

SUTTON PARISH COUNCIL

Clerk: Mr Philip Harty. The Glebe, 4 High Street, Sutton, Ely, Cambs, CB6 2RB.
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Minutes of the Personnel Committee Meeting held on Tuesday 26th November 2024, 7:00pm in The Glebe Hall, Sutton.

Present: Mr M Inskip, Mr B Browne, Mr L Jordan, Mr A Newton, Mr N Oakland, Mr B Goodjohn

Public: None.

Clerk: Mr Philip Harty

Minutes

Meeting Opened at 7.00pm

0001/24 Election of New Chairman for year 2025/26

It was proposed by Cllr Goodjohn and seconded by Cllr Newton that Cllr Inskip be elected as Chair for 2025/26.

All Committee members present agreed by show of hands.

0002/24 To receive apologies for absence.

Cllr Butler sent his apologies

0003/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

None Declared

0004/24 To approve minutes of meeting of 26th November 2024 (attached)

It was proposed by Cllr Browne and seconded by Cllr Inskip that the minutes from the meeting dated 26th November 2024 were a true reflection of the meeting.

All Cllrs present agreed by show of hands.

0005/24 Public Participation.

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

None Present

It was proposed by Cllr Inskip and seconded by Cllr Browne that the meeting be suspended to allow agenda items 0006/25 (1) (2) (3) to be discussed.
All Cllrs present agreed by show of hands.

0006/24 It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 0006/24 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.

1. To Note the End of the Change in Working circumstances as of April 2025 for the Clerk. On completion of CiLCA Clerk reverted back to normal hours.

Clerk reported that CiLCA was completed in April 2025 and that he has now resumed his contracted working hours.

Noted by Committee

2. To Note National Pay Rise of 3.2% across all bands. Backdated to April 2025.

Noted by Committee. Clerk to implement new pay rates and back pay to 1st April 2025.

3. To Note and Discuss the removal of Pay Grade 2 as from April 2026.

Clerk Reported that as from 1st April 2025 Pay Grade SCP 2 is being removed and any staff on this grade will automatically enter the next band.

Committee asked Clerk to undertake a review of the paygrades in time for the budget for 2026.

Next Meeting Date TBC

Meeting Closed at 7.20pm.