

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 14th January 2020, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Collard Mrs H Wales Ms L Ruse
Mr B Watson Mrs J Webb Mr S Smith Mr A Newton Miss B Skelham
Mr B Goodjohn

Not Present: Mr I Dewar, Mrs S Partington and Miss D Finn

Public: None present. **Clerk:** Mrs R Hughes

136/20 To receive and note apologies for absence.

Apologies were received and noted from Mr B Harker.

137/20 To receive declarations of interest

None to record.

138/20 Public Participation

No public present.

139/20 To approve the minutes of the meeting of 10th December 2019

It was proposed by Goodjohn, seconded by Mr Inskip and **resolved following a vote of 8 for and 3 abstentions to approve the minutes of the meeting of the 10th December 2019 as a true record of the meeting.**

140/20 2020/2021 Budget and Precept setting.

1. To receive presentation on the 2020/21 draft budget and precept from the RFO and Financial & Controls WP.

Mr Inskip explained the budget and precept setting process. The Finance WP reviewed the draft budget prepared by the RFO at its meeting prior to Christmas. The Council needs to agree the budget for the next financial year and then agree the precept, earmarked reserves and general reserves.

2. To discuss and approve 2020/21 budget.

It is noted that the council holds a healthy level of reserves but has planned to draw from reserves in the current year, and also planning to draw on reserves in 20/21. A five year facilities plan is being formed and will primarily be funded by CIL contributions. The Timebank and Apprentice staff costs will also be included for 20/21. The Council will be continuing with the Connections Bus for 2020/21.

Earmarked Reserves:

Footpath Link (St Andrews/The Orchards	£4,800.00
LHI 18/19	£ 973.00
PLHI 18/19	£5,818.00
LHI 20/21 (MVAS)	£1,000.00
Burial Ground (New site)	£4,000.00
Asset Replacement	£1,000.00
Hanging Baskets	£2,268.40 (council to approve at a later meeting).

CIL Reserve allocation:

The Glebe Maintenance	£5,000.00
Pavilion Maintenance	£3,000.00
Community Room Maintenance	£2,000.00
Brooklands Centre Maintenance	£1,000.00
Parish Office alterations (Approx.)	£3,500.00

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General Reserves:

Projected at 31 March 2020	£79086.00.
Projected at 31 March 2021	£51572.00

Additional funding for the Time Bank Coordinator will be sought.

It is expected that the council tax base will grow due to the Linden Homes and Garden Close developments.

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously to adopt the 2020/21 Revenue Budget, Earmarked reserves, CIL Allocation and projected general reserve.**

3. To set Precept for 2020/21.

The proposal for 2020/21 is a 2% increase to support the agreed new initiatives whilst maintaining existing services. It was proposed by Mr Inskip, seconded by Mr Browne and **resolved following a vote of 10 for and 1 abstention to set the Precept at £138,775.00 for 2020/21. (Band D £102.32 approx.).**

141/20 Date of next meeting(s)

21st January 2020 - Planning Committee Meeting.
28th January 2020 - Full Council meeting.

The meeting closed at 8.24pm

Signed.....
Chairman

Date.....