

Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 27th November 2018 at 7.30pm in the Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Harker Mr B Collard Mrs S Partington
 Mr A Marking Mr P Percival Mr K Brownell Mrs J Webb
 Miss D Finn Mr B Goodjohn Mr I Dewar Mr S Smith

Not Present: Mr B Watson

Public: **Clerk:** Mrs R Hughes

Mr B Harker took the chair to open the meeting, until the arrival of Mr M Inskip.

116/18 To receive and note apologies for absence.

Apologies were received and noted from Mr B Browne

117/18 To receive declarations of interest

Mr S Smith Agenda item: 124/18/3/ii Prejudicial Interest Dec No: 312/18

118/18 Public Participation

A resident spoke re: agenda item 126/18/b. It was felt that speed tables in Church Lane were not suitable, as the bus companies would not drive over them, and that makes it likely that the service would be cut. An incident was cited of a lorry driver whose sat nav had directed him via Church Lane and the High Street instead of The Brook.

119/18 ECDC Trading Company Ltd.

Emma Grima was welcomed to the meeting to give the council details on the ECDC Trading Company.

Emma informed the meeting that there are two trading companies, the second being set up on the realization that the first could not legally tender in a way it wished to do so. ECDC is the sole shareholder for both companies.

7.40pm Mr Inskip arrived and took the chair.

Emma offered to take questions from the councillors. From the question/answer session it was identified that:

- The trading company received a £5 million loan from ECDC, at the moment interest is being paid back and the principle sum will be paid back by 2021. The re-payments are on track at the moment and this is closely monitored.
- The accounts have been submitted and are publically available at Companies House.
- The justification for a private wing of the local authority is that one of the benefits is the profits, 6% interest is going back to the shareholders as a dividend. ECDC could not build houses without going through a trading company.
- ECDC approves the programme of work, day to day operational decisions are made by the trading company. There is no conflict of interest in making decisions.
- The trading company bids for work like any other company.
- The shareholder committee receives financial reports, it has no decision making powers, all recommendations are taken to full council. (39 members).
- On top of the ECDC £5 million loan, the trading company has received a loan of £6.5 million from the Combined Authority to build houses in Haddenham.
- If the £6.5M cannot be paid back this is not a risk to ECDC, it is a risk for the Combined Authority.
- The trading company is proactively looking for other suitable sites for building.
- The trading company has the skills to make it a success. The knowledge and expertise are in-house and we work with a developer who knows the area, then we can deliver on community aspirations.
- The grounds maintenance team have been successful in tendering for the School maintenance contracts.
- The Finance and Development manager undertakes a risk analysis on all projects.

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RJH

There were a few questions that Emma was unable to answer, and will take these back to resolve and report back to the parish clerk in due course. The parish clerk will also be supplied with a copy of the annual accounts.

In conclusion the parish council felt that ECDC and the Trading Company has a selling job to residents, as the system doesn't feel right in regard to conflicts of interest, accountability and transparency.

The Chairman thanked Emma for attending the meeting.

120/18 Matters for Information only.

- i) Xmas light switch on and weekend festivities -30th November 2018 – noted.
- ii) Clerk to report on Allotment tenancy

The council has received notice on two allotment plots at chain causeway. The clerk will make arrangements for the tender and these will be available on a Farm business tenancy.

- iii) Time table change to No. 39 stagecoach bus. – noted.
- iv) To note receipt of short term lease for RBL flat.

The clerk has received a copy of the short term lease as requested by the council, the RBL branch has been asked to update us between January and March of their intentions for the flat.

- v) The Connections Bus AGM minutes – noted.

121/18 To approve the minutes of the meeting of Council held on 23rd October 2018

It was proposed by Mr Harker, seconded by Mr Smith and resolved following a vote of 7 in favour and 5 abstentions that the minutes of the meeting of 23rd October 2018 were taken as read, approved and signed by the Chairman as a true record of the meeting.

122/18 To receive County and District Councillor reports.

- a) County Council Report
 - Cllr Dupre added to her written report
 - Cllr Dupre has been in touch with the County and District councils, police and owner regarding the events at the Elean Business Park over the weekend. Highways have arranged for spray painting over the graffiti on the road signs. A police incident number has been obtained. An update will be put on Facebook in due course.
- b) District Council Report – Cllr L Dupre.
 - Cllr Dupre will check on the notices for the recycling centre, and report the fly tipping.
- c) District Council Report – Apologies were received from Cllr L Stubbs.

123/18 To receive and note the Resolution Action chart

The resolution action chart was noted.

124/18 Planning

1. Planning Approvals

- i) 18/01297/FUL. Iforce Ltd. Cover building for packaging compactors to aid recycling. – noted.
- ii) 18/01008/FUM. Iforce Ltd. Warehouse storage extension to existing building. – noted.
- iii) 18/0121/VAR. Charringtons Depot Station Road. Variation of condition 1 (Approved plans) and condition 3 (External materials) of previously approved 16/01055/FUL for the erection of 9 light industrial/storage units use B1 and B8 (part retrospective). - noted

iv) 18/01374/AGN. Site north of reservoir. Short North Fen Drove. Extraction from an area measuring 142 x 66m to provide granular material to improve the stability of tracks across the agricultural landholding. – noted.

2. Planning Refusals

- i) 18/01001/FUL. 4 Croftwood. Levelling of existing garden with associated retaining wall with fence. – noted.
- ii) 18/01147/FUL. 3 Nunns Way. One bed dwelling – retrospective. – noted.

3. Planning Applications

- i) 18/01488/FUL. 59 The Brook, Sutton. Proposed gym/garden room extension to existing garage. - No comments, ECDC planning service to determine.

8.45pm Stan Smith left the meeting.

- ii) 18/01431/FUL. 50 High Street. Part demolition and conversion/extension of existing workshop/garage to form double garage plus relocation of vehicular access. – No comments, ECDC planning service to determine.

8.49pm Stan Smith returned to the meeting.

- iii) 18/01521/FUL Land west of Whitegate Farm. Demolition of 2 x nissen huts, construction of two dwellings with associated parking and amenity area.

It was proposed by Mr Harker, seconded by Mr Collard and resolved following a vote of 10 for and 2 against, that the council has concerns regarding this application, due to the demolishing of the historic nissen huts and the site falls outside the development envelope for Sutton. It is recommended that the application is refused.

4. Tree work applications and consents

- i) Consent – 76 High Street. Fell 1 x Ash. – Noted.
- ii) Consent – 2 Mepal Road. 1 x Robina – overall reduction in size by 30%. 1 x Bay, cut down to hedge height. - Noted.

5. Hastoe Housing

To consider working with Hastoe Housing to produce a rural housing needs assessment and to look at suitable sites in the village for a scheme.

It was proposed by Mr Collard, seconded by Mr Inskip and resolved following a vote of 11 in favour and 1 against that the parish council instructs Hastoe Housing to produce a housing needs assessment for Sutton, and to work with the parish council to identify any suitable sites for a scheme in the village.

6. Neighbourhood Plan working party.

- a) To receive notes from the working party on 19th November 2018. – Noted.

7. Sutton Neighbourhood Plan

- 1. To approve the changes to the Neighbourhood Plan.

Mr Inskip explained the changes made by the working party following the recent consultation Period.

- 2. To approve the Neighbourhood Plan and agree its submission to ECDC.

It was proposed by Mr Inskip, seconded by M Marking and resolved unanimously to accept the changes and submit the Neighbourhood Plan and supporting documents to the District Council.

1. **Finance & Reporting working party.**

i) To receive notes of the meeting held on 6th November 2018 – Noted.

2. **To approve payments**

9.10pm **Mr Dewar left the meeting.**

It was proposed by Mr Inskip seconded by Mr Goodjohn and **resolved unanimously to approve the following payments.**

a) Online Payments

November	Salary payments & expenses	£5,566.49
LGSS	Pension	£1,120.00
Veolia ES (UK) Ltd	Easi-bins	£102.60
The Copier Warehouse	Photocopying	£85.06
Intouch CRM	Website	£35.99
ESPO Ltd	Cleaning/Office	£63.65
David Olgivie	Remembrance bench	£922.40
Ely Skip Hire	Burial ground skip	£132.00
Whizzle Ltd	Staff work wear	£71.18
Sovereign Play	20% play equipment	£13,738.01
St Andrews PCC	Pepperpot	£100.00
Salmons Bros	New door/alarm system – glebe	£2,341.42
MAN Construction	Install bench	£356.40
Truelink Ltd	Grass cutting	£488.54
Cambridgeshire County Council LHI Project 15675 Crossing		£5,255.25

b) Direct Debits

ECDC	Non domestic rates	£599.00
The Peoples Pension	Pension	£32.06
Volkswagen Leasing	Van Lease	£242.99
SSE	Glebe electric	£117.89
SSE	Flood lights electric	£16.23
Total Gas & Power	Gas – Pavilion	£145.91

c) Cheque

Cash	Petty cash	£150.00
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9.12pm Mr Dewar returned to the meeting.

126/18 Reports from Working parties and management meetings

1. Traffic & Transport Working Party

a) To receive notes from the working party on 17th November 2018 – Noted.

b) To consider and approve recommendations from the working party.

i) To respond to County Council highways officers as follows for the LHI scheme:

ii) To agree the new signage as proposed by county highways officers was acceptable
It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to accept this proposal for new signage.**

iii) To request the red tarmac to be re-instated at the High St / Brook junction as shown on 02308/P/1200/01 (approximately cost £1,000).

It was proposed by Mr Inskip, seconded by Mrs Webb and **resolved following a vote of 11 in favour and 1 abstention to make the request to re-instate the red tarmac.**

iv) To replace the proposal for speed cushions in Church Lane with speed tables.

It was proposed by Mr Harker seconded by Mr Inskip and **resolved following a vote of 6 in favour, 3 against and 3 abstentions to support the recommendation from the CCC for 2 sets of speed cushions.**

v) To combine the LHI scheme with the Parish Council's PFHI for a 20mph along Church Lane and the eastern part of the High Street.

It was proposed by Mr Inskip seconded by Mr Harker and **resolved unanimously to combine the LHI and PFHI schemes.**

vi) To ask highways officers to also consider a further speed table on the Brook just before the High St junction roughly by the 'donkey field'. This would ideally create a crossing point.

It was agreed to defer this proposal, the working party will consider the area again at its next meeting.

2. The Glebe Management Committee

a) To receive minutes of the Glebe Management Committee on 25th October 2018. – Noted.

b) To consider and approve recommendations from the Committee

i) To consider the removal of the decking and replace with either turf or paving slabs. The electrical work to remain in place and be made secure for future use. The clerk to obtain costs for the work within financial regulations.

It was proposed by Mr Harker and seconded by Mr Marking and **resolved unanimously that the decking should be removed, the clerk will obtain costs for turf and slabs and return to the council with costs,**

127/18 Sutton Play Park

1. Clerk to update on installation of Play Park.

The clerk informed the meeting that the pre-installation site meeting has been held with the contractor, and works will commence either Monday 3rd December or Monday 10th December, (weather dependent), once this has been confirmed the clerk will make arrangements for the press release.

128/18 Date of Next Meeting(s)

Full Council - 11th December 2018

The meeting closed at 10.11pm.

Signed.....
Chairman

R.J. Harker
Date..... 11th Dec. 2018.....