

**SUTTON PARISH COUNCIL**

Minutes of the Personnel Committee Meeting held on Tuesday 25<sup>th</sup> June 2024, 7:15pm in The Glebe Hall, Sutton.

**Present:** Mr B Browne Mr A Newton Mr N Oakland

**Public:** None. Deputy Clerk: Mrs Melanie Gilbert

**0007/24 To receive apologies for absence.**

**Apologies were received and noted from Mr M Inskip, Mr M Butler and Mr L Jordan.**

**0002/24 To receive declarations of interest.**

- a) Councillors to declare any personal interest in any items on the agenda.
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

No declarations of interest received.

**0004/24 To approve minutes of meeting of 21<sup>st</sup> May 2024 (attached)**

It was proposed by Mr Browne, seconded by Mr A Newton and resolved unanimously to approve the minutes of the meeting of 21<sup>st</sup> May 2024 as a true record of the meeting.

**0005/24 Public Participation.**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting

None

**0006/24 It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 0006/24 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.**

1. To consider and approve the end of the probationary period for the Clerk and RFO.

It was proposed by Mr Browne, seconded by Mr A Newton and resolved unanimously that Phil Harty has successfully reached the end of his probation period as Clerk.

The meeting closed at 7.26pm

Signed.....  
Chairman

Date.....