

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 23rd July 2019, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Harker Mrs S Partington Mr B Goodjohn
Mr B Collard Ms L Ruse Mr S Smith Mr B Watson Mr A Newton
Mrs H Wales Mr S Smith Miss B Skelham

Public: Cllr L Dupre Clerk: Mrs R Hughes
2 members of public

54/19 To receive and note apologies for absence.

Apologies were received and noted from Mr I Dewar.

55/19 To receive declarations of interest

None to record.

56/19 Public Participation

Agenda item: 57/19/2. The part owner of the land adjacent to the football pitch reported the concerns regarding trespassing onto their land via the gaps in the hedge. This is causing problems for their tenant who is not able to use the field for cattle due to the trespassing, the main concern is dogs and trial bikes.

57/19 Matters for Information only.

1. Clerk to update on Airfields of Britain Conservation Trust – Commemorative Memorial.

The memorial stone is due to be delivered and erected this week with the unveiling on Sunday 28th July at 11am, at the rear of the football field. All are welcome to attend.

2. Clerk to inform council on concerns regarding trespassing onto private land (adjacent to the Football pitch).

The clerk has been in discussion with the part owner of the field adjacent to the football field about the trespassing. The boundary hedge has been breached in a number of areas. The clerk will provide quotations for hedging and fencing in order for the council to discuss at a later meeting. In the interim residents are to be reminded not to trespass over the land.

58/19 To approve the minutes of the meeting of Council held on 25th June 2019

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved following a vote of 12 in favour and 1 abstention that the minutes of the meeting of the 25th June 2019 are taken as a true record of that meeting and signed by the Chairman.**

59/19 To receive County and District Councillor reports.

- a) County Council Report – Cllr L Dupre.

Cllr Dupre added the following update to the report.

- Out of Hours – urgent care service. It has been identified that 'The Big Conversation' consultation and the pilot that was promised has not been undertaken. A meeting has been requested with the CCG and Director of Public Health to understand why things have gone wrong why they have not done what they stated.
- Community Transport – East Cambs Connect, is still encountering a number of problems. A set of actions were set to address the historical problems. At the moment Ely is the only destination and it runs between 9.30am and 4pm. Bookings are being taken by ESACT, you

have to be a member of ESACT to use the service. Invitations to tender for the Community Transport will be sent in 6 months.

b) District Council Report – Cllr L Dupre & Cllr Inskip

Cllr Inskip added the following update to the report.

- Following the annual meeting of ECDC and the motion regarding affordable housing. A meeting has been held to discuss rules and procedure, it was identified that training is being arranged for the Chairman. It was also noted that a council policy is dated 2007 and does not cover 2017 legislation, this will be updated.
- It is noted that the banks placed at the Elean Business Park seem to be working, they will not be easy to breach. Most of the site has now been cleared, and an update has been requested on the joy riding as this was part of the order.
- Phase 2 of the MOD homes will include 92 homes. A debate is planned over the affordable housing, a planning application is expected in October and another in January.

60/19 To receive and note the Resolution Action chart

The resolution action chart was noted.

61/19 Finance

1. To approve payments

It was proposed by Mr Inskip, seconded by Mr Harker and **resolved unanimously to make the following payments**

a) Online Payments

| | | |
|-----------------------|--------------------------------|----------|
| June | Salary payments & expenses | £5880.01 |
| LGSS | Pension | £1219.25 |
| Veolia ES (UK) Ltd | Easi-bins | £138.67 |
| The Copier Warehouse | Photocopying | £85.06 |
| IntouchCRM | Website | £35.99 |
| Truelink Ltd | Grass maintenance | £757.20 |
| ESPO Ltd | Cleaning/Maint materials | £97.89 |
| CAPALC | Councillor/Chairman Training | £410.00 |
| East Cambs Trading Co | Quarterly Play Park Inspection | £30.00 |
| Centradata | Wireless Router/IT support | £155.40 |
| CamAlarms Limited | Maint Fire Alarm Pavillon | £81.60 |
| Sutton Rainbows | Grant (GPC) | £282.40 |
| Sutton Garden Club | Grant (GPC) | £190.00 |
| Came & Co | Van Insurance | £486.65 |

b) Direct Debits

| | | |
|---------------------|----------------------------|---------|
| The Peoples Pension | Pension | £33.37 |
| Volkswagen Leasing | Van Lease | £242.99 |
| SSE | Gas – Pavilion | £366.13 |
| SSE | Gas – The Glebe | £226.76 |
| SSE | Electric – Floodlights | £18.02 |
| SSE | Electric – The Glebe | £18.02 |
| SSE | Electric – The Glebe | £144.61 |
| SSE | Electric – Pavilion | £660.68 |
| Wave | Water and Sewerage – Glebe | £35.75 |
| ECDC | Non-domestic rates | £614.00 |

62/19 To receive reports from Committees, Management Committees and working parties.

1. Planning Committee

- a) To receive and note minutes of meeting held on 16th July 2019 – noted.

2. The Glebe Management Committee

- a) To receive and note minutes of meeting held on 20th June 2019. – noted.

3. Traffic & Transport working party

- a) Minutes of the meeting of the 24th June 2019 – noted.
- b) To consider and approve recommendations from the working party.
- i) It was proposed by Mr Watson, seconded by Mrs Webb and **resolved unanimously to approve the updated remit.**
1. **To follow through with the Parish Council Transport issues identified in the Neighbourhood plan.**
2. **Similarly ensure provision is made for safe pedestrian and cycling routes between and Elean Business Park**
3. **Care and maintenance of Footpaths, Street furniture and cycle ways especially where SPC are responsible**
4. **Address village wide speeding and parking problems**
- ii) It was proposed by Mr Watson, seconded by Mr Goodjohn and **resolved unanimously to support a renewed Local Highway Improvement (LHI) bid for a Mobile Vehicle Activated Sign (MVAS).**

63/19 Child and Adults at Risk Safeguarding Policy

1. To adopt updated Child and Adults at Risk Safeguarding Policy.

The clerk informed the meeting that the Child and Adults at Risk Policy has been updated with current legislation. It has to be submitted with the grant application for Time Banking.

It was proposed by Mr Browne, seconded by Mr Goodjohn and **resolved unanimously to adopt the policy.**

64/19 Cambridgeshire & Peterborough Combined Authority Local Transport Plan Consultation

A number of responses to the consultation were discussed: Use of single decker and mini buses rather than double decker; unable to access the guided bus from Sutton by public transport; Link to Ely railway station without the need to change buses in Ely; Wisbech to March link.

The deadline for the consultation is 27th September. It was agreed that the Traffic and Transport working party will discuss the documents further and report to Full Council in August.

65/19 Diary Dates

28th September 2019 – Sports & Recreation WP community event.

66/19 Date of Next Meeting(s)

6th August 2019 – Personnel Committee
20th August 2019 – Planning Committee
27th August 2019 – Full Council



The meeting closed at 20.57pm

Signed.....
Chairman

Date..... 27th August 2019