

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 24th September 2019, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Harker Mr B Goodjohn Mr S Smith
Miss B Skelham Mr B Watson Mr B Collard Mrs H Wales Mr A Newton
Mrs J Webb Miss D Finn (from 7.56pm)

Public: 9 members of public
Cllr L Dupre

Clerk: Mrs R Hughes

84/19 To receive and note apologies for absence.

Mrs S Partington, Ms L Ruse and Mr I Dewar

85/19 To receive declarations of interest – None to record.

86/19 To receive presentation from Linden Homes on Master Plan for development at Mepal Road. David Bainbridge – Town Planner, Bidwells and Verity MacMahon – Land Director, Linden Homes.

David Bainbridge addressed the meeting stating that:

- Linden homes are currently on site building phase 1 – 77 houses, the show homes will shortly be ready, and the level of interest is good.
- The whole site in the Neighbourhood Plan is for 250 homes plus community facilities and an area for a new cemetery.
- Pre-application discussions are being undertaken in readiness for the submission of an outline planning application during October.
- Comments are still being taken from the leaflet that was sent to all properties in Sutton, all comments will be taken into consideration.
- A discussion is still ongoing with the County Council regarding Education provision.
- The outline application will be submitted for up to 250 homes on phase 2, giving a total of 327. Reserved matters will deal with community benefit, house types and design matters.

The Chairman asked for questions from the Council.

Q What is the density on phase 2 compared to phase 1?

A If up to 250 it will be the same as phase 1 on net area.

Q Sutton has a lower number of 2 bed properties, there is a desire in the Neighbourhood Plan to address this, and how will this be reflected in phase 2?

A There will be a higher number of 2/3 bedroom properties, and the design team is looking at bungalows too, affordable properties will be included.

Q ECDC are looking for 30% affordable housing of a total 250 ratio, how will this be addressed?

A The section 106 agreement will be clear on house types, with smaller clusters across the site, and a mix of affordable rents, help to buy and shared ownership.

Q How long do you intend to be on site for?

A Houses usually sell at 40/50 per year, so approx. 5 years.

Q Are there images of your houses on your website?

A Yes, they have a standard house range, but are mindful of surroundings, so some examples are more suitable for some areas than others.

Q With a clear climate aware agenda will your houses be eco-friendly.

A ECDC policy is not quite where it should be our eco-systems are built into the fabric of the housing.

Q In the event you acquire the 30% more houses on site will you be willing to discuss further requests for the needs of the village?

A Linden homes are always open for discussion.

Q Are there any building that you have built locally with community assets that we could look at?

Minutes of the meeting of Sutton Parish Council – 24th September 2019

A Northstowe, other sites are behind the Sutton site.

Q When will the community use of land be available?

A There are health and safety factors that have to be considered while it is a working site, however this can be looked into.

The Chairman invited questions from residents.

A number of residents expressed their concern regarding the construction of phase 1 and have complaints that have been made directly to Linden Homes and ECDC. These relate to dust, drainage, litter, early arrival of construction traffic and mud on the road.

Linden Homes will look at the emails received and converse with the residents concerned.

Q School numbers and the doctors surgery are of real concern to residents, how will this be addressed.

A Talks are currently being held with the County Council regarding the school and Linden Homes have to demonstrate that the impact of the housing can be accommodated in the current level of services.

87/19 Public Participation

A resident stated his concerns regarding the parking near the new speed bumps, this impedes vehicle access. It is busy at 6am and people doing 20mph are being overtaken. It is now dark in the mornings and evenings and the area of the speed bumps is not lit.

The Chairman replied that the Traffic and Transport working party will look into these matters.

88/19 Matters for Information only.

1. Clerk to update on trespassing over boundary at football field.

The clerk has twice arranged for 'orange fencing' and signs across the boundary to deter trespassing into the neighbouring field, both times they have been removed and thrown into the hedges. This has also happened with the landowners notices. The clerk is working with the landowner to see what else can be done.

2. The Connections Bus Report and invite to AGM. - Noted.

3. Information on ECDC Community Safety scheme.

Details have been regarding the community safety accreditation scheme in East Cambs (CSAS) The scheme will be piloted in the New Year and can be opened to parish councils. An information event is being held at the council chambers on 7th November at 10am.

4. Mr B Harker to update Council on Speed watch.

Mr Harker stated that whilst this is not a parish council scheme it is important for the village, and the team needs new volunteers to keep it running successfully. A session has been carried out in the 20mph zone. Helen Wales and Brian Watson said they would be interested in volunteering.

89/19 To approve the minutes of the meeting of Council held on 27th August 2019

The minutes of the meeting of the 27th August 2019 were taken as a true record of the meeting with one amendment Min 73/19/b 'ECC' to 'ECDC'.

90/19 To receive County and District Councillor reports.

- a) County Council Report – Cllr L Dupre.

Cllr Dupre noted some updates.

- NHS Big conversation is to be launched.
- Is attending a Brexit preparation meeting next week.
- Meeting with the Director of Highways regarding the street lights.

b) District Council Report – Cllr L Dupre & Cllr Inskip

Cllr Inskip noted some updates

- Elean Business Park, 3 quotes have been obtained for the gates and have been given to Laser charm, the owners of the site.
- Waste collection on unadopted road, issues relate to insurance and liability.

91/19 To receive and note the Resolution Action chart

The resolution chart was noted.

92/19 Finance

1. To note report from Finance & Reporting working party 10th September 2019.i) To note conclusion of audit YE 31st March 2019.

The clerk reported on the external audit report. In the opinion of PFK Littlejohn (Auditor) the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

ii) To approve payments

It was proposed by Mr Inskip, seconded by Mr Collard and **resolved following a vote of 11 in favour and 1 abstention.**

a) Online Payments

September	Salary payments & expenses	£6216.34
LGSS	Pension	£1219.25
HMRC	Tax & NIC	£3327.41
Veolia ES (UK) Ltd	Easi-bins	£138.67
The Copier Warehouse	Photocopying	£85.06
IntouchCRM	Website	£35.99
Truelink Ltd	Grass maintenance	£274.80
ESPO Ltd	Cleaning/Admin materials	£132.35
Centra data Ltd	Computer equip	£453.00
G & J Peck Ltd	Mower oil	£20.00
Fenland Leisure Products Ltd	Gate spring – play park	£45.60
PKF Littlejohn LLP	External Audit	£720.00
Sutton Feast Committee	Grant (GPC)	£502.66
Ace Security	Intercom annual contract	£192.00
Ace Security	CCTV annual contract	£221.52
Salmons Bros	Pavilion – draining grates	£158.70
Sid Bibby	Glebe garden patio	£4860.00

b) Direct Debits

Volkswagen Leasing	Van Lease	£242.99
ECDC	Non domestic rates	£614.00
BT	Phone & Broadband	£389.09
SSE	Glebe – Electric	£15.94
SSE	Pavilion – Gas	£156.60
SSE	Floodlights – Electric	£16.66
SSE	Glebe – Electric	£136.50

93/19 To receive reports from Committees, Management Committees and working parties.

1. Planning Committee 17th September 2019i) To receive and note minutes of the meeting of the 17th September 2019. – Noted.2. Traffic & Transport working party 19th August 2019

Minutes of the meeting of Sutton Parish Council – 24th September 2019

- i) To note report from Traffic and Transport working party 19th August 2019 – Noted.
- ii) To consider and approve recommendations.

It was proposed by Mr Harker, seconded by Mr Inskip and **resolved following a vote of 10 for and 2 abstentions to respond as per the recommendation from the working party.**

- a) **The response to the County Council Transport Plan should reflect Neighbourhood Plan statements (page 35 of Plan) as follows:**
 - a. SPC and CCC will work together to effect traffic calming to reduce traffic speed and improve crossing points in the village
 - b. Community actions 4 and 5
 - c. Safe crossing point to be provided across A142 to Elean Business Park
 - d. Support promotion of improved public transport from Sutton to Ely which has recently been downgraded.

94/19 Sutton Open Spaces Group – Village planting proposal

- 1. To consider report from Clerk

The Clerk has met with Dr Porter from the Sutton Open Spaces Group to look at their proposals.

- 2. To discuss and approve proposals for village planting.

It was proposed by Mr Goodjohn, seconded by Mr Inskip and **resolved following a vote of 11 in favour and 1 abstention to go ahead with the clerk's recommendations from the meeting with Dr Porter.**

- 1. **Members of the Open Spaces Group sign up as volunteers to the Parish Council, therefore being covered by the parish council insurance, the parish council office will then work with them to provide risk assessments and method statements.**
- 2. **The Volunteers commence with planting an area of the grass outside the doctors surgery this autumn with the money they have to purchase bulbs. This area can then be maintained by the volunteers and the parish council lengthsman.**
- 3. **For next season the clerk will open discussions with the County Council and East Cambs District Council with the Open Spaces Group to agree areas for planting for the following season.**
- 4. **The parish council to discuss the hire of hanging baskets at the time of setting the parish council budget for 2020/2021 to see if this is an option for hanging baskets in the village.**
- 5. **The Parish council to discuss providing funding for planters, soil and plants for the village which will be maintained by the volunteers.**

95/19 Diary Dates

28th September 2019 – Sports & Recreation WP community event.

96/19 Date of Next Meeting(s)

Planning Committee – 15th October 2019
Full Council – 22nd October 2019

The meeting closed at 9.23pm

Signed.....
Chairman

Date.....

22nd Oct 2019