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SUTTON PARISH COUNCIL

Minutes of the Meeting of Sutton Parish Council held on Tuesday 9th January 2018, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Harker Mr A Marking
 Mr B Collard Mr S Smith Mr P Percival Mr B Goodjohn

143/18 To receive and note apologies for absence.

Apologies were received and noted from Mr K Brownell, Mr B Huxley, Mr P Bigsby, Mrs C Bigsby and Mrs S Partington

144/18 To receive declarations of interest

None to record.

145/18 Public Participation

No members of the public present.

146/18 To approve the minutes of the meeting of 12th December 2017

The minutes of the meeting of the 12th December 2017 were taken as read, signed and approved as a true record of the meeting, with the addition of Mrs Partington to those present, and min 133.17 'on' to 'are'.

147/18 2018/2019 Budget and Precept setting.

1. To receive presentation on the 2018/19 draft budget and precept from the RFO and Financial & Controls WP.

Mr Inskip gave a presentation to the council on the draft budget, earmarked reserves and precept requirements for 2018/2019.

- Very healthy level of Reserves, no need to increase
- General Reserves of £85,031 at 31st March 2017
- More than adequate to cover major risks in the year ahead

- Continuing multi-year Facilities maintenance plan
- CIL contributions help reduce funding from Council Tax though more limited funds this year compared to 2017/18

- Set up and full year cost for new Youth provision
- Connections Bus was not fully covered by agreed budget

- Higher Facilities Staff Costs
- Full year cost for part-time cleaner to support caretakers

- Last year agreed precept of £128,376
- Resulting in Council Tax of £96.89
- Proposal for 2018-19: Precept increase would be £128,376 to £131,721
- Council Tax would rise to £98.34 (1.5% increase)
- Drawing £9,414 from Reserves to support budget
- This proposal is able to support the agreed new initiatives whilst maintaining existing services

Youth work provision

- Replaces the current Connections Bus service, though this was not fully covered by the 2017/18 budget
- Will provide two weekly youth clubs (9 to 12 and 13-18)
- Earmarked reserve for set up costs
- Salary and related costs included in budget

Full year cost for part-time cleaner

- Identified the need for cleaning support to caretakers
- Recruitment already in progress in current financial year
- Full-year cost included in 2018/19 budget (zero in previous year)

Key budget changes

- Reduction in income from hiring facilities
- Some longstanding groups and organisations ceasing
- Overall income for current financial year below budget
- Minor Grants Scheme allocation reduced
- Bulk of expenditure in 2016/17 will have been on the Connections Bus youth project
- Total funds reduced to £2,250 for 2018/19, judged sufficient to meet other grant requests

Earmarked Reserves:

- Footpath improvement £4,800.00
 - To open link between Orchards & St. Andrews Close
- Play area £4,390.00
 - Remainder of land transfer receipt
- Youth Facilities £1,200.00
 - Added last year, to initiate plans for new youth facilities
- Burial Ground (new site) £4,000.00
 - Previously agreed to fund initial investigations
- Facilities Maintenance £5,063.43
 - £3,313.43 Glebe, £1,750.00 Pavilion
- Asset Replacement £1,000.00
- Difference in projected income versus expenditure supported from general reserves
- Also supported by use of CIL funds for some maintenance items
- Reserves projected to be approximately £80,162 at end of this financial year

2. To discuss and approve 2018/19 budget and set Precept.

It was proposed by Mr Harker, seconded by Mr Smith and **resolved unanimously to:**

1. **Approve the budget for 2018/2019**
2. **Agree the Earmarked reserves.**
3. **To set the Precept at £131,721.00**

148/18 Date of next meeting(s)

23rd January 2018 – Full Council meeting.

The meeting closed at 8.20pm

Signed.....
Chairman

Date.....