

**Parish Clerk**

Mr Philip Harty
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NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****28th January 2025****The Pavilion, The Brook, Sutton.**

Planning applications: All applications can be viewed at www.eastcambs.gov.uk/online-applications/, then putting the application number in the search bar.

Minutes of the meeting of Sutton Parish Council held on 28th January 2025 at 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip Mr B Browne Mr B Goodjohn Mr M Butler
Mr N Oakland Mrs S Partington

Public: None Present **Clerk:** Mr P Harty

MINUTES

Meeting opened at 7.30pm

MEMBERS: 15

QUORUM: 5

Vacancies: 7

A G E N D A**136/25 To receive and note apologies for absence.**

Apologies received and noted by Council from Mr A Newton and Mr L Jordan

137/25 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

None Declared.

138/25 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

No Public In Attendance

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25-02-25

139/25 To Consider the Co Option of ONE Parsh Councillor.

Mrs Linda Kirby applied to join the Council and gave a short presentation about herself and why she would like to join the Council.

It was proposed by Mr M Inskip and seconded by Mr B Goodjohn and resolved unanimously to co-opt Mrs Kirby to the Council.

Clerk to arrange for Councillor email and training.

140/25 To approve the minutes of the meeting of Council held on 10th December 2024 (Attached)

Proposed by Cllr Goodjohn and seconded by Cllr Oakland that the presented minutes were a true reflection of the meeting held on 10th December 2024. Agreed by all present with a show of hands except for one abstention.

141/25 Community Safety Forum Presentation

Joanne Androw gave a short presentation on the Community Safety Forum.

It was proposed by Cllr Inskip and seconded by Cllr Goodjohn to hold a Community Safety Forum in Sutton. Agreed by all with a show of hands.

Clerk to arrange dates and venue for some time in March 2025.

142/25 To receive and note the Project Chart and Action Plan (attached)

Noted by Council

143/25 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Clerk to place on Website

144/25 Finance


1. To approve payments.

Online Payments

January 2025	Salaries & expenses	£8838.92
January 2025	Cambs Pension Fund	£890.11
Veolia Ltd	Easi-bins	£168.55
The Copier Warehouse	Photocopying	£117
SSE	Elec	£319.43
SSE	Gas	£1022.44
Gowing and Hunt	Cooker Install Pavilion	£192
SLCC	Membership	£240
TrueLink Ltd	Grass Cutting	£330.40
Centra Data	Computer Support/Microsoft	£270.19
MS Electrical	Light Repair/PAT Test	£64
Rialtas	Training	£84
BT	Phone	£407.93
Parish Online	Membership	£108
Cambs ACRE	Membership	£86.40
ESPO	Cleaning/Office Supplies	£136.62
CAPALC	Budget/Administration	£157.50
TJ Flooring	Entrance Mat Glebe	£50

Direct Debits

ECDC	Non-domestic rates (Jan)	£645
Lloyds	Multipay	£43.29
Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£249.08
B & CE	Peoples Pension	£206.47
HMRC	Tax & NIC	£1850.70
ICO	Registration	£35

 25-02-25

Proposed by Cllr Inskip and seconded by Cllr Butler to approve payments. Agreed by all with a show of hands.
145/25 Finance Working Party Report

To receive notes from the meeting of 21st January 2025 (attached)

Received and Noted by Council

146/25 Planning

1. Planning approvals –

- a. Installation of an air source heat pump – 7 Stimpson St, Sutton. 24/01112/FUL APPROVED – To be noted only.
- b. New Front Door to the adopted highway – 6 Garden Close, Sutton. 24/01166/FUL APPROVED – To be noted only

2. Appeals/Variations –

- a. Relocation of septic tank previously approved 24/0001/FUL The Orchards, Sutton. 24/01233/VAR – Variation APPROVED – To be noted only.

3. Planning Applications –

- a. Outline application 2 dwellings (re submission of 22/01044/OUT). 44 The Row, Sutton. Ref 24/01345/OUT.
Noted by Council.

4. Tree Consents –

- a. T1 Silver Birch 8 High Street, Sutton 24/00765/TPO. Consent given – To be noted only
- b. T1 Birch 56 High Street, Sutton. Remove Birch and replace with Rowan 24/01237/TRE. Consent given – To be noted only

147/25 Consider and Approve Insurance for 2025/26 (Comparison Information Attached)

Quote 1 £5950.49 cost for 1 yr deal and 3 yr deal
Quote 2 £6182.78 1 Yr Deal. £5596.71 3 Yr Deal
Quote 3 £Not Yet Received

After a brief discussion it was proposed by Cllr Oakland and seconded by Cllr Butler to accept Quote 2 on a 3-year deal pending Quote 3. If Quote 3 was comparable and cheaper then Clerk to agree Quote 3 at discretion. Agreed by all present with show of hands.

148/25 Update: Solar Panels at The Glebe

Awaiting outcome of Grant Application – to be noted only.

Noted

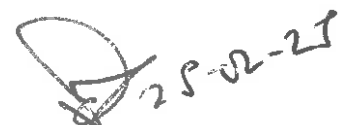
149/25 Fenland Sustainability Appraisal Scoping Report Consultation

Noted with no comments made.

150/25 Update: Bowls Club Footpath.

Awaiting outcome of Grant Application – to be noted only.

Noted



151/25 EV Chargers – Update (attached)

Clerk to contact Believ asking for more information on lease with associated costs, fees, rentals.
Once received to be sent to Solicitors.

152/25 Consider and Approve New Phone Contract.

It was proposed by Cllr Browne and seconded by Cllr Oakland to accept the new 3 year deal offered by Aerial. All councillors present agreed by a show of hands. Deal is £76 +vat per month rising annually by £1.50 per phone each year. Deal includes 6gb data, unlimited minutes and 6 x Samsung Galaxy A16 phones for staff use only.

153/25 Consider Grant Application (Attached)

Grant application from Sutton Feast – Proposed by Cllr Inskip and seconded by Cllr Goodjohn and agreed by all to approve grant application.
Clerk to arrange payment and to move £499.55 from Contingencies into Grant budget.

154/25 Government Consultation: 'Strengthening The Standards and Conduct Framework For Local Authorities in England'

Noted by Council. Councillors to make own response should they wish.

155/25 Matters as Agenda Items for Future Consideration

- a. Sutton Pools - help with ditch clearance at Old Rec.
- b. 20mph Scheme

156/25 Date of Next Meeting(s)

25th February 2025 – Full Council
25th March 2025 – Full Council
22nd April 2025 - Full Council
6th May 2025 – Meeting of the Electorate
20th May 2025 – Annual Meeting of Parish Council and Full Council Meeting

Meeting Closed at 8.45pm

Please have any items you wish to be considered for the next agenda to the Clerk by the 18th February 2025.


Signed.....
Chairman

Date..... 28-02-25