

## Sutton Parish Council

Minutes of the meeting of Sutton Parish Council held on Tuesday 8<sup>th</sup> January 2019, 7.30pm in The Pavilion, The Brook, Sutton.

<b>Present:</b>	Mr M Inskip (Chair)	Mr B Browne	Mr B Goodjohn	Mrs S Partington
	Miss D Finn	Mr I Dewar	Mr B Watson	Mrs J Webb
	Mr B Collard	Mr A Marking	Mr P Percival	Mr K Brownell

Public: 4 members of the public Clerk: Mrs R Hughes

### **144/19 To receive and note apologies for absence.**

Apologies were received and noted from Mr B Harker and Mr S Smith.

### **145/19 To receive declarations of interest**

Mr B Goodjohn Agenda item: 148/19/3 Prejudicial interest Declaration No: 314/19

### **146/19 Public Participation**

No public wishing to speak.

### **147/19 To approve the minutes of the meeting of 11<sup>th</sup> December 2018**

It was proposed by Mr Watson, seconded by Mr Marking and **resolved following a vote of 4 in favour and 7 abstentions that the minutes of the meeting of 11<sup>th</sup> December 2018 were taken as read, approved and signed by the Chairman.**

### **148/19 Co-option to Fill 1 casual vacancy.**

1. Clerk to report to council on procedure for filling the one vacancy.

The clerk informed the meeting that the council has received two applicants to fill the casual vacancy. The Council will receive a short introduction from both applicants, then members will be asked to cast a vote on voting slips provided. In the event of a tie, the Chairman will have a casting vote.

2. To receive short introduction from the applicants.

Mr Hayes and Mrs Ruse introduced themselves to the council and explained why they would like to take a seat on the council.

3. Members to vote on acceptance of candidate.

11 voting slips were received and verified, and it was resolved that Mrs Elizabeth Ruse will join the council following receiving 9 votes. (Mr Goodjohn declared prejudicial interest and did not vote).

### **149/19 Planning applications**

1. 18/01677/FUL. 21 Painters Lane. First floor extension and two storey side extension. – No concerns, ECDC planning to determine.
2. 18/00895/FUL. 1 Ely Rd. Change of use from car sales to hand car wash. Amendment to plan. – No additional concerns, 3 original comments to stand.
3. 18/01692/FUL Charringtons Solid Fuel Crown Yard. Station Road. Siting of 6 storage containers and repositioning of approved storage buildings. –No concerns, ECDC planning to determine.
4. 18/01768/OUT. 107 The Row. Outline planning application with all matters reserved apart from access, for the demolition of outbuildings, and erection of up to three dwellings, creation of a new access, and associated works. – It was proposed by Mr Inskip, seconded by Mr Goodjohn and

resolved unanimously that ECDC ensures the development has adequate parking for the existing property and it is noted that new properties are outside the development envelope.

#### 150/19 Finance

##### 1. To approve payments

It was proposed by Mr Inskip, seconded by Mr Marking and **resolved unanimously to approve the payments as listed.**

##### a) Online Payments

S J Parbery	New boundary fence at Burial ground	£438.00
ESPO	Cleaning materials	£32.66
HMRC	Tax & NIC Contributions	£3,023.02

##### b) Direct Debits

SSE	Electric – floodlights	£22.58
SSE	Electric –The Glebe	£148.69
WAVE	Water rates – The Glebe	£34.98
Total Gas & Power	Gas – Pavilion	£210.48
WAVE	Water rates – Pavilion	£95.99
BT	Phone & Broadband services	£306.20
Total Gas & Power	Gas – The Glebe	£235.05

#### 151/19 2019/2020 Budget and Precept setting.

1. To receive presentation on the 2019/20 draft budget and precept from the RFO and Financial & Controls WP.

The Chairman and RFO presented the draft budget, covering key budget changes, CIL reserve, Earmarked and General Reserves.

It was noted that the council hold a healthy level of general reserve, it is therefore proposed that £9,986.00 is drawn from projected general reserve to support the budget.

A Precept of £136,054 is proposed, this is an increase of 2%. Approx. £100.35 for a band D property.

2. To discuss and approve 2019/20 budget.

A number of questions to clarify the budget were raised, and the earmarked and general reserve fund was agreed. It was noted that there will be a change of wording for the community room from 'carpet' to 'upgrade' to allow for more discussion as to what is required.

It was proposed by Mr Inskip, seconded by Mr Marking and **resolved unanimously to approve the budget, earmarked reserve and general reserve.**

3. To set Precept for 2019/20.

It was proposed by Mr Inskip, seconded by Mr Marking and **resolved unanimously to set a Precept for 2019/2020 at £136,054.00**

#### 152/19 Date of next meeting(s)

22nd January 2019 – Full Council meeting.

The meeting closed at 9pm

Signed.....  
Chairman

Date.....

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