

Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 28th March 2018, 7.30pm in the Pavilion, The Brook, Sutton.

Present:	Mr M Inskip (Chairman) Mr S Smith	Mr B Harker Mr A Marking	Mr P Bigsby Miss A Poulter
Public:	4 members of public Cllr L Stubbs.	Clerk: Mrs R Hughes	

198/17 To receive and note apologies for absence.

Apologies were received and noted from Mrs S Partington, Mr I Dewar, Mr B Browne and Mr B Collard.

199/17 To receive declarations of interest

Mr B Harker agenda item: 206/17/3/v Prejudicial interest Dec No: 296/17
Mr Harker indicated that he wished to speak during public participation.

200/17 Public Participation

Two members of the public spoke regarding their concerns relating to the planning application at Cambria House. Agenda item: 206/17/3/v.

Residents in the area have strong objections to the application in relation to the size, style and negative impact on the local area, which is within the conservation area and historic core of the village. The proposed dwelling borders 7 properties and is an enormous building in a confined space, it will overshadow existing houses and taller than the cottage fronting it.

The front cottage is below ground level, and the new property will look directly into the garden.

Concerns were raised for the neighbour's lack of privacy and height of building.

201/17 Local Council Award Scheme.

1. Mr Henry Clarke, Chairman of the Cambridgeshire and Peterborough Association of Local Councils, awarded The Local Council Foundation Award to the Parish Council, stating that the award is given to councils that are performing well to support their community and reflects the hard work by Councillors and council staff. It shows good governance, openness and transparency and that the council has control of its finances and engages with the community.

202/17 Matters for information only

1. The Parish Clerk to confirm the receipt of the declarations of acceptance of office from Mr Marking and Miss Poulter.
2. ECDC. Richard Kay. Information re: Draft Local Plan. - Noted
3. Notification of New East Cambs Connect Bus Service - Noted
4. Buildings of Local Interest – Sutton. - Noted
5. The Clerk reported that the Local Highway Improvement Bid for 2018 has not been successful. The Traffic and Transport working party will discuss this outcome further.

203/17 To approve the minutes of the meeting of 28th February 2017

The minutes of the meeting of the 28th February 2017 were taken as read, approved and signed by the Chairman.

204/17 To receive County and District Councillor reports.

Apologies were received from Cllr Lorna Dupre. Cllr Lisa Stubbs gave a District Councillor report. County Councillor and District Councillor reports will be on the parish council website.

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MA2

205/17 Resolution action chart

The resolution action chart was noted.

206/17 Planning

1. Planning Approvals

- i) 16/01594/FUL. 5 The America. Demolition of bungalow and development of 1 x 4 bedroom dwelling and 2 x detached bungalows. – Noted.
- ii) 17/00022/FUL. 34 Lawn Lane. Proposed two storey side extension & internal alterations. – Noted.

2. Planning Refusals – None received to date.

3. Planning Application

- i) 17/00335/FUL. 5 The America. Demolition of bungalow and development of 1 x detached 4 bedroom dwelling for open market in its place and additional 2 x detached bungalows. – No concerns, ECDC to determine.
- ii) 17/00284/OUT. Land to north side of Mill Field. Residential of 10 dwellings, access road, parking, garaging and associated site works. – Concerns regarding the close proximity to the A142, and area not designated for development. Concerns relating to the separate garage block as they may not be used for cars, and concerns from a crime protection perspective.
- iii) 17/00303/FUL. 113 High Street. Alterations and conversion of an existing outbuilding including the construction of a second floor and erection of a detached garage to the rear of the existing dwelling. – No concerns, ECDC to determine.
- iv) 17/00333/FUL. Broadmead Kennels, Witcham Rd, Mepal. Change of use from the kennels with house to dwelling with no kennels. – No concerns, ECDC to determine.

8.17pm Mr Harker left the meeting.

- v) 17/00295/LBC and 17/00294/FUL. Cambria House, 19 High Street. Part ground floor demolition at 19a, second storey extension above existing single storey at 19a and 19b to form four bedroom dwelling. Demolition of workshop and store and replace with car port and deck over.- It was proposed by Mr Inskip, seconded by Mr Smith and **resolved unanimously to Recommend for refusal. – support local residents concerns. Size and style will have a negative impact on the local area, which is within the conservation area and historic core of the village. The proposed dwelling borders 7 properties and is an enormous building in a confined space. It will overshadow existing houses and is taller than the cottage fronting it.**

8.20pm Mr Harker returned to the meeting.

- vi) 17/00045/RMA. Land rear of 39 The Row. Approval of the details for reserved matters for access, appearance, landscaping, scale and layout of planning application 16/00320/OUT. It was noted that the decision has already been decided by ECDC.

207/17 Finance

1. Finance working party

- a) To receive notes from the meeting of 20th March 2017
The notes of the meeting were accepted.
- b) To consider recommendation from meeting.
 - i) To consider the Draft Parish Council Action Plan for 2017/2018
Councillors discussed the 2017/2018 Action Plan.

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It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously** that:

The outstanding action – provision of additional play equipment will be transferred to 2017/2018.

New actions and priorities include: Opening of the footpath between The Orchards and St Andrews Close (M); Provision of youth facilities(H); New burial ground (M); Community Room refurbishment (M); Recycling centre (M); completion of the Neighbourhood Plan (H) and a LHI application (H).

2. **To approve payments**

It was proposed by Mr Inskip, seconded by Mr Harker and resolved unanimously to approve the following payments.

a) Online Payments

March	Salary payments & expenses	£4958.96
LGSS	Pension	£1003.80
HMRC	Tax & NIC	£2937.24
Petty Cash	Petty Cash	£150.00
J P External construction	Bollards – Brooklands	£605.00
Veolia ES (UK) Ltd	Easi-bins	£75.12
ESPO	Admin/cleaning/equipment	£178.47
The Copier Warehouse	Photocopying	£85.06
Intouch CRM	Website	£35.99
Truelink Ltd	Hedge Cutting £408.00	
	Pitch aerating £300.00	
	BG Hedge trimming £87.38	£795.38
East Cambs Trading Co Ltd	Play area check	£24.00
Balfour Beatty	Street light maintenance	£354.12
Wicksteed Playgrounds	Installation of springboard	£1,738.80
R Hughes – Re-imbursement	Screwfix Shed £159.99	
	Powerwasher £279.99	£439.98
Salmons Bros	Glebe external works	£4,769.20
Ely Skip Hire Ltd	BG Skip Hire	£180.00
G & J Peck Ltd	H & S Clothing/equipment	£122.97
	Hedge cutter	£384.00
	Brushcutter	£438.00
	Lawnmower	£1,100.00
SLCC	Subscription	£139.00

b) Direct Debits

The Peoples Pension	Pension	£103.66
Total Gas & Power	The Glebe – Gas	£713.84
SSE	Floodlights – electric	£14.07
SSE	Glebe – Electric	£133.41
BT	Telephone	£85.21
SSE	The Glebe – electric	£14.07

208/17 Historic England – Sutton War Memorial.

1. To consider details as provided by Historic England and to consider any additional information.

The council considered the details provided by Historic England and does not have any additional information to add.

209/17 ECDC – Waste Team

1. To consider the 'Sainsbury's Waste Less Dave More Campaign.

It was agreed that it is a good idea in principle, however the council would want more details and an idea of any parish council involvement.

210/17 ECDC – Request for financial assistance for work at Churchill Close.

1. Request for a financial contribution of 10% of the work to fence a small area of grass to deter vehicle access and protect people using the bench and post box. (Approx £70).

It was proposed by Mr Inskip, seconded by Mr Smith and **resolved unanimously that the parish council will not financially support the scheme. The land does not belong to the parish council.**

211/17 Christmas Trees 2017

1. To receive report from the clerk

The Clerk reported on the 2016 Christmas lights, and it was noted that the council has received a credit note for £275.00 towards the 2017 lights. A budget has been approved of an additional £1499.00. Residents in the High Street are happy to keep the brackets in place for 2017 lights.

2. It was proposed by Mr Inskip, seconded by Mr Smith and **resolved unanimously that the clerk**
 - a) **Contacts local business to ask if they wish to sponsor a tree.**
 - b) **Contacts the County Council for permission to put trees on lamp posts.**
 - c) **Researches the installation of brackets onto listed buildings.**
 - d) **Brings the findings back to council in order to consider additional locations.**

212/17 Reports from Working parties and management meetings

1. Neighbourhood Plan Working Party.
 - a) To receive notes of the Neighbourhood Plan working party meeting 16th February 2017 and 27th February 2017

The notes of the two meetings were accepted.

213/17 Diary Dates

Annual meeting of the Electorate – 27th April 2017.

214/17 Publications

1. War Memorials Trust Bulletin – February 2017
2. ICCM Journal – Spring 2017

215/17 Date of next meeting(s)

25th April 2017 – Full Council
8th May 2017 – Annual Meeting of the Parish Council.

The meeting closed at 9.16pm.

Signed.....
Chairman

Date..... 25th April 2017