

**Parish Clerk**

Mr Philip Harty
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NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****25th March 2025****The Pavilion, The Brook, Sutton.**

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 25th March 2025 at 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip Mr B Browne Mr L Jordan Mr A Newton Mr B Goodjohn

Public: 1 Clerk: Mr P Harty Deputy Clerk Mrs M Gilbert County Councillor L Dupre

MINUTES

Meeting opened at 7.31pm

MEMBERS: 15

QUORUM: 5

Vacancies: 7

170/25 To receive and note apologies for absence.

Apologies received from Mr M Butler, Mr N Oakland, Mrs S Partington, Mrs L Kirby

171/25 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

None Declared

172/25 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

No Participation

173/25 To approve the minutes of the meeting of Council held on 25th February 2025 (Attached)

Proposed by Cllr Browne and seconded by Cllr Inskip that the presented minutes were a true reflection of the meeting held on 25th February 2025. One for and 4 abstentions.

174/25 To receive and note the Project Chart and Action Plan (attached)

Noted

174/25 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

175/25 Finance

1. To approve payments.

Online Payments

March 2025	Salaries & expenses	£8543.81
March 2025	Cambs Pension Fund	£890.11
Veolia Ltd	Easi-bins	£177.53
The Copier Warehouse	Photocopying	£101.96
SSE	Elec	£0
SSE	Gas	£0
SLCC	Training	£170
TrueLink Ltd	Grass Cutting	£346.90
Centra Data	Computer Support/Microsoft	£202.15
Ely Skips	Skip Hire	£164
R Harrison	Grave Test Dig	£150
Timebanking UK	Annual Membership	£150
Premier Education	Holiday Sports	£2400
ESPO	Office/Cleaning Supplies	£159.54
BT	Phone	£548.07

Direct Debits

ECDC	Non-domestic rates	£0
Lloyds	Multipay	£160.62
O2	Mobile Phones	£91.20
SSE	Street Lights	£249.08
B & CE	Peoples Pension	£186.55
HMRC	Tax & NIC	£1827.04
Wave	Water Rates	£297.44
PWLB	Loan	£6806.25

176/25 Finance Report (attached)

a. Financial and Investment Risk Assessment (attached)

To consider and adopt.

b. Effectiveness of the Internal Auditor report (attached)

To consider and adopt.

177/25 Planning

1. Planning approvals – NONE

2. Appeals/Variations – NONE

3. Planning Applications – NONE

4. Tree Consents – To Be Noted Only

- a. Proposal: T1 Cedar - Crown reduce by approximately 2-3 metres.
T2 - Lime - Reduce height to previous cuts by approximately 3 metres.
Location: 1 Windmill Lane Sutton Ely Cambridgeshire CB6 2RD
Reference: 25/00124/TRE - APPROVED

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4. Tree Consents –

- a. Proposal: T1 Cedar - Crown reduce by approximately 2-3 metres.
T2 - Lime - Reduce height to previous cuts by approximately 3 metres.
Location: 1 Windmill Lane Sutton Ely Cambridgeshire CB6 2RD
Reference: 25/00124/TRE – APPROVED. Noted by Council

178/25 Traffic and Transport Working Party (attached)

- a. Submission of 20mph scheme – Full Council to consider.
After discussion the Council decided not to apply for the 20mph scheme to include Ely Road, The Brook, High Street and the America.
It was decided to reapply for the 20mph scheme for The Row, Painters Lane, West Lodge lane and Mepal Road.
The above was proposed by Cllr Inskip and seconded by Cllr Jordan with all Cllrs in agreement by show of hands.
Clerk to apply to CCC for the 20mph Scheme.
- b. Review quotes for footpath between St Andrews Close and the Orchards.
Quote 1 - £7320 + VAT
Quote 2 - £8475.20 + VAT

After discussion the Council decided to include off set pedestrian barriers along the footpath.
Clerk to ask contractors to requote for this.

179/25 Defib at the Chequers.

It was proposed by Cllr Inskip and seconded by Cllr Jordan with all Cllrs in agreement by show of hands to adopt the defib.

Clerk to make arrangements and place defib on The Circuit.

180/25 Sutton Ladies Cricket Team Grant Application (attached)

It was proposed by Cllr Inskip and seconded by Cllr Jordan with all Cllrs in agreement by show of hands to approve the Grant Application from Sutton Ladies Cricket Team.¹

181/25 Dates to Note

4th April 2025 Charlotte Cane MP Community Meeting
15th April 2025 Community Safety Forum – To be rearranged due to clashing dates
Annual Newsletter to go out in July.

182/25 Matters as Agenda Items for Future Consideration

No Decision can be Made Under This Item²

None

¹ Local Government (Miscellaneous Provisions) Act 1976, s19

² Local Government Act 1972, s12 10(2) (b)

183/25 Date of Next Meeting(s)

25th March 2025 – Full Council

22nd April 2025 – Full Council

20th May 2025 – Full Council and Annual Parish Council Meeting

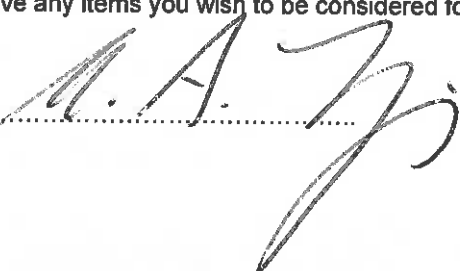
29th May 2025 – Meeting of Electorate – PLEASE NOTE DATE CHANGE

24th June 2025 - Full Council

Meeting Closed at 8.19pm

Please have any items you wish to be considered for the next agenda to the Clerk by the 15th April 2025.

Signed.....
Chairman



Date.....

22nd April 2025

MAZ