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# PROJECT AND ACTION PLAN

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Full Council – 21st April 2026 Agenda Item 005/26



April 2026  
SUTTON PARISH COUNCIL  
The Glebe, 4 High Street, Sutton, Ely, Cambs

2026 – Sutton Parish Council Project and Action chart

As at: 15<sup>th</sup> April 2026

Date	Priority Level	Detail	Budget	Progress	Completed
	M	<b>Picnic Benches for open spaces and recreation ground</b>	CIL	<ul style="list-style-type: none"> <li>• Look at options of octagonal benches for park and old rec, preferably recycled durable plastic or metal. Prices given to SRWP. More details on the costs on fixing of the picnic tables requested – We need to know where these are to be installed and onto what ground so calculations can be made. – WP need to provide more specific details. 4/8 – Asked working party for more specific info as to what benches will be purchased, if they are going to be on hard standing or grass 4/8</li> <li>• Clerk to get 3 quotes once WP decide</li> <li>• Currently on Hold</li> <li>• WP to investigate overlay of concrete pad and addition of 2 concrete picnic benches and a table tennis table.</li> <li>• SPORTS &amp; RECREATION WP</li> </ul>	
	H	<b>Cycle Parking (CCC) at facilities</b> <ul style="list-style-type: none"> <li>• Locations agreed. The Glebe car park, The Pavilion and The Brooklands Centre.</li> </ul>	CCC funded	<ul style="list-style-type: none"> <li>• The Glebe installation 4<sup>th</sup> May 2022</li> <li>• Pavilion and Brooklands installation</li> <li>• Awaiting bollards and mesh flooring (No date given) Chased 16/06</li> <li>• Contractors came to install the bollards, however after reviewing with the parish clerk, they will be coming back when they have found a better solution</li> </ul>	Yes Yes

				<p>for the installation taking into account the resin car park. 02.08.22, No mention of Mesh at Pavilion office to chase 18.10.22</p> <ul style="list-style-type: none"> <li>Pavilion and RBL bike stands have had the Geogrid installed and area made neat.</li> <li>To chase CCC about the Glebe stands and rectifying the surrounds to the surfacing.</li> <li>Clerk to look into Oct/Nov 2024</li> <li><b>Bike Stands to be moved</b></li> </ul>	yes
H	LHI Scheme – 20mph speed reduction	<ul style="list-style-type: none"> <li>Application to be made for speed reductions on The Row, Painters Lane, West Lodge Lane and Mepal Road.</li> <li>Scheme to also include Ely Rd, Brooklands, High Street.</li> </ul>	CIL	<ul style="list-style-type: none"> <li>Application form submitted 25<sup>th</sup> April 2022</li> <li>CCC Has allocated an Engineer to work with SPC.</li> <li>CCC Engineer emailed to give info on CCC 20mph reduction scheme. SPC to consider if it wishes to continue with application.</li> <li>SPC agreed to hold the application until its in receipt of CCC 20mph policy. It will be discussed again at this point. (24.5.22)</li> <li>Been advised by Highways officer at CCC that further information on the application process, specific requirements and timelines will be provided in due course after their meeting in December 2022</li> <li>Email sent to CCC Highways for an update on the scheme.</li> <li>Application forms have been received, and data being collected to make the application.</li> <li>Consultations letters sent to residents in the area.</li> <li>Application form completed.</li> <li>Pending decision</li> <li>20mph Scheme fully funded reopens 15/2/24 <a href="https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/20mph-funding">https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/20mph-funding</a> – Clerk has reapplied to the scheme.</li> </ul>	Yes Yes
					Yes Yes Yes

			<ul style="list-style-type: none"> <li>• Clerk to produce survey re 20mph from A142 Roundabout through to the America. This part to be PFHI.</li> <li>• Funding for the scheme has now been allocated and Sutton was unsuccessful. Council to decide if we should reapply next year.</li> <li>• Clerk to reapply – produce residents survey to support application – January 2025</li> <li>• Survey active now – once complete to go to Working Party. Survey now closed.</li> <li>• Traffic and Transport Working Party WP Next meeting 20/2/24 – to report back at March 25 meeting</li> <li>• Full Council to decide on what areas to apply for in 20mph Scheme at March 25 Meeting</li> <li>• Clerk has now applied for Mepal Road, The Row, Painters Lane and West Lodge Lane</li> <li>• <b>Awaiting outcome of application</b></li> <li>• <b>Approved by CCC – Due date Summer 2026</b></li> <li>• New working party formed to discuss project</li> <li>• 23<sup>rd</sup> May 2023 – Working party membership agreed and date to be set for the meeting</li> <li>• <b>Councillor Kirby to arrange meeting of WP</b></li> <li>• <b>WP looking at costs and configuration of room. Meeting with school 10<sup>th</sup> Feb 26</b> <b>LIBRARY ACCESS POINT WP</b></li> </ul>	Yes
10 <sup>th</sup> May 2022		<b>Library Access Point</b>	<ul style="list-style-type: none"> <li>• New working party formed to discuss project</li> <li>• 23<sup>rd</sup> May 2023 – Council agreed to discuss this group again in September</li> <li>• Currently placed on hold – May 2024</li> <li>• Clerk is investigating the Fire and Chill group to see about a group for Sutton.</li> <li>• Meeting with group 21/10/24 – Costs to be approx.</li> </ul>	Yes
10 <sup>th</sup> May 2022		<b>Provision for Young People</b>		



			<ul style="list-style-type: none"> <li>• PCC have informed us we need a Faculty. Applied for.</li> <li>• FC To approve payment to Church.</li> </ul>	
<p>24<sup>th</sup> January 2023</p>	<p>LHI 23/24 Application Weight restriction on B1381</p>	<p>CIL</p>	<ul style="list-style-type: none"> <li>• Submit application to CCC</li> <li>• Application submitted</li> <li>• LHI application Dismissed and not reviewed as part on the complex or non-complex application.</li> <li>• Recommendation 25<sup>th</sup> July 2023. To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. Added to 22<sup>nd</sup> August 2023 Agenda</li> <li>• Meeting arranged with Highway Officer, Cllr Dupre and SPC – 2<sup>nd</sup> October 2023</li> <li>• Clerk to arrange for traffic surveys up to a sum of £1,000. – To go back to November FC meeting, as quotations over £1,000.</li> <li>• Clerk delegated a spend of £2,000 for one set of surveys in 3 locations.</li> <li>• Order placed with Tracsis – survey January 2024</li> <li>• Tracsis have now had approval from CCC for survey to be undertaken. Due January 24.</li> <li>• Clerk to have funding approved for 2<sup>nd</sup> survey before March 24</li> <li>• Tracsis to need locations and duration to give quote for March survey.</li> <li>• Further information required by CCC regarding impact on people</li> <li>• Online survey ready to go out once approved by WP.</li> <li>• Next traffic survey to be carried out on w/c 15<sup>th</sup> April 2024</li> <li>• Note – additional fee of £330 for licences from CCC not included in original quote.</li> <li>• Online survey went live 4<sup>th</sup> March 2024.</li> <li>• Local PC`S and Police have been contacted.</li> </ul>	<p>Yes Yes Yes Yes Yes Yes</p>

				<ul style="list-style-type: none"> <li>• Clerk currently organising Particulate testing. One cost estimate received approx. £3600+vat to comply with CCC testing requirements.</li> <li>• Presentation with CCC Clerk and Chair to attend 22/4/24.</li> <li>• Enviro testing sent to Council. Councillor Jordan to look into other companies.</li> <li>• Decision from CCC will now be September 2024</li> <li>• Unsuccessful – Council to decide how to proceed</li> <li>• Clerk to continue with application in 2025</li> <li>• Letter to Business in area</li> <li>• Ask Lorna/Joshua with help/ideas</li> <li>• Environmental survey</li> <li>• Application Submitted January 2025</li> <li>• CCC have advised we look at doing this in 3 stages. Clerk to explore further on 20<sup>th</sup> June at LHI Panel.</li> <li>• T&amp;T WP to discuss on 29/7/25</li> <li>• Recommendations from WP to go to FC in Aug 2025</li> <li>• Clerk has obtained Quotes for environmental monitoring – to go to FC</li> <li>• Enviro monitoring being arranged for Nov/Dec 25</li> <li>• Advisory Signage now with CCC Design Team. Sate for Install Summer 2026</li> <li>• PC to look at types of traffic calming and locations. To go back to CCC to approve. Once approved public consultation to take place prior to LHI bid.</li> <li>• PC/Clerk to produce covenants for local businesses.</li> <li>• Results of ANPR and Vibration back back – to go to WP</li> <li>• <b>WP update in FC meeting 21/4/26</b></li> <li>• <b>Traffic and Transport WP</b></li> </ul>	
25 <sup>th</sup> July 2023		<p><b>Definitive Map Modification Order</b></p> <p>To make a formal Definitive Map Modification Order application for the old railway track bed between Sutton and Haddenham using the evidence supplied to Cllr Inskip</p>		<ul style="list-style-type: none"> <li>• Deferred to meeting on the 22<sup>nd</sup> August 2023 until Cllr Inskip is in attendance to give more of a background to the application.</li> <li>• To be tabled at December 2023 meeting</li> <li>• Mark Inskip to determine how forms to be distributed</li> </ul>	

			to people by PC.
25 <sup>th</sup> July 2023	ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions		<ul style="list-style-type: none"> <li>• Approved to make an application for this grant for the Orchards, to clear drainage and restore areas to grass</li> <li>• Placed on hold – May 2024</li> <li>• Seek grant to help with ditch clearance in Old Rec/The Orchard.</li> <li>• Still awaiting prices from Contractors</li> <li>• <b>One quote obtained – to go to FC</b></li> <li>• <b>Quote of £4995 approved – work due Dec 2025</b></li> <li>• <b>Work now complete. Conservation Group to do some tidy up work.</b></li> </ul>
22 <sup>nd</sup> August 2023	Maintenance to The Glebe: 1) External windows – need cementing. 2) Window Hall internal – need attention		<ul style="list-style-type: none"> <li>• Salmons Bros, contacted for an assessment on the windows.</li> <li>• Clerk has arranged for a quote on replacement oven/extractor. Awaiting quotes 21/2/24</li> <li>• Clerk has spoken to contractor to quote for work on windows.</li> <li>• Contractor has now declined to quote – new contractors contacted. Ray Langley coming out 28/5/24 to look at work.</li> <li>• Still chasing contractors to quote for windows.</li> <li>• Salmon Bros have quoted £5635+vat for painting of windows. Does not include any remedial work.</li> <li>• <b>Clerk to keep trying to obtain more quotes</b></li> </ul>
August 2024	L	Wildflower Project	<ul style="list-style-type: none"> <li>• Working Party to consider project</li> </ul>

				<ul style="list-style-type: none"> <li>• Clerk to provide more info.</li> <li>• Sports and Rec WP</li> </ul>	
Dec 2025		<p><b>PFHI Bid to place double yellows at junctions of Victoria Place/High St, Brookside/The Brook, York Rd/High St, West Lodge/High St</b></p>		<ul style="list-style-type: none"> <li>• To go to Full Council Nov 2025 to approve.</li> <li>• Application is now in with CCC</li> </ul>	Ongoing



**Parish Clerk**

Mr Philip Harty  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

Tel: 01353 777189

Email: [office@sutton-cambs-pc.gov.uk](mailto:office@sutton-cambs-pc.gov.uk)

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 24<sup>th</sup> March 2026 at 7.30pm in The Glebe, 4 High Street, Sutton.

**Present:** Cllr B Browne Cllr Owen Cllr Goodjohn Cllr R Brown  
Cllr L Kirby Cllr Newton Cllr Jordan

**Clerk:** Mr P Harty

**Public:** County Councillor Lorna Dupres

**MINUTES**

**MEMBERS:** 15

**QUORUM:** 5

**Vacancies:** 2

**Meeting Opened at 7.30pm**

**199/26 To receive and note apologies for absence.**

Apologies were received from Cllrs Inskip, Butler, Oakland, Barnard, Partington, Cassidy

**200/26 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

None Declared

**201/26 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

None

**202/26 To approve the minutes of the meeting of Council held on 24<sup>th</sup> February 2026 (See Info Pack)**

**Resolved** – It was proposed by Cllr Newton and seconded by Cllr Kirby that the minutes of the meeting held on the 24<sup>th</sup> February 2026 were a true reflection of the meeting. 4 Cllrs present voted in favour, with 3 abstentions.

**203/26 To receive and note the Project Chart and Action Plan (See Info Pack)**

Noted by Council

**204/26 To receive reports in relation to Sutton from: (See Info Pack)**

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Both Reports Noted by Council

## 1. To approve payments.

Online Payments

March 2026	Salaries & expenses	£8383.88
March 2026	Cambs Pension Fund	£855.64
Veolia Ltd	Easi-bins	£128
The Copier Warehouse	Photocopying	£120.42
Centra Data	Computer Support	£92.76
ESPO	Office Supplies	£69.18
Amazon	Office Supplies	£19.97
MA Cleaning	Glebe Windows	£32
RH Landscapes	Bridge Install	£4500
Cam Alarms	Service	£284.09
CAPALC	Membership	£937.84
Nurture	Verge Cutting	£2112.84
Premier Education	Sports Holidays	£2160
BT	Phones/Internet	£547.50
EPR	Nox Testing	£3618

Direct Debits

Lloyds	Multipay	£301.20
O2	Mobile Phones	£102
DRAX	Pavilion Electric	£217.22
DRAX	Glebe Electric	£270.91
DRAX UMS	Street Lights	£127.98
British Gas	Glebe Gas	£323.85
British Gas	Pavilion Gas	£TBC
B & CE	Peoples Pension	£196.44
HMRC	Tax & NIC	£1924.59
PWLB	Loan	£6483.75
Wave	Water – Brooklands	£328.58

**Resolved** – It was proposed by Cllr Browne and seconded by Cllr Goodjohn to approve all payments. All Cllrs voted in agreement

## 2. Finance WP (See Info Pack)

Noted by Council

## Planning (See Info Pack)

1. Planning approvals/Refusals –
  - a. Reference: 26/00008/ERN  
Proposal: Change of use from office to dwelling  
Location: 78C High Street Sutton Ely Cambridgeshire CB6 2NW - APPROVED  
Noted by Council
2. Appeals/Variations –
  - a. Reference: 25/01258/FUL  
Proposal: Replacement dwelling with new access  
Location: Meadlands Farm The Gault Sutton Cambridgeshire CB6 2BJ  
Please see the amended plans to include new access and closure of the existing access.  
Noted by Council
3. Planning Applications –
  - a. Reference: 26/00214/FUL  
Proposal: Demolish existing single storey store and part boundary wall, construct replacement single storey store, extend existing drop kerb to provide two offstreet parking spaces  
Location: 35 High Street Sutton Ely Cambridgeshire CB6 2RB  
Noted by Council
4. Tree Consents –
  - a. Reference: 26/00152/TRE  
Proposal: T1 Weeping Willow - Pruning of lower hanging branches only, by

approximately 1 metre, to maintain a 2-3m clearance over the footpath and for general tree upkeep. With ongoing consent to maintain the clearance as and when required for a period of 5 years from the determination date.

Location: 9 Eastwood Close Sutton Ely Cambridgeshire CB6 2RH – APPROVED  
Noted by Council

**207/26 Approve Business Plan for 2026/27 (See Info Pack)**

**Resolved** - It was proposed by Cllr Browne and seconded by Cllr Newton to approve the business plan for 2026/27. All Cllrs present agreed.

**208/26 It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda item 208/26/a it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.**

- a) To receive report from Interview Panel and to approve recommendations for the appointment of the Deputy Clerk from the Personnel Committee.

**209/26 Clerks Report**  
Noted by Council

**210/26 Discuss Soil Affected Roads – Petition (See Info Pack)**

After a brief discussion the Clerk was asked to place link to petition on website and FaceBook.

**211/26 LGR Consultation (See Info Pack)**

After a brief discussion it was decided to note the information from CAPALC and to monitor going forward.

**212/26 Matters as Agenda Items for Future Consideration**

1. Discussion to maintain CCC grass at Co-Op
2. Safety Issues at top of Mepal Road

No Decision can be Made Under This Item<sup>1</sup>

**213/26 Date of Next Full Council Meeting(s)**

21<sup>st</sup> April 2026 – Full Council  
5<sup>th</sup> May 2026 – Annual Meeting of Electorate  
19<sup>th</sup> May 2026 – Annual Parish Council Meeting and Full Council  
23<sup>rd</sup> June 2026 – Full Council  
28<sup>th</sup> July 2026 - Full Council  
25<sup>th</sup> August 2026 - Full Council  
22<sup>nd</sup> September 2026 - Full Council

**Members of the public and press are welcome to attend the meeting.**

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<sup>1</sup> Local Government Act 1972, s12 10(2) (b)



**SUTTON PARISH COUNCIL  
YEAR END ACCOUNTS**

**1<sup>ST</sup> April 2025**

**To**

**31<sup>ST</sup> March 2026**

**Prepared by:  
Mr Philip Harty  
Responsible Financial Officer**

## **31<sup>st</sup> March 2026 Year End Accounts**

### **CONTENTS**

- A Bank Reconciliation and Statements**
- B Income and Expenditure Account**
- C Balance Sheet**
- D Public Works Loan Board (The Glebe)**
- E Community Infrastructure Levy Monitoring Report**
- F Asset Register**
- G Supporting Statements and notes**

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**Sutton Parish Council Current Year**

**Bank - Cash and Investment Reconciliation as at 31 March 2026**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

31/03/2026	SPC Current Account	0.00
31/03/2026	Sutton PC Deposit Account	70,486.30
31/03/2026	Cambridgeshire & Counties Bank	47,628.42
31/03/2026	CCLA Public Sector Deposit Fun	80,000.00
31/03/2026	PH 5902	0.00
31/03/2026	Cambridge Building Society	1,072.90
		<b>199,187.62</b>

**Unpresented Payments**

**0.00**

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**199,187.62**

**Receipts not on Bank Statement**

**0.00**

**Closing Balance**

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**199,187.62**

**All Cash & Bank Accounts**

1	Unity Trust Bank Current Acc	6,032.57
3	Unity Trust Bank Deposit Acc	70,486.30
4	Cambridgeshire&Counties Bank A	47,628.42
6	CCLA Deposit Fund	80,000.00
7	Multipay Card	0.00
8	Cambridge Building Society	1,072.90
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>205,220.19</b>

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**Sutton Parish Council Current Year**

**Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2026**

Explains the difference between boxes 7 & 8 on the Annual Return

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<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	<b>Total Reserves</b>	<b>165,524.90</b>	<b>217,823.61</b>
100	Debtors	2,827.23	3,416.20
105	VAT Control A/c	345.04	9,347.84
	<b>Less Total Debtors</b>	<b>3,172.27</b>	<b>12,764.04</b>
500	Creditors	1,539.06	0.00
501	Multipay Card	160.62	160.62
510	Accruals	900.00	0.00
	<b>Plus Total Creditors</b>	<b>2,599.68</b>	<b>160.62</b>
	<b>Equals Total Cash and Bank Accounts</b>	<b>164,952.31</b>	<b>205,220.19</b>
200	Unity Trust Bank Current Acc	10,087.19	6,032.57
203	Unity Trust Bank Deposit Acc	27,973.01	70,486.30
205	Cambridgeshire&Counties Bank A	45,839.73	47,628.42
207	CCLA Deposit Fund	80,000.00	80,000.00
209	Cambridge Building Society	1,052.38	1,072.90
	<b>Total Cash and Bank Accounts</b>	<b>164,952.31</b>	<b>205,220.19</b>

**Sutton Parish Council Current Year**

**Income and Expenditure Account for Year Ended 31st March 2026**

31st March 2025		31st March 2026
	<b>Income Summary</b>	
188,960	Precept	200,000
<u>188,960</u>	Sub Total	<u>200,000</u>
	<b>Operating Income</b>	
13,274	Finance	97,823
7,150	Play Area/ Open Space	(7,150)
2,571	Highway and Conservation	2,219
(210)	Neighbourhood Planning	0
3,061	Burial Ground	3,360
2,997	Allotments	2,957
309	Community Room	337
7,838	Pavilion	12,954
15,000	Brooklands Centre	0
15,521	The Glebe	15,590
1,138	Time Banking	809
6,000	Summer Hols Sports Project	6,000
<u>263,609</u>	Total Income	<u>334,898</u>
	<b>Running Costs</b>	
148,605	Administration	158,609
14,488	Finance	13,112
1,138	Communications & PR	771
3,950	Grants Made	2,500
2,007	Play Area/ Open Space	16,133
10,473	Highway and Conservation	18,803
1,747	Burial Ground	1,539
2,440	Allotments	1,404
8,939	Facilities Services	14,660
162	Community Room	1,038
2,243	Football Pitches	1,200
1,172	Playing Field & Paddock	2,464
7,855	Pavilion	26,623
30,499	Brooklands Centre	0
11,551	The Glebe	14,492
0	Contingencies Earmarked Funds	1,295
1,368	Vehicles	1,379
322	Time Banking	777
4,000	Summer Hols Sports Project	6,000
<u>252,957</u>	Total Expenditure	<u>282,599</u>
	<b>General Fund Analysis</b>	
65,038	Opening Balance	96,802
263,609	Plus : Income for Year	334,898
<u>328,645</u>		<u>431,700</u>
252,957	Less : Expenditure for Year	282,599
<u>75,688</u>		<u>149,101</u>
(21,114)	Transfers TO / FROM Reserves	80,708
<u>96,802</u>	Closing Balance	<u>96,802</u>

09/04/2026

## Sutton Parish Council Current Year

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## Balance Sheet as at 31st March 2026

31st March 2025

31st March 2026

31st March 2025		31st March 2026	
<b>Current Assets</b>			
2,827	Debtors	3,416	
345	VAT Control A/c	9,348	
10,087	Unity Trust Bank Current Acc	6,033	
27,973	Unity Trust Bank Deposit Acc	70,486	
45,840	Cambridgeshire&Counties Bank A	47,628	
80,000	CCLA Deposit Fund	80,000	
1,052	Cambridge Building Society	1,073	
<b>168,125</b>		<b>217,984</b>	
<b>168,125</b>	<b>Total Assets</b>	<b>217,984</b>	
<b>Current Liabilities</b>			
1,539	Creditors	0	
161	Multipay Card	161	
900	Accruals	0	
<b>2,600</b>		<b>161</b>	
<b>165,525</b>	<b>Total Assets Less Current Liabilities</b>	<b>217,824</b>	
<b>Represented By</b>			
96,802	General Reserves	68,393	
3,918	EMR - Sutton Timebank	3,771	
2,000	EMR - Community Room Main CIL	2,000	
1,000	EMR - CIL Brooklands Centre Ma	1,000	
3,500	EMR - CIL SPC Office alteratio	3,500	
0	EMR - LHI & PFLHI	40,000	
31,960	EMR - CIL 21/22 (Unallocated)	4,288	
2,324	EMR - School Holiday Sports	2,000	
13,196	EMR - CIL 22/23 (Unallocated)	361	
3,675	EMR - CIL 24/25 (Unallocated)	3,675	
7,150	Lottery Grant	0	
0	CIL 25/26 Unallocated	68,837	
<b>165,525</b>		<b>217,824</b>	

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09/04/2026

**Sutton Parish Council Current Year**

09:42

**Balance Sheet as at 31st March 2026**

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**31st March 2025**

**31st March 2026**

The above statement represents fairly the financial position of the authority as at 31st March 2026 and reflects its income and Expenditure during the year.

Signed :  
Chairman

\_\_\_\_\_ Date : \_\_\_\_\_

Signed :  
Responsible  
Financial  
Officer

\_\_\_\_\_ Date : \_\_\_\_\_



**United Kingdom  
Debt Management  
Office**

**OFFICIAL**

T 020 7862 6610  
E [pwlb@dmo.gov.uk](mailto:pwlb@dmo.gov.uk)  
[www.dmo.gov.uk](http://www.dmo.gov.uk)

**PWLB lending facility**

**BALANCE OUTSTANDING AS AT 31 Mar 2026**

**7 April 2026**

**SUTTON PARISH COUNCIL (CAMBS)**

<b>LOAN REFERENCE NUMBER</b>	<b>REPAYMENT DATES</b>	<b>LOAN TYPE</b>	<b>REPAYMENT METHOD</b>	<b>PRINCIPAL BALANCE OUTSTANDING (£)</b>
PW488491	20 Mar - 20 Sep	FIXED	EIP	£12,000.00
<b>TOTAL OUTSTANDING BALANCE:</b>				<b>12,000.00</b>
<b>TOTAL NUMBER OF LOANS:</b>				<b>1</b>

This report reflects scheduled transactions only, as such, early or late repayments are not reflected. Please contact [pwlb@dmo.gov.uk](mailto:pwlb@dmo.gov.uk) if you have any queries.

DATE	BALANCE OUTSTANDING	PRINCIPAL DUE	INTEREST DUE	TOTAL DUE	INTEREST RATE %	PRINCIPAL REMAINING
20.09.02	£ 300,000.00	£ 6,000.00	£ 8,062.50	£14,062.50	5.375	£ 294,000.00
20.03.03	£ 294,000.00	£ 6,000.00	£ 7,901.25	£13,901.25	5.375	£ 288,000.00
20.09.03	£ 288,000.00	£ 6,000.00	£ 7,740.00	£13,740.00	5.375	£ 282,000.00
22.03.04	£ 282,000.00	£ 6,000.00	£ 7,578.75	£13,578.75	5.375	£ 276,000.00
20.09.04	£ 276,000.00	£ 6,000.00	£ 7,417.50	£13,417.50	5.375	£ 270,000.00
20.03.05	£ 270,000.00	£ 6,000.00	£ 7,256.25	£13,256.25	5.375	£ 264,000.00
20.09.05	£ 264,000.00	£ 6,000.00	£ 7,095.00	£13,095.00	5.375	£ 258,000.00
20.03.06	£ 258,000.00	£ 6,000.00	£ 6,933.75	£12,933.75	5.375	£ 252,000.00
20.09.06	£ 252,000.00	£ 6,000.00	£ 6,772.50	£12,772.50	5.375	£ 246,000.00
20.03.07	£ 246,000.00	£ 6,000.00	£ 6,611.25	£12,611.25	5.375	£ 240,000.00
20.09.07	£ 240,000.00	£ 6,000.00	£ 6,450.00	£12,450.00	5.375	£ 234,000.00
20.03.08	£ 234,000.00	£ 6,000.00	£ 6,288.75	£12,288.75	5.375	£ 228,000.00
22.09.08	£ 228,000.00	£ 6,000.00	£ 6,127.50	£12,127.50	5.375	£ 222,000.00
20.03.09	£ 222,000.00	£ 6,000.00	£ 5,966.25	£11,966.25	5.375	£ 216,000.00
21.09.09	£ 216,000.00	£ 6,000.00	£ 5,805.00	£11,805.00	5.375	£ 210,000.00
22.03.10	£ 210,000.00	£ 6,000.00	£ 5,643.75	£11,643.75	5.375	£ 204,000.00
20.09.10	£ 204,000.00	£ 6,000.00	£ 5,482.50	£11,482.50	5.375	£ 198,000.00
21.03.11	£ 198,000.00	£ 6,000.00	£ 5,321.25	£11,321.25	5.375	£ 192,000.00
20.09.11	£ 192,000.00	£ 6,000.00	£ 5,160.00	£11,160.00	5.375	£ 186,000.00
20.03.12	£ 186,000.00	£ 6,000.00	£ 4,998.75	£10,998.75	5.375	£ 180,000.00
20.09.12	£ 180,000.00	£ 6,000.00	£ 4,837.50	£10,837.50	5.375	£ 174,000.00
30.03.13	£ 174,000.00	£ 6,000.00	£ 4,676.25	£10,676.25	5.375	£ 168,000.00
20.09.13	£ 168,000.00	£ 6,000.00	£ 4,515.00	£10,515.00	5.375	£ 162,000.00
20.03.14	£ 162,000.00	£ 6,000.00	£ 4,353.75	£10,353.75	5.375	£ 156,000.00
22.09.14	£ 156,000.00	£ 6,000.00	£ 4,192.50	£10,192.50	5.375	£ 150,000.00
20.03.15	£ 150,000.00	£ 6,000.00	£ 4,031.25	£10,031.25	5.375	£ 144,000.00
21.09.15	£ 144,000.00	£ 6,000.00	£ 3,870.00	£ 9,870.00	5.375	£ 138,000.00
21.03.16	£ 138,000.00	£ 6,000.00	£ 3,708.75	£ 9,708.75	5.375	£ 132,000.00
20.09.16	£ 132,000.00	£ 6,000.00	£ 3,547.50	£ 9,547.50	5.375	£ 126,000.00
20.03.17	£ 126,000.00	£ 6,000.00	£ 3,386.25	£ 9,386.25	5.375	£ 120,000.00
20.09.17	£ 120,000.00	£ 6,000.00	£ 3,225.00	£ 9,225.00	5.375	£ 114,000.00
20.03.18	£ 114,000.00	£ 6,000.00	£ 3,063.75	£ 9,063.75	5.375	£ 108,000.00
20.09.18	£ 108,000.00	£ 6,000.00	£ 2,902.50	£ 8,902.50	5.375	£ 102,000.00
20.03.19	£ 102,000.00	£ 6,000.00	£ 2,741.25	£ 8,741.25	5.375	£ 96,000.00
20.09.19	£ 96,000.00	£ 6,000.00	£ 2,580.00	£ 8,580.00	5.375	£ 90,000.00
20.03.20	£ 90,000.00	£ 6,000.00	£ 2,418.75	£ 8,418.75	5.375	£ 84,000.00
21.09.20	£ 84,000.00	£ 6,000.00	£ 2,257.50	£ 8,257.50	5.375	£ 78,000.00
20.03.21	£ 78,000.00	£ 6,000.00	£ 2,096.25	£ 8,096.25	5.375	£ 72,000.00
20.09.21	£ 72,000.00	£ 6,000.00	£ 1,935.00	£ 7,935.00	5.375	£ 66,000.00
21.03.22	£ 66,000.00	£ 6,000.00	£ 1,773.75	£ 7,773.75	5.375	£ 60,000.00
20.09.22	£ 60,000.00	£ 6,000.00	£ 1,612.50	£ 7,612.50	5.375	£ 54,000.00
20.03.23	£ 54,000.00	£ 6,000.00	£ 1,451.25	£ 7,451.25	5.375	£ 48,000.00
20.09.23	£ 48,000.00	£ 6,000.00	£ 1,290.00	£ 7,290.00	5.375	£ 42,000.00
20.03.24	£ 42,000.00	£ 6,000.00	£ 1,128.75	£ 7,128.75	5.375	£ 36,000.00
23.09.24	£ 36,000.00	£ 6,000.00	£ 967.50	£ 6,967.50	5.375	£ 30,000.00
23.03.25	£ 30,000.00	£ 6,000.00	£ 806.25	£ 6,806.25	5.375	£ 24,000.00
19.09.25	£ 24,000.00	£ 6,000.00	£ 645.00	£ 6,645.00	5.375	£ 18,000.00
21.03.26	£ 18,000.00	£ 6,000.00	£ 483.75	£ 6,483.75	5.375	£ 12,000.00
22.09.26	£ 12,000.00	£ 6,000.00	£ 322.50	£ 6,322.50	5.375	£ 6,000.00
25.03.27	£ 6,000.00	£ 6,000.00	£ 161.25	£ 6,161.25	5.375	£ -
YE 31 March 2025						
PWLB - Loan						
A 25 year loan for £300,000 was taken out by the Parish Council.						
This was to pay for the renovation work at The Glebe Community Centre and parish council office.						
Code: 4110/150 Loan repayments						

## Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
338 EMR - Sutton Timebank	3,918.28	-147.47	3,770.81
344 EMR - Community Room Main CIL	2,000.00		2,000.00
346 EMR - CIL Brooklands Centre Ma	1,000.00		1,000.00
347 EMR - CIL SPC Office alteratio	3,500.00		3,500.00
349 EMR - LHI & PFLHI	0.00	40,000.00	40,000.00
354 EMR - CIL 21/22 (Unallocated)	31,980.19	-27,672.52	4,287.67
355 EMR - School Holiday Sports	2,324.00	-324.00	2,000.00
356 EMR - CIL 22/23 (Unallocated)	13,195.84	-12,835.00	360.84
358 EMR - CIL 24/25 (Unallocated)	3,674.74		3,674.74
359 Lottery Grant	7,150.00	-7,150.00	0.00
361 CIL 25/26 Unallocated	0.00	88,837.06	88,837.06
	<u>88,722.85</u>	<u>80,708.07</u>	<u>149,430.92</u>



**Sutton Parish Council  
Regulation 62A Monitoring Report  
2025/2026**

Regulation 62A Reference	Description	Amount Collected/ Project Title
2(a)	Total CIL receipts for the reported year	£88,837.06
2(b)	Total CIL expenditure for the reported year	£40447.52
2(c)	Summary of CIL expenditure during the reported year including-  i) The items to which CIL has been applied ii) The amount of CIL expenditure on each item	<p>Glebe maintenance £4239.64</p> <p>Pavilion maintenance £2485.68</p> <p>Play area repair £2052</p> <p>LHI/PFLHI £10690</p> <p>Open Spaces £10528.47</p> <p>Bowling Green £9820</p> <p>Community Room Repairs £631.73</p>
2(d)	Details of any notices received in accordance with Regulation 59E, including- i) Total value of CIL receipts subject to notices served in accordance with regulation 59E during the reported year; ii) The total value of CIL receipts subject to a notice served in accordance with regulation 59E in any year that has not been paid to the District Council by the end of the reported year	<p>£0.00</p> <p>£0.00</p>
2(e)(i)	The total amount of CIL receipts for the reported year retained at the end of the reported year	£88837.06
2(e)(ii)	The total amount of CIL receipts from previous years retained at the end of the reported year	£103660.11

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<b>A/c Code</b>	<b>344</b>	<b>EMR - Community Room Main CIL</b>	<b>Annual Budget</b>	<b>0</b>
<b>Centre</b>	<b>(none)</b>			
<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
			<b>Opening Balance</b>	<b>2,000.00</b>
	<b>Account</b>	<b>EMR - Community Room Main CIL</b>	<b>Account Totals</b>	<b>0.00</b> <b>2,000.00</b>
	<b>Centre</b>		<b>Net Closing Balance</b>	<b>2,000.00</b>

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<b>A/c Code</b>	<b>347</b>	<b>EMR - CIL SPC Office alteratio</b>	<b>Annual Budget</b>	<b>0</b>
<b>Centre</b>	<b>(none)</b>			
<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u> <u>Credit</u>
			<b>Opening Balance</b>	<b>3,500.00</b>
	<b>Account</b>	<b>EMR - CIL SPC Office alteratio</b>	<b>Account Totals</b>	<b>0.00</b> <b>3,500.00</b>
	<b>Centre</b>		<b>Net Closing Balance</b>	<b>3,500.00</b>

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A/c Code	349 EMR - LHI & PFLHI	Annual Budget	0		
Centre	(none)				
<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
			<b>Opening Balance</b>		<b>0.00</b>
31/03/2026	485	Journal	For LHI and weight restriction		40,000.00
	<b>Account</b>	<b>EMR - LHI &amp; PFLHI</b>	<b>Account Totals</b>	<b>0.00</b>	<b>40,000.00</b>
	<b>Centre</b>		<b>Net Closing Balance</b>		<b>40,000.00</b>

A/c Code	354 EMR - CIL 21/22 (Unallocated)			Annual Budget	0		
Centre	(none)						
	Date	Reference	Source	Transaction Detail	Debit	Credit	
				Opening Balance		31,850.19	
	16/05/2025	8	Cashbook	LED Light Bulb	11.48		
	30/06/2025	65	Cashbook	Thermostatic Taps to Community	376.40		
	30/06/2025	73	Cashbook	Pav Window Repair	65.00		
	30/06/2025	77	Cashbook	Emergency Lights	310.00		
	30/06/2025	77	Cashbook	Emergency Lights	150.00		
	29/08/2025	BACS 153	Cashbook	Paint	18.98		
	29/08/2025	BACS 182	Cashbook	Fences/Roofing Tiles	305.00		
	29/09/2025	BACS172	Cashbook	Replace Glebe Rear Fence	687.00		
	29/09/2025	BACS180	Cashbook	Glebe Curtains	2,678.00		
	30/09/2025	474	Journal	Planters - not entered in EMR	706.00		
	31/10/2025	BACS211	Cashbook	Glebe Curtains	300.00		
	31/10/2025	BACS214	Cashbook	Cemetery Trees/hedge	250.00		
	31/10/2025	BACS215	Cashbook	Hedge/Trees Cemetery	650.00		
	28/11/2025	BACS228	Cashbook	Pavilion Heating Timer	235.00		
	05/12/2025	BACS267	Cashbook	Solar Light for Glebe	29.82		
	31/12/2025	BACS256	Cashbook	Edging Spikes - Sleepers	35.83		
	31/12/2025	BACS263	Cashbook	EV Chargers	750.00		
	31/12/2025	BACS279	Cashbook	Light/Fan	185.00		
	31/12/2025	BACS280	Cashbook	Grass Cutting	228.08		
	31/12/2025	36	Cashbook	LED Lights	35.30		
	31/12/2025	WELLERS	Cashbook	Raised in Error		750.00	
	30/01/2026	BACS294	Cashbook	Traffic Survey ANPR	5,345.00		
	30/01/2026	BACS295	Cashbook	Noise Survey	2,330.00		
	30/01/2026	298	Cashbook	Over payment Reimburse March	832.50		
	31/01/2026	476	Journal	Code to EMR	450.00		
	31/01/2026	478	Journal	Coded wrongly	291.74		
	31/01/2026	BACS298	Cashbook	Ditch, Clear orchard	4,162.50		
	31/01/2026	BACS302	Cashbook	Tree Works	400.00		
	31/01/2026	BACS304	Cashbook	Repair To Playpark	1,572.00		
	31/01/2026	320	Cashbook	ZIP Wire Service	480.00		
	18/03/2026	BACS351	Cashbook	Bridge Install	781.89		
	31/03/2026	BACS339	Cashbook	Bridge Install	3,750.00		
	31/03/2026	479	Journal	Code To CIL	400.00		
	31/03/2026	481	Journal	Coded wrongly		400.00	
			Account	EMR - CIL 21/22 (Unallocated)	Account Totals	28,822.52	33,110.19
			Centre		Net Closing Balance		4,287.67

A/c Code	356 EMR - CIL 22/23 (Unallocated)			Annual Budget	0	
Centre	(none)					
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
				Opening Balance		13,195.64
	27/02/2026	BACS329	Cashbook	Bowls Footpath	9,820.00	
	31/03/2026	BACS350	Cashbook	NOx Testing	3,015.00	
		Account EMR - CIL 22/23 (Unallocated)		Account Totals	12,835.00	13,195.64
		Centre		Net Closing Balance		260.64

A/c Code	358 EMR - CIL 24/25 (Unallocated)	Annual Budget	0		
Centre	(none)				
Date	Reference	Source	Transaction Detail	Debit	Credit
			Opening Balance		3,674.74
	Account EMR - CIL 24/25 (Unallocated)		Account Totals	0.00	3,674.74
	Centre		Net Closing Balance		3,674.74

A/c Code	361 CIL 25/26 Unallocated			Annual Budget	0	
Centre	(none)					
	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
				<b>Opening Balance</b>		<b>0.00</b>
	31/10/2025	CIL	Cashbook	CIL 25/26		88,837.06
		<b>Account Centre</b>	<b>CIL 25/26 Unallocated</b>			
				<b>Account Totals</b>	<b>0.00</b>	<b>88,837.06</b>
				<b>Net Closing Balance</b>		<b>88,837.06</b>

**SUMMARY OF ASSETS BY GROUP NAME**

<u>Group</u>	<u>Original Cost</u>	<u>Current Value</u>	<u>Insurance Value</u>
Community	9,242.00	9,242.00	18,127.77
General Contents	28,490.43	28,490.43	8,775.00
IT Equipment	11,918.25	11,918.25	7,913.68
Infrastructure	954,999.81	954,999.81	2,057,636.81
Land	6.00	6.00	6.00
Office Equipment	1,020.99	1,020.99	505.99
Play Equipment	58,926.00	58,926.00	22,812.29
Site Management	10,828.29	10,828.29	9,669.60
Street Furniture	37,500.61	37,500.61	25,849.72
Street Lighting	6,364.00	6,364.00	6,364.00
<b>TOTAL</b>	<b>1,119,296.38</b>	<b>1,119,296.38</b>	<b>2,155,461.06</b>

**ASSETS ACQUIRED BETWEEN 01/04/2025 AND 31/03/2026**

<u>Acq. Date</u>	<u>Asset Code</u>	<u>Description</u>	<u>Original Cost</u>	<u>Current Value</u>	<u>Insurance Value</u>
31/07/2025	GC35	2 x Russel Hobbe Kettles	50.00	50.00	50.00
31/07/2025	PE08	Monkey Challenge Climbing Wall	7,150.00	7,150.00	7,150.00
31/07/2025	SF54	2 x Beware Children Signs and Posts	240.00	240.00	240.00
17/09/2025	SF55	Planter	264.00	264.00	264.00
17/09/2025	SF56	Planter	528.00	528.00	0.00
		<b>TOTAL</b>	<b>8,232.00</b>	<b>8,232.00</b>	<b>7,704.00</b>

## SUTTON PARISH COUNCIL

### SUPPORTING STATEMENT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2026

#### DETAILS OF LOANS OUTSTANDING

At the close of business on 31<sup>st</sup> March 2026, the following loans to the council were outstanding:

<u>Lender</u>	<u>Loan period remaining</u>	<u>Amount</u>
Public Works Loan Board	1 Years	£12,000

#### LEASES

At the close of business on 31<sup>st</sup> March 2026, the following were in operation.

<u>Lessor</u>	<u>Purpose</u>	<u>Rent Payable</u>	<u>Year of Expiry</u>
Sutton Parish Council	British Legion Club	£1,500.00pa	2096
Sutton Pools Charity	Recreation Ground	£100.00 pa	2043

#### SECTION 137 PAYMENTS

In May 2019, the Parish Council adopted the (General Power of Competence (Prescribed Conditions) Order 2012. During September 2021 it no longer met the criteria. (Elected Councillor resignations), therefore reverting to the use of other powers.

- *Local Government Act 1972 S137 Ely Foodbank £750*
- *Local Government Act 1972 S137 MAGPAS £250*

#### Other grants:

LGA 1972 – S145 – Sutton Feast £979.55

LGA 1972 – S14 – Open Spaces £600

LGA (Miscellaneous Provisions) 1976 – Sutton Brownies - £350

## **AGENCY WORK**

During the year the Council undertook the following agency work on behalf of other authorities.

<u>Commissioning Authority</u>	<u>Nature of Work</u>	<u>Amount</u>
Cambs County Council	Grass Cutting	£2043.00

A Claim for final reimbursements has been made as yet for season 2026/27

## **ADVERTISING AND PUBLICITY**

The following costs were incurred during the year:

Public Notice	£0.00
Annual Newsletter	£661
The Pepperpot (Additional page)	£60.00

## **PENSIONS**

Sutton Parish Council joined the Local Government Pension Scheme (LGPS) on 1<sup>st</sup> June 2005. During the year 31<sup>st</sup> March 2026 the Council's (Employers) Pension contribution was £8294 (21.5%).

Sutton Parish Council joined The Peoples Pension for auto-enrolment on the 1<sup>st</sup> October 2016. During the year 31<sup>st</sup> March 2026 the Council's (Employers) Pension contribution was £848 (3%).

The Parish Council re-enrolled with the Pension regulator in October 2019. Re-enrolment was completed in May 2022 and again in March 2025

## DETAILS OF EARMARKED FUNDS/CAPITAL EXPENDITURE.

At year end March 31<sup>st</sup> 2026, the council held the following funds.

### Capital Funds

Capital Projects	£0.00
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### Earmarked Funds

Community Room (CIL)	£2,000.00
Brooklands Centre (CIL)	£1,000.00
SPC Office alteration (CIL)	£3,500.00
CIL Unallocated 21/22	£4287.67
CIL Unallocated 22/23	£360.64
CIL Unallocated 24/25	£3674.74
CIL Unallocated 25/26	£88837.06
Sutton Timebank	£3770.81
LHI/PFHI	£40000
<b>Total</b>	<b>£149,430.92</b>

### EXTERNAL GRANTS (RECEIVED)

National Lottery – Holiday Sports £6000

Christmas Tree donations £176

### COMMUNITY INFRASTRUCTURE LEVY

The Council has received funds during the 2025/2026 financial year.

C/F from previous year	£55270.57
CIL Received 2025/26	£88837.06
<b>Total</b>	<b>£144107.63</b>

### **CIL spent 2024/2025**

Glebe maintenance	£4239.64
Pavilion maintenance	£2485.68
Play area repair	£2052
LHI/PFLHI	£10690
Open Spaces	£10528.47
Community Room Repairs	£631.73
Footpath	£9820

**Total** **£40447.52**

**DEBTS WRITTEN OFF DURING THE YEAR**

3576.10 – Poise and Performance Group Bookings

**PAYMENTS IN ADVANCE**

<b>SWARCO Traffic Ltd</b>	<b>Paid January 2021</b>	<b>Total £853.71 for 5 years</b>
<b>01.02.2021 – 31.1.2026</b>	<b>NO LONGER ACTIVE</b>	

**ITEMS TO NOTE FOR NEXT YEARS ACCOUNT**

Election in May 2023, 8 Councillors nominated uncontested. Therefore, the Parish Council will not be eligible to use the General Power of Competence for YE 2025/2026.

Local Elections Due May 2027

Signed.....

Responsible Financial Officer

Date.....

Signed.....

Chairman

Date.....

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Administration</b>							
1076 Precept	200,000	200,000	0			100.0%	
<b>Administration :- Income</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>			<b>100.0%</b>	<b>0</b>
4000 Office Staff Cost	58,045	62,550	4,505		4,505	92.8%	
4010 Time bank Coordinator salary	14,337	14,750	413		413	97.2%	
4015 Employee Expenses	135	150	15		15	90.1%	135
4020 Employer NIC	11,456	13,740	2,284		2,284	83.4%	
4045 Brightpay PAYE	148	600	452		452	24.7%	
4050 Employer Pension Contrib Costs	9,142	9,510	368		368	96.1%	
4055 Facilities Staff	29,923	31,500	1,577		1,577	95.0%	
4075 Lengthsman Staff	17,302	18,005	703		703	96.1%	
4120 Subscriptions	3,780	2,959	(821)		(821)	127.7%	
4125 Training/Conferences	1,718	1,650	(68)		(68)	104.1%	
4135 Phone/Internet	2,144	2,000	(144)		(144)	107.2%	
4140 Admin Costs	863	850	(13)		(13)	101.5%	60
4145 Photocopier	1,000	1,000	(0)		(0)	100.0%	
4150 Data Protection Fee	0	35	35		35	0.0%	
4155 Computer Equip & Support	3,578	2,500	(1,078)		(1,078)	143.1%	
4160 Insurance	4,752	6,000	1,248		1,248	79.2%	
4175 ICCM	105	100	(5)		(5)	105.0%	
4580 Licence: The Glebe	180	180	0		0	100.0%	
<b>Administration :- Indirect Expenditure</b>	<b>158,609</b>	<b>168,079</b>	<b>9,470</b>	<b>0</b>	<b>9,470</b>	<b>94.4%</b>	<b>195</b>
<b>Net Income over Expenditure</b>	<b>41,391</b>	<b>31,921</b>	<b>(9,470)</b>				
6000 plus Transfer From EMR	195	0	(195)				
<b>Movement to/(from) Gen Reserve</b>	<b>41,586</b>	<b>31,921</b>	<b>(9,665)</b>				
<b>150 Finance</b>							
1090 Interest Rcvd	7,485	3,500	(3,985)			213.9%	
1100 Income from RBL Lease	1,500	1,500	0			100.0%	
1150 Community Infrastructure Levy	88,837	0	(88,837)			0.0%	88,837
<b>Finance :- Income</b>	<b>97,823</b>	<b>5,000</b>	<b>(92,823)</b>			<b>1956.4%</b>	<b>88,837</b>
4100 Audit Fees	(16)	1,000	1,016		1,016	(1.6%)	
4110 Loan Repayments	13,129	13,129	0		0	100.0%	
<b>Finance :- Indirect Expenditure</b>	<b>13,112</b>	<b>14,129</b>	<b>1,017</b>	<b>0</b>	<b>1,017</b>	<b>92.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>84,710</b>	<b>(9,129)</b>	<b>(93,839)</b>				
6001 less Transfer To EMR	88,837	0	(88,837)				
<b>Movement to/(from) Gen Reserve</b>	<b>(4,127)</b>	<b>(9,129)</b>	<b>(5,002)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Communications &amp; PR</u>							
4200 Newsletter	661	650	(11)		(11)	101.7%	
4210 Website	0	300	300		300	0.0%	
4225 PR	110	100	(10)		(10)	110.0%	
Communications & PR :- Indirect Expenditure	771	1,050	279	0	279	73.4%	0
<b>Net Expenditure</b>	<b>(771)</b>	<b>(1,050)</b>	<b>(279)</b>				
<u>250 Grants Made</u>							
4300 Section 137	2,500	2,500	0		0	100.0%	
Grants Made :- Indirect Expenditure	2,500	2,500	0	0	0	100.0%	0
<b>Net Expenditure</b>	<b>(2,500)</b>	<b>(2,500)</b>	<b>(0)</b>				
<u>300 Play Area/ Open Space</u>							
4415 Lottery Grant	(7,150)	0	7,150			0.0%	
Play Area/ Open Space :- Income	(7,150)	0	7,150				0
4025 Groundsman	529	550	21		21	96.2%	
4400 Repairs & Maintenance	15,488	0	(15,488)		(15,488)	0.0%	11,579
4405 ROSPA & ECDC Inspection	116	250	134		134	46.4%	
Play Area/ Open Space :- Indirect Expenditure	16,133	800	(15,333)	0	(15,333)	2016.7%	11,579
<b>Net Income over Expenditure</b>	<b>(23,283)</b>	<b>(800)</b>	<b>22,483</b>				
6000 plus Transfer From EMR	11,579	0	(11,579)				
<b>Movement to/(from) Gen Reserve</b>	<b>(11,704)</b>	<b>(800)</b>	<b>10,904</b>				
<u>310 Highway and Conservation</u>							
1105 Income from Agency Services	2,043	2,395	352			85.3%	
2010 Christmas tree donation	176	200	24			88.0%	
Highway and Conservation :- Income	2,219	2,595	376			85.5%	0
5040 Tree surveys & Tree works	800	800	0		0	100.0%	
Highway and Conservation :- Direct Expenditure	800	800	0	0	0	100.0%	0
2000 Christmas Trees/lights	2,948	3,100	152		152	95.1%	
4430 Agency Services Costs	1,761	2,300	539		539	76.6%	
4435 Street Lighting	1,017	900	(117)		(117)	113.0%	
4440 Street Furniture	998	0	(998)		(998)	0.0%	998
4460 Speed Surveys	10,940	0	(10,940)		(10,940)	0.0%	10,690
4462 Village planting	139	150	11		11	92.7%	
Highway and Conservation :- Indirect Expenditure	17,803	6,450	(11,353)	0	(11,353)	276.0%	11,688
<b>Net Income over Expenditure</b>	<b>(16,384)</b>	<b>(4,655)</b>	<b>11,729</b>				
6000 plus Transfer From EMR	11,688	0	(11,688)				

Continued over page

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Movement to/(from) Gen Reserve</b>	<b>(4,696)</b>	<b>(4,655)</b>	<b>41</b>				
<b>330 Burial Ground</b>							
1185 Income from Burials	3,360	2,500	(860)			134.4%	
<b>Burial Ground :- Income</b>	<b>3,360</b>	<b>2,500</b>	<b>(860)</b>			<b>134.4%</b>	<b>0</b>
4400 Repairs & Maintenance	900	0	(900)	(900)		0.0%	900
4470 Burial Ground Skip Hire	330	750	420	420		44.0%	
4485 Non-domestic Rates Expenses	309	350	41	41		88.4%	
<b>Burial Ground :- Indirect Expenditure</b>	<b>1,539</b>	<b>1,100</b>	<b>(439)</b>	<b>0</b>	<b>(439)</b>	<b>139.9%</b>	<b>900</b>
<b>Net Income over Expenditure</b>	<b>1,821</b>	<b>1,400</b>	<b>(421)</b>				
6000 plus Transfer From EMR	900	0	(900)				
<b>Movement to/(from) Gen Reserve</b>	<b>2,721</b>	<b>1,400</b>	<b>(1,321)</b>				
<b>340 Allotments</b>							
1190 Income from Rent	2,517	2,517	0			100.0%	
1195 Income: Allotment Drain Rates	404	440	36			91.9%	
1200 Income from Admin	36	40	4			90.0%	
<b>Allotments :- Income</b>	<b>2,957</b>	<b>2,997</b>	<b>40</b>			<b>98.7%</b>	<b>0</b>
4140 Admin Costs	0	40	40	40		0.0%	
4500 Rent	1,000	2,400	1,400	1,400		41.7%	
4505 Allotment Drainage Rates	404	440	36	36		91.9%	
<b>Allotments :- Indirect Expenditure</b>	<b>1,404</b>	<b>2,880</b>	<b>1,476</b>	<b>0</b>	<b>1,476</b>	<b>48.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,553</b>	<b>117</b>	<b>(1,436)</b>				
<b>350 Facilities Services</b>							
5045 Defibrillator	213	500	287	287		42.6%	
<b>Facilities Services :- Direct Expenditure</b>	<b>213</b>	<b>500</b>	<b>287</b>	<b>0</b>	<b>287</b>	<b>42.6%</b>	<b>0</b>
4400 Repairs & Maintenance	9,623	0	(9,623)	(9,623)		0.0%	
4520 Safety & Security	1,997	2,000	3	3		99.8%	
4525 Cleaning Materials	548	700	152	152		78.3%	
4530 Sanitation	2,121	2,000	(121)	(121)		106.1%	
4630 Health & Safety Clothing	38	100	62	62		38.1%	
4640 Lengthsman equipment	120	120	(0)	(0)		100.3%	
<b>Facilities Services :- Indirect Expenditure</b>	<b>14,447</b>	<b>4,920</b>	<b>(9,527)</b>	<b>0</b>	<b>(9,527)</b>	<b>293.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(14,660)</b>	<b>(5,420)</b>	<b>9,240</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>360 Community Room</b>							
1190 Income from Rent	337	330	(7)			102.1%	
Community Room :- Income	<u>337</u>	<u>330</u>	<u>(7)</u>			<u>102.1%</u>	<u>0</u>
4400 Repairs & Maintenance	376	0	(376)		(376)	0.0%	376
4485 Non-domestic Rates Expenses	661	661	(0)		(0)	100.0%	
Community Room :- Indirect Expenditure	<u>1,038</u>	<u>661</u>	<u>(377)</u>	<u>0</u>	<u>(377)</u>	<u>157.0%</u>	<u>376</u>
Net Income over Expenditure	<u>(701)</u>	<u>(331)</u>	<u>370</u>				
6000 plus Transfer From EMR	376	0	(376)				
Movement to/(from) Gen Reserve	<u>(324)</u>	<u>(331)</u>	<u>(7)</u>				
<b>400 Football Pitches</b>							
4490 Grass Cutting	1,200	1,200	0		0	100.0%	
Football Pitches :- Indirect Expenditure	<u>1,200</u>	<u>1,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>	<u>0</u>
Net Expenditure	<u>(1,200)</u>	<u>(1,200)</u>	<u>(0)</u>				
<b>420 Playing Field &amp; Paddock</b>							
4510 Tree Maintenance	1,000	600	(400)		(400)	166.7%	400
Playing Field & Paddock :- Direct Expenditure	<u>1,000</u>	<u>600</u>	<u>(400)</u>	<u>0</u>	<u>(400)</u>	<u>166.7%</u>	<u>400</u>
4490 Grass Cutting	1,229	1,000	(229)		(229)	122.9%	228
4500 Rent	235	260	25		25	90.6%	
Playing Field & Paddock :- Indirect Expenditure	<u>1,464</u>	<u>1,260</u>	<u>(204)</u>	<u>0</u>	<u>(204)</u>	<u>116.2%</u>	<u>228</u>
Net Expenditure	<u>(2,464)</u>	<u>(1,860)</u>	<u>604</u>				
6000 plus Transfer From EMR	628	0	(628)				
Movement to/(from) Gen Reserve	<u>(1,836)</u>	<u>(1,860)</u>	<u>(24)</u>				
<b>440 Pavilion</b>							
1190 Income from Rent	6,954	7,000	46			99.3%	
4401 Sport England Grant	6,000	0	(6,000)			0.0%	6,000
Pavilion :- Income	<u>12,954</u>	<u>7,000</u>	<u>(5,954)</u>			<u>185.1%</u>	<u>6,000</u>
4400 Repairs & Maintenance	17,073	0	(17,073)		(17,073)	0.0%	17,115
4485 Non-domestic Rates Expenses	2,645	2,860	215		215	92.5%	
4550 Utilities	6,905	6,800	(105)		(105)	101.5%	
Pavilion :- Indirect Expenditure	<u>26,623</u>	<u>9,660</u>	<u>(16,963)</u>	<u>0</u>	<u>(16,963)</u>	<u>275.6%</u>	<u>17,115</u>
Net Income over Expenditure	<u>(13,670)</u>	<u>(2,660)</u>	<u>11,010</u>				
6000 plus Transfer From EMR	17,115	0	(17,115)				
6001 less Transfer To EMR	6,000	0	(6,000)				
Movement to/(from) Gen Reserve	<u>(2,554)</u>	<u>(2,660)</u>	<u>(106)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>480 The Glebe</u>							
1190 Income from Rent	15,590	13,000	(2,590)			119.9%	
The Glebe :- Income	<u>15,590</u>	<u>13,000</u>	<u>(2,590)</u>			<u>119.9%</u>	<u>0</u>
4400 Repairs & Maintenance	4,221	0	(4,221)		(4,221)	0.0%	4,221
4485 Non-domestic Rates Expenses	3,343	3,500	157		157	95.5%	
4550 Utilities	6,928	6,000	(928)		(928)	115.5%	
4555 Ikonic Lift Service/Repair	0	500	500		500	0.0%	
The Glebe :- Indirect Expenditure	<u>14,492</u>	<u>10,000</u>	<u>(4,492)</u>	<u>0</u>	<u>(4,492)</u>	<u>144.9%</u>	<u>4,221</u>
Net Income over Expenditure	<u>1,098</u>	<u>3,000</u>	<u>1,902</u>				
6000 plus Transfer From EMR	4,221	0	(4,221)				
Movement to/(from) Gen Reserve	<u>5,319</u>	<u>3,000</u>	<u>(2,319)</u>				
<u>500 Contingencies Earmarked Funds</u>							
4610 Contingency	1,295	1,295	0		0	100.0%	
Contingencies Earmarked Funds :- Indirect Expenditure	<u>1,295</u>	<u>1,295</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>	<u>0</u>
Net Expenditure	<u>(1,295)</u>	<u>(1,295)</u>	<u>0</u>				
<u>520 Vehicles</u>							
5030 Van Insurance	627	700	73		73	89.5%	
Vehicles :- Direct Expenditure	<u>627</u>	<u>700</u>	<u>73</u>	<u>0</u>	<u>73</u>	<u>89.5%</u>	<u>0</u>
5015 Road tax for Van	385	400	16		16	96.1%	
5020 Fuel for vehicle	142	330	188		188	42.9%	
5060 Van Maintenance	226	500	274		274	45.2%	
Vehicles :- Indirect Expenditure	<u>752</u>	<u>1,230</u>	<u>478</u>	<u>0</u>	<u>478</u>	<u>61.1%</u>	<u>0</u>
Net Expenditure	<u>(1,379)</u>	<u>(1,930)</u>	<u>(551)</u>				
<u>530 Time Banking</u>							
1226 Donations to Timebank	809	800	(9)			101.1%	674
Time Banking :- Income	<u>809</u>	<u>800</u>	<u>(9)</u>			<u>101.1%</u>	<u>674</u>
4335 Time Bank Equipment	627	250	(377)		(377)	250.7%	627
Time Banking :- Direct Expenditure	<u>627</u>	<u>250</u>	<u>(377)</u>	<u>0</u>	<u>(377)</u>	<u>250.7%</u>	<u>627</u>
4330 Timebank UK Subscription	150	200	50		50	75.0%	
Time Banking :- Indirect Expenditure	<u>150</u>	<u>200</u>	<u>50</u>	<u>0</u>	<u>50</u>	<u>75.0%</u>	<u>0</u>
Net Income over Expenditure	<u>32</u>	<u>350</u>	<u>318</u>				
6000 plus Transfer From EMR	627	0	(627)				
6001 less Transfer To EMR	674	0	(674)				

Continued over page

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Movement to/(from) Gen Reserve</b>	<b>(15)</b>	<b>350</b>	<b>365</b>				
<u>540 Summer Hols Sports Project</u>							
1280 Grant	6,000	0	(6,000)			0.0%	6,000
Summer Hols Sports Project :- Income	6,000	0	(6,000)				6,000
5055 Sports Holiday Club	6,000	0	(6,000)		(6,000)	0.0%	6,000
Summer Hols Sports Project :- Indirect Expenditure	6,000	0	(6,000)	0	(6,000)		6,000
<b>Net Income over Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>				
6000 plus Transfer From EMR	6,000	0	(6,000)				
6001 less Transfer To EMR	6,000	0	(6,000)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>Grand Totals:- Income</b>	<b>334,898</b>	<b>234,222</b>	<b>(100,676)</b>			<b>143.0%</b>	
<b>Expenditure</b>	<b>282,599</b>	<b>230,264</b>	<b>(52,335)</b>	<b>0</b>	<b>(52,335)</b>	<b>122.7%</b>	
<b>Net Income over Expenditure</b>	<b>52,299</b>	<b>3,958</b>	<b>(48,341)</b>				
plus Transfer From EMR	53,329	0	(53,329)				
less Transfer To EMR	101,511	0	(101,511)				
<b>Movement to/(from) Gen Reserve</b>	<b>4,117</b>	<b>3,958</b>	<b>(159)</b>				

## List Of Current Direct Debits 2026/27

<b>Direct Debit/SO</b>	<b>For</b>
Wave	Water Rates
British Gas	Gas Supply
DRAX	Electricity Supply
East Cambs DC	Non-Business Rates
HMRC	Tax/NIC
PWLB	Loan
B&CE (Peoples Pension)	Staff Pension
O2	Phones
Lloyds	Multipay Card
ICO	Data Registration
Savills	Agricultural Rent

Approved By Full Council on

Minute Ref

## Traffic and Transport Working Party Zoom meeting 7.30pm on 14 April 2026

**Attendees:** Mark Inskip, Linda Kirby, Brendan Goodjohn, Nick Oakland

**Apologies:** Andrew Newton, Mark Butler, Shelagh Partington

### 1. Update on 20mph speed limit (The Row & Mepal Road) highways bid

Waiting for county council highways officers to provide a proposed design for review. Earliest forecast was that this would be available this month but could be later in the summer. The Clerk is chasing up the status.

### 2. Update on speeding in Pound Lane

The Village Lengthsman attended training and installed the agreed additional mounting brackets in Pound Lane. An MVAS sign from 22<sup>nd</sup> January to 19<sup>th</sup> February recorded 69% of vehicles at or below 20mph, 30% between 20mph and 30mph and 1% over 30mph.

### 3. Update on Parking Restrictions on junctions with limited visibility due to parking

The Clerk has submitted working on an TRO (Traffic Regulation Order) PFHI to the County Council. The Clerk is following up on the current status.

### 4. Request from resident to consider one-way access to and from The Row

A local resident living on The Row has approached the Parish Council asking whether we would consider a proposal to introduce one-way restrictions on the access to The Row. The specific request is to make the eastern end of The Row as one-way access from The High Street in the direction of The Row and around the bend at the bottom of the eastern end of The Row. At the same time to make Painters Lane one-way from The Row to the High Street. The intention would be to improve safety at the junction of The Row, The Brook and the High Street and along the narrow section of the eastern end of The Row.

The working party discussed the idea and could see some merits but were also aware that some residents may not see the benefits of the change. The working party could not assess the likely support and therefore considered that an informal consultation would be the best way forward with a focus on those residents most impacted by the change, i.e. those living on The Row and roads off.

**Recommendation to full council:** To initiate a consultation on the proposal to make the eastern end of The Row one-way from the High Street onto the main section of The Row and Painters Lane one-way up to the High Street. Consultation to be online plus a leaflet drop to residents on The Row and roads off.

### 5. Update on Local Highways Improvement (LHI) HGV weight limit

Stages 1 and 2 of the bid had approved by the county council as a complex project with a

budget of £40,000, with £25,000 from the county council and £15,000 from the parish council (CIL). The Clerk is working on the HGV Covenant and engagement with HGV stakeholders. The Parish Council will need to wait until the design work on options for the new advisory signage are available.

The last part of the funded bids is for concept designs for traffic calming measures. The Parish Council need to agree preferences for new traffic calming features on the B1381 in the village. Once these preferences are clear, county highways officers will consult their road safety team and designers to confirm what's feasible.

At the last meeting of the working party agreed that the primary concern to address the High Street from the Bellairs zebra crossing heading west onto The America and Chain Causeway. It was agreed that some sort of traffic management feature was needed near to The Chequers to address the long wide part of the High Street and a further traffic management feature somewhere on The America.

**Previous Action:** Clerk to obtain details from the County Council of the range of traffic management options available, the pros and cons of each and indicative costs

The Clerk had shared a document which listed a range of traffic calming options together with the advantages and disadvantages of each option.

The working party reviewed the options and potential locations where they could be installed along the High Street and The America between Bellairs and Chain Causeway. There was a general reluctance to recommend speed humps or speed cushions as these were likely to generate vibrations from large vehicles which could affect nearby properties.

Near to The Chequers the working party agreed it was likely to be too difficult to install any significant traffic calming feature because the number of roads and cul-de-sacs joining the High Street in this area.

The working party agreed that it would be worthwhile to request highways officers investigate two options for the junction of the High Street and Bury Lane; (i) a mini-roundabout and (ii) a raised table. There is significant road space and most properties are some distance from the junction.

The working party also agreed that it would be worthwhile to request highways officers investigate a raised table at the junction of the High Street and York Road. Most properties are some distance from the junction.

**Recommendation to full council:** To request that County Council highways officers investigate the feasibility of the following traffic calming proposals for the High Street:

1. Two options for the junction of the High Street and Bury Lane; (i) a mini-roundabout and (ii) a raised table.
2. A raised table at the junction of the High Street and York Road.

## 6. Next meeting

Next meeting to be arranged once the outcome of the recommendations to full council have concluded.



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555  
www.eastcambs.gov.uk

Mr Philip Harty  
Clerk to Sutton Parish Council  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

*This matter is being dealt with by:*

Cassy Paterson

Telephone: 01353 665555,  
E-mail: [Cassy.Paterson@eastcambs.gov.uk](mailto:Cassy.Paterson@eastcambs.gov.uk)  
My Ref: 26/00004/REFAPP  
Your ref

23rd March 2026

Dear Sir/Madam

## TOWN & COUNTRY PLANNING ACT 1990

**Site Address:** Land Adj To 1 Victoria Place Sutton Ely Cambridgeshire CB6 2NP

**Description of development:** Demolition of garage and erection of a two-storey, two-bedroom dwelling with associated private amenity, waste storage, car and cycle parking

**Application Reference:** 25/01076/FUL

**Appellants name:** Danshe Ltd

**Inspectorate Appeal reference:** 6005887

**Appeal start date:** 11th March 2026

I refer to the above details. An appeal has been made to the Secretary of State against the decision of East Cambridgeshire District Council to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 2 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk/>.

If you do not have access to the internet, you can write (quoting the appeal reference) to:

Room 3/J  
Temple Quay House  
2 The Square

Agenda Item 009/26 2a.



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555  
[www.eastcambs.gov.uk](http://www.eastcambs.gov.uk)

Mr Philip Harty  
Clerk to Sutton Parish Council  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

*This matter is being dealt with by:*

Cassy Paterson

Telephone: 01353 665555  
E-mail: [plservices@eastcambs.gov.uk](mailto:plservices@eastcambs.gov.uk)  
My Ref: 26/00352/FUL  
Your ref

7th April 2026

Dear Sir/Madam

**Proposal:** Single storey extension to side and rear, with external alterations including removal of chimneys  
**Location:** 15 Painters Lane Sutton Ely Cambridgeshire CB6 2NS  
**Reference:** 26/00352/FUL

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 28th April 2026. You can view the application and supporting information on our Public Access page

<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TCK6V8GGLPE00>. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

**If we do not receive a response from you by 28th April 2026, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.**

If you would like to discuss this application further, please contact Cassy Paterson on 01353 665555.

Yours faithfully

**Cassy Paterson**  
Planning Officer

Agenda Item  
009/26 3a



**EAST CAMBRIDGESHIRE  
DISTRICT COUNCIL**  
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ELY, CAMBRIDGESHIRE CB7 4EE  
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Mr Philip Harty  
Clerk to Sutton Parish Council  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

*This matter is being dealt with by:*

Charlotte Sage

Telephone: 01353 665555  
E-mail: [plservices@eastcambs.gov.uk](mailto:plservices@eastcambs.gov.uk)  
My Ref: 26/00324/FUL  
Your ref

31st March 2026

Dear Sir/Madam

**Proposal:** Two storey side/front extension, following demolition of garage. New single storey porch and additional external works  
**Location:** 3 Victoria Place Sutton Ely Cambridgeshire CB6 2NP  
**Reference:** 26/00324/FUL

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 23rd April 2026. You can view the application and supporting information on our Public Access page

(<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TC6TSHGGL9G00>). Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

**If we do not receive a response from you by 23rd April 2026, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.**

If you would like to discuss this application further, please contact Charlotte Sage on 01353 665555.

Yours faithfully

**Charlotte Sage**  
Planning Officer

*Agenda Item*

*009/26 ~~3b~~ 3b*



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE

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Mr Philip Harty  
Clerk to Sutton Parish Council  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

*This matter is being dealt with by:*

Christopher Partrick

Telephone: 01353 665555  
E-mail: [plservices@eastcambs.gov.uk](mailto:plservices@eastcambs.gov.uk)  
My Ref: 26/00248/LBC  
Your ref

10th April 2026

Dear Sir/Madam

**Proposal:** Ground floor internal alterations and addition of window  
**Location:** 22A High Street Sutton Ely Cambridgeshire CB6 2RB  
**Reference:** 26/00248/LBC

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 1st May 2026. You can view the application and supporting information on our Public Access page

<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TB9MM4GGK5F00>. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

**If we do not receive a response from you by 1st May 2026, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.**

If you would like to discuss this application further, please contact Christopher Partrick on 01353 665555.

Yours faithfully

**Christopher Partrick**  
Conservation Officer

*Agenda Item  
009/26 3c*



# EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,  
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555  
www.eastcambs.gov.uk

Mr Philip Harty  
Clerk to Sutton Parish Council  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

*This matter is being dealt with by:*

Cassy Paterson

Telephone: 01353 665555  
E-mail: [plservices@eastcambs.gov.uk](mailto:plservices@eastcambs.gov.uk)  
My Ref: 26/00363/FUL  
Your ref

10th April 2026

Dear Sir/Madam

**Proposal:** To retain the temporary Portakabin buildings on site (approved under 21/01726/FUL) used as temporary welfare facilities  
**Location:** Anson Packaging Ltd Elean Business Park Sutton Cambridgeshire CB6 2QE  
**Reference:** 26/00363/FUL

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 1st May 2026. You can view the application and supporting information on our Public Access page

<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TCPJLUGGLSG00>. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

**If we do not receive a response from you by 1st May 2026, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.**

If you would like to discuss this application further, please contact Cassy Paterson on 01353 665555.

Yours faithfully

**Cassy Paterson**  
Planning Officer

*Agerda Hen*

*009/26 3d*

**Reference:** 26/00362/TPO

**Officer:** Kevin Drane

**Date application valid:** 30th March 2026

**Parish:** Sutton

**Location:** 3 Station Road Sutton Ely Cambridgeshire CB6 2RL

**Proposal:** T1 Sycamore - Crown lift over neighbours shed by approximately 1.5 metres. These are mostly secondary side lateral branches.  
T2 - Sycamore - Crown lift lowest section of branches to approximately 3-4 metres from the ground. Both trees in back garden. T2 is on the rear boundary.

**Applicant:**

Mr Karl Spiers  
3 Station Road  
Sutton  
Cambridgeshire  
CB6 2RL

**Agent:**

Sutton Tree Services  
FAO Mr Paul Young  
6A Sutton Road  
Mepal  
Ely  
Cambridgeshire  
CB6 2AQ

**Grid Reference:** 544978 278963

Agenda Ref 009/26 4 a

## PAVILION HOT WATER SYSTEM



Water tank was found to have sprung a leak and water has managed to get into the control panel which is now not useable.

Suggested solution was to have a new hot water system that only services the showers as and when and a separate point of use hot water system for the kitchen.

Currently we need to heat the whole tank to have hot water in the kitchen.

Current system was fitted around 20yrs ago.

# PAVILION HOT WATER SYSTEM

1. Removal of existing hot water calorifier and associated pipework. Installation of a quick gain 250L indirect cylinder. Pipework alteration to existing heating. Installation of control valves & controls for new hot water cylinder. Pipework alterations to existing hot water circuit to suit new cylinder. Test & commission cylinder.  
Quote - £5478 plus vat
  
2. Supply 15L Point of use water heater. Installation of the water heater within kitchen area. Installation of electrical supply to water heater.  
Test & commission.  
Quote £959.99