

**Parish Clerk**

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc-gov.uk

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 23rd September 2025 at 7.30pm in The Pavilion, The Brook, Sutton.

Present: Cllr M Inskip Cllr B Goodjohn Cllr N Oakland Cllr P Barnard
Cllr L Kirby Cllr M Butler

Clerk: Mr P Harty Deputy Clerk Mrs M Gilbert

Public: 0

MINUTES

Meeting opened at 7.30pm

MEMBERS: 15

QUORUM: 5

Vacancies: 5

Minutes Meeting Opened at 7.30pm**098/25 To receive and note apologies for absence.**

Apologies received and noted from Parish Cllrs Partington, Browne, Jordan, Newton and Cassidy.

Apologies received and noted from County Cllr Dupré.

Cllr Inskip informed Clerk that he would be approximately 30 minutes late to meeting.

099/25 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

None Declared

100/25 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

No Public Present.

101/25 To approve the minutes of the meeting of Council held on 19th August 2025 (See Info Pack)

Resolved - It was proposed by Cllr Goodjohn and seconded by Cllr Oakland to approve the minutes of the 19th August 2025 as a true reflection of the meeting. 4 councillors in favour with 1 abstention.

102/25 To receive and note the Project Chart and Action Plan (See Info Pack)

Noted by Council

103/25 To receive reports in relation to Sutton from: (See Info Pack)

- 1. Cllr Lorna Dupré – Cambridgeshire County Council
- 2. Cllr Lorna Dupré & Cllr Mark Inskip – East Cambridgeshire District Council

104/25 Finance**1. To approve payments.**Online Payments

September 2025	Salaries & expenses	£8588.44
September 2025	Cambs Pension Fund	£855.65
Veolia Ltd	Easi-bins	£121.97
The Copier Warehouse	Photocopying	£115.51
Centra Data	Computer Support	£147.60
Stunning Landscapes	Glebe Fence	£687
TrueLink	Grass Jul/Aug	£693.80
SLCC	Training	£36
UKBC	Glebe Boiler	£102
Ace Fire & Security	CCTV/Intercom	£494.31
ESPO	Office Supplies	£56.40
BT	Phone/Internet	£500.39

Direct Debits

ECDC	Non-domestic rates	£717
Lloyds	Multipay	£222.17
O2	Mobile Phones	£102
DRAX	Pavilion Electric	£149.87
DRAX	Glebe Electric	£261.33
DRAX UMS	Street Lights	£292.45
British Gas	Glebe Gas	£37.13
British Gas	Pavilion Gas	£165.48
B & CE	Peoples Pension	£200.27
HMRC	Tax & NIC	£2132.69
WAVE	Water Rates	£287.67
PWLB	Loan	£6645
Savills	Rent	£1000

Resolved - It was proposed by Cllr Butler and seconded by Cllr Goodjohn to approve the payments for September 2025. 5 councillors in favour by show of hands.

2. Report From Finance Working Party (See info Pack)

- a. Review of Finances
Noted by Council

3. CIL Payments

£88,837.06 and will be transferred to Sutton Parish Council in October CIL payments.

Following Payments

11 February 2026 - £88,837.06 to be paid to SPC March 2026

16 June 2026 - £133,255.59 to be paid to SPC October 2026

08 December 2026 - £133,651.09 to be paid to SPC March 2027

Noted by Council

105/25**Planning****1. Planning approvals/Refusals –**

- a. Land Adjacent 43 Mepal Road Sutton Cambridgeshire

To discharge Condition 3 (noise mitigation) and 6 (hedgerow and woodland management and creation scheme) of decision 24/00340/RMM dated 6 December 2024 for reserved matters for layout, scale, appearance and landscaping of 164 dwellings (excludes self-build plots), internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 19/01707/OUM. Noted by Council

- b. Erection of hay barn for the storage of hay bales for personal usage
Location: Paddock To South Of 65A The Row Sutton Cambridgeshire
Reference: 25/00624/FUL – APPROVED. Noted by Council

2. Appeals/Variations –

- a. To vary condition 1 (Approved Plans) of previously approved 23/00512/RMA for Reserved matters of Appearance, Landscaping and Scale of previously approved 22/00525/VAR to vary condition 12 (floor area) of previously approved 21/00485/OUT for proposed residential development of nine dwellings, access road, car ports, garaging, visibility splays and associated site works

Location: Land To North Side Of Mill Field Sutton Cambridgeshire

Reference: 25/00904/VAR

Noted by Council, no comments.

3. Planning Applications –

- a. First floor extension above existing single-story element to rear

Location: 5 The Orchards Sutton Ely Cambridgeshire CB6 2PX

Reference: 25/00828/FUL

Noted by Council, no comments.

- b. Proposed two-story side extension involving the demolition of existing garage

Location: 21 Red Lion Lane Sutton Cambridgeshire CB6 2NE

Reference: 25/00930/FUL

Noted by Council, no comments.

- c. Two story side extension

Location: 6 Fieldgate Sutton Cambridgeshire CB6 2NT

Reference: 25/00787/FUL

Noted by Council, no comments.

4. Tree Consents –

- a. Location: 40 High Street Sutton Ely Cambridgeshire CB6 2RB

Reference: 25/00752/TRE – APPROVED. Noted by Council

- b. Location: 58 High Street Sutton Ely Cambridgeshire CB6 2RA

Reference: 25/00846/TRE – APPROVED. Noted by Council

- c. Reference 25/00918/TRE

T1 Robina – Remove deadwood and reduce Crown – APPROVED. Noted by Council

106/25 To Discuss and Make recommendations for Area at Top of Mepal Road (See Info Pack)
Clerk to investigate ownership and report back to Council.

107/25 Review and Adopt Policies

- a. Documents and Record Management Policy

Resolved - It was proposed by Cllr Butler and seconded by Cllr Oakland to approve and adopt the Policy. 5 councillors in favour by show of hands.

108/25 To Approve and Make Recommendations Regarding Increase in Land Rent Savills (See Info Pack)
Resolved - It was proposed by Cllr Oakland and seconded by Cllr Butler to approve the rent increase of £100. 5 councillors in favour by show of hands.

Cllr Inskip Entered Meeting at 7.48pm.

109/25 Review and Make Recommendations re: EV Chargers Lease (See Info Pack)

Resolved - It was proposed by Cllr Goodjohn and seconded by Cllr Oakland to approve the Lease between Sutton PC and Believ. 5 councillors in favour, 1 abstention, by show of hands.

110/25 Clerks Report (See Info Pack)

- a. ACRE Meeting

Acre in conjunction with Hastoe Housing will investigate sites for affordable housing and report back

- b. Sports Day Funding National Lottery
Deputy Clerk has secured funding of £6000 for the School Sports Days

111/25 Consider Planning for New Cemetery

After discussion the Clerk was asked to investigate costs and options of layout, type of utilities, approximate costings. Once received Clerk to report back.

112/25 To Discuss Anti-Social Behaviour

After a brief discussion the Clerk was asked to report incidents to the Police and build up a picture ASB in the Village for further consideration.

113/25 To Discuss and Recommend Quotes for Cemetery Hedge Work (See Info Pack)

Quote 1 £900

Quote 2 £650

Resolved - After discussion by Council it was proposed by Cllr Inskip and seconded by Cllr Goodjohn that Quote 2 be accepted. 6 Councillors in favour by show of hands.
Clerk to arrange work.

114/25 To Discuss and Recommend Quote for Ditch Work at Old Rec (See Info Pack)

Quote £4995

The Clerk reported on scope of works to be undertaken and that 5 contractors had been approached to undertake work. 2 contractors never kept appointments and 2 contractors refused to quote due to scope of works. This had been on going since September 2024.

Resolved - It was proposed by Cllr Goodjohn and seconded by Cllr Butler to accept the quote as above. 6 Councillors in favour by show of hands.
Clerk to arrange work.

115/25 To Discuss and Recommend Quote for Environmental Testing for Weight Restriction Bid (See Info Pack)

Quote 1 Nox Testing £3015

Quote 2 Vibration Monitoring £2330

Quote 3 Vehicle Entry/Exit Survey £5,495

Resolved - It was proposed by Cllr Inskip and seconded by Cllr Butler to accept the Quotes as above. 6 Councillors in favour by show of hands.
Clerk to arrange work.

116/25 To Discuss and Recommend Quotes for Play Park Repair

Quote 1 £402.75

Quote 2 £1572

Quote 3 £1932

Clerk reported to Council that Quote 1 was for parts only and Quotes 2 & 3 were for supply & fit.

Resolved – After a brief discussion it was decided that due to the nature of the equipment it would be better to have these professionally fitted. It was proposed by Cllr Inskip and seconded by Cllr Goodjohn to accept the quote 2 as above. 6 Councillors in favour by show of hands.
Clerk to arrange work.

117/25 To Discuss and Recommend Grant Applications

Grant Application 1 MAGPAS £250

Resolved - It was proposed by Cllr Inskip and seconded by Cllr Goodjohn to accept the Grant Application. 6 Councillors in favour by show of hands.
Clerk to arrange payment.

Grant Application 2 Ely Foodbank £750

Resolved - It was proposed by Cllr Goodjohn and seconded by Cllr Inskip to accept both Grant applications.

6 Councillors in favour by show of hands.

Clerk to arrange payment.

118/25 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item¹

1. Community Library.

Any items for consideration for next Full Council Meeting to be sent to the Clerk by the 14th October 2025

119/25 Date of Next Full Council Meeting(s)

21st October 2025 - Full Council

25th November 2025 - Full Council

16th December 2025 - Full Council & Budget/Precept

27th January 2025 - Full Council

24th February 2025 - Full Council

Members of the public and press are welcome to attend the meeting.

¹ Local Government Act 1972, s12 10(2) (b)



PROJECT AND ACTION PLAN

Full Council – 21st October 2025 Agenda Item 124/25



October 2025
SUTTON PARISH COUNCIL
The Glebe, 4 High Street, Sutton, Ely, Cambs

2025 – Sutton Parish Council Project and Action chart

As at: 16th October 2025

Date	Priority Level	Eventail	Budget	Progress	Completed
27.10.20 Min 90/20/2/i	M	Transfer of land to provide path between St Andrews Close and The Orchards - Instruct Solicitor - Obtain all paperwork for solicitor.		- Invoice received and once paid we will get the paperwork finalised (14.10) Waiting for confirmation on ownership. - Chased 11/1/2021 - Chased 19/01/2021 Solicitor should be making the final land transfer application have emailed twice to confirm no reply (24.03) - Other solicitor now querying Map, so awaiting further contact from our solicitor, the application has not been submitted to Land Registry (14.04) - Further chased on 28.06.21 as have heard nothing from the solicitors, chased again on 14/7 he is on annual leave until 19/7 – Chase if nothing by 22nd July – Chased 22.7 Chased 4/8 if not contact by Monday 9th call to speak to them 16/08/2021 – Solicitors haven't heard from other sols and have been snowed under with other work. 14/09/21 – Final plan received from other solicitors and will now be sent to Land Registry to transfer the land. Awaiting timescale from our solicitor - Melissa chased Solicitor for an update 14.10.21 - Solicitors have advised Land Registry are still taking almost a year to sort Transfers of Part. They have tried to prompt/chase them but unfortunately, they do not expedite unless you have an active sale.	Complete. To go to working party for discussion.

			• Melissa requested an update from solicitor as nearly a year since application sent to Land registry 08.08.22 • Been advised that the solicitor has tried to prompt land registry but without a sale or other dealing they simply process in order. 10.08.22 • Chased and advised the process can take over a year, Office to look to see if we can get details and chase Land Registry ourselves. 30.11.22 • Solicitor will look to see if they can expedite the application. 02.03.23 • Transfer of land all completed and land registry confirmation received on 22nd March 2023. • Traffic and Transport working Party to review options at next working party meeting. • Survey set up online and consultation letter prepared • Survey completed and sent out with Newsletter to houses the path would be used by 18th August 2023 • Data and responses to be given to the TTWP to review once collated. • Clerk to obtain quotes and item to be added to Agenda in Feb 2024 – Awaiting site visits. • As of 13/3/24 2 quotes have been obtained. 4 Companies contacted 2 have quoted and 2 have declined. To go to WP. • TRAFFIC & TRANSPORT WP Next meeting 20/2/24 – to report back at March 25 meeting • Full Council to decide on quote and Clerk to engage with residents • Clerk still awaiting requote from 1 company to include install of offset pedestrian barriers. • 2 quotes received – lowest quote to be engaged as per meeting April 2025 • Letters sent out to residents warning of work going	Yes Yes Yes
--	--	--	--	----------------------------------

			- ahead. Awaiting contractor to confirm date. - Approved Contractor has declined to carry out the work. Clerk has approached another contractor to carry out work. - Work now scheduled for October – Clerk to inform residents nearer time. - Work to commence w/c 6/10/25 – letters sent to residents 12/9/15 - COMPLETED – Clerk to remove item for next meeting.	COMPLETED
M	Picnic Benches for open spaces and recreation ground	CIL	- Look at options of octagonal benches for park and old rec, preferably recycled durable plastic or metal. Prices given to SRWP. More details on the costs on fixing of the picnic tables requested – We need to know where these are to be installed and onto what ground so calculations can be made. – WP need to provide more specific details. 4/8 – Asked working party for more specific info as to what benches will be purchased, if they are going to be on hard standing or grass 4/8 - Clerk to get 3 quotes once WP decide - Currently on Hold - WP to investigate overlay of concrete pad and addition of 2 concrete picnic benches and a table tennis table. - SPORTS & RECREATION WP	

24 th October 2023	M	EV – Charging points Provide charging points for The Glebe and Pavilion.		- Clerk to sign Non-disclosure agreement (Bellev) - Clerk to contact Roger Taylor (Solicitor) - Roger Taylor emailed 15/2/24 – awaiting response.	Yes Yes
-------------------------------	---	---	--	---	------------

			• Non Disclosure resigned by Clerk and emailed to Believe. 21/2/24 • Currently awaiting solicitors to respond to email for help with contracts. • Solicitors have responded with concerns over 20 year lease/rent. Passed to Luke for comment. • Solicitors now retained. Have been instructed to look at a break clause after 10 years. • Clerk has spoken to Believev who will now start to survey proposed locations to finalise exact locations. • Update – CCC are offering fully funded EV Charge points – Clerk to investigate – Meeting with CCC 23/4/24 • Clerk reported back to Council re CCC charge points • Solicitors instructed to talk to Believev re break clause in contract. • Currently awaiting contracts • Awaiting RBL to come back re using 4 spaces in their agreement for charge points. • Believev will go ahead with charge points at Glebe whilst awaiting RBL. • Believev have requested Deeds for relevant areas. Clerk to provide. • RBL have proposed area for Disabled Bay – area opposite entrance. Clerk to look at and report back. • Still no contract – Clerk to chase Solicitors. • RBL have suggested locating 2 to 3 disabled bays in front of the building on the grass area. • To go to Full Council. • Awaiting Minutes from Meeting held 30/9/24 • Believev have contacted the PC saying they will not currently be going ahead with the Chargers at RBL but will be at the Glebe – if suitable demand will revisit RBL location	
--	--	--	---	--

			• Clerk to obtain full detailed plan for installation and bring back to PC • Clerk to contact Believ and make sure the bike racks moving will be at their cost. Confirmed by Believ they will pay for racks. • Full Council to approve lease and plan. • Awaiting Believ to come back with full contract • Chased several times still awaiting contract • Currently Solicitors are reviewing contract • Report back from Solicitors – to go to Full Council Aug 25 • Updated response from Believ to Solicitors – Full Council to make decision in September 2025 • Awaiting for completed lease to come back from Believ/Solicitors for signing	
H	Cycle Parking (CCC) at facilities • Locations agreed. The Glebe car park, The Pavilion and The Brooklands Centre.	CCC funded	• The Glebe installation 4th May 2022 • Pavilion and Brooklands installation • Awaiting bollards and mesh flooring (No date given) • Chased 16/06 • Contractors came to install the bollards, however after reviewing with the parish clerk, they will be coming back when they have found a better solution for the installation taking into account the resin car park. 02.08.22, No mention of Mesh at Pavilion • No updates from CCC regarding Pavilion or Glebe, office to chase 18.10.22 • Pavilion and RBL bike stands have had the Geogrid installed and area made neat. • To chase CCC about the Glebe stands and rectifying the surrounds to the surfacing. • Clerk to look into Oct/Nov 2024 • Bike Stands to be moved	Yes Yes
H	LHI Scheme – 20mph speed reduction • Application to be made for speed reductions on	CIL	• Application form submitted 25th April 2022 • CCC Has allocated an Engineer to work with SPC.	Yes Yes

		- The Row, Painters Lane, West Lodge Lane and Mepal Road. - Scheme to also include Ely Rd, Brooklands, High Street.		- CCC Engineer emailed to give info on CCC 20mph reduction scheme. SPC to consider if it wishes to continue with application. - SPC agreed to hold the application until its receipt of CCC 20mph policy. It will be discussed again at this point. (24.5.22) - Been advised by Highways officer at CCC that further information on the application process, specific requirements and timelines will be provided in due course after their meeting in December 2022 - Email sent to CCC Highways for an update on the scheme. - Application forms have been received, and data being collected to make the application. - Consultations letters sent to residents in the area. - Application form completed. - Pending decision 20mph Scheme fully funded reopens 15/2/24 https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-the-local-highway/20mph-funding – Clerk has reapplied to the scheme. - Clerk to produce survey re 20mph from A142 Roundabout through to the America. This part to be PFH. - Funding for the scheme has now been allocated and Sutton was unsuccessful. Council to decide if we should reapply next year. - Clerk to reapply – produce residents survey to support application – January 2025 - Survey active now – once complete to go to Working Party. Survey now closed. - Traffic and Transport Working Party WP Next meeting 20/2/24 – to report back at March 25	Yes Yes Yes
--	--	--	--	--	----------------------------------

			- meeting - Full Council to decide on what areas to apply for in 20mph Scheme at March 25 Meeting - Clerk has now applied for Mepal Road, The Row, Painters Lane and West Lodge Lane Awaiting outcome of application	
10 th May 2022	Library Access Point		- New working party formed to discuss project 23rd May 2023 – Working party membership agreed and date to be set for the meeting Councillor Newton to arrange meeting of WP LIBRARY ACCESS POINT WP	Yes
10 th May 2022	Provision for Young People		- New working party formed to discuss project 23rd May 2023 – Council agreed to discuss this group again in September - Currently placed on hold – May 2024 - Clerk is investigating the Fire and Chill group to see about a group for Sutton. - Meeting with group 21/10/24 – Costs to be pprox.. £9k pa. Clerk to produce Youth Policy and WP party to be established in 2025 YOUTH SERVICES AND ACTIVITIES WP	Yes
28 th June 2022	War Memorial		- Obtain specialist advice as to what work is required. I.e., cleaning and/or re-letting, re-pointing etc. - Clerk to take pics of wording etc. - Obtain a Church Faculty (Planning permission), as it is in the Churchyard and apply for Conservation Consent. - Obtain quotations from specialist companies. - Obtain Funding – Application to the War Memorial	

		War Memorial		- Trust. - Clerk/Deputy Clerk to action in 2024 – Deputy Clerk currently obtaining inspections. 3 Quotes received. Will added to Agenda for July 2025 - Quote Of £2128 from Brown & Ralph agreed. Clerk to look at a grant and approach PPC - Grant applied for – WMT will grant 50% of quoted works if successful. - PCC have informed us we need a Faculty. Applied for.	
24 th January 2023		LHI 23/24 Application Weight restriction on B1381	CIL	- Submit application to CCC - Application submitted - LHI application Dismissed and not reviewed as part on the complex or non-complex application. - Recommendation 25th July 2023. To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. Added to 22nd August 2023 Agenda - Meeting arranged with Highway Officer, Cllr Dupre and SPC – 2nd October 2023 - Clerk to arrange for traffic surveys up to a sum of £1,000. – To go back to November FC meeting, as quotations over £1,000. - Clerk delegated a spend of £2,000 for one set of surveys in 3 locations. - Order placed with Tracsis – survey January 2024 - Tracsis have now had approval from CCC for survey to be undertaken. Due January 24.	Yes
				- Application submitted - LHI application Dismissed and not reviewed as part on the complex or non-complex application. - Recommendation 25th July 2023. To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. Added to 22nd August 2023 Agenda - Meeting arranged with Highway Officer, Cllr Dupre and SPC – 2nd October 2023 - Clerk to arrange for traffic surveys up to a sum of £1,000. – To go back to November FC meeting, as quotations over £1,000. - Clerk delegated a spend of £2,000 for one set of surveys in 3 locations. - Order placed with Tracsis – survey January 2024 - Tracsis have now had approval from CCC for survey to be undertaken. Due January 24.	Yes
				- Application submitted - LHI application Dismissed and not reviewed as part on the complex or non-complex application. - Recommendation 25th July 2023. To approve that an item is included on the next full council agenda to enable the parish council to discuss the latest status and if necessary to formally raise concerns about the handling of the LHI application to the county council. Added to 22nd August 2023 Agenda - Meeting arranged with Highway Officer, Cllr Dupre and SPC – 2nd October 2023 - Clerk to arrange for traffic surveys up to a sum of £1,000. – To go back to November FC meeting, as quotations over £1,000. - Clerk delegated a spend of £2,000 for one set of surveys in 3 locations. - Order placed with Tracsis – survey January 2024 - Tracsis have now had approval from CCC for survey to be undertaken. Due January 24.	Yes

			• Clerk to have funding approved for 2nd survey before March 24 • Tracsis to need locations and duration to give quote for March survey. • Further information required by CCC regarding impact on people • Online survey ready to go out once approved by WP. • Next traffic survey to be carried out on w/c 15th April 2024 • Note – additional fee of £330 for licences from CCC not included in original quote. • Online survey went live 4th March 2024. • Local PC'S and Police have been contacted. • Clerk currently organising Particulate testing. One cost estimate received approx. £3600+vat to comply with CCC testing requirements. • Presentation with CCC Clerk and Chair to attend 22/4/24. • Enviro testing sent to Council. Councillor Jordan to look into other companies. • Decision from CCC will now be September 2024 • Unsuccessful – Council to decide how to proceed • Clerk to continue with application in 2025 • Letter to Business in area • Ask Lorna/Joshua with help/ideas • Environmental survey • Application Submitted January 2025 • CCC have advised we look at doing this in 3 stages. • Clerk to explore further on 20th June at LHI Panel. • T&T WP to discuss on 29/7/25 • Recommendations from WP to go to FC in Aug 2025 • Clerk has obtained Quotes for environmental monitoring – to go to FC • Enviro monitoring being arranged for Nov/Dec 25 • Traffic and Transport WP	
25 th July 2023	Definitive Map Modification Order	To make a formal Definitive Map Modification Order application for the old railway track bed between Sutton	• Deferred to meeting on the 22nd August 2023 until Clr Inskip is in attendance to give more of a	

		and Haddenham using the evidence supplied to Cllr Inskip		- background to the application. - To be tabled at December 2023 meeting - Mark Inskip to determine how forms to be distributed to people by PC	
25 th July 2023		ECDC – Pride of Place, Nature Recovery Plans, Climate and Nature Actions		- Approved to make an application for this grant for the Orchards, to clear drainage and restore areas to grass - Placed on hold – May 2024 - Seek grant to help with ditch clearance in Old Rec/The Orchard. - Still awaiting prices from Contractors - One quote obtained – to go to FC	
22 nd August 2023		Maintenance to The Glebe: 1) External windows – need cementing. 2) Window Hall internal – need attention		- Salmons Bros, contacted for an assessment on the windows. - Clerk has arranged for a quote on replacement oven/extractor. Awaiting quotes 21/2/24 - Clerk has spoken to contractor to quote for work on windows. - Contractor has now declined to quote – new contractors contacted. Ray Langley coming out 28/5/24 to look at work. - Still chasing contractors to quote for windows. - Salmon Bros have quoted £5635+vat for painting of windows. Does not include any remedial work. - Clerk to keep trying to obtain more quotes	
March 2024		Fire Station – Proposed Closure		Clerk has arranged for a Public Consultation to take place on the 5th March 2024.	

			• Consultation completed – to be discussed at next Full Council Meeting on 26th March 24. • Clerk emailed Fire Services with offers to help with recruitment in any way possible. Fire Services response to be discussed at next FC Meeting in April. • Clerk has now written directly to Fire Station offering help – no response as of May 2024 • Fire Services have notified PC that no decision will be made before summer 2025. • Fire Services have extended decision time into 2026.	
March 2024	Bowls Club Access and Footpath around green		• Site visit by Clerk 6/3/24 – report sent to Sports and Rec WP for discussion. • Clerk obtaining quotes and will seek funding if possible. • 3 quotes obtained and passed to Cllr Inskip– refer to Sports and Rec WP. • Clerk to have quote for 30mm asphalt top be increased to 50mm • Awaiting Minutes from meeting 30/9/24 • Quotes to go to FC • Nov 24 – Clerk to source matched funding for project. • Dec 24 PC approved FC Construction to undertake work • Awaiting update on grant application • Grant application to ECDC was unsuccessful.	

				- Clerk to carry on seeking funding. - Clerk has applied to Sport England for Grant. - Sports England have awarded a grant of £6k. Currently awaiting dates from contractor. - More work has been identified – contractor to requote – to go to FC - Sports and Rec WP	
August 2024	L	Wildflower Project		- Working Party to consider project - Clerk to provide more info. - Sports and Rec WP	Ongoing
Sept 2024		Old Rec/Orchards Clearance		Work to start December 2025	Ongoing

Cllrs Lorna Dupré and Mark Inskip

MONTHLY REPORT OCTOBER 2025

LOCAL GOVERNMENT REORGANISATION

The political leadership of East Cambridgeshire District Council has now launched a campaign in favour of Option B, with East Cambridgeshire along with Huntingdonshire and Fenland being run from Peterborough. Neither Peterborough nor Huntingdonshire is supporting this option.

If, like us, you believe it will be deeply damaging to East Cambridgeshire to cut off our influence over the places where we work, study, and receive health care, and to be run from a city miles away with which most of us have no connection, please respond to their survey at <https://tinyurl.com/eastcambs-lgr-survey>

FULL COUNCIL MEETING

A long Full Council meeting on 18 September.

1. Local Government Reorganisation: we proposed an amendment which would have required the council to work on Option A (East Cambs with Cambridge and South Cambridgeshire) as well as Option B; and to engage with residents to establish their views. This was defeated.
2. Council Tax: we opposed a Conservative motion which claimed that the Government was considering allowing councils to set their own council tax bands and rates—because it isn't. The motion was passed.
3. New Homes Ombudsman: we proposed that the council should require its Trading Company to join the scheme which gives people moving into new build homes the right to take complaints to the New Homes Ombudsman. This was rejected by the Conservatives, on the grounds that it **wasn't** compulsory, and that the Trading Company had joined an inferior scheme which **didn't** give access to the Ombudsman.
4. Ely junction: we proposed that the council should continue to press the Government to invest in upgrades to the rail network north of Ely, to open it up to more rail journeys for passengers and freight. This at least the Conservatives could agree with.
5. Appointment of Finance Director: we abstained on the appointment of this key post, on the grounds that we had not been involved in the (very limited) process, and **didn't** know the **applicants**. This is one of the three key posts in the council, on which all councillors should be able to rely. The appointment process was woefully inadequate.
6. Chief Executive appointment panel: we argued unsuccessfully for a better process to fill this post, one of the other three posts. We therefore voted against the recommendations—more below.

7. Corporate Plan: we made our usual observation that this was a work of fiction. (The plans for the £13M crematorium at Mepal were developed in secret for eighteen months without being in the plan. If a £13M project is hidden from the council's plan, what value can we attach to the rest of it?) There were some elements in it we could support, such as the inclusive play project we initiated, and the need for a crossing at the A10 BP roundabout. But we pointed out that four years ago, the Conservative group had promised an army of uniformed volunteer traffic wardens—that has now shrunk to, possibly, part-funding one PCSO.
-

GARDEN CLOSE SUTTON REMOVAL OF AFFORDABLE HOUSING

As we reported last month, this application for a variation to the planning consent for the new Garden Close development (25/00667/VARM) would remove all affordable housing from the plans. The application is scheduled to be determined by Friday 3 October. We have written to object as follows.

As district councillors for the Sutton ward, we write to object to the removal of the affordable housing on this scheme. The district council's Local Plan requires affordable housing on sites of more than ten dwellings, and this development should be making a contribution to local housing need in line with the Local Plan and as evidenced by Sutton Parish Council's Housing Needs Assessment by AECOM (2021). This assessment concludes:

'a household would need an income comfortably above the average (or a very large deposit) to qualify for a mortgage even for an entry-level home. Home ownership through the mainstream market is not an option for the majority of local people.' Affordable housing provides a potential accommodation solution for those that need to live in the village but are unable to access open market housing. The adopted Local Plan policy for affordable housing requires new developments, on sites of over ten houses, to provide a minimum of 30% of the total as housing that meets the 'affordable' definition.

We therefore request that the council refuse this application in line with its own Local Plan and the Sutton Neighbourhood Plan.

CHIEF EXECUTIVE RETIREMENT AND REPLACEMENT

East Cambridgeshire District Council chief executive John Hill will be retiring at the end of this year, and the council has set in motion plans to fill the vacancy.

We could not support these plans, as they invite internal applications only, with no terms of reference for the recruitment panel. It was (and is) also unclear

whether any external recruitment advice and support will be called upon, as is usual when recruiting a council chief executive.

We understand that it is difficult to recruit senior staff when the council is likely not to exist in three years' time, but this all seemed to us to be quite inadequate for a post commanding in excess of £135,000 a year plus benefits.

Lorna is one of the three members of the recruitment panel, which has a Conservative majority despite both groups being equal on the council.

STREAMLINING INFRASTRUCTURE PLANNING

The Government is consulting on removing the requirement for statutory consultation as part of the process for determining large national infrastructure projects such as the solar farm at Sunnica, or the incinerator at Wisbech. This proposal is set out in Government's Planning and Infrastructure Bill.

This move will reduce the level of engagement with the community and councils that the developer is required to undertake before submitting their application. The consultation seeks input on the creation and content of guidance that could encourage developers to still undertake non-statutory consultation.

Councils will likely be expected to provide greater input at earlier stages, and to mobilise their services even faster than currently required. Communities may also look to councils even more to advise on the impacts of such applications and to represent their views.

This is an extensive consultation, with 48 questions in total. There is a general concern that the focus on purely non-statutory consultation, which at present is not mandatory, weakens any engagement and opportunity for councils to represent local communities or provide specialist technical input.

<https://www.gov.uk/government/consultations/consultation-on-streamlining-infrastructure-planning>

AFFORDABLE HOUSING—A MISSED OPPORTUNITY

Our group colleagues on the council's Finance & Assets Committee voted against plans to hand over £72,000 of affordable housing funds to East Cambs District Council's own company, East Cambs Trading Company, for use at Arbour Square Ely. The money came from developer contributions that must be used to create extra affordable housing. However, ECTC has already signed binding contracts to deliver all twenty-seven homes on this site as affordable housing for social rent.

Lib Dem councillors said this means the grant does not secure a single additional home—it simply gives taxpayers' money back to a Council-owned company that

has already committed to deliver the scheme. Local residents in housing need are being denied the extra homes this money should have provided.

OPERATIONAL SERVICES COMMITTEE

Mark is our group's Lead Member on this committee, which met on Monday 29 September.

- Mark asked about the council's recycling rate, which is lower for the last two quarters than the equivalent periods a year ago.
 - The council has admitted that on most days the street cleaning service operates below the minimum number of staff.
 - Mark noted that many residents had received duplicate or even triplicate letters about the forthcoming changes to the waste collection service, and that there were instances of two letters with different collection dates.
-

POLICE SURVEY

Cambridgeshire Constabulary have created a short survey to understand how people currently report crimes and how the police can improve the process. It only takes 10–15 minutes, and as a thank you, you'll have the chance to win a £100 shopping voucher in a prize draw.

https://www.smartsurvey.co.uk/s/CIR_Cambs_Constabulary/

POUND LANE SUTTON

We've received concerns about speeding traffic on Pound Lane in Sutton. Mark has raised this with the Parish Council to see whether agreement can be reached to locate a mobile vehicle-activated speed sign (MVAS) there.

FORTHCOMING MEETINGS

- Tuesday 21 October: Audit Committee
-

MEET YOUR COUNCILLORS

We will be at Joy Bistro, 65 High Street, Sutton on Monday 6 October and Monday 3 November at 6:30-7:30PM. Between surgeries, residents can continue to contact us by email, Facebook, or phone.

Cllrs Lorna Dupré and Mark Inskip

District Councillors for the Sutton ward
(Mepal, Sutton, Wentworth, and Witcham)

Cllr Lorna Dupré

MONTHLY REPORT OCTOBER 2025

LOCAL GOVERNMENT REORGANISATION

The three options being considered by council leaders for the shape of future councils in Cambridgeshire have now expanded to five, or maybe four—with two new three-council options added to the mix.

Peterborough City Council is now working on the option proposed by its two MPs, with a 'Greater Peterborough'; a 'Greater Cambridge'; and a council covering East Cambridgeshire, Fenland, and what would be left over of Huntingdonshire.

And Huntingdonshire District Council announced at the end of September that it would be working on a proposal for a go-it-alone Huntingdonshire, with East Cambridgeshire joined to Peterborough and Fenland, and with Cambridge and South Cambridgeshire forming its own unitary council.

It is not yet clear (at the time of writing) whether this means Huntingdonshire will not be promoting Option C (which puts East Cambridgeshire in with Fenland and Peterborough), in which case it would not be presented to Government as no-one else is currently promoting that option.

East Cambridgeshire has not yet announced a go-it-alone option of its own, although the Leader of the District Council did say at the Full Council meeting of the District Council in mid-September "If I had my way we'd be a unitary council all of our own and I know that together we would do a brilliant job without fuss". Might East Cambridgeshire follow Huntingdonshire's lead?

Cambridgeshire County Council is building the business case for Option A (East Cambridgeshire with Cambridge and South Cambridgeshire) and launched a survey at <https://yourvoice.cambridgeshire.gov.uk/your-future-councils/> which closes on Friday 3 October.

QUALITY OF LIFE SURVEY 2025

The results of the County Council's third annual Quality of Life survey have now been published.

1. Happiness is at its highest point since tracking began, but loneliness and mental health struggles remain high

Happiness levels remain high (84 per cent) consistent with the levels seen in previous years. Residents report often feeling lonely (30 per cent) and

struggling with their mental health (28 per cent), with younger age groups more likely to report these concerns.

2. Residents remain concerned about the cost of living and jobs and investment

Concerns about cost of living increases remain high, with 87 per cent of residents reporting that they personally feel concerned. This is continuing to put pressure on residents, with over half of residents reporting taking action this year as a result of cost of living increases. Just under two thirds (62 per cent) of residents report concern over the level of investment and jobs in their local area. This has been steadily increasing year on year.

3. A sense of community and pride of place continues to be strong amongst residents

Consistent with previous years, residents continue to feel safe in (85 per cent) and have a sense of belonging to (76 per cent) their local communities. Around half (48 per cent) of residents are involved in their local community.

4. Residents' views on Cambridgeshire County Council performance are the most positive since tracking began

Residents continue to trust the Council to make decisions (52 per cent) and deliver value for money (47 per cent), higher than Local Government Association (LGA) averages. 50 per cent agree the Council acts on the concerns of local residents, lower than LGA averages but an increase locally compared to 45 per cent in the previous two years of the survey. Half (50 per cent) of residents feel that the Council keeps them well informed about the services and benefits it provides.

5. Usage of several services has increased since 2025 and residents' satisfaction with most CCC services is at its highest point since tracking began

Registration services, library services and waste management have the highest satisfaction ratings. Road and pavement maintenance continues to be the lowest area of satisfaction among service users but satisfaction has increased this year to 28 per cent.

More details of the survey and findings are available online.

<https://www.cambridgeshire.gov.uk/council/quality-of-life-survey/quality-of-life-survey-2025>

COMMUNITIES, SOCIAL MOBILITY & INCLUSION

Community digital hubs

Connecting Cambridgeshire is inviting applications from community groups and organisations to enable Digital Hubs across Cambridgeshire and Peterborough.

Connecting Cambridgeshire will be supporting applicants by providing small grants of up to £4,200 to procure connectivity solutions and digital devices to be

used in their spaces by the public, and provide the local community with access to digital skills and confidence.

These hubs aim to ensure holistic digital inclusion support can be delivered locally, through trusted partners, with established relationships within their communities.

The original deadline for applications was Tuesday 30 September, but I'm hoping this can be extended.

<https://www.connectingcambridgeshire.co.uk/about/help-to-get-online/digital-hubs/>

Civic and Church Gathering

I was pleased to attend a 'Civic and Church Gathering' hosted by St Mary's Church in Ely on Thursday 25 September.

The event was organised under the umbrella of Movement for Recovery: Cambridgeshire & Peterborough. This initiative is bringing together churches from across the East Cambridgeshire District Council area—along with civic and community partners—to explore how we can work together for the good and flourishing of the places we live and serve.

With funding from Cambridge Council for Voluntary Service, Movement for Recovery have been mapping the ways local churches across the region are already contributing to community wellbeing in areas such as mental health and wellbeing, support for families and early years, and tackling food poverty.

In particular the organisers are interested in exploring the ways in which the church can add value to what its civic partners are already doing.

I was able to share the findings of the County Council's Quality of Life Survey and the Poverty Strategy Commission, and look forward to closer working.

Holiday Activities and Food Programme set to continue to 2029

The Holiday Activities and Food programme is set to continue to 2029, providing thousands of children in Cambridgeshire with food and fun during school holidays.

The Government has announced it will continue to fund the programme across England for a further three financial years, meaning that families in Cambridgeshire will continue to benefit from the scheme until March 2029.

Through the programme, local holiday schemes offer free access to fun, enriching activities and nutritious meals for children who are eligible for benefits-related free school meals. Running during the Easter, summer, and

Christmas holidays, HAF helps reduce pressure on families by providing safe, engaging environments where children receive a meal while having fun.

Holiday scheme experiences include sports, creative arts, Forest School, playschemes, and outdoor adventures. The programme also supports families by reducing childcare costs, promoting social inclusion, and connecting them with local support services.

Cambridgeshire County Council ran 132 schemes over the summer holiday period, with an estimated 3,300 children participating.

Cambridgeshire Youth Work Conference

Cambridgeshire County Council's Communities Service will be hosting the annual Cambridgeshire Youth Work Conference on Saturday 15 November at Ely Community College.

Through a series of talks, workshops and stalls, the conference will enable local partners and youth practitioners to come together and access specialist resources to support them in their work with young people.

If your community works with young people and would like to raise awareness of the support you provide, then please liz.morris@cambridgeshire.gov.uk and nichola.west@cambridgeshire.gov.uk

ENVIRONMENT & GREEN INVESTMENT COMMITTEE Fens 2100+ update

The Fens 2100+ project has issued the following update.

Baseline reports

The final draft of the catchment baseline reports is due mid-July. Once issued there will be a review process undertaken with EA colleagues, IDBs and key stakeholders to ensure they are an accurate reflection of the current system and meet the objectives of Fens 2100+. Following the review process there will be a final period of refinement alongside the development of a system wide report, capturing the key elements from each catchment.

Case for Change

The team continue to develop the Case for Change alongside our partners with the completed first draft due in July. Building upon the evidence highlighted by the Baseline Reports the Case for Change explores the current and potential value of the Fens, sets out our case for continued and enhanced investment in the area and considers how we shift to a system wide approach to asset management. To support this a 10-step action plan

has been developed which will be implemented by the Partnership over the next 2 years to ensure we set ourselves up for success.

Flood Resilience Strategy

The work we have done to date has further highlighted the need for continued investment in our existing, ageing asset base to ensure we manage the inherited system that we currently have. In the autumn we will publish our approach to how we will develop a Flood and Coastal resilient Strategy which will be finalised in 2027. The strategy will include a costed 10-year pipeline of investment priorities with a focus on 'no regret' decisions as well as identifying potential transformational shifts. In addition, it will define a 'target end state' for the system at the end of 5, 10, 15 and 20 years to allow us to monitor success.

The update says that the Environment Agency will be 'publishing [their] first set of key deliverables in the Autumn'.

Anglian Water Waste Water Treatment Plant move de-funded

The move of Anglian Water's waste water treatment plant from north-east Cambridge to Horningsea has had its funding withdrawn by the Government. £80M had already been spent on preparations for the move, and planning permission had already been granted.

The move was intended to make way for a large development of sustainable housing known as 'Hartree'. The decision to de-fund the project means that space will need to be found somewhere else in Greater Cambridge for those homes, and new plans will need to be drawn up for waste water treatment.

New town at Tempsford

The Government has announced its intention to build three new New Towns before the next General Election, in Bedfordshire, Hertfordshire, and Leeds. The Bedfordshire site is Tempsford, south of St Neots, earmarked for a new railway station on the proposed alignment of East West Rail.

Community watercourse maintenance grants

Community Watercourse Maintenance Grants of up to £10,000 are designed to support communities where the condition of local watercourses is increasing the risk of flooding. By providing funding directly, the County Council enables local people to take practical action to improve water flow, reduce flood risk, and enhance the surrounding environment.

The grant can be used for vegetation clearance and debris removal, minor repairs to banks or channels, equipment hire or contractor support, volunteer training and safety equipment, and other essential maintenance activities.

<https://www.cambridgeshire.gov.uk/business/planning-and-development/flood-and-water/community-flood-action-programme/watercourse-maintenance-grant>

Explore green spaces this autumn

There are many free to access green spaces across Cambridgeshire, providing opportunities to get out on foot and connect with nature.

The Cambs Open Space website shares the top 200 parks in Cambridgeshire and Peterborough to explore, as well as an interactive map of parks across the county and upcoming events in green spaces.

The county council also owns eight Local Nature Reserves, all of which are open to the public. They are excellent places to study and learn about wildlife or simply enjoy the health and wellbeing benefits of being in nature.

Visit the council's website to access walking routes and top tips.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/active-travel-in-cambridgeshire/getting-started/walking>

HIGHWAYS & TRANSPORT

Bus changes for Little Downham, Coveney, and Wardy Hill

The 125 bus service is being retendered by the Combined Authority, and will be renumbered the 10A. The authority claims that 'a short survey was issued to Parish Councils ... in the area in late August', but it's not clear that this actually happened.

The Combined Authority has put the service out to tender with broadly hourly buses during the day, but without the Thursday service from Wardy Hill and Coveney in to Ely. Details of the tender can be found at <https://www.find-tender.service.gov.uk/Notice/057001-2025>

The draft timetable for the new service is as follows.

Ely, Market Street	...	07:28	08:14	09:14	10:14	11:14	12:14	13:14	14:14	15:40	16:40	17:40	18:40
Ely, Warwick Drive	...	...	08:19	09:19	10:19	11:19	12:19	13:19	14:19	15:45	16:45	17:45	18:45
Ely, Nene Road	...	...	08:28	09:28	10:28	11:28	12:28	13:28	14:28	15:54	16:54	17:54	18:54
Ely Leisure Village	...	07:33	08:33	09:33	10:33	11:33	12:33	13:33	14:33	15:59	16:59	17:59	18:59
LD Matthew Wren	06:37	07:37	08:37	09:37	10:37	11:37	12:37	13:37	14:37	16:03	17:03	REQ	REQ
LD opp Townsend	06:39	07:39	08:39	09:39	10:39	11:39	12:39	13:39	14:39	16:05	17:05	REQ	REQ
Ely Leisure Village	06:46	07:46	08:46	09:46	10:46	11:46	12:46	13:46	14:46	16:12	17:12	...	...
Ely, Nene Road	06:51	07:51	08:51	09:51	10:51	11:51	12:51	13:51	14:51	16:17	17:17	...	...
Ely, Warwick Drive	07:01	08:01	09:01	10:01	11:01	12:01	13:01	14:01	15:01	16:27	17:27	...	...
Ely, Market Street	07:08	08:08	09:08	10:08	11:08	12:08	13:08	14:08	15:08	16:34	17:34	...	...

(REQ means request stop only)

I believe this is a list of timing points rather than the full list of stops but have asked that question. I've received a comment that this new route appears not to stop at Lawns Crescent.

I have been advised that the Combined Authority will be discussing its 'comms approach' imminently, and that this will 'allow [them] to consider some minor tweaks to the service, if required during the mobilisation period'. On the Coveney and Wardy Hill Thursday service, officers say:

The team are currently assessing the data for current usage from Coveney and Wardy Hill on the Thursday market day to inform any tweaks required to the Tiger on Demand service, to enable passengers to be more confident that the journey is 'fixed'. That is balanced against the current usage of the Tiger on Demand service during those times, and potentially negative consequences for existing users.

I will be continuing to press for a fixed Thursday service for these residents.

I have also raised the issue that the Tiger on Demand service covers Coveney and Wardy Hill but not Sutton, meaning that residents of Coveney and Wardy Hill who are registered at Priors Field in Sutton cannot use the service to access their GP. The response I have received is that

We are currently considering the Tiger on Demand zones via a review that will report back to Transport Committee and CPCA Board in November. Part of that will examine the existing zones and improvement opportunities. We will be carefully balancing increasing zone sizes with potential locations and how current bus routes serve locations to avoid abstraction from existing bus routes. I will ensure this specific case is fed back to that review.

Hundred Foot Bank Pymoor roadworks

A permit has been granted for the closure of two kilometres of Straight Furlong and Hundred Foot Bank for reconstruction, from Monday 13 October to Friday 12 December. The contractor is Octavius, who carried out the reconstruction of Chain Causeway in Sutton and other major road rebuilding schemes in Cambridgeshire last year.

I have asked for details of the access to domestic properties and farms along the route of the works.

B1381 Chain Causeway

I've raised the condition of Chain Causeway Sutton, from Earith Bridge to the first bend, with officers and am waiting for them to come back to me with a plan. I've received a number of concerns, entirely justified, about this.

Brambles and overgrowth

I've reported brambles overgrowing the pavement at Station Road Sutton and School Lane Coveney, and been promised their removal.

Winter Wheeler events

Four free Winter Wheeler events are taking place this autumn, designed to encourage Cambridgeshire residents to stay safe and keep cycling throughout the colder months. Our nearest event is on Thursday 6 November at Ely railway station from 11:00AM to 2:00PM.

Each event will include Dr Bike sessions (free bike checks), a bike light giveaway, bike marking by Cambridgeshire Police, cycle maps and cycling advice, and the opportunity to meet Active Travel Officers for advice and support.

A limited number of spaces are available for Dr Bike sessions. There may be some availability for walk-in appointments subject to late cancellations and no-shows. Bike markings and bike light giveaways do not require a booking.

<https://outlook.office.com/book/DrBikeSessions@cccandpcc.onmicrosoft.com/?ismsaljsauthenabled>

(apologies for that hyperlink!)

MEET YOUR COUNCILLORS

Sutton surgery

Cllr Mark Inskip and I hold our monthly surgery at Joy Bistro 65 High Street Sutton. Forthcoming dates are Monday 6 October and Monday 3 November, 18:30-19:30.

Or catch me on ...

- Wednesday 1 October, 10:00, St Andrew's Hall (Witchford coffee)
- Tuesday 14 October, 10:00, The Glebe Sutton (Timebank coffee)
- Wednesday 22 October, 14:00, Little Downham Village Hall (book café)
- Wednesday 22 October, 10:30-11:30, Coveney Village Hall (coffee morning)
- Wednesday 31 October, 11:00-12:00, Scott Court Sutton (Nellie's)

The above dates may change at short notice subject to late changes to my diary.

I can also be contacted ...

- by email at lorna@lornadupre.org.uk
- on Facebook
- by phone on 07930 337596

Cllr Lorna Dupré

County Councillor for the Sutton division

Sutton Parish Council

Finance Working Party report for 15/10/25

Working Group: Cllr M Inskip (Lead Member), Cllr B Browne, Cllr Andrew Newton, Cllr B Goodjohn, Philip Harty (Clerk & RFO).

1. Bank Reconciliations and Statements.

All balance up to end Sept 2025. Final reconciliations to be checked and signed by Cllr Newton and Cllr Butler at next FC Meeting.

2. The RFO gave details of the bank balances. (As 30/09/25)

Balances:	Unity current	Account	£7562.69
	Unity deposit	Account	£139494.81
	Cambs & Counties Bank		£47628.42
	CCLA		£80000
	Cambridge Building Society		£1052.38
	Total		£275738.30

Second Part of Precept Received 30/9/25 = £100k.

Debtors Record

The debtor's record for invoices outstanding over 30 days is a total of
£ 672.78 net, Those not yet due a total of £2821.33 net. (As of 14/10/25). (attached)

3. Budget/Precept END OF 2nd QUARTER

Budget Vs Actuals attached.

4. Budget 2026/27

To be drafted and circulated to Working Party ahead of November's Council Meeting.

Please inform Clerk of any item to be included in Budget.

5. Date of next meeting.

Zoom meeting scheduled for 18th November 2025. Zoom Meeting Time to be arranged.
First Budget Draft to be Proposed.

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Administration							
1076 Precept	200,000	200,000	0			100.0%	
Administration :- Income	200,000	200,000	0			100.0%	0
4000 Office Staff Cost	29,264	62,550	33,286		33,286	46.8%	
4010 Time bank Coordinator salary	7,192	14,750	7,558		7,558	48.8%	
4015 Employee Expenses	0	150	150		150	0.0%	
4020 Employer NIC	5,592	13,740	8,148		8,148	40.7%	
4045 Brightpay PAYE	61	600	539		539	10.2%	
4050 Employer Pension Contrib Costs	4,563	9,510	4,947		4,947	48.0%	
4055 Facilities Staff	14,697	31,500	16,803		16,803	46.7%	
4075 Lengthsman Staff	8,824	18,005	9,181		9,181	49.0%	
4120 Subscriptions	2,024	2,959	935		935	68.4%	
4125 Training/Conferences	840	1,650	810		810	50.9%	
4135 Phone/Internet	1,372	2,000	628		628	68.6%	
4140 Admin Costs	317	850	533		533	37.3%	
4145 Photocopier	534	1,000	466		466	53.4%	
4150 Data Protection Fee	0	35	35		35	0.0%	
4155 Computer Equip & Support	1,876	2,500	624		624	75.0%	
4160 Insurance	582	6,000	5,418		5,418	9.7%	
4175 ICCM	105	100	(5)		(5)	105.0%	
4580 Licence: The Glebe	180	180	0		0	100.0%	
Administration :- Indirect Expenditure	78,022	168,079	90,057	0	90,057	46.4%	0
Net Income over Expenditure	121,978	31,921	(90,057)				
150 Finance							
1090 Interest Rcvd	4,310	3,500	(810)			123.2%	
1100 Income from RBL Lease	0	1,500	1,500			0.0%	
Finance :- Income	4,310	5,000	690			86.2%	0
4100 Audit Fees	(16)	1,000	1,016		1,016	(1.6%)	
4110 Loan Repayments	6,645	13,129	6,484		6,484	50.6%	
Finance :- Indirect Expenditure	6,629	14,129	7,500	0	7,500	46.9%	0
Net Income over Expenditure	(2,318)	(9,129)	(6,811)				
200 Communications & PR							
4200 Newsletter	586	650	64		64	90.2%	
4210 Website	0	300	300		300	0.0%	
4225 PR	65	100	35		35	65.0%	
Communications & PR :- Indirect Expenditure	651	1,050	399	0	399	62.0%	0
Net Expenditure	(651)	(1,050)	(399)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250 Grants Made							
4300 Section 137	0	2,500	2,500		2,500	0.0%	
Grants Made :- Indirect Expenditure	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	(2,500)	(2,500)				
300 Play Area/ Open Space							
4415 Lottery Grant	(7,150)	0	7,150			0.0%	
Play Area/ Open Space :- Income	(7,150)	0	7,150				0
4025 Groundsman	30	550	520		520	5.5%	
4405 ROSPA & ECDC Inspection	116	250	134		134	46.4%	
Play Area/ Open Space :- Indirect Expenditure	146	800	654	0	654	18.3%	0
Net Income over Expenditure	(7,296)	(800)	6,496				
310 Highway and Conservation							
1105 Income from Agency Services	2,043	2,395	352			85.3%	
2010 Christmas tree donation	0	200	200			0.0%	
Highway and Conservation :- Income	2,043	2,595	552			78.7%	0
5040 Tree surveys & Tree works	650	800	150		150	81.3%	
Highway and Conservation :- Direct Expenditure	650	800	150	0	150	81.2%	0
2000 Christmas Trees/lights	0	3,100	3,100		3,100	0.0%	
4430 Agency Services Costs	0	2,300	2,300		2,300	0.0%	
4435 Street Lighting	608	900	292		292	67.6%	
4440 Street Furniture	706	0	(706)		(706)	0.0%	706
4462 Village planting	0	150	150		150	0.0%	
Highway and Conservation :- Indirect Expenditure	1,314	6,450	5,136	0	5,136	20.4%	706
Net Income over Expenditure	79	(4,655)	(4,734)				
6000 plus Transfer From EMR	706	0	(706)				
Movement to/(from) Gen Reserve	785	(4,655)	(5,440)				
330 Burial Ground							
1185 Income from Burials	1,550	2,500	950			62.0%	
Burial Ground :- Income	1,550	2,500	950			62.0%	0
4470 Burial Ground Skip Hire	330	750	420		420	44.0%	
4485 Non-domestic Rates Expenses	309	350	41		41	88.4%	
Burial Ground :- Indirect Expenditure	639	1,100	461	0	461	58.1%	0
Net Income over Expenditure	911	1,400	489				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
340 Allotments							
1190 Income from Rent	1,006	2,517	1,511			40.0%	
1195 Income: Allotment Drain Rates	180	440	260			40.8%	
1200 Income from Admin	16	40	24			40.0%	
Allotments :- Income	1,202	2,997	1,795			40.1%	0
4140 Admin Costs	0	40	40		40	0.0%	
4500 Rent	0	2,400	2,400		2,400	0.0%	
4505 Allotment Drainage Rates	440	440	0		0	100.0%	
Allotments :- Indirect Expenditure	440	2,880	2,440	0	2,440	15.3%	0
Net Income over Expenditure	762	117	(645)				
350 Facilities Services							
5045 Defibrillator	213	500	287		287	42.6%	
Facilities Services :- Direct Expenditure	213	500	287	0	287	42.6%	0
4520 Safety & Security	1,954	2,000	46		46	97.7%	
4525 Cleaning Materials	260	700	440		440	37.2%	
4530 Sanitation	1,499	2,000	501		501	74.9%	
4630 Health & Safety Clothing	21	100	79		79	21.0%	
4640 Lengthsman equipment	10	120	110		110	8.4%	
Facilities Services :- Indirect Expenditure	3,744	4,920	1,176	0	1,176	76.1%	0
Net Expenditure	(3,957)	(5,420)	(1,463)				
360 Community Room							
1190 Income from Rent	57	330	273			17.2%	
Community Room :- Income	57	330	273			17.2%	0
4400 Repairs & Maintenance	376	0	(376)		(376)	0.0%	376
4485 Non-domestic Rates Expenses	393	661	268		268	59.5%	
Community Room :- Indirect Expenditure	770	661	(109)	0	(109)	116.4%	376
Net Income over Expenditure	(713)	(331)	382				
6000 plus Transfer From EMR	376	0	(376)				
Movement to/(from) Gen Reserve	(336)	(331)	6				
400 Football Pitches							
4490 Grass Cutting	942	1,200	258		258	78.5%	
4550 Utilities	(500)	0	500		500	0.0%	
Football Pitches :- Indirect Expenditure	442	1,200	758	0	758	36.8%	0
Net Expenditure	(442)	(1,200)	(758)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
420 Playing Field & Paddock							
4510 Tree Maintenance	0	600	600		600	0.0%	
Playing Field & Paddock :- Direct Expenditure	0	600	600	0	600	0.0%	0
4490 Grass Cutting	619	1,000	381		381	61.9%	
4500 Rent	0	260	260		260	0.0%	
Playing Field & Paddock :- Indirect Expenditure	619	1,260	641	0	641	49.1%	0
Net Expenditure	(619)	(1,860)	(1,241)				
440 Pavilion							
1190 Income from Rent	2,394	7,000	4,606			34.2%	
4401 Sport England Grant	6,000	0	(6,000)			0.0%	6,000
Pavilion :- Income	8,394	7,000	(1,394)			119.9%	6,000
4400 Repairs & Maintenance	383	0	(383)		(383)	0.0%	425
4485 Non-domestic Rates Expenses	1,589	2,860	1,271		1,271	55.5%	
4550 Utilities	3,248	6,800	3,552		3,552	47.8%	
Pavilion :- Indirect Expenditure	5,220	9,660	4,440	0	4,440	54.0%	425
Net Income over Expenditure	3,173	(2,660)	(5,833)				
6000 plus Transfer From EMR	425	0	(425)				
6001 less Transfer To EMR	6,000	0	(6,000)				
Movement to/(from) Gen Reserve	(2,401)	(2,660)	(259)				
480 The Glebe							
1190 Income from Rent	6,386	13,000	6,614			49.1%	
The Glebe :- Income	6,386	13,000	6,614			49.1%	0
4400 Repairs & Maintenance	3,820	0	(3,820)		(3,820)	0.0%	3,820
4485 Non-domestic Rates Expenses	2,007	3,500	1,493		1,493	57.4%	
4550 Utilities	3,624	6,000	2,376		2,376	60.4%	
4555 Ikonix Lift Service/Repair	0	500	500		500	0.0%	
The Glebe :- Indirect Expenditure	9,452	10,000	549	0	549	94.5%	3,820
Net Income over Expenditure	(3,065)	3,000	6,065				
6000 plus Transfer From EMR	3,820	0	(3,820)				
Movement to/(from) Gen Reserve	755	3,000	2,245				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
500 Contingencies Earmarked Funds							
4610 Contingency	0	1,295	1,295		1,295	0.0%	
Contingencies Earmarked Funds :- Indirect Expenditure	0	1,295	1,295	0	1,295	0.0%	0
Net Expenditure	0	(1,295)	(1,295)				
520 Vehicles							
5030 Van Insurance	627	700	73		73	89.5%	
Vehicles :- Direct Expenditure	627	700	73	0	73	89.5%	0
5015 Road tax for Van	192	400	208		208	48.1%	
5020 Fuel for vehicle	77	330	253		253	23.4%	
5060 Van Maintenance	135	500	365		365	26.9%	
Vehicles :- Indirect Expenditure	404	1,230	826	0	826	32.9%	0
Net Expenditure	(1,031)	(1,930)	(899)				
530 Time Banking							
1226 Donations to Timebank	363	800	437			45.4%	229
Time Banking :- Income	363	800	437			45.4%	229
4335 Time Bank Equipment	229	250	21		21	91.7%	229
Time Banking :- Direct Expenditure	229	250	21	0	21	91.7%	229
4330 Timebank UK Subscription	0	200	200		200	0.0%	
Time Banking :- Indirect Expenditure	0	200	200	0	200	0.0%	0
Net Income over Expenditure	134	350	216				
6000 plus Transfer From EMR	229	0	(229)				
6001 less Transfer To EMR	229	0	(229)				
Movement to/(from) Gen Reserve	135	350	215				
540 Summer Hols Sports Project							
1280 Grant	6,000	0	(6,000)			0.0%	6,000
Summer Hols Sports Project :- Income	6,000	0	(6,000)				6,000
5055 Sports Holiday Club	2,000	0	(2,000)		(2,000)	0.0%	2,000
Summer Hols Sports Project :- Indirect Expenditure	2,000	0	(2,000)	0	(2,000)		2,000
Net Income over Expenditure	4,000	0	(4,000)				
6000 plus Transfer From EMR	2,000	0	(2,000)				
6001 less Transfer To EMR	6,000	0	(6,000)				
Movement to/(from) Gen Reserve	0	0	0				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	223,155	234,222	11,067			95.3%	
Expenditure	112,211	230,264	118,053	0	118,053	48.7%	
Net Income over Expenditure	110,944	3,958	(106,986)				
plus Transfer From EMR	7,557	0	(7,557)				
less Transfer To EMR	12,229	0	(12,229)				
Movement to/(from) Gen Reserve	106,272	3,958	(102,314)				



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555
www.eastcambs.gov.uk

Mr Philip Harty
Clerk to Sutton Parish Council
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

This matter is being dealt with by:

Philip Baum

Telephone: 01353 665555
E-mail: plservices@eastcambs.gov.uk
My Ref: 25/00787/FUL
Your ref

13th October 2025

Dear Clerk

Proposal: Two storey side extension
Location: 6 Fieldgate Sutton Ely Cambridgeshire CB6 2NT
Reference: 25/00787/FUL

I am writing to inform you that the above proposal has been considered and it was resolved to approve the application.

In considering this application your comments were taken into consideration. You are able to view the officer/committee report using public access <http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SZQJF1GGMOA00>.

If you wish to discuss this matter further please contact the case officer Philip Baum on 01353 665555.

Yours faithfully

Philip Baum
Planning Officer

ITEM 127/25 21/10



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555
www.eastcambs.gov.uk

Mr Philip Harty
Clerk to Sutton Parish Council
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

This matter is being dealt with by:

Olivia Akroyd

Telephone: 01353 665555
E-mail: plservices@eastcambs.gov.uk
My Ref: 25/01016/OUT
Your ref

29th September 2025

Dear Sir/Madam

Proposal: Outline planning permission for the demolition of existing garage and erection of 5 dwelling. All matters reserved accept for access
Location: 104 High Street Sutton Ely Cambridgeshire CB6 2NW
Reference: 25/01016/OUT

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 20th October 2025. You can view the application and supporting information on our Public Access page

<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T2SJ5QGGIHY00>). Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

If we do not receive a response from you by 20th October 2025, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.

If you would like to discuss this application further, please contact Olivia Akroyd on 01353 665555.

Yours faithfully

Olivia Akroyd
Planning Officer

EXTENSION APPLIED FOR ✓

EXTENDED TILL 22ND Oct 25

ITEM 127/25 3b



EAST CAMBRIDGESHIRE DISTRICT COUNCIL

THE GRANGE, NUTHOLT LANE,
ELY, CAMBRIDGESHIRE CB7 4EE

Telephone: Ely (01353) 665555
www.eastcambs.gov.uk

Mr Philip Harty
Clerk to Sutton Parish Council
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

This matter is being dealt with by:

Cassy Paterson

Telephone: 01353 665555
E-mail: plservices@eastcambs.gov.uk
My Ref: 25/01076/FUL
Your ref

9th October 2025

Dear Sir/Madam

Proposal: Demolition of garage and erection of a two-storey, two-bedroom dwelling with associated private amenity, waste storage, car and cycle parking
Location: Land Adj To 1 Victoria Place Sutton Ely Cambridgeshire CB6 2NP
Reference: 25/01076/FUL

An application been received by this Authority for the development described above.

Please complete and return the attached sheet with any comments and/or observations your Council may have by 30th October 2025. You can view the application and supporting information on our Public Access page

<http://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T3HQDWGGJ9I00>. Any such comments will, under the Local Government (Access to Information) Act 1985, be available to the general public.

If we do not receive a response from you by 30th October 2025, it will be assumed that your Council does not wish to make any comments on this application unless you advise us otherwise.

If you would like to discuss this application further, please contact Cassy Paterson on 01353 665555.

Yours faithfully

Cassy Paterson
Planning Officer

Item 127/25 3a.



Civils - Groundwork - Paving

FC Construction (March) Limited

The Chestnuts
Green Lane
Christchurch
PE14 9PG
info@fcconstructioncambs.co.uk
www.fcconstructioncambs.co.uk
TEL: 01354 656800
VAT Reg N°: 423 5575 96

Quote

Quote No: 244 Revised.
Date: 24/09/2025

For: Sutton Parrish Council
Parrish Clerk
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2BB

Description	Quantity	Rate	Amount
1. To supply surfacing works at bowl green sutton as per client specification as follows	1	£15,820.00	£15,820.00
Break out approx 50mm depth and remove waste from site to 240 sqm footpath.			
Re set with mortar existing path edgings laid flat to bowling green side of footpath as discussed.			
Supply and install new binder course tarmac to footpath area 240 sqm			
Supply and install 240 sqm ac6 tarmac surfacing approx 50mm depth to footpath area.			
Install yellow thermoplastic hatching to parking space within brooklands car park to restrict parking by access.			
Removal of all excavated material off site.			
Supply of all signing barriers and including pedestrian and traffic management where required for the duration of the Works.			
	Subtotal		£15,820.00
	Includes 0%		£0.00
	Total		£15,820.00
Total			£15,820.00