road rather than on a new post.

Action: Clerk to ask highways officers whether the repeater roundel opposite the junction with Tower Road could be mounted on the existing disused post on Mepal Road rather than on a new post.

It was also noted that on the Vistry development that is currently under construction at the top of Mepal Road there appear to be new 30mph roundels which are currently covered. It is likely that Vistry are unaware of the Parish Council's plan to introduce a 20mph limit. It was agreed that the Parish Council should contact Vistry to make them aware of the plans. The roads on the Vistry development are not adopted by the county council and therefore out of scope of any TRO.

The working party then reviewed the design for The Row and roads off. No queries were raised and there was general agreement with the proposal design.

Recommendation to full council: To approval the 20mph designs from Cambridgeshire County Council for The Row and Mepal Road. And to write to Vistry to make them aware of the Parish Council's plan to introduce a 20mph zone on Mepal Road and connecting roads.

2. Review County Council design for Unsuitable for HGV Signage

County Council highways officers had shared proposed designs for the erection of "Unsuitable for HGV" signs on the various approaches to the village to determine HGVs from rat-running through the village. The working party review the designs which came in three parts.

The first design addressed the junction of the B1381 with the A1123. The working party agreed that the proposed signage was appropriate.

The second design addressed the junction of the B1381 and the A142. Again the working party agreed that the proposed signage was appropriate.

The third design addressed the junction of Stocking Drove and London Road just outside Chatteris which takes vehicles through Sutton Gault. Again the working party agreed that the proposed signage was appropriate.

Recommendation to full council: To approval the Sutton Advisory Weight Limit design from Cambridgeshire County Council for signage on the approaches to Sutton

3. Next meeting

Next meeting to be arranged once the outcome of the recommendations to full council have concluded and further topics have been collected for a future agenda.

20th August 2026

Youth Club Report

Sutton Parish Council

Start Date 14th April 2026

2 hrs session 5.30 – 7.30 held at the Pavilion.

Age Range 10 -16.

Cox & Kirby have been contracted to run these sessions.

Average Attendance is 15

Cox and Kirby are both holders of enhanced DBS with qualifications in 1st Aid and other relevant qualifications.

1) Activities Carried Out:

Tag

Cricket

Football

Cooking (now stopped)

Darts

Pool

Karaoke

Art and craft (bracelet making, slime making etc.)

Frisbee

Volleyball

Quiet area provided at club.

Users are signed in and out with times noted when they arrive/leave

20th August 2026

General Youth Club Set Up.



2) Data and feedback collected from the children:

Do you look forward to coming to youth club every week?

Yes = 10

No = 0

Please explain your answer to the previous question

well i mean my friends go to it which is really fun

Because I like hanging out with friends x2

because I've had a nice time and having fun with mates

yes because it is fun x2

20th August 2026

Please rate youth club on a scale of 1-10 with 1 being really bad and 10 being amazing

10 = 1

9 = 3

8 = 2

7 = 2

6 = 1

5 = 1

What do you really like about youth club?

jeff and Baily are really fun and i get more time with my friend

going outside

karaoke

the community

the games

it fun

the people you get to meet and the things we do

wanting to make slime

the people

I like making bracelets and going outside

3) Ideas From Cox & Kirby Going Forward:

To provide a more inclusive family event once a month either at the start of the end of each month and that way it is a regular thing. So for example

January - Karaoke

February - Disco

March - Movie Night

April - Try a new sport

20th August 2026

We could have more or just do those 4 on a rotation which would work at as each one 3 times a year!

All of these would be for the whole family!

We also thought that next summer we could do a family fun day/sports day.

This would be an afternoon of sports day races ran by us for lots of different age groups and we would have certificates for 1st, 2nd and 3rd for example a Sprint, sack and obstacle for each year group working up from year 3 - year 10 and then we could do an adult race at the end as well!

While all this is going on we can support other local business by inviting them to come and have stalls at the day and also have business bring bouncy castles and other activities for family fun!

The idea being to involve the whole family and for them to encourage others to come along.

Agenda Item 088/26

QUOTE 2.

Description	Quantity	Unit Price	VAT	Amount GBP
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We have allowed to isolate drain down and remove the existing gas fired water heater and dispose of waste products.

1.00

5,404.00

20%

5,404.00

The flue will be stripped back but the terminal through the roof will be left in situ to save cost on weathering the roof.

Supply and install a new Telford Tempest 250ltr twin coil indirect unvented cylinder.

Alter the existing pipework to enable the new hot water cylinder to be heated via the existing boiler including installation of control valves.

Paint any existing pipework and fittings with red oxide paint to prevent corrosion.

Lag all new pipework with armaflex

Electrical wiring is included along with supply and installation of a new 2 channel programmer, wireless room thermostat and all required cabling and switches.

We will utilise the existing hot water return pump and the main heating pump.

We will retain the existing gas solenoid valve.

On completion will fill and test the new installation and fully commission the new hot water cylinder and register it for its manufacturers warranty.

QUOTE 1 DISCUSSED

JULY 2026

TOTAL: £6437

We have allowed to supply and instal a new Hyco 5ltr 2kw Handyflow, over sink water heater.

1.00

785.00

20%

785.00

We have included for electrical wiring from the local socket point adding in a fused spur and trunking for the cable.

QUOTE 2 = TOTAL £6189

Description	Quantity	Unit Price	VAT	Amount GBP
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Optional extra to supply and install a new CO alarm in the boiler room.

1.00

35.00

20%

35.00

Optional extra for a gas knock off button to be installed in the boiler plantroom.

1.00

142.00

20%

142.00

Optional extra for a larger hot water cylinder more suited to the buildings requirements, the other contractor has quoted for a 250ltr hot water cylinder so we have done the same so you have a fair cost comparison.

1.00

2,964.00

20%

2,964.00

We would however recommend that a larger more commercial 400ltr hot water cylinder was installed.

This is the additional price to install a new OSO Maxi MGC400 fast recovery hot water cylinder

Subtotal

9,330.00

TOTAL VAT 20%

1,866.00

TOTAL GBP

11,196.00

Agenda Ref 089/26

Grass Verge Cutting on Behalf of CCC.

Costs

Verge Cutting Costs are currently £1760.70

Due to go out for tender in October 2026.

Likely increase due to fuel costs etc.

Income

Current CCC Contribution £2090.70

Credit of £330 pa annum which allows for additional cuts if needed.

Council to approve Clerk to obtain quotes for a 3 year contract.

GUEBE WINDOWS

QUOTE 1

Agenda Item 091/26

Description	Quantity	Unit Price	VAT	Amount GBP
Supply & Fit 10 vertical sliding windows and 5 casement windows in white upvc, glazed with safety glass.	1.00	9,405.00	20%	9,405.00
Hall Supply & Fit 3 vertical sliding windows with arch tops in white upvc, glazed with safety glass.	1.00	4,817.00	20%	4,817.00
Subtotal				14,222.00
TOTAL VAT 20%				2,844.40
TOTAL GBP				17,066.40

Terms

All Windows are WER A Rated as standard.
All glazing work is carried out to N.H.B.C specifications and to our own requirements as installers
All materials and workmanship confirm to the latest British Standards and code of practice.
This quotation is valid for a three month period, beginning from the date of this quote.
50% deposit required with order for non-account customers.
If you have questions of queries please do not hesitate to get in touch with us.

Glebe Windows.

Quote 2

Agenda Item 091/26

As before all windows £31000 plus vat inc door

Door on its own £4390.00 plus VAT

Windows only £26610

None conservation option

£22385.00 plus Vat inc Door