



## Parish Clerk

Mr Philip Harty  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

Tel: 01353 777189

Email: [office@sutton-cambs-pc.gov.uk](mailto:office@sutton-cambs-pc.gov.uk)

Planning applications: All applications can be viewed at [www.eastcambs.gov.uk/online-applications/](http://www.eastcambs.gov.uk/online-applications/), then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 24<sup>th</sup> February 2026 at 7.30pm in The Glebe, 4 High Street, Sutton.

**Present:** Cllr B Browne Cllr Barnard Cllr Goodjohn  
Cllr L Kirby Cllr S Partington Cllr Newton

**Clerk:** Mr P Harty

**Public:** 2

### MINUTES

MEMBERS: 15

QUORUM: 5

Vacancies: 2

Meeting Opened at 7.30pm

#### **184/26 To receive and note apologies for absence.**

Apologies received from Cllrs Inskip, Owen, Brown, Cassidy, Butler and Oakland.

#### **185/26 To receive declarations of interest**

- Councillors to declare any personal interest in any items on the agenda
- Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- Councillors to declare any pecuniary interest in any items on the agenda.

None Declared

#### **186/26 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

None

#### **187/26 To approve the minutes of the meeting of Council held on 27<sup>th</sup> January 2026 (See Info Pack)**

**Resolved** – It was proposed by Cllr Goodjohn and seconded by Cllr Kirby that the minutes of the meeting held on the 27<sup>th</sup> January 2026 were a true reflection of the meeting. All Cllrs presented voted in favour.

#### **188/26 To receive and note the Project Chart and Action Plan (See Info Pack)**

Noted by Council.

#### **189/26 To receive reports in relation to Sutton from: (See Info Pack)**

- Cllr Lorna Dupre – Cambridgeshire County Council
- Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Reports noted by Council.

190/26 Finance

1. To approve payments.

Online Payments

February 2026	Salaries & expenses	£8551.20
February 2026	Cambs Pension Fund	£855.65
Veolia Ltd	Easi-bins	£98
The Copier Warehouse	Photocopying	£88.36
Centra Data	Computer Support	£385.32
ESPO	Office Supplies	£41.82
Amazon	Office Supplies	£15.98
Twin Motor Company	Van Battery	£109.30
Fenland Spirit Services	Lawnmower Service	£171.50
FC Construction	Bowls Footpath	£18984
SLCC	Clerk – Subscription	£329.25
SLCC	Training	£35
Bison	New Bridge	£5629.61

Direct Debits

ECDC	Non-domestic rates	£0
Lloyds	Multipay	£200.44
O2	Mobile Phones	£102
DRAX	Pavilion Electric	£238.93
DRAX	Glebe Electric	£304.91
DRAX UMS	Street Lights	£33.85
British Gas	Glebe Gas	£777.38
British Gas	Pavilion Gas	£545.40
B & CE	Peoples Pension	£196.44
HMRC	Tax & NIC	£2109.07

**Resolved** – It was proposed by Cllr Browne and seconded by Cllr Barnard to approve all payments for February 2026. All Cllrs present voted in favour. Clerk to arrange payments.

191/26

**Planning (See Info Pack)**

1. Planning approvals/Refusals – NONE
2. Appeals/Variations – NONE
3. Planning Applications – NONE
4. Tree Consents –
  - a. 26/00152/TRE 9 Eastwood Close Sutton Ely Cambridgeshire CB6 2RH  
T1 Weeping Willow - Pruning of lower hanging branches only, by approximately 1 metre, to maintain a 2-3m clearance over the footpath and for general tree upkeep. With ongoing consent to maintain the clearance as and when required for a period of 5 years from the determination date.  
*Noted by Council*
  - b. 26/00108/TRE 72 High Street Sutton Ely Cambridgeshire CB6 2NL  
Section 1 is between the greenhouse and the vegetable garden and is to be reduced by approx. 3m in height.  
Section 2 is on the boundary with 18 Saffron Piece, and this is to be reduced by approx. 1m.  
Section 3 is alongside a privet hedge set in lawn and this is to be reduced by approx. 1m. – APPROVED  
*Noted by Council*
  - c. 26/00040/TRE 41 High Street Sutton Ely Cambridgeshire CB6 2RA  
T1 Pine - Fell. Tree is on rear boundary overhanging adjacent gardens – APPROVED  
*Noted by Council.*

**192/26 Presentation by Kirby & Cox re Youth Provision.**

Kirby & Cox presented how the Youth Club would run and the ideas they had going forward. Clerk is to work with them to finalise details – such as day and time, produce posters and advertising for club.

**193/26 Consider and Approve Policies**

**a. Tree Monitoring Policy**

**Resolved** – It was proposed by Cllr Goodjohn and seconded by Cllr Browne to approve the Tree Monitoring Policy. All Cllrs present voted in favour.

**b. Lone Working Policy**

**Resolved** – It was proposed by Cllr Newton and seconded by Cllr Goodjohn to approve the Tree Monitoring Policy. All Cllrs present voted in favour.

**194/26 Anti-Social Behaviour Report**

Discuss and Comment

Clerk reported to Council on updates of vandalism and policing.

After a brief discussion it was proposed by Cllr Browne and seconded by Cllr Barnard to allow a dispensation to the Clerk to spend up to £3000 on a suitable CCTV system without the need to bring back to Council. All Cllrs present voted in favour.

Clerk to continue to source 2 more quotes before deciding.

**195/26 Cemetery Fencing (See Info Pack)**

After a brief discussion it was agreed that the Clerk should seek quotes for a more permanent fence/hedging at the Cemetery.

Clerk to obtain quotes and bring back to Council.

**196/26 To Note Letter from Sutton Pepperpot (See Info Pack)**

Noted by Council who are happy to support The Pepperpot.

**197/26 Matters as Agenda Items for Future Consideration**

None

No Decision can be Made Under This Item<sup>1</sup>

**198/26 Date of Next Full Council Meeting(s)**

24<sup>th</sup> March 2026 - Full Council

21<sup>st</sup> April 2026 – Full Council

5<sup>th</sup> May 2026 – Annual Meeting of Electorate

19<sup>th</sup> May 2026 – Annual Parish Council Meeting and Full Council

23<sup>rd</sup> June 2026 – Full Council

28<sup>th</sup> July 2026 - Full Council

25<sup>th</sup> August 2026 - Full Council

**Members of the public and press are welcome to attend the meeting.**

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<sup>1</sup> Local Government Act 1972, s12 10(2) (b)