

**Parish Clerk**

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: office@sutton-cambs-pc.gov.uk

Planning applications: All applications can be viewed at -
www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 25th August 2026 at 7.30pm at The Glebe, 4 High Street, Sutton.

Present: Cllr B Browne Cllr Barnard Cllr Goodjohn Cllr L Kirby Cllr Owen
Cllr Jordan Cllr Inskip Cllr Partington

Clerk: Mr P Harty **Public:** 2

MINUTES

MEMBERS: 12 **QUORUM:** 5 **Vacancies:** 3

Meeting Opened at 7.30pm

078/26 To receive and note apologies for absence.

Apologies received from Cllrs Butler and Oakland.

Absent Cllr Newton

079/26 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To grant any dispensations.

Cllr Kirby declared a personal interest in Agenda Item 087/26

080/26 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

None

081/26 To approve the minutes of the meeting of the 28th July 2026 as a true record of that meeting.

Resolved – It was proposed by Cllr Inskip and seconded by Cllr Kirby to accept the minutes as a true reflection of the meeting on 28th July 2026.
7 votes in favour with 1 abstention.

MAZ

082/26 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Noted by Council

083/26 Project and Action Plan

- a. To receive and note the Project Chart and Action Plan

Noted by Council

084/26 Finance

1. To approve payments.

Online Payments

August 2026	Salaries & expenses	£8620.99
August 2026	Cambs Pension Fund	£765.75
Veolia Ltd	Easi-bins	£129
The Copier Warehouse	Photocopying	£88.36
CentraData	Website/Domain	£96.48
Glover Enviro	Grass Cutting	£768
SoloProtect	Lone Worker Devices	£36
Cox & Kirby	Youth Club July	£900
MS Electrical	Light Switch/Lights	£402
Ikonic Lifts	Service	£214.38
Tectonic Software	Room Booking Software	£360
Elan City	New MVAS	£2945.42
UK Boiler Care	Glebe Boiler Service	£102
Haddenham Level	Drainage Rates	£454.96
Fen Farm Supplies	Sleepers	£187.60

Direct Debits

ECDC	Non-domestic rates (Aug)	£671
Lloyds	Multipay	£71.46
O2	Mobile Phones	£112.80
B & CE	Peoples Pension	£203.95
HMRC	Tax & NIC	£2168.35
British Gas	Pavilion	£13.14
British Gas	Glebe	£30.74
Drax	Elec Glebe	£261.33
Drax	Elec Pavilion	£188.32
Drax	Street Lights	£95.50

Resolved – It was proposed by Cllr Browne and seconded by Cllr Inskip to approve the payments as listed. All Cllrs present agreed by show of hands.

2. To Note Financial Working Party Information 13th August 2026

Noted By Council

085/26 Planning

<https://eastcambs.gov.uk/services/planning-and-building-control/planning>

1. Planning approvals –
 - a. First floor extension above existing single storey extension, and single storey Extension. 90 Bellairs Sutton Ely Cambridgeshire CB6 2RW. 26/00627/FUL. APPROVED. Noted with No Comment by Council

- b. Ground mounted solar panel installation. 17 The America Sutton Ely Cambridgeshire CB6 2NY. 26/00668/FUL. APPROVED. Noted with No Comment by Council
2. Planning Appeals/Withdrawals – NONE
3. Planning Applications/Variations –
- a. Proposed single and two storey rear extensions and partial demolition of the existing garage. 124 The Row Sutton Cambridgeshire CB6 2PB. 26/00825/FUL. Response 26th August 26. Noted with No Comment by Council
 - b. Demolish existing derelict bungalow and replace with new detached two storey self build dwelling, utilising existing vehicle access. 95 High Street Sutton Cambridgeshire CB6 2NW. 26/00797/FUL. Response 26th August 26. Noted with No Comment by Council
 - c. Conversion of existing outbuildings to habitable space and demolition of conservatory and an existing outbuilding. External alterations, including porch canopy, log burner flue, new windows and doors Location: 126 High Street Sutton Ely Cambridgeshire CB6 2NW. 26/00076/FUL. Response 28th August 2026. Noted with No Comment by Council
 - d. Change of Use of part of the adjoining orchard to garden forming part of the domestic curtilage - retrospective
3 The Row Sutton Ely Cambridgeshire CB6 2PD. 25/01235/FUL. Response 26th August 26. Noted with No Comment by Council
 - e. CCC/26/083/FUL Anaerobic digestion plant, access road, associated infrastructure and landscaping. Land West Of Mepal Ad Plant And South Of Grey's Farm, Chatteris, PE16 6XA. Response by 2nd September 2026. Noted with No Comment by Council
4. Tree Consents –
- a. 26/00860/TPO. 31 The Brook Sutton Ely Cambridgeshire CB6 2QQ. T1 Weeping Willow in the right-hand corner of the rear garden - Re-pollard to previous pruning points. Noted with No Comment by Council

086/26 To Note and approve Traffic & Transport Working Party

It was recommended by the Traffic and Transport Working Party to:

- a. To approve the 20mph designs from Cambridgeshire County Council for The Row and Mepal Road and to write to Vistry to make them aware of the Parish Council's plan to introduce a 20mph zone on Mepal Road and connecting roads.
Resolved – It was proposed by Cllr Inskip and Seconded by Cllr Jordan to accept the recommendation. All Cllrs present agreed by show of hands.
Clerk to inform CCC of decision.
- b. To approve the Sutton Advisory Weight Limit design from Cambridgeshire County Council for signage on the approaches to Sutton
Resolved – It was proposed by Cllr Inskip and Seconded by Cllr Partington to accept the recommendation. All Cllrs present agreed by show of hands.

Cllr Kirby declared a personal interest in agenda item 087/26 and took no part in the discussion or voting.

87/26 To Consider and Approve Continuation of Youth Club

Resolved – After a brief discussion it was proposed by Cllr Browne and seconded by Cllr Owen to continue with Cox & Kirby as providers of Sutton Youth Club. To be reviewed annually by Council. 7 Cllrs agreed by show of hands with one Cllr not voting.
Clerk to arrange contract and inform Cox and Kirby.

088/26 To Discuss and Make Recommendations for Hot Water System at Pavilion

Resolved – After a brief discussion it was proposed by Cllr Inskip and seconded by Cllr Browne to accept Quote 2 but to include the addition of a Gas Knock Off Button and a CO Alarm. All Cllrs present voted in favour by show of hands
Total Cost £6366. Clerk to contact Champion Plumbing to arrange work.

089/26 To Consider and Approve Continuation of CCC Grass Verge Cutting

No decision was made at meeting. Clerk to organise for quotes for verge cutting and bring back to Council for a decision.

090/26 To Consider and Approve Continuation of Agreement with Sutton Primary School

No Decision Made. Clerk to arrangement appointment with School to discuss usage/needs and report back to Council prior to decision being made.

091/26 To Consider Quotes for Glebe Windows.

No Decision Made. Clerk to obtain more information and place back on Agenda.

092/26 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item¹

Any items for consideration for next Full Council Meeting to be sent to Clerk by the 15th September 2026

093/26 Date of next meetings/Events

22nd September 2026 – Full Council
27th October 2026 – Full Council
24th November 2026 - Full Council
15th December 2026 - Full Council

M. A. Ty
28th September 2026

¹ Local Government Act 1972, s12 10(2) (b)

UK