

## SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 23<sup>rd</sup> April 2019, 7.30pm in The Pavilion, The Brook, Sutton.

**Present:** Mr M Inskip (Chair)      Mr B Browne      Mr B Harker      Mr A Marking      Mr S Smith  
Mr B Watson      Ms L Ruse      Mr B Goodjohn      Mr P Percival      Mrs J Webb

**Public:** Cllr L Dupre  
Cllr L Stubbs  
11 members of public

Clerk: Mrs R Hughes

### 202/19 To receive and note apologies for absence.

Apologies were received and noted from Mr Brett Collard, Mr I Dewar and Mrs S Partington.

### 203/19 To receive declarations of interest

Mr S Smith	Agenda item: 209/19/3/i-iii	Prejudicial Interest	Declaration No: 322/19
Ms L Ruse	Agenda item: 209/19/3/ii	Prejudicial Interest	Declaration No: 323/19
Mr M Inskip	Agenda item: 209/19/3/iii	Prejudicial Interest	Declaration No: 324/19

All three councillors expressed a wish to speak during public participation.

### 204/19 Public Participation

7.32pm Cllr Watson arrived.

Agenda item: 209/19/3/ii A representative from Sutton Scouts spoke regarding the planning application for the replacement scout hut. The Scout management have tried to alleviate residents' concerns regarding parking, traffic and noise and they are still in a listening mode. It is felt that the hut will be an asset to the village and community.

A resident spoke in support of the new hut and expressed that it would be an asset to the village and a benefit for the conservation society for walks, bird watching and such like.

Cllr Ruse gave concerns from residents in the location of the proposed replacement hut. The concerns are safety of people walking on an unlit road with no pavements. Noise from some of the events proposed, lack of parking, and a zip wire over a site of special scientific interest.

Cllr Smith stated that some valid points have been made to the planning authority, however some are not correct, for example it is not a massive residential area and some of the concerns can and have been mitigated.

Agenda item: 209/19/3/iii. Cllr Inskip informed the meeting that the determination date of the planning application at 142 The Row is on the 3<sup>rd</sup> May, the same day as the count for the Neighbourhood Plan referendum.

### 205/19 Matters for Information only.

1. CCC – Notification of road closures during Micro Asphalt surface treatment program for Bellairs and Ely Road. Details will be put onto the parish council website.
2. The Clerk to reported on the Uncontested Election (2<sup>nd</sup> May 2019), and procedure for filling the two vacancies by co-option.
3. Police & Crime Commissioner Spring Newsletter. – Noted.

### 206/19 To approve the minutes of the meeting of Council held on 26<sup>th</sup> March 2019

It was proposed by Mr Inskip, seconded by Mr Smith and resolved following a vote of 7 in favour and 3 abstentions to approve the minutes of the meeting of the 26<sup>th</sup> March 2019 as a true record of the meeting.

Minutes of the meeting of Sutton Parish Council – 23<sup>rd</sup> April 2019



## **207/19 To receive County and District Councillor reports.**

### **a) County Council Report – Cllr L Dupre.**

Cllr Dupre updated her written report and answered questions from the council.

- LHI 20mph application. Cllr Dupre has indicated to the traffic department that she is satisfied with the proposal and consultation. The Engineer will now plan and progress to implementation.
- Plastic strategy is to eliminate single use plastic, ECDC are encouraging internal changes to using less plastic, for example crisp packet return, and externally changes in the district are being considered.
- Clean Air Day is a national event in June, and Cllr Dupre will be writing to schools and organisations to encourage them to be involved.
- With regard to the pay policy statement which is a legal requirement including the gender pay gap report, the county council has provided its report but at this point does not plan to do anything.
- The M11 extension proposals have been shelved for approximately 10 years, Cllr Dupre will circulate the link to the consultation.

### **b) District Council Report – Cllr L Dupre.**

Cllr Dupre updated her written report and answered questions from the council.

- Planning application at 142 The Row has been called in for determination.
- Linden Homes – work has ceased until the discharge of conditions has been agreed

### **c) District Council Report – Cllr L Stubbs verbal report.**

Cllr Stubbs informed the meeting that she has been asked by the Conservative group to stand for the Stretham Ward, and as a local person will then be standing in her own area.

Cllr Stubbs thanked members of the parish council and stated that it had been a huge honour to serve the village and she feels fortunate to have been part of some big achievements, including the ECDC in-house waste service; freeze on council tax for 6 years; and on a local level working with speed watch; doctors surgery funding for the extension. Cllr Stubbs is pleased that the Neighbourhood Plan has reached the Referendum stage and has played a part in the 4 year work on the plan. Mepal Outdoor Centre is still outstanding as there are a few things to tie up with the preferred contractor. Cllr Stubbs thanked the Parish Clerk for her work and support.

## **208/19 To receive and note the Resolution Action chart**

The resolution action chart was noted.

## **209/19 Planning**

### **1. Planning Approvals**

- i) 19/00118/FUL. 24 Vermuyden Gardens. Retrospective permission for construction of wooden carport. - noted.
- ii) 18/01600/FUL. 67 High Street. Construction of a detached dwelling and demolition of outbuilding. – noted.
- iii) 19/00254/FUL. 91 High Street. Proposed single storey extension and change of use from outbuilding to annexe, linked to dwelling. – noted.

- iv) 19/00430/AGN. East of Elean Business Park. Proposed agricultural building for general purpose agricultural use and livestock housing. (Determination by the local planning authority is not required for this development). – noted.

**2. Planning Refusals – None received to date.**

8.22pm Cllr Smith left the meeting.

**3. Planning Applications**

- i) 18/01768/OUT. 107 The Row. Outline planning application with all matters reserved apart from access, for the demolition of outbuildings, and erection of up to three dwellings. **Amendment A reduction in the number of proposed dwellings from 3 to 1 and a revised indicative site plan.** – No additional Concerns (previous comments stand), planning department to determine.

8.28pm Cllr Ruse left the meeting.

- ii) 19/00364/FUL. Scout Hut, Sutton Gault. Construction of a replacement Scout Hut on the same site as the existing derelict scout hut. Change of use of an area of adjacent land from Agricultural use to community use. (Associated with the scout hut).

The council considered the concerns raised by members of the public in relation to the application, these include traffic, speeding, parking, flooding, impact on residents in the area, and seeks to address the material planning conditions that could apply.

It was proposed by Mr Harker, seconded by Mr Watson and **resolved following a vote of 7 in favour and 1 abstention that the council has concerns regarding off street parking, it is proposed that this is addressed by provision of off street parking commensurate with the envisaged additional activity on site to alleviate illegal parking in the area.**

It was proposed by Mr Harker, seconded by Mr Inskip and **resolved following a vote of 5 in favour and 3 abstentions that the council has concerns regarding frequency of the District Camps and impact of these events on residents. It is proposed that this is addressed by provision of a condition to allow for a maximum of 3 x District Camps in a calendar year.**

8.58 Cllr Ruse returned to the meeting.  
Cllr Inskip left the meeting.

- iii) 18/0817/OUM. Land opposite 142 The Row. Outline planning permission for up to 18 x dwellings (including 30% affordable) with all matters reserved apart from access. Amendment:- Description 'up to 18 dwellings'. Amendment:- Access plan and indicative layout.

It was unanimously **resolved that all previous comments to the original application will stand and the amendments make no substantial difference to this view.**

9.03pm Cllr Smith and Cllr Inskip return to the meeting.

Information only

- iv) 19/00239/VARM. Land adjacent 43 Mepal Road.  
- Amendment involves plots 11, 14 and 44 handed to allow windows to work. No changes to external appearance of dwellings.  
- Revised materials.

**4. Cambs and Peterborough Minerals and Waste Local Plan – Further draft consultation.**  
15<sup>th</sup> March 2019 – 9<sup>th</sup> May 2019. – extension of time noted.  
Available to view [www.cambridgeshire.gov.uk/mwlp](http://www.cambridgeshire.gov.uk/mwlp)

**210/19 Finance**

It was proposed by Mr Inskip, seconded by Mr Goodjohn and **resolved unanimously that all payments are approved.**

<b>a) <u>Online Payments</u></b>		
April	Salary payments & expenses	£5866.92
LGSS	Pension	£1219.25
Veolia ES (UK) Ltd	Easi-bins	£115.56
The Copier Warehouse	Photocopying	£104.60
IntouchCRM	Website	£35.99
Direct 365	Hygiene disposal bins	£561.42
The Connections Bus	Youth bus	£3060.00
Brightpay	PAYE software	£177.60
Savills (UK) Ltd	Allotment rent	£900.00
BHMA Ltd	NP Banners	£133.20
Centradata Ltd	IT Support	£144.00
ICCM	Annual membership	£95.00
ECDC	Premises licence (Glebe)	£180.00
Truelink Ltd	Grass maintenance	£371.76
ESPO Ltd	Cleaning/Maint materials	£75.42
East Cambs Trading Co	Play park inspection	£30.00
Play safety ltd	Play park inspection	£120.00
Places4People Ltd	N/Plan consultant	£594.00
Sutton Cricket Club	Grant (LG Misc Prov)1976 S19	£500.00
David Frear Plumbing	Boiler repair (Glebe)	£158.92
<b>b) <u>Direct Debits</u></b>		
The Peoples Pension	Pension	£33.37
Volkswagen Leasing	Van Lease	£242.99
ECDC	Non-domestic rates	£609.05
Wave	Water rates (glebe)	£33.50
Wave	Water rates (Pavilion)	£284.53
SSE	Pavilion – Gas	£809.90
SSE	Pavilion – Electric	£332.94
SSE	Flood-lights – electric	£21.88
SSE	Glebe – Electric	£172.07

#### 211/19 The Glebe Management Committee

- i) To receive minutes of the meeting of The Glebe Management Committee 21<sup>st</sup> March 2019

The minutes were received and noted.

#### 212/19 Sutton Parish Council Action Plan

- i) Clerk to report on 2017/2018 Action Plan and progress

The Clerk reported on the status of the current plan. Outstanding actions will be transferred to the 2019/2020 plan which will be discussed at the May meeting. New actions will include projects highlighted by the council and community actions from the Neighbourhood Plan will be considered.

#### 213/19 Allotments

- i) To receive report from Clerk and Cllr Browne on tenders received.

Cllr Browne informed the meeting that tenders have been received and opened for the two vacant allotment plots at Chain Causeway. These will be let on a Business Farm Tenancy.

The clerk confirmed that drainage rates and the admin fee is charged on top of the allotment rent, and the allotments are for arable use not livestock.

- ii) To discuss and approve tenants to allot 2 vacant allotments.

The Clerk reported that 6 tenders have been received.

Tender 1	£160.00 per plot.
2	£203.00 per plot
3	£110.00 per plot
4	£123.00 per plot
5	£151.00 per plot
6	£140.00 per plot

It was proposed by Mr Harker and seconded by Mr Inskip and **resolved following a vote of 9 for and 1 abstention that the two vacant plots are offered to tender 2 at £203.00 per annum.**

#### **214/19 Diary Dates**

2<sup>nd</sup> May 2019 – Election & Referendum.

#### **215/19 Date of Next Meeting(s)**

14<sup>th</sup> May 2019 – Annual Meeting of the Parish Council.

28<sup>th</sup> May 2019 – Full Council meeting.

☐ The meeting closed at 9.23pm

Signed.....  
Chairman

Date.....