

**Parish Clerk**

Mr Philip Harty
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Planning applications: All applications can be viewed at -
www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 30th June 2026 at 7.30pm in The Glebe, 4 High Street, Sutton.

Present: Cllr B Browne Cllr Barnard Cllr Goodjohn
Cllr L Kirby Cllr Owen Cllr Oakland Cllr Inskip

Clerk: Mr P Harty **Deputy Clerk** K Hanslip **Public:** 0

MINUTES

MEMBERS: 12

QUORUM: 5

Vacancies: 3

Meeting Opened at 7.30pm

042/26 To receive and note apologies for absence.

Apologies were received from Cllrs Brown, Butler, Newton and Partington.
Apologies received from County Cllr Dupre.
Absent Cllr Jordan

043/26 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
 - b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
 - c) Councillors to declare any pecuniary interest in any items on the agenda.
 - d) To grant any dispensations.
- None Received

044/26 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

No Public in Attendance.

045/26 To approve the minutes of the meeting of the 19th May 2026 as a true record of that meeting.

Resolved – It was proposed by Cllr Kirby and seconded by Cllr Browne to accept the minutes as a true reflection of the meeting on 19th May 2026.
3 votes in favour with 3 abstentions.

046/26 To receive reports in relation to Sutton from:

- 1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
- 2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Noted by Council

047/26 Project and Action Plan

- a. To receive and note the Project Chart and Action Plan
Noted by Council

048/26 Finance

1. To approve payments.

Online Payments

June	Salaries & expenses	£9132.09
June	Cambs Pension Fund	£765.76
Veolia Ltd	Easi-bins	£159.61
The Copier Warehouse	Photocopying	£96.99
CentraData	Website/Domain	£96.48
Glover Enviro	Grass Cutting	£1056
ESPO	Office/Cleaning Materials	£139.56
Amacsports	Chair Exercise Training	£299
SoloProtect	Lone Worker Devices	£36
Cox & Kirby	Youth Club May/June	£2025
Amazon	Sleeper Spikes for Glebe/kettle	£77.15
CAPALC	Training and IA	£369
Briar Security	Intruder Alarms Pavilion	£126
Acacia Trees	Tree Survey	£660
Ely Skips	Skip Hire	£246
SLCC	Training	£96.40
Twin Motor Company	Van MOT/Service	£208.64
BT	Phones/Internet	£557.68
DVLA	Van Tax	£360
Pro Direct	Football	£208

Direct Debits

ECDC	Non-domestic rates (June)	£671
Lloyds	Multipay	£459.78
O2	Mobile Phones	£112.80
B & CE	Peoples Pension	£127.26
HMRC	Tax & NIC	£1770.15
British Gas	Pavilion	£243.69
British Gas	Glebe	£66.09
Drax	Elec Glebe	£267.28
Drax	Elec Pavilion	£192.64
Drax	Street Lights	£98.78
Wave	Water Pavilion	£316.87

Resolved – It was proposed by Cllr Inskip and seconded by Cllr Goodjohn to approve the payments as listed. All Cllrs present agreed by show of hands.

2. To Discuss Financial Working Party Meeting held 16th June 2026

Noted by Council. No Comments

049/26 Planning

<https://eastcambs.gov.uk/services/planning-and-building-control/planning>

1. Planning approvals –

- a. **Reference: 26/00163/LBC.** Remedial works to curtilage-listed barn, including partial demolition and rebuilding of north elevation (retrospective) Mostyn 76 High Street Sutton Ely Cambridgeshire. **APPROVED**
Noted by Council

MAZ

- b. **Reference: 26/00363/FUL.** To retain the temporary Portakabin buildings on site (approved under 21/01726/FUL) used as temporary welfare facilities: Anson Packaging Ltd Elean Business Park Sutton Cambridgeshire CB6 2QE. APPROVED
Noted by Council

2. Planning Appeals/Withdrawals –
NONE

3. Planning Applications/Variations –

- a. **Reference: 26/00642/FUM** Change of use from storage and distribution (B8) to general industrial use (B2) Units 5 And 6 Elean Business Park Sutton Ely Cambridgeshire. Comment By 6th July 2026
Noted by Council – No Comment.
- b. **Reference: 26/00627/FUL** First floor extension above existing single storey extension, and single storey extension
90 Bellairs Sutton Ely Cambridgeshire CB6 2RW. Comment By 2nd July 2026
Noted by Council – No Comment.
- c. **Reference: 22/00580/NMAA.** Non material amendment to previously approved 22/00580/RMM for Reserved matters of previously approved 12/00301/VAR (To vary conditions 1,4,5,7,8,9,12 & 13 of 12/00301/VAR, for Outline planning permission for data centre buildings (Class B1) up to 65,000 sqm together with associated services, offices, infrastructure, car parking and landscaping at the Elean Business Park to enable phased development of the site)
Noted by Council – No Comment.
- d. **Reference: 25/00667/VARM.** To Vary Condition 1 (Approved Plans) of previously 22/00057/RMM approved at appeal APP/V0510/W/23/3328203, dated 08 July 2024 for Reserved Matters for appearance, landscaping, scale and layout for the erection of 47 homes including public open space of previously approved Outline planning application 17/01445/OUM for erection of up to 53 houses to include public open space and details relating to access Location: Land Rear Of 30 To 40 Garden Close Sutton Cambridgeshire. REFUSED. Noted by Council.

4. Tree Consents –

- a. **Reference: 26/00434/TRE.** T1 Cherry - Crown reduce by approximately 1.5 - 2.5 metres. Tree is in back garden
54 High Street Sutton Ely Cambridgeshire CB6 2RA. APPROVED
Noted by Council.

050/26 To Consider and Approve Policies (see info pack)

1. CCTV Policy

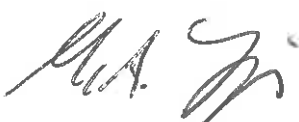
Resolved - It was proposed by Cllr Goodjohn and seconded by Cllr Browne to adopt the CCTV Policy. All Cllrs present agreed by show of hands.

2. Youth Policy

Resolved - It was proposed by Cllr Browne and seconded by Cllr Inskip to adopt the Youth Policy with the proviso to review policy after 12 months. All Cllrs present agreed by show of hands.

051/26 To Consider Free Hire of Pavilion for ECDC Youth Fusion Event

Resolved – After a brief discussion it was proposed by Cllr Owen and seconded by Cllr Kirby to allow free hire of Pavilion for the Youth Fusion Event which will benefit the Community as a whole. All Cllrs present voted in favour by show of hands.


28th July 2026

052/26 To Consider and Approve Online Booking Software.

Resolved – After a brief discussion and presentation by Deputy Clerk it was proposed by Cllr Browne and seconded by Cllr Inskip to accept Quote 1 Silver Plan for the online booking system. All Cllrs present agreed by show of hands.
Deputy Clerk to get system up and running and take advantage of the one month's free trial.

Quote 1 – Lemon Booking £360 pa.

053/26 To Note and Approve Recommendations from Sports and Recreation Working Party

Deferred until next meeting.

054/25 Matters as Agenda Items for Future Consideration

1. Cold Space Provision

No Decision can be Made Under This Item¹

Any items for consideration for next Full Council Meeting to be sent to Clerk by the 22nd July 2026

055/25 Date of next meetings/Events

28th July 2026 – Full Council
25th August 2026 – Full Council
22nd Sept 2026 – Full Council
27th October – Full Council
24th November - Full Council
15th December 2026 - Full Council

Meeting Closed at 8.20pm.

¹ Local Government Act 1972, s12 10(2) (b)

M.A. Inskip
28th July 2026

NAH