

## SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 23<sup>rd</sup> July 2019, 7.30pm in The Pavilion, The Brook, Sutton.

Present:	Mr M Inskip (Chair) Mr B Collard Mrs H Wales	Mr B Browne Ms L Ruse Mr S Smith	Mr B Harker Mr S Smith Miss B Skelham	Mrs S Partington Mr B Watson	Mr B Goodjohn Mr A Newton
Public:	Cllr L Dupre 2 members of public			Clerk: Mrs R Hughes	

### 54/19 To receive and note apologies for absence.

Apologies were received and noted from Mr I Dewar.

### 55/19 To receive declarations of interest

None to record.

### 56/19 Public Participation

Agenda item: 57/19/2. The part owner of the land adjacent to the football pitch reported the concerns regarding trespassing onto their land via the gaps in the hedge. This is causing problems for their tenant who is not able to use the field for cattle due to the trespassing, the main concern is dogs and trial bikes.

### 57/19 Matters for Information only.

1. Clerk to update on Airfields of Britain Conservation Trust – Commemorative Memorial.

The memorial stone is due to be delivered and erected this week with the unveiling on Sunday 28<sup>th</sup> July at 11am, at the rear of the football field. All are welcome to attend.

2. Clerk to inform council on concerns regarding trespassing onto private land (adjacent to the Football pitch).

The clerk has been in discussion with the part owner of the field adjacent to the football field about the trespassing. The boundary hedge has been breached in a number of areas. The clerk will provide quotations for hedging and fencing in order for the council to discuss at a later meeting. In the interim residents are to be reminded not to trespass over the land.

### 58/19 To approve the minutes of the meeting of Council held on 25<sup>th</sup> June 2019

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved following a vote of 12 in favour and 1 abstention that the minutes of the meeting of the 25<sup>th</sup> June 2019 are taken as a true record of that meeting and signed by the Chairman.**

### 59/19 To receive County and District Councillor reports.

- a) County Council Report – Cllr L Dupre.

Cllr Dupre added the following update to the report.

- Out of Hours – urgent care service. It has been identified that 'The Big Conversation' consultation and the pilot that was promised has not been undertaken. A meeting has been requested with the CCG and Director of Public Health to understand why things have gone wrong why they have not done what they stated.
- Community Transport – East Cambs Connect, is still encountering a number of problems. A set of actions were set to address the historical problems. At the moment Ely is the only destination and it runs between 9.30am and 4pm. Bookings are being taken by ESACT, you

have to be a member of ESACT to use the service. Invitations to tender for the Community Transport will be sent in 6 months.

b) District Council Report – Cllr L Dupre & Cllr Inskip

Cllr Inskip added the following update to the report.

- Following the annual meeting of ECDC and the motion regarding affordable housing. A meeting has been held to discuss rules and procedure, it was identified that training is being arranged for the Chairman. It was also noted that a council policy is dated 2007 and does not cover 2017 legislation, this will be updated.
- It is noted that the banks placed at the Elean Business Park seem to be working, they will not be easy to breach. Most of the site has now been cleared, and an update has been requested on the joy riding as this was part of the order.
- Phase 2 of the MOD homes will include 92 homes. A debate is planned over the affordable housing, a planning application is expected in October and another in January.

60/19 To receive and note the Resolution Action chart

The resolution action chart was noted.

61/19 Finance

1. To approve payments

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to make the following payments**

a)	<u>Online Payments</u>	
	June	Salary payments & expenses £5880.01
	LGSS	Pension £1219.25
	Veolia ES (UK) Ltd	Easi-bins £138.67
	The Copier Warehouse	Photocopying £85.06
	IntouchCRM	Website £35.99
	Truelink Ltd	Grass maintenance £757.20
	ESPO Ltd	Cleaning/Maint materials £97.89
	CAPALC	Councillor/Chairman Training £410.00
	East Cambs Trading Co	Quarterly Play Park Inspection £30.00
	Centradata	Wireless Router/IT support £155.40
	CamAlarms Limited	Maint Fire Alarm Pavilion £81.60
	Sutton Rainbows	Grant (GPC) £282.40
	Sutton Garden Club	Grant (GPC) £190.00
	Came & Co	Van Insurance £486.65
b)	<u>Direct Debits</u>	
	The Peoples Pension	Pension £33.37
	Volkswagen Leasing	Van Lease £242.99
	SSE	Gas – Pavilion £366.13
	SSE	Gas – The Glebe £226.76
	SSE	Electric – Floodlights £18.02
	SSE	Electric – The Glebe £18.02
	SSE	Electric – The Glebe £144.61
	SSE	Electric – Pavilion £660.68
	Wave	Water and Sewerage – Glebe £35.75
	ECDC	Non-domestic rates £614.00

**62/19 To receive reports from Committees, Management Committees and working parties.**

**1. Planning Committee**

a) To receive and note minutes of meeting held on 16<sup>th</sup> July 2019 – noted.

**2. The Glebe Management Committee**

a) To receive and note minutes of meeting held on 20<sup>th</sup> June 2019. – noted.

**3. Traffic & Transport working party**

a) Minutes of the meeting of the 24<sup>th</sup> June 2019 – noted.

b) To consider and approve recommendations from the working party.

i) It was proposed by Mr Watson, seconded by Mrs Webb and **resolved unanimously to approve the updated remit.**

1. To follow through with the Parish Council Transport issues identified in the Neighbourhood plan.

2. Similarly ensure provision is made for safe pedestrian and cycling routes between and Elean Business Park

3. Care and maintenance of Footpaths, Street furniture and cycle ways especially where SPC are responsible

4. Address village wide speeding and parking problems

ii) It was proposed by Mr Watson, seconded by Mr Goodjohn and **resolved unanimously to support a renewed Local Highway Improvement (LHI) bid for a Mobile Vehicle Activated Sign (MVAS).**

**63/19 Child and Adults at Risk Safeguarding Policy**

1. To adopt updated Child and Adults at Risk Safeguarding Policy.

The clerk informed the meeting that the Child and Adults at Risk Policy has been updated with current legislation. It has to be submitted with the grant application for Time Banking.

It was proposed by Mr Browne, seconded by Mr Goodjohn and **resolved unanimously to adopt the policy.**

**64/19 Cambridgeshire & Peterborough Combined Authority Local Transport Plan Consultation**

A number of responses to the consultation were discussed: Use of single decker and mini buses rather than double decker; unable to access the guided bus from Sutton by public transport; Link to Ely railway station without the need to change buses in Ely; Wisbech to March link.

The deadline for the consultation is 27<sup>th</sup> September. It was agreed that the Traffic and Transport working party will discuss the documents further and report to Full Council in August.

**65/19 Diary Dates**

28<sup>th</sup> September 2019 – Sports & Recreation WP community event.

**66/19 Date of Next Meeting(s)**

6<sup>th</sup> August 2019 – Personnel Committee

20<sup>th</sup> August 2019 – Planning Committee

27<sup>th</sup> August 2019 – Full Council

The meeting closed at 20.57pm

Signed.....  
Chairman.....

Date.....  
27<sup>th</sup> August 2019