

Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 28th August 2018, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Harker Mr S Smith
 Mr B Collard Mr A Marking Mrs Jessica Webb Mr B Goodjohn
 Mr B Watson

Not Present: Mr I Dewar, Mr K Brownell. Clerk: Mrs R Hughes

Public: Mr Jenkins – Endurance Homes
 Cllr Lorna Dupre
 Cllr Lisa Stubbs
 12 members of public

66/18 To receive and note apologies for absence.

Apologies were received and noted from Mr Paul Percival, Miss D Finn and Mrs S Partington

67/18 To receive declarations of interest

Mr Inskip Pecuniary interest Agenda 75/8/1 Declaration No: 320/18

68/18 Public Participation

A resident asked why residents were not consulted on the ECDC Local Plan in regard to the land at the rear of Garden Close and ECDC Local Plan. It was noted that the Local Plan as a whole document has been put out for consultation by ECDC, residents have the opportunity to comment on the Parish Council Neighbourhood Plan until 10 September.

69/18 Endurance Homes – Land rear of Garden Close.

18/01053/OUM. Land rear of Garden Close. Outline planning application for the erection of up to 53 houses on land to the east of Sutton to include public open space and details relating to access.

i) Endurance Homes to present planning application.

Mr Jenkins informed the meeting that the new application is a re-submission on the same site running parallel with the appeal for the original application. Two changes have been made, 1. it addresses with the 5 year land supply issue with the current Local Plan, which is a technical exercise. 2. Better connections between the open space has been made, ability to maintain the hedge in the plan, addition of a community orchard, boundary with one resident retained.

The objections with regard to newts and drainage have all been dealt with on planning and technically, and the section 106 agreement has been negotiated with the district council.

ii) Councillors to ask questions. It was noted that:

- The road and access has been approved by the County Council highways.
- A detailed drainage plan has been submitted with the application.
- Annual management measures will be taken into account for open spaces etc.
- SUDS. Full details have been provided in the application.
- Parking within the development will be addressed within the reserved matters application.
- Endurance were hoping that the 2nd application will be determined before the original appeal.

iii) Members of the public to ask questions. It was noted that:

- The first application had three points of concern by the committee, however it was only refused on one.
- Endurance are happy to discuss any boundary concerns with the resident.



- The architects have responded to concerns by residents, hedges have been retained, views have changed, and the detail will be picked up on the reserved matters application.
- Hedge cutting has commenced on site, however it is noted that this is not by Endurance Homes.
- Experts have looked at the flood risk assessment, however residents still have concerns regarding current flooding in the area.
- No springs have been marked on the plan,
- The new development could potentially flood the rec.

Mr Jenkins informed the council and residents that Endurance had taken advice and drawn up the drainage plan with the use of experts in the field, including the Environment Agency and Anglian Water.

iv) Council to consider application

Land Rear of Garden Close. 18/01053/OUM

It was proposed by Mr Browne seconded by Mr Collard and **resolved following a vote of 8 in favour and 1 against to object to the planning application with the same objections as the first application, and to include the other 2 planning related reasons that ECDC planning officer referred to in the report to the planning committee on the original application.**

c. Outright refusal of the application.

- **Significant development in a location not preferred by the parish council or residents**
- **Impact on views, development should not be above bungalow height**
- **Concerns regarding surface water drainage**
- **ECDC committee to determine the application**

ECDC Planning officer.

1. The scale and form of the proposed development does not accord with draft allocation SUT:H2 in the proposed Submission Local Plan. By extending the built form further north and south and increasing the density of the scheme from that envisaged by the draft allocation it is considered that the proposal would extend the village further into the countryside, to the detriment of the character and visual amenity of the area. The scheme as proposed fails to respect its edge of settlement location and brings it into conflict with Policy ENV1 of the East Cambridgeshire Local Plan and Policy LP28 of the Proposed Submission Plan and relevant policies within the National Planning Policy Framework that seek to conserve and enhance the natural environment.

2. The proposed development includes a comprehensive scheme of mitigation for the loss of habitats and woodland features on site including the creation of a nature reserve to enhance and protect the local Great Crested Newt population. These measures can only be considered satisfactory on the basis that their long-term future is secured. The applicant has failed to provide sufficient detail in respect of the management and maintenance of the on-site biodiversity features in the long-term. In addition the applicant has failed to demonstrate that the construction of the dwellings and any necessary dewatering of the site would not cause irreparable damage to the Great Crested Newt habitats on and off the site. The proposal is therefore considered to be contrary to Policy ENV7 of the East Cambridgeshire Local Plan 2015 and Policy LP30 of the Proposed Submission Local Plan and relevant policies within the National Planning Policy Framework that seek to conserve and enhance the natural environment.



70/18 Matters for Information only.

- i) Application for temporary road closure at Red Lion Lane. – noted.
- ii) ECDC Trading Company – Invitation to attend October parish council meeting. – noted.
- iii) Stagecoach service changes from 3rd September 2018. This item will be on the agenda for the September parish council meeting, in order that discussion on the matter can take place.
- iv) The Connections Bus term report. Jan – Mar 2018 and update on future provision. – noted.
- v) Mobile Kebab Van – Trading will continue from 1st September 2018 for 6 months.
- vi) Environment Agency – Ouse Washes Newsletter. – noted.
- vii) Resignation of Cllr P Bigsby. – noted.

71/18 To approve the minutes of the meeting of Council held on 24th July 2018

The minutes of the meeting on 24th July 2018 were taken as read, approved and signed as a true record of the meeting.

72/18 To receive County and District Councillor reports.

All reports are on the parish council website.

a) County Council Report – Cllr L Dupre.

Cllr Dupre informed the meeting

- That within her report – FACT the amount should be £170,000 not £200,000, and the 55 actions should be issues and complaints.
- A site visit has been arranged with the Highway Officers relating to the parish council LHI scheme.
- The work on Mepal Bridge commenced today.

b) District Council Report – Cllr L Dupre.

Cllr Dupre informed the meeting

- Has attended the Linden Homes appeal
- ECDC re-visiting the views received on bring bank sites.
- Garden close plan refers to route to Wilburton, this has been questioned.

c) District Council Report – Cllr L Stubbs

Cllr Stubbs informed the meeting

- Work to Priors Field surgery is due to commence in October.
- Arrangements are being made for a visit for members to The Hive for a tour of the facilities. Any questions regarding the facility are to be sent to Cllr Stubbs.

d) Councillor Questions. – None.

73/18 To receive and note the Resolution Action chart

The action chart was noted.

74/18 Planning

1. Planning Approvals

- i) 18/00604/FUL. 24 The Orchards. Single storey rear extension & front porch.
- ii) 18/00830/FUL. Victoria Cottage. 2 Victoria Place. Single storey side extension.

- iii) 18/00559/VAR. 39 The Row. To vary conditions 1 (plans) and 3 (materials) of previously approved planning application ref 17/00045/RMA, comprising the addition of a ground floor window within the north elevation of the dwelling and alteration to the roof design of the single storey link element to the front of the dwelling.

2. Planning Refusals

- i) 18/00729/FUL. Land adjacent 67 High Street. Pair of two bed semi-detached dwellings and demolition of outbuildings to the rear of No. 67 (Phased development)

3. Planning Applications

- i) 18/01008/FUM. IForce Ltd, Elean Business Park. Warehouse storage extension to existing building. – No concerns, ECDC to determine.
- ii) 18/01065/FUL. Crown Yard Depot, Station Road. Retrospective – Siting of 5 x storage containers.

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved following a vote of 8 in favour and 1 abstention that the council has one concern that can be addressed by applying a condition to any permission. – To restrict the hours of access in line with previous applications. Monday – Friday 8am – 6pm, Saturday 8am – 1pm, and at no other times or Sunday or Bank Holidays.**

- iii) 18/01001/FUL. 4 Croftwood. Levelling of existing garden with associated retaining wall with fence. – No concerns, ECDC to determine.

4. Notice of Appeal

- i) Linden Homes. Cllr Inskip to report on informal hearing.

Cllr Inskip attended the hearing and gave a report on behalf of the parish council.

- ii) Endurance Homes. To discuss any additional written representations.

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved unanimously that a letter will be sent to state that the previous comments still stand and are a concern of the parish council and residents.**

5. Tree work applications and consents

- i) 2 Mepal Road. – REFUSAL to consent.
- ii) 22 High Street. – CONSENT to reduce 1 x Lime tree.

6. Hastoe Housing

- i) To receive report from the Clerk

The clerk has met with a representative from Hastoe Housing, who wished to attend a parish council meeting to discuss a proposed rural exception site in the village to provide affordable housing.

- ii) To consider recommendation to invite Hastoe Housing to a parish council meeting.

It was proposed by Mr Watson, seconded by Mr Browne and **resolved following a vote of 8 in favour and 1 against to invite Hastoe Housing to a future meeting of the parish council.**

75/18 Finance

9.07pm Mr Inskip left the meeting, Mr Browne took the Chair for item 75/18/1.

9.07pm Mr Smith left the meeting.

Minutes of the meeting of Sutton Parish Council

28th August 2018

1. To approve payments

a) Online Payments

August	Salary payments & expenses	£5239.42
LGSS	Pension	£1,120.00
Veolia ES (UK) Ltd	Easi-bins	£164.16
The Copier Warehouse	Photocopying	£119.03
Intouch CRM	Website	£35.99
Digital Creations	NP printing	£238.00
MAN Construction	Pavilion roof tiles	£300.00
Stackhouse Poland Ltd	Van Insurance	£442.40
Lance Print Ltd	Summer newsletter printing	£175.00
Ely Skip Hire Ltd	Skip hire	£150.00
The Connections Bus	Youth bus (summer term)	£2,805.00
Places4People Ltd	NP Consultant	£4,029.00
Centradata	IT Support	£215.70
Briar Security Ltd	Glebe alarm fault	£91.80
ESPO Ltd	Cleaning & office materials	
	& new shredder	£396.36
Truelink Ltd	Grass maintenance	£400.00
Cambs County Council	PFHI fee	£500.00
M Inskip	NP survey monkey reimburse	£35.00
ICCM	Memorial safety training	£156.00

b) Direct Debits

ECDC	Non domestic rates	£599.00
The Peoples Pension	Pension	£32.06
Volkswagen Leasing	Van Lease	£242.99
Total Gas & Power	Gas – Pavilion	£46.23
Total Gas & Power	Gas – Pavilion	£227.97
HMRC	VAT	£169.71
SSE	Electric – Glebe	£14.07
SSE	Electric – Glebe	£118.73
SSE	Electric – Floodlights	£14.07

9.08pm Mr Smith returned to the meeting.

It was proposed by Mr Browne, seconded by Mr Harker and **resolved unanimously to approve all payments as listed.**

9.09pm Mr Inskip returned to the meeting.

76/18 Reports from Working parties and management meetings

1. Digital Communications

- a) To receive notes from the working party held on 9th August 2018. – noted.

2. Neighbourhood Plan

- a) To receive notes from the working party held on 13th August 2018 – noted.

3. Sports & Recreation

- a) To receive notes from the working party held on 20th August 2018

- b) To consider recommendations from the working party

- i) The Clerk arranges the purchase of 4 extra litter bins to be sited at the playing fields.
Price per bin £153.23

It was proposed by Mr Browne, seconded by Mr Smith and **resolved following a vote of 8 in favour and 1 abstention that the clerk orders the 4 bins for the playing field.**

- ii) The Clerk arranges a new contract with Truelink allowing for on demand cut and collect services to be asked for at times agreed between SPC and Sutton Rangers.

It was proposed by Mr Browne, seconded by Mr Watson and **resolved following a vote of 8 in favour and 1 abstention that the clerk makes arrangements for a cut and collect cut on the playing field when necessary.**

4. Village Hall Sub-Committee meeting.

- a) To receive minutes of the meeting held on 14th August 2018.
- b) To consider actions from the meeting.
 - i) Parish Council to review lease with regard to sub-letting the flat.
The clerk will look at the lease and advice the parish council accordingly.
 - ii) To approve the use of the playing field on Remembrance Sunday for a giant poppy event.

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved unanimously to allow the RBL to hold their giant poppy event on the playing field on Remembrance Sunday.**

- iii) It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously that the council agrees in principle for the shrub area to be changed to disabled parking at the front of The Brooklands Centre. The RBL to submit their proposals.**

77/18 New and updated Policies

1 New policy - Event Use of Inflatables

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously that the Event use of inflatables is adopted.**

2. Updated - Burial Ground regulations

It was proposed by Mr Inskip, seconded by Mr Collard and **resolved unanimously to adopt the updated burial ground regulations.**

3. Updated - Standing Orders

It was proposed by Mr Inskip, seconded by Mr Smith and **resolved unanimously to adopt the revised standing orders.**

78/18 Christmas 2018

- i) To discuss parish council entry in St Andrews Christmas tree festival

It was agreed that the clerk can make the arrangements for the tree for the festival.

- ii) To note Christmas tree light switch on arrangements.

The tree switch on will be the 30th November, the clerk will be working with the scouts, church and feast committee to organise the events.

79/18 WW1 Commemorations

- 1. Council to consider WW1 Commemorations.
- 2. To consider replacing seat on The Brook (End of Pound Lane) with a WW1 seat.

It was proposed by Mr Browne, seconded by Mr Harker and **resolved following a vote of 8 in favour and 1 abstention to order the WW1 commemorative seat at a cost of £695.00 plus delivery and vat, to replace the seat at the end of Pound Lane.**

80/18 Correspondence

- i) Invitation to Cambs ACRE AGM – 25th September 2018, 2pm – 5pm – Landbeach. – Unable to attend, Clerk will send apologies.
- ii) East Cambs Community Safety Partnership – ‘Community Eyes & Ears’ 13th Sept 10am.
- iii) CAPALC – AGM. Thursday 11th October 7pm – Cottenham. – Unable to attend, Clerk will send apologies.
- iv) Parish & Town Council Round Table event. 21st Sept. March Library. Chairman and Clerk will be in attendance, and have sent in 3 areas of concern to the village 1. Speeding, HCV's, 2. Lack of police assistance, 3. Lack of public transport.

81/18 Diary Dates

- i) Neighbourhood Plan Pre-submission consultation 16th July to 10th September 2018.

82/18 Date of Next Meeting(s)

Full Council - 25th September 2018

The meeting closed at 10.07pm

Signed.....
Chairman

Date..... 25th September 2018