

Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 28th January 2020, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Collard Mr S Smith Mr B Goodjohn Mrs J Webb
Miss B Skelham Mrs H Wales Mr A Newton

Not Present: Miss D Finn Mr I Dewar

Public: Cllr L Dupre Clerk: Mrs R Hughes
9 Members of the Public
Sheryl French – CCC Officer
2 Linden Homes Representatives

142/20 To receive and note apologies for absence.

Apologies were received and noted from Cllr B Harker, Cllr B Browne, Cllr S Partington, Cllr B Watson and Cllr L Ruse

143/20 To receive declarations of interest

None to record.

144/20 Public Participation

No public present wished to speak

145/20 Matters for Information only.

1. Connections Bus Term report (Sept to Dec 2019) – noted.
2. Clerk to update on LHI application for 20/21 – The Parish Council will be notified of the outcome of the application in April 2020.
3. Cambridgeshire Constabulary Consultation – Service changes - Noted
4. Full Council meeting dates for the Civic Year 2020/21 - Noted

146/20 To approve the minutes of the meeting of Council held on 14th January 2020.

It was proposed by Mr Inskip, seconded by Mr Smith and **resolved unanimously to approve the minutes of the meeting of the 14th January 2020 as a true record of the meeting.**

147/20 Sheryl French – Cambridgeshire County Council – Re: CCC Climate Change and Environment Strategy.

1. To receive presentation from Sheryl French.
 - Consultation runs from 20th December 2019 to 31st January 2020
 - In May 2019 the County Council made a Climate and Environment emergency declaration and looked at how they use resources globally for example, LED lighting which is now accepted and energy reduction.
 - Lifestyle choices will have to be made.
 - The consequences of global warming and temperature increases are unknown, there is a drive to wean off the use of fossil fuel energy
 - Target of net 0% carbon footprint by 2050
 - Trialing ground source heat pumps in Swaffham Prior to supply village with hot water and heating
 - Building regulations will need to be updated
2. To consider response from the Parish Council to the survey – It was decided if councillors wish to respond to the survey they can do on a personal level.

148/20 Linden Homes – Re: outline planning permission for land at Mepal Road, Sutton.

1. To receive presentation from Linden Homes on planning application.

Rebecca Smith – Bidwells, Planning agent and Georgie McGrae, Planning manager for Linden Homes gave a presentation on the outline planning application now validated with East Cambs District Council for 173 dwellings and community facilities. The following points were raised:

- Applying for means of access, technical and environmental assessments within the documents
- The site will have a sustainable urban drainage systems including swales
- Landscaping buffers to A142.
- The community facilities, Burial ground and football pitches can be flexible and form part of the planning obligations for a development of this size
- Section 106 monies and CIL money will be available (25% CIL to Parish Council) and potentially CIL money towards expansion of the Doctors Surgery which is listed on the ECDC CIL Infrastructure list
- CCC are carrying out a feasibility study regarding potential expansion of Sutton Primary school

The councillors present were then invited to ask any Questions:

- Community Facilities – Will these be released at the beginning development build or at the end?

Section 106 agreement will have trigger points and it would be advisable for the Parish council to provide comments on the application so these can form part of the legal agreement.

- Burial Ground – Is the land allocated suitable for this purpose?
Geo Technicians preliminary surveys have suggested that this land is suitable for the Burial Ground
- Will the proposed outline application of 173 be the final amount of houses to be built?
Linden homes will develop a total of 250 houses as set out in the Sutton Neighbourhood plan
- New development and Climate Change – How will Linden homes ensure they are doing the most they can in regards to climate change?
Legislation is going through currently that will have an impact on the industry and there will be group standards and Linden homes specifications are currently higher than the current building regulations
- Sports Pitches
More detailed discussions need to take place, use of CIL money to create the pitches etc

The public present were invited to ask any questions

- The doctors surgery and School are over crowded what are Linden homes doing to help with this?
ECDC identified the Surgery and added this to their CIL infrastructure list and an expansion to the school could be funded by CIL money. The Primary school are working with CCC based on capacity and Linden Homes to pay contribution towards expansion, this is the same with the secondary school.

All public left the meeting.

149/20 To receive County and District Councillor reports.

- a) County Council Report – Cllr L Dupre – Noted
- b) District Council Report – Cllr L Dupre & Cllr Inskip - Noted
- c) Councillor Questions.

150/20 To receive and note the Resolution Action chart

The resolution action chart was noted.

1. To approve payments

It was proposed by Mr Inskip, seconded by Mr Goodjohn and **resolved unanimously to approve the following payments:**

a) <u>Online Payments</u>	
January	Salary payments & expenses £6689.74
LGSS	Pension £1219.25
Veolia ES (UK) Ltd	Easi-bins £161.78
The Copier Warehouse	Photocopying £86.95
IntouchCRM	Website £35.99
Truelink Ltd	Grass maintenance £314.70
ESPO Ltd	Cleaning/Admin materials £417.57
David Frear Plumbing	Water heater repair £66.00
Canalbs Ltd	Internal Audit £143.77
Connections Bus Project	Youth bus (sept-Dec 19) £2838.00
CAPALC	Councillor training £75.00
CamAlarms Ltd	Alarm servicing £176.40
SLCC Enterprises Ltd	Training £118.80
Came & Company	Insurance £5203.45
Centradata Ltd	IT/Computers £710.39
Rialtas Business Solutions Ltd	VAT MTD & software support £216.00
HMRC	Tax & NIC £3677.10
Cambs ACRE	Annual Membership £57.00
b) <u>Direct Debits</u>	
Volkswagen Leasing	Van Lease £242.99
ECDC	Non domestic rates £614.00
The Peoples Pension	Pension £92.52
BT	Phone/Broadband £352.28
WAVE	Glebe water rates £40.24
SSE	Electric – Floodlights £20.54
SSE	Electric – Glebe £158.05
SSE	Gas – Pavilion £409.12
SSE	Electric – Glebe £18.02
SSE	Electric – Floodlights £19.61
SSE	Electric – Glebe £160.07
SSE	Gas – The Glebe £649.12
SSE	Electric – Pavilion £682.45
SSE	Electric – The Glebe £15.82
SSE	Street light electric £51.03

152/20 To receive reports from Committees and Working Parties

1. Planning Committee – 21st January 2020.
 - i) To note minutes from the meeting - Noted
2. Traffic and Transport Working Party – 4th December 2019.
 - i) To note report from the meeting - Noted
 - ii) To approve recommendations from the meeting.
 - a) It is proposed that the council approves the actions for the clerk to carry out as identified in the notes. (4 actions).

It was proposed by Mr Inskip, seconded by Mrs Wales and **resolved unanimously to approve the actions for the clerk to carry out as identified in the notes.**

153/20 Plantscape – Hanging baskets

1. To consider the hire of 32 hanging baskets for the village for summer 2020.

It was proposed by Mr Goodjohn, seconded by Mr Collard and **resolved unanimously to approve 20 hanging baskets in the centre of the village and ask for sponsorship.**

154/20 Village Grass Maintenance

1. To receive report and quotations from the Clerk.

The Clerk gave the council details of the quotations received from 5 companies.

2. To consider and approve contractor for village grass maintenance

It was proposed by Mr Collard, seconded by Mr Goodjohn and **resolved unanimously to approve Truelink Ltd to be the contractor for the village grass maintenance for a three year contract.**

155/20 Correspondence from Lt Downham Parish Council regarding: Great Ouse Tidal River System and Strategy Ouse Washes. (Enclosed).

1. To consider letter and recommendation from the Clerk.

It was proposed by Mrs Webb, seconded by Mr Inskip and **resolved following a vote of 7 for and 1 abstention that the parish council will confirm to Little Downham Parish Council that we would like to attend a local meeting between all concerned Parish Councils to agree future actions in order to alleviate the risks of flooding. After attending said meetings a decision will then be made if Sutton Parish Council makes any formal comments to the Environment Agency.**

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 155/20 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.

156/20 Timebank Coordinator position

1. Clerk to update the council on interview process and recommendation to fill position.
2. Council to consider and approve recommendation from interview panel.

It was proposed by Mr Collard, seconded by Mr Inskip and **resolved unanimously to approve the recommendation from the interview panel to appoint Mrs Lucy Amos-John as Timebank Coordinator.**

157/20 Diary Dates

1. 26th March 2020 – Annual meeting of the electorate.
2. 4th April 2020 – Annual Sutton Spring Clean.

158/20 Date of Next Meeting(s)

Planning Committee - 18th February 2020
Full Council – 25th February 2020.

The meeting closed at 9.50pm

Signed.....
Chairman

Date.....