

## SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on 30<sup>th</sup> September 2024 at 7.30pm in The Glebe Hall, 4 High Street, Sutton.

**Present:** Mr M Inskip (Chair) Mr L Jordan Mr A Newton  
Mr M Butler Mr B Goodjohn Mr N Oakland

**Public:** None **Clerk:** Apologies  
**Deputy Clerk:** Apologies

Mr Inskip explained that the Clerk was unwell and therefore unable to attend the meeting. He was minute the meeting in the absence of the Clerk and Deputy Clerk.

**075/24** To receive and note apologies for absence.

Apologies received and noted Bob Browne and Shelagh Partington

**076/24** To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

None Declared.

**077/24** Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

None.

**078/24** To approve the minutes of the meeting of Council held on 20<sup>th</sup> August 2024 (attached)

It was proposed by Mr M Inskip and seconded by Mr N Oakland and **resolved following a vote of 5 for and 1 abstention to approve the minutes of the meeting of the Council held on 20<sup>th</sup> August 2024.**

**079/24** To receive and note the Project Chart and Action Plan (attached)

Noted.

**080/24** To receive reports in relation to Sutton from:

- 1. Cllr Lorna Dupre – Cambridgeshire County Council
- 2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

Received and notes.

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## 081/24 Finance

### 1. To approve payments. Up to and including 25/9/24

It was proposed by Mr M Butler, seconded Mr B Goodjohn and approved unanimously to approve the following payments.

<u>Online Payments</u>		
September	Salaries & expenses	£8016.49
September	Cambs Pension Fund	£789.15
TrueLink	Grass Cutting	£660.80
Veolia Ltd	Easi-bins	£162.62
The Copier Warehouse	Photocopying	£112.32
CentraData	Website/Domain	£156.38
ESPO	Office/Cleaning Materials	£67.50
SSE	Elec	£257.63
Nurture Landscapes	Verges	£702.60
Ely Skip Hire	Skip	£180
Sutton Garden Services	Cemetery Hedge	£250
Gordon Ellis & Co	Planter	£280.04
The Sign Shed	Signs	£18.39
Ace Fire & Security	Alarm Annual Contract	£211.68
The Sutton Charity	Old Rec Rent	£235.49

### Direct Debits

ECDC	Non-domestic rates (Sept)	£645
Lloyds	Multipay	£280.53
Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£249.08
B & CE	Peoples Pension	£173.61
HMRC	Tax & NIC	£1584.60
BT	Phones	£527.93
Wave	Water Rates	£179.68
PWLB	Loan	£6967.50
Savills	Allotment Rent	£1000

## 082/24 Planning

1. Planning approvals – None
2. Appeals – None
3. Planning Applications –

Proposal: Driveway and alterations to the plot  
Location: 39 The Row Sutton Ely Cambridgeshire CB6 2PD  
Reference: 24/00683/FUL – Refused by Planning – to be noted only.

Noted.

1. Tree Consents – None

MAZ

**083/24 Consider Switching Energy Providers (attached)**

Quotations from new energy providers for gas and electricity were reviewed.

It was proposed by Mr L Jordan and seconded by Mr A Newton and **unanimously agreed to accept the quotation from British Gas for a 36 month gas plan and to instruct the Clerk to investigate further electricity quotes and to understand associated carbon factor and fuel mix.**

**084/24 Cambs Acre (Attached)**

The presentation made by Cambs ACRE at the August council meeting was discussed.

It was proposed by Mr A Newton and seconded by Mr L Jordan and **unanimously agreed to request Cambridgeshire ACRE to commission a survey on housing needs and potential sites.**

**085/24 Community Safety Forum (attached)**

The proposal from Community Safety and Project Support Community Safety Forum at Officer at East Cambridgeshire District Council to organise a Community Safety Forum in Sutton was discussed.

It was proposed by Mr M Inskip and seconded by Mr L Jordan and **unanimously agreed to host a Community Safety Forum in Sutton in a venue provided by the Parish Council at no cost to the Community Safety Partnership.**

**086/24 Bowls Club Footpath Quotations (attached)**

Three quotations were reviewed. For quotation 2 councillors wished to seek clarification as to whether this is like for like with quotations 1 and 3 or whether the sub-base work is additional work compared to the other two. Clarification was also sought on yellow hatching requirement for the car park.

**087/24 EV Charge Point Update (attached)**

The proposal from the RBL for EV chargers to be located at the Brooklands car park was discussed. It was requested that the Clerk to investigate with the suppliers the feasibility of moving the EV charging spaces two spaces away from Disabled spaces and then to discuss this revised proposal with the RBL.

**088/24 New Ovens for The Glebe and Pavilion.**

Proposal from the Clerk on the options for the type of replacement oven for The Glebe and Pavilion were discussed.

Mark B and Nick proposed that we purchase the split oven, install and recycle the old oven  
Unanimous

It was proposed by Mr M Butler and seconded by Mr N Ockland and **unanimously agreed to purchase and install the split ovens with cooker hoods and recycle the old ovens**

**089/24 Closed Session – Discuss Complaint.**

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 089/24 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith

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instructed to withdraw.

Mr Inskip summarised a complaint to the council that had been received from a local resident. Mr Inskip, supported by Mr Newton, had investigated the complaint in accordance with the council's Complaints Policy and an apology had been issued to the resident.

**090/24 Date of Next Meeting(s)**

22<sup>nd</sup> October 2024  
26<sup>th</sup> November 2024  
10<sup>th</sup> December 2024  
14<sup>th</sup> January 2025 Budget & Precept  
28<sup>th</sup> January 2025

Signed Chairman:   
Date: 26<sup>th</sup> November 2024 