

Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 23rd October 2018 at 7.30pm in The Pavilion, The Brook, Sutton.

Present:	Mr B Browne (Chair) Mrs J Webb Mr K Brownell	Mr B Harker Mr B Goodjohn Miss D Finn	Mr A Marking Mr I Dewar Mr S Smith
Public:	Cllr L Dupre	Clerk: Mrs R Hughes	

103/18 To receive and note apologies for absence.

Apologies were received and noted from Mr M Inskip, Mr Collard and Mrs S Partington.

104/18 To receive declarations of interest

None to record.

105/18 Public Participation

No public present.

106/18 Matters for Information only.

i) ECDC – Public Open Space Protection Order Dog Fouling 2018

It is noted that the POS Protection Order Dog Fouling 2018 is now in place, making it an offence to allow dogs to foul in the whole of the district of East Cambs, a person will be guilty of an offence if the person in charge of the dog at the time fails to remove the faeces from the land.

ii) To receive report from Cllr Harker on the EPR Ltd meeting.

- Formal minutes of the meeting will be received in due course.
- The meeting discussed the progress of the wood chip trial held during the summer.
- 948 tonnes of chip went through the plant and the emissions were no different to the straw.
- EPR is hoping to obtain a permit to continue with wood chip by July 2019.
- The source of the wood chip has to be traceable and all lorries have to be covered.
- No complaints have been received over the 6 month trial period.
- EPR are currently advertising for an apprentice.
- Date of next meeting: 18th April 2018. Cllr Harker is happy to attend.

iii) To receive report from Cllr Harker on the meeting with Stagecoach

- Meeting held at Shire Hall with representatives from CCC, Stagecoach, Town and Parish Council.
- A number of complaints have been received regarding the cuts in the Chatteris to Ely Service.
- As a commercial organisation Stagecoach would not share their information.
- The County Council has a diminishing pot to subsidise the service.
- The conclusion was that community transport coordinated by Town and Parish Council would need investigating.

107/18 To approve the minutes of the meeting of Council held on 25th September 2018

It was resolved following a vote of 5 in favour and 4 abstentions that the minutes of the meeting of 25th September 2018 be taken as read, approved and signed by the Chairman as a true record of the meeting.

108/18 To receive County and District Councillor reports.

a) County Council Report – Cllr L Dupre

Cllr Dupre added an update to her written report.

- This Land EGM, has re-convened and a Chairman has been appointed.
- The budget overspend gets worse, £33 million savings are due to be made next year plus the £5 million that was not achievable this year. There will be a 1.99% increase in council tax plus the 2% for the adult and social care budget.

b) District Council Report – Cllr L Dupre – noted.

c) District Council Report – Cllr L Stubbs - noted.

109/18 To receive and note the Resolution Action chart

The resolution action chart was noted.

110/18 Planning**1. Planning Approvals**

- i) 18/00748/FUL. 91 The Row. New dwelling & associated works. - noted.
- ii) 18/01065/FUL. Crown Yard Depot. Retrospective – siting of 5 x storage containers. – noted.

2. Planning Refusals - None received.**3. Planning Applications**

- i) 18/01071/VAR Rose Barn, Ely Road. Vary condition 4 (use class) of the decision dated 19/9/2008 of previously approved 08/00746/FUL to allow for up to 14 days in a year as an events venue. – No concerns, planning dept to determine.
- ii) 18/001147/FUL.3 Nunns Way. One bed dwelling – retrospective (previously approved as a gym/store under 16/00089/FUL. - No concerns, planning dept to determine.
- iii) 18/01297/FUL. Unit 5 & 6 Sterling Place, Elean Business Park. Cover building for packaging compactors to aid recycling. – No concerns, planning dept to determine.

4. Tree work applications and consents

- i) Consent: Sutton Cemetery. 1x Field Maple reduce height, 1 x Ash Overall crown – noted.
- ii) Consent: 62 High Street. 1 x Eucalyptus – Fell. – noted.

111/18 Finance**1. To approve payments**

It was proposed by Mr B Browne, seconded by Mr A Marking and **resolved following a vote of 5 in favour, 1 against and 3 abstentions not to approve the payment to the Sutton Poors Land Charity for the rent of the playing field, as the draft lease has not yet been received by the parish council.**

It was proposed by Browne, seconded by Mr Harker and **resolved unanimously to approve all online and direct debit payments.**

a) Online Payments

October	Salary payments & expenses	£5413.29
LGSS	Pension	£1,120.00
Veolia ES (UK) Ltd	Easi-bins	£82.08
The Copier Warehouse	Photocopying	£98.38
Intouch CRM	Website	£35.99
ESPO Ltd	Cleaning/Office	£144.33
Truelink Ltd	Grass maintenance	£612.79
Rialtas Business Sol Ltd	Alpha software	£142.80

Glasdon UK Ltd	4 x bins & ballast £793.15	£1286.93
Savills (UK)	Dog bins £493.78	
Ely Skip Hire Ltd	Land rent – Chain causeway	£900.00
MS Electrical Services	Skip Hire	£132.00
	Glebe – light replacement	£126.00
b)	<u>Direct Debits</u>	
ECDC	Non domestic rates	£599.00
The Peoples Pension	Pension	£32.06
Volkswagen Leasing	Van Lease	£266.99
Wave	Water – Glebe	£35.11
Wave	Water – Pavilion	£90.84
SSE	Pavilion electric	£200.38
Total Gas & Power	Pavilion gas	£82.30
BT	Phone & Internet	£362.21
SSE	Glebe – Electric	£14.07
c)	<u>Cheques</u>	
Sutton Poors Land Charity	Recreation ground rent	£191.33

112/18 Reports from Working parties and management meetings

1. Neighbourhood Plan working party.
 - a) To receive notes from the working party held on 19th September 2018

The notes from the working party were noted.
2. HCV Joint Committee.
 - a) To receive minutes of the meeting held on 20th September 2018

The minutes of the HCV Joint Committee were noted.

113/18 Sutton Kebab Van

1. To receive report from the Clerk on the current situation with the Kebab Van street trading licence, and the proposal from Sutton Kebab Van.
 - a) Council to discuss and approve a way forward for future trading in the village.

The clerk informed the meeting that she had been in discussion with both Mrs Yasan, and ECDC licencing officer to clarify exactly what the request is for the trading of the kebab van at The Brooklands Centre car park.

The request is for the mobile van on the same location, with an increase from 3 days a week to 6 days a week (Monday – Saturday), between the hours of 5pm and 10.30pm. It is noted that the council has been given details of over 100 positive comments in support of the mobile van, and neither the district or parish council has received any complaints over the 6 months trial period. (Other than the initial one prior to the consent being given).

It is noted that Mr Yasan has paid the £1,000 for the current Short Term Licence to Occupy, which runs from 1st September 2018 to 28th February 2019. However no trading has taken place to date.

It was proposed by Mr Browne, seconded by Mr Dewar and **resolved following a vote of 4 in favour, 3 objections and 2 abstentions to grant:**

- Trading hours of 6pm to 10.30pm.
- Monday to Saturday (Not Sundays).
- Mobile Van only – to be taken off site each day.
- Use of same site in The Brooklands centre car park.
- All other clauses to remain the same.

A new Short term licence will be granted for 6 months, with a trial on the new times and hours, from 1st November 2018 to 30th April 2019. As £1,000 has been paid, no further payment will be requested.

114/18 Correspondence

1) **ADL Traffic & Highways Engineering Ltd. Re: Proposal to change the existing order (Prohibition of Driving) 2000, at Ely Road.**

a) To discuss proposal and agree a response from the parish council.

It was proposed by Mr Harker, seconded by Mr Goodjohn and resolved following a vote of 7 in favour, and 2 abstentions, to respond stating the parish council has 'No Comment'.

2) **Sutton Pepperpot – Christmas issue 2018.**

a) To discuss an additional page at a cost of £50.00
 b) To consider a donation of £50 towards printing costs.

It was proposed by Mr Harker, seconded by Mr Goodjohn and resolved following a vote of 8 in favour and 1 abstention to purchase the additional page at a cost of £50.00 and to make a donation of a sum of £50.00 towards the printing costs of the Christmas edition.

3) **Fenland District Council – Review of Polling Districts and Polling Places.**

a) To consider location of polling districts and polling places in North East Cambs for the purpose of Parliamentary and local government elections. – Noted and no comments to make.

4) **Clerk to report on ECDC – Development of Time banks in East Cambs**

a) To consider undertaking consultation with the parish to ascertain a need for Time Banking in Sutton.

The Clerk informed the meeting that ECDC has spoken with her regarding setting up a Time Bank for the village. Grant funding will be available next year to set up the scheme and provide a salary for an administrator. In the first instance the parish council would have to gain a better understanding of Time Banks and how they work, and consult with village residents to see if it is felt viable. Littleport and Somersham both have very successful Time Banks.

It was agreed that the clerk obtains additional information and reports to council at a later date.

115/18 Date of Next Meeting(s)

Full Council - 27th November 2018

The meeting closed at 20.52

Signed.....
 Chairman

Date..... 27th November 2018