

## SUTTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 22<sup>nd</sup> August 2017, 7pm in The Pavilion, The Brook, Sutton.

**Present:** Mr M Inskip (Chair) Mr B Browne Mr B Harker Mrs S Partington  
 Mr B Collard Mr A Marking Mrs C Bigsby Mr P Bigsby  
 Miss A Poulter Mr S Smith

**Not Present:** Mr I Dewar

**Public:** Cllr L Dupre Clerk: Mrs R Hughes  
 Cllr L Stubbs  
 16 members of public.

**61/17 To receive and note apologies for absence.**

No apologies received.

**62/17 To receive declarations of interest**

Mrs S Partington	Personal Interest	Agenda item: 68/17/3/v	Dec No: 304/17
Mr B Collard	Personal Interest	Agenda item: 68/17/3/ii	Dec No: 305/17
Mr S Smith	Personal Interest	Agenda item: 68/17/3/ii	Dec No: 306/17
Mr S Smith	Prejudicial Interest	Agenda item: 69/17/3/a	Dec No: 307/17

**63/17 Public Participation**

Due to the nature of the planning applications the Council allowed 30 minutes for public participation.

Agenda item: 68/17/3/iv Endurance Homes. – Comments received from residents included:

- Original plan for 20 bungalows is more appropriate.
- Key issues relate to village infrastructure, which is struggling. Ie surgery, school and traffic.
- Extensive work on wildlife surveys proves the extent of the wildlife.
- 15 trees are to be removed, new trees will be planted, but it will be some time before they are significant.
- Pregnant and breeding newts are in the ponds.
- A lot of work has been carried out to cover the legal minimum, there is still a lot for a developer to do.
- They feel the flood risk is not a problem, however there is already water seepage from springs.
- Ground water in that area is only 30cm deep.
- All relies on future maintenance for 5 years, there are some significant areas that will need extensive maintenance.
- Roman and mediaeval remains have been found.
- Draining – Kimmeridge clay meant they couldn't record a measurable drop and therefore didn't allow for seepage.
- Surface water attenuation storage is not adequate.
- Kimmeridge clay is not suitable to build houses on.
- Bungalows are predominately in the area, no more than bungalows should be built on this site.
- The bottom end of Garden Close is below the level of the field.

Agenda item: 68/17/3/I Land to north side of Millfield.

- Parking arrangements will not be sufficient, as there is not enough at present. Residents are already parking on pavements and grass areas.
- The entrance to the site is proposed at its narrowest point, and again no allowance for parking.

Agenda item: 68/17/3/ii – Land at Crown yard depot.

- Artic lorries are already driving on the path as vehicles cannot pass, cars and vans have been hit.
- Footpath is dangerous to use as it is being mounted by large vehicles.



64/17 **Matters for information only**

1. Connections Youth Bus – termly report. – Noted.
2. Long North Fen Drove diversion route – 2<sup>nd</sup> – 6<sup>th</sup> October 2017. Carriageway resurfacing.
3. Update on Christmas trees. – Switch on date 1<sup>st</sup> December 2017.

65/17 **To approve the minutes of the meeting of 25<sup>th</sup> July 2017**

The minutes of the meeting of the 25<sup>th</sup> July 2017 were taken as read, approved and signed as a true record of the meeting, with one amendment to change second reference to the attendance of 'Cllr Stubbs' to 'Cllr Dupre'.

66/17 **To receive County and District Councillor reports.**

Reports were received from Cllr Stubbs (ECDC) and Cllr Dupre (ECDC and CCC). Full reports will be available on the parish council website.

67/17 **Resolution action chart**

The resolution chart was noted.

68/17 **Planning**1. **Planning Approvals**

- i) 17/00959/FUL 22 York Road. Proposed extension to existing dwelling and erection of rear dormer. – Noted.
- ii) 17/01049/FUL. Land to rear of 20 High St. Construction of a pair of semi-detached 2 bedroom properties on land to the rear of No. 20 High St. as approved by planning application 16/00166/FUL. – Noted.

2. **Planning Refusals**

- i) 17/01077/FUL. 3a Ely Road. Garage conversion of existing triple garage to form a dwelling. – Noted.

3. **Planning Application**

- i) 17/00284/OUT. Land to north side of Mill Field. Amendment: Change of proposal to Residential development with all matters reserved' and submission of site plan.

It was proposed by Mr Inskip, seconded by Mr Marking and **resolved unanimously that this amendment does not change the original concerns that the parish council had. ECDC will be informed that comments are still valid.**

7.51pm Mr Smith and Mr Collard left the meeting.

- ii) 17/01358/OUM. Site west of Crown Yard Depot, Station Road. Residential development for 10 dwellings.

It was proposed by Mr Browne, seconded by Mr Harker and **resolved unanimously that the council recommends the application for refusal.**

- **Outside the Local Plan development envelope.**
- **In an area designated for light industry.**
- **Support residents' valid concerns regarding additional traffic on Station Road.**

7.53pm Mr Smith and Mr Collard returned to the meeting.

- iii) 17/01413/FUL. 21 The Row. Dormer window to front and replacement of existing single storey rear extension with two storey rear extension. – No concerns ECDC to determine.
- iv) 17/01445/OUM. Land rear of Garden Close. Outline planning application for erection of up to 53 houses to include public open space and details relating to access.



It was proposed by Mr Inskip, seconded by Mr Bigsby and **resolved unanimously to recommend the application for refusal.**

- **Significant development in a location not preferred by the Parish Council or residents.**
- **Impact on views, development should not be above bungalow height.**
- **Concerns regarding surface water drainage.**
- **ECDC planning committee to determine the application.**

4. **Tree applications & consents**

- i) Consent: 8 Croftwood. To comply with condition 12 of decision notice 01/00117/FUL. 1 x Ash remove stem and reduce height. 1 x Poplar, reduce overhanging. – Noted.
- ii) Consent: 8 West Lodge Lane. To comply with condition 8 of decision notice 92/00640/FUL. 2 x Prunus reduce and shape, 1 x mixed hedge – reduce height to lowest point, tidy front face. – Noted.

69/17 **Finance**

1. To receive notes of Finance & Controls working party – 7<sup>th</sup> August 2017 – Noted.

- a) To consider recommendations from working party
  - i) Virement - From 4610/500 contingencies to 4630/350 Health & Safety clothing £13.00

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to make the virement.**

- ii) Recommend to council to change Investment policy to reflect the changes in (FSCS) limit.

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to change the investment policy to reflect the FSCS change from £75,000 to £85,000.**

2. **To approve payments**

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to approve the payments as listed.**

a)	<u>Online Payments</u>		
	August	Salary payments & expenses	£4884.09
	LGSS	Pension	£1056.19
	Veolia ES (UK) Ltd	Easi-bins	£169.02
	ESPO	Admin/cleaning/equipment	£98.51
	Truelink Ltd	Grass maintenance	£601.20
	Connections Bus Project	Youth bus	£3282.50
	Came & Co	Van Insurance	£436.80
	CamAlarms	Fire alarm – Pavilion	£144.68
	Rialtas Business Solutions Ltd	Year end account training	£42.00
	Petty Cash	Cash	£150.00

b)	<u>Direct Debits</u>		
	ECDC	Non domestic rates	£582.00
	The Peoples Pension	Pension	£66.24
	Anglian Water	Rates – The Glebe	£26.95
	Anglian Water	Rates – Pavilion	£84.79
	BT	Broadband services	£106.20
	Total Gas & Power	Gas – Pavilion	£43.87
	SSE	Electric – Floodlights	£17.96
	SSE	Electric- Glebe	£111.64



3. To consider Grant applications

8.07pm Mr Smith left the meeting.

a. Sutton Rainbow Guides.

It was proposed by Mr Inskip, seconded by Mr Collard and **resolved unanimously to approve Sutton Rainbows a grant to the sum of £159.08 in the current financial year to cover hall hire for their move to the Pavilion. (Local Government Act 1972, sec 137).**

8.11pm Mr Smith returned to the meeting.

b. Sutton Squiggles

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously to approve Sutton Squiggles a grant to the sum of £250.00 in the current financial year to cover hall hire of The Glebe whilst setting up a new group. (Local Government Act 1972, sec 137).**

**70/17 Future use of the Recycling Centre report**

1. To consider report and decide on future use of recycling centre.

A discussion was held in relation to the future use of the recycling centre, it was agreed that the preferred option would be to sell the site for use as affordable housing. It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously to agree in principle to dispose of the land (Local Government Act 1972 s127), the clerk is to speak to ECDC regarding recycling banks currently on site, and then the Council will appoint the solicitor for a fixed fee of £600 regarding the option to sell.**

**71/17 Parish Council Community Engagement report**

1. To consider report and decide on future action required.

A discussion was held regarding engagement between community groups in the village, it was agreed that the provision of the council website would be reviewed with the purpose of allowing access for village group pages. Organisations could be invited to the Annual meeting of the electorate and workshops held to see what groups require.

**72/17 Youth work provision report**

1. To consider report and decide on future action required.

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved unanimously that the council agrees in principle that it sets up youth groups. The Clerk was requested to provide a full business plan with more details in readiness for setting the budget.**

**73/17 Reports from Working parties and management meetings**

1. To receive notes from Neighbourhood Plan working party – 19<sup>th</sup> June 2017 – noted.

2. To receive minutes of the HCV Joint Committee 20<sup>th</sup> July 2017

It was proposed by Mr Harker, seconded by Mr Smith and **resolved following a vote of 8 in favour and 2 abstentions that the clerk contacts the HCV group to purchase tubes to measure nitrogen dioxide in the village. The clerk is approved a sum of up to £250.00.**

**74/17 Request from Flames to site a mobile van on the Royal British Legion Car Park.**

The council discussed the application to site a mobile kebab van on the Village Hall car park. It was proposed by Mr Inskip, seconded by Mr Browne and **resolved following a vote of 8 in favour and 2 against that a 6 month trial be offered for the use of two parking bays (not the disabled bays), hours to be restricted to 10pm not 10.30pm. The clerk is delegated the task of discussing a rent charge with Flames.**

PHZ

**75/17 CCC – Community Gritting Scheme for 2017/2018**

It was agreed that the parish council would not be participating in the scheme.

**76/17 Correspondence**

1. Invitation to NHS Cambs & P'borough Clinical Commissioning Group AGM – 19<sup>th</sup> Sept 6pm ECDC Council Chamber. – Noted.
2. ECDC Consultation – Hackney Carriage & Private hire licensing Policy. Comments before 27<sup>th</sup> September 2017 - Noted
3. Invitation to Cambs ACRE AGM – 26<sup>th</sup> September 2017 2pm – 5pm. Whittleford Memorial Hall. - Noted.
4. CCC Consultation – Children's Centre Services. Comments before 22<sup>nd</sup> September 2017. - Noted.

**77/17 Date of next meeting(s)**

Personnel Committee meeting – 7.30pm 4<sup>th</sup> September 2017.  
Full Council – 26<sup>th</sup> September 2017.

The meeting closed at 9.32pm

Signed.....  
Chairman

Date..... 26<sup>th</sup> September 2017 .....

