

**Parish Clerk**

Mr Philip Harty
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189
Email: office@sutton-cambs-pc.gov.uk

Minutes of the meeting of Sutton Parish Council held on 26th November 2024 at 7.30pm in The Glebe Hall, 4 High Street, Sutton.

Present: Mr M Inskip(Chair) Mr B Browne Mr B Goodjohn Mr A Newton
Mr L Jordan Mr N Oakland Mrs S Partington

Public: None Present **Clerk:** Mr P Harty **Deputy Clerk:** Melanie Gilbert

MINUTES

Meeting opened at 7.30pm

MEMBERS 15 **QUORUM:** 5

Minutes

103/24 To receive and note apologies for absence.

Apologies received and noted from Cllr M Butler and Cllr L Dupre.

104/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

Cllr M Inskip declared an interest in Agenda Item 110/24(3b).

105/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

None

106/24 To approve the minutes of the meeting of the Council held on 30th September 2024 and the 22nd October 2024

Proposed by Cllr A Newton and Seconded by Cllr L Jordan that the minutes from the 30th September 2024 are a true reflection of the meeting. All Cllrs present agreed by show of hands.

Proposed by Cllr A Newton and Seconded by Cllr L Jordan that the minutes from the 22nd October 2024 are a true reflection of the meeting. All Cllrs present agreed by show of hands. Except for 2 abstentions.

107/24 To receive and note the Project Chart and Action Plan (attached)

Noted

10-12-24

108/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Reports received and noted. Clerk to put up on Website

109/24 Finance

1. To approve payments. Up to and Including **21/11/24**

Online Payments

November	Salaries & expenses	£10158.82
November	Cambs Pension Fund	£959.15
Veolia Ltd	Easi-bins	£187.20
The Copier Warehouse	Photocopying	£108.57
ESPO	Office/Cleaning Materials	£190.44
SSE	Elec	£580.26
SSE	Gas	£412.08
CamAlarms Ltd	Fire Alarm Service	£235.20
Stunning Landscapes	Reset Glebe Slabs	£1687
Online Playgrounds	Aerial Wire Inspection	£655.20
Grassroots Services	Cut back Cemetery Hedge	£250
Nurture	Verge Cutting	£381.54
SLCC	GDPR Training	£36
Service Master Clean	High Level Cleaning	£200
TrueLink Ltd	Grass Cutting	£330.40
Centra Data	Computer Support/Microsoft	£287.57

Direct Debits

ECDC	Non-domestic rates (Nov)	£645
Lloyds	Multipay	£120.84
Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£249.08
B & CE	Peoples Pension	£278.12
HMRC	Tax & NIC	£2676.19

Proposed by Cllr Inskip, Seconded by Cllr Goodjohn to approve the payments. Councils agreed unanimously by show of hands to approve.

109/24-1 Discuss Budget 1st Draft (Attached)

Draft budget discussed with no recommendations for change.
Full Budget and Precept Presentation to be completed in December 2024 Full Council meeting.
Budget and Precept to be decided at this meeting

109/24-2 Discuss Allocation of CIL Monies (Attached)

Clerk to allocate CIL money as follows to allow better financial control.

1. Footpath Bowls Club £6000
2. Footpath St Andrews £6000
3. Ovens £2100
4. Glebe Rear Garden Refurb £5000
5. The Old Rec Ditch £5000
6. Glebe Windows £10000
7. Glebe Maintenance £2500
8. Pavilion Maintenance £2500
9. LHI Weight Restriction £14850.33

10-12-24

110/24 Planning

Cllr Inskip took no part in the discussion on item 110/24(3b).

1. Planning approvals – None

2. Appeals/Variations –

- a. 24/00747/VARM. Variation of Condition 4 of previously approved 19/01707OUM. Land adjacent to 43 Mepal Rd Sutton - NOTED
- b. 24/00340/RMM. Amended Plan re landscaping, open space, roads etc. Pursuant to 19/01707OUM. Land adjacent to 43 Mepal Rd Sutton - NOTED

3. Planning Applications –

- a. 24/01112/FUL 7 Simpson St CB6 2GL Installation of air source heat pump - NOTED
- b. Pre Application Query – PREAPP/00176/24 Development of up to 9 Dwellings – Land adjacent to rear of 30 The America CB6 2NY -NOTED
- c. 24/01166/FUL New front door – 6 Garden Close CB6 2RF - NOTED

4. Tree Consents –

- a. 24/01005/TRE T1 Re-pollard Maple Tree, Dunford House 7 Station Rd CB6 2RL - NOTED

111/24 Community Safety Forum Update

Joanne Andow from ECDC has been invited to the meeting in January 2025 to explain what is involved next.

112/24 Fire and Chill Group

After a long discussion it was felt that due to budgetary constraints setting up the Fire and Chill Group was not manageable at this time.

Clerk to write a Youth Policy and Council to investigate setting up a Youth Working Party.

113/24 Solar Panels ECDC Grant

Due to additional Funding being released by ECDC - Net Zero Villages, it was agreed that an expression of interest should sent to ECDC by the Clerk.

114/24 EV Chargers Update

Believ have decided not to go ahead with charge points at Brooklands car park but are happy to proceed with charge points at The Glebe. Clerk to contact Believ and obtain a more detailed installation plan for consideration by Council.

115/24 Cambs County Council Capital Funding

Clerk has submitted Hundred Foot Bank and an area of Chain Causeway to the County Council for consideration

116/24 LHI/PFHI Bids for 2025

Clerk to carry on with Weight Restriction Project into 2025.

Clerk to reapply to 20mph scheme in 2025.

117/24 Time Bank Report

Noted. Council very happy with how the Time Bank is developing and thank Lucy for her time and commitment.

10-12-24

118/24 Letter from Pepperpot

Councillors were very pleased to receive this letter of thanks and are happy to help with The Pepperpot as the PC believe it is an important part of communications within the village.

119/24 Date of Next Meeting(s)

10th December 2024
28th January 2025
25th February 2025
25th March 2025

Meeting Closed at 8.40pm



10-12-24

Members of the public and press are welcome to attend the meeting.