

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 26th February 2019, 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Harker Mr B Goodjohn Mr S Smith
Mrs S Partington (from 7.46pm) Mr B Collard Mr P Percival Mr K Brownell
Mr B Watson Mrs J Webb Mr A Marking Ms L Ruse

Public: 14 members of public Clerk: Mrs R Hughes
Cllr Dupre
Cllr Stubbs

167/19 To receive and note apologies for absence.

Apologies were received and noted from Mr I Dewar and Miss D Finn.

168/19 To receive declarations of interest

| | | | |
|---------------|----------------------|------------------------------------|-----------------------|
| Mr S Smith | Prejudicial Interest | Agenda 174/19/3 / I and iii and iv | Declaration No 316/19 |
| Ms L Ruse | Prejudicial Interest | Agenda 174/19/3/v | Declaration No 317/19 |
| Mr P Percival | Personal Interest | Agenda 174/19/4/iv | Declaration No 318/19 |
| Mr B Harker | Personal Interest | Agenda 175/19/3 | Declaration No 319/19 |
| Mr M Inskip | Pecuniary Interest | Agenda 174/19/2/iv | Declaration No 320/19 |

Mr Inskip indicated that he wished to speak during public participation.

169/19 Public Participation

Agenda item 174/19/3/iv. Residents noted their objection to the planning application site south of 9 – 13 The Row. Concerns include:

- 6 dwellings on agricultural land.
- In 2016 an application for a single dwelling was refused by ECDC planning department.
- Small scale developments put a strain on infrastructure and local residents.
- Site is outside the development envelope and down a farm track.

Agenda item 174/19/3/iv. Residents noted their objection to the planning application on land opposite 142 The Row. Concerns include:

- Orchard trees removed.
- Site is outside the development envelope.
- Access onto an extremely busy road.
- Site not supported by Sutton Parish Council in the Local Plan call for sites.
- No support in the village for a development on this site.
- The site is beyond the natural edge of the village and a significant distance from the village centre, village shops and surgery are 1600m from the location.
- The proposed access onto The Row is at a point where the carriageway width is restricted.
- It will be challenging to provide adequate visibility splays.
- Data gathered shows that the average speed of traffic on The America is significantly higher than the 30mph.
- The Arboricultural Impact Assessment and Method Statement included on the planning portal has the title 'Land rear of 79-83 The Row', a different location several hundred metres from the site.
- Decision should be taken by ECDC planning committee

7.46pm Mrs Partington arrived.

170/19 Matters for Information only.

- i) Clerk to update on LHI Scheme.

Cambs County Council have provided information on the LHI scheme to provide a 20mph speed limit in Church Lane/High Street and roads accessing. Speed cushions will also be placed in Church Lane. The Traffic Regulation Order is now out for public consultation for 3 weeks. Once this comes to an end work will be scheduled to take place providing there are no issues.

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- ii) Letter from ECDC regarding erection of a post and rail fence at Mill Field.

ECDC has erected a post and rail fence around the perimeter of the grassed area adjacent to properties. This is being done for the safety of all users of the open space and for its protection from vehicle damage.

171/19 To approve the minutes of the meeting of Council held on 22nd January 2019

It was proposed by Mr Browne, seconded by Mr Smith and **resolved following a vote of 11 in favour and 2 abstentions to take the minutes as read, approved and signed by the Chairman as a true record of the meeting.**

172/19 To receive County and District Councillor reports.

- a) County Council Report – Cllr L Dupre.

Cllr Dupre took a question regarding the bus plans, and noted that the wait for the business plan is 2 years so it was difficult to determine at this stage if Sutton would get an increase or decrease in service.

- b) District Council Report – Cllr L Dupre.

Cllr Dupre was asked what her view was on the Local Plan. Cllr Dupre informed the meeting that for 2 months correspondence was hid from the Inspector. Modifications were not published by ECDC, and the council is now in a difficult position. It either accepts the modifications or reverts back to the 2015 plan with no 5 year land supply.

Cllr Dupre was asked about the Trading Company Business Plan being turned down by Council. It was noted that a number of questions have been asked about open space contracts and an increase on staff spending. Responsibility is being move to the Finance and Assets Committee.

- c) District Council Report – Cllr L Stubbs.

Cllr Stubbs informed the Parish Council that she will not be standing in the May elections, and thanked the parish council for the support in the last 4 years.

The Chairman thanked Cllr Stubbs for her 4 year term.

All reports are in full on the parish council website.

173/19 To receive and note the Resolution Action chart

The resolution action chart was noted.

174/19 Planning

1. Planning Approvals

- i) 18/01692/FUL. Charringtons Solid Fuel Crown Yard. Siting of 5 storage containers and repositioning of approved storage building. – Noted.

2. Planning Refusals

- i) 18/01658/ARN. North Farm, The Gault. To convert existing agricultural unit to a dwelling, including any associated building works. - Noted.

3. Planning Applications

- i) 18/01431/FUL. 50 High Street. Part demolition and conversion/extension of existing workshop/garage to form double garage plus relocation of vehicular access. – Amendment- replace originally proposed timer fence with reclaimed bricks. – It was noted that this application has been determined by ECDC.

ii) 18/01600/FUL. 67 High Street. Construction of a detached dwelling and demolition of outbuilding. Amendment – access rearrangement. – No additional comments to make.

8.26pm Mr Smith left the meeting.

iii) 18/01815/OUT Site south of 9 – 13 The Row. Outline planning permission for the erection of 6 x dwellings with all matters reserved apart from access.

It was proposed by Mr Browne, seconded by Mr Collard and **resolved unanimously to raise concerns to the application which are to be addressed with outright refusal of the permission. East Cambs Planning Committee to determine.**

- Site outside of development envelope.
- Poor access and no footpaths
- Increase traffic on narrow part of The Row
- Impact on landscape
- Agricultural land.
- Historic building close by
- Support residents concerns

8.37pm Mr Inskip left the meeting – Mr Browne took the Chair.

iv) 18/01817/OUM. Land opposite 142 The Row. Outline planning permission for the erection of 20 x dwellings. (Including 30% affordable) with all matters reserved apart from access.

It was proposed by Mr Browne, seconded by Mr Collard and **resolved unanimously to raise concerns to the application which are to be addressed with outright refusal of the permission. ECDC Planning committee to determine.**

- Site not supported by Sutton Parish Council in the 'call for sites'
- Outside of development envelope defined in the draft Neighbourhood Plan
- No local support for development of the site.
- Site is beyond natural edge of the village and significant distance from local amenities.
- Capacity issues at Primary School and Village College.
- Proposed access onto The Row is at a point where the carriageway width is restricted.
- It will be challenging to provide adequate visibility spays to provide access to the development.
- New development is likely to be affected by HCV vibration issues
- The Arboricultural Impact Assessment and Method Statement included on the East Cambs portal has the title 'Land Rear of 79-83 The Row, A different location altogether.'

8.40pm Mr Smith and Mr Inskip returned to the meeting. Ms Ruse left the meeting.

v) 19/00197/VARM. Site north-west of Mepal Outdoor Centre. To vary conditions of previously approved 14/00204/FUM for erection of anaerobic digester plant with maize clamps, involving construction of a new access and formation of a surface water reservoir at land east of Greys Farm. It was proposed by Mr Harker, seconded by Mr Browne and **resolved unanimously to raise concerns to the application which could be resolved by applying additional conditions to the permission.**

- Increase in operating hours
- Light pollution
- Road conditions
- Traffic movements

8.55pm Ms Ruse returned to the meeting.

4. Tree work applications and consents

i) 10 Sutton Park. Consent. 1 x Oak – crown reduce. - Noted
ii) 2 Windmill Lane. Consent. 3 x Sycamore – Fell, 2 x bay crown reduce. - Noted

1. Finance and Control Working Party.

a) To receive notes from the meeting of 11th February 2019. – Noted.

b) To receive and note the Internal Auditor Report

The Internal Auditor report was noted.

c) To receive and approve the Financial Risk Management Assessment

The Financial Risk Management report was noted and approved.

2. To approve payments

It was proposed by Mr Inskip, seconded by Mr Collard and **resolved unanimously to approve the following payments.**

| | | | |
|----|---------------------------|----------------------------|----------|
| a) | <u>Online Payments</u> | | |
| | February | Salary payments & expenses | £5491.34 |
| | LGSS | Pension | £1120.00 |
| | Veolia ES (UK) Ltd | Easi-bins | £138.67 |
| | The Copier Warehouse | Photocopying | £85.06 |
| | TSO Host | Website hosting | £41.99 |
| | Cambs ACRE | Membership Fee | £57.00 |
| | Briar Security Ltd | CCTV monitor | £150.00 |
| | Canalbs Ltd | Internal Audit | £116.15 |
| | ESPO Ltd | Cleaning materials | £242.93 |
| | MA Cleaning services | Glebe – window Clean | £30.00 |
| | East Cambs Trading Co Ltd | Play park inspection | £30.00 |
| | Cambs County Council | Street lighting energy | £527.02 |
| | SLCC Enterprises Ltd | Conference/training | £385.40 |
| | Sutcliffe Play | Part for play area | £229.45 |
| | Parish Online | Annual fee | £72.00 |
| | MAN Construction | Repair manhole cover | £99.60 |
| b) | <u>Direct Debits</u> | | |
| | The Peoples Pension | Pension | £32.06 |
| | Volkswagen Leasing | Van Lease | £242.99 |
| | Total Gas & Power | Gas – The Glebe | £201.21 |
| | Total Gas & Power | Gas – Pavilion | £90.04 |
| | SSE | Electric- Glebe | £99.58 |
| | SSE | Electric – Floodlights | £12.41 |
| | SSE | Electric – Glebe | £129.79 |
| | SSE | Electric – Glebe | £28.41 |
| c) | <u>Cheques</u> | | |
| | Petty Cash | Petty Cash | £150.00 |

3. Grant application.

1. To receive grant application from Sutton Cricket Club.

A grant application was received from Sutton Cricket Club for a project to replace the existing artificial match wicket. Total project costs are £4,800 and the grant applied for is £2,500.

The Clerk informed the meeting that the council has granted its budget for the current financial year, and for next year has a total budget of £2,250.00

2. To discuss and approve grant.

Following a discussion it was proposed by Mr Browne, seconded by Mr Smith and **resolved unanimously to grant a sum of £500.00 towards the project in the next financial year, and to provide the club with details of other funding sources that would be available. (Local Government Miscellaneous Provision Act 1976 S19b).**

176/19 The Connections (Youth) Bus

1. Clerk to report on term attendance on the bus.

The Clerk informed the meeting that she has corresponded with the Connections Bus Manager regarding the numbers of young people using the youth bus. It was felt that this was due to the council making the decision not to have the bus, then changing its plans, the young people were on school holidays with no way of keeping them informed via the schools. This on top of the winter nights. Numbers for last half term have risen to between 12 and 26.

177/19 Tree Survey and maintenance report quotations.

1. To receive report from the clerk on tree surveys.

The clerk informed the council that the tree survey carried out 2 years ago is now out of date, the 18 month maintenance plan has been completed, and a further survey and plan needs to be put into place. Quotations have been sought for the work.

2. To consider and agree quotation.

Three quotes have been received and it was proposed by Mr Inskip, seconded by Mr Watson and **resolved unanimously that the contract is made with Acacia Tree Surgery to undertake to provide the survey and report for a sum of £575.00 plus VAT.**

178/19 Emergency Plan

1. Emergency Plan working party to update on Emergency Plan.

The Emergency Plan working party has complete the plan and all the equipment has been purchased for the two boxes.

2. To approve to adopt Plan with date to go 'live'.

It was proposed by Mr Harker, seconded by Mr Inskip and **resolved unanimously to approve the plan. The Clerk will make the arrangements for its distribution and setting up the phone.**

179/19 Airfield on Britain Conservation Trust (ABCT) – Mepal Airfield.

1. To receive correspondence from ABCT regarding proposal for commemorative memorial.

Details were received regarding a proposal for a commemorative memorial at the old airfield.

2. To consider and approve memorial.

It was proposed by Mr Harker, seconded by Mrs Webb and **resolved following a vote of 10 for and 1 abstention to allow the memorial to be placed in Sutton, the site will be on parish council land, which will be discussed with ABCT.**

180/19 To receive reports from Management Committees and working parties.

1. Village Hall Management Committee.

The minutes were noted and it was agreed that the bushes can be cut by RBL Club.

2. Neighbourhood Plan working party

Mr Inskip updated the council on the progress of the plan. The Independent Examiner's draft report has been received, and Mr Poole has amended the plan accordingly also allowing for the references to the emerging local plan.

181/19 Diary Dates

21st March 2019 – Glebe Management Committee

182/19 Date of Next Meeting(s)

Personnel Committee Meeting – 12th March 2019
Annual Meeting of the Electorate – 21st March 2019
26th March 2019 – Full Council.

The meeting closed at 9.53pm

Signed.....
Chairman

Date.....