

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on 27th February 2024 at 7.30pm in The Glebe Hall, 4 High Street, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr A Newton Mrs S Partington
Mr B Goodjohn Mr L Jordan Mr N Oakland

Public: Cllr L Dupre & 3 others **Clerk:** Mr P Harty
Deputy Clerk: Mrs M Gilbert

Mr B Browne Vice Chairman chaired the meeting due to Mr M Inskip Chairman running late, meeting started 7:32pm. This was agreed by all councillors.

181/24 To receive and note apologies for absence.

Mr M Butler was ~~absent~~. *gave apologies. MAZ*

182/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

No declaration of interest received.

183/24 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting **in relation to the business to be transacted at that meeting.**

No Public Participation took place.

184/24 To approve the minutes of the meeting of Council held on 23rd January 2024 (attached)

It was proposed by Mr B Browne, seconded by Mr A Newton and resolved following a vote of 2 for and 3 abstentions to approve the minutes of the meeting of Council held on the 23rd January 2024

Councilor Mr M Inskip arrived at 7:35pm and took over as Chairman.

185/24 Defibrillator Donation

Mr Jonathan Miller had a medical episode and the defib at the Pavilion saved his life. As a sign of his gratitude Mr Miller has raised money to provide a defib in an area of Sutton that does not currently have access to one. Mr Miller suggested the location of The Row as a suitable place to add a defib. It was discussed by council where the location could be, costs of future maintenance and access to power. The Clerk is to find a suitable location for defib and review at the next meeting.

186/24 Matters for Information only

1. Increase in Hire Charges for Rooms (attached) - Noted

187/24 To receive and note the Project Chart and Action Plan (attached)

Mr L Jordan asked for the progress on the EV. Clerk has signed non-disclosure agreement and received back contracts – currently waiting on Solicitor to go over contract.

Minutes of the Meeting of Sutton Parish Council 27th February 2024



188/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

Cambridgeshire County Council and East District Council have given reports to Parish Council which will be displayed on the website.

189/24 Finance

1. To approve payments. Up to and including 21/2/24

Online Payments

February	Salaries & expenses	£7429.82
February	Cambs Pension Fund	£789.15
Veolia Ltd	Easi-bins	£187.20
Tracsis	Traffic Survey	£2130
CamAlarms	Alarm Service	£444.48
The Copier Warehouse	Photocopying	£241.50
Pecks	Hinges/handle	£36.31
SLCC	Training/Membership	£437.81
CentraData	Website/Domain	£172.80
Clear Councils	Insurance	£3842.01
CAPALC	Training/CiLCA	£475
Ely Skip Hire	2 x Skips	£360

Direct Debits

Lloyds	Multipay	£36.57
Wavenet	Mobile Phones	£149.38
SSE	Street Lights	£232.53
B & CE	Peoples Pension	£173.61
EDF	Pavilion Elec	£241.74
HMRC	Tax & NIC	£1659.66
EDF	Pavilion Gas	£2104.39
EDF	Pavilion Elec	£15.12
EDF	Glebe Gas	£1008.48
EDF	Glebe Elec	£660.99

It was proposed by Mr B Browne, seconded by Mr A Newton and resolved unanimously to approve the payments.

190/24 Working Parties and Committees

1. Finance Working Party – 19/2/24 (attached) - Noted

191/24 Path between St Andrews Close and The Orchards

1. Update – Awaiting Quotes - Noted

192/24 Grant Applications

Council to Consider –

1. Sutton Feast Grant Application (attached)

It was proposed to go ahead with the Sutton Feast Grant application by Mr B Goodjohn, seconded by Mr M Inskip and unanimously agreed by all.



2. 1st Sutton Brownies Application (attached)

It was proposed to go ahead with the Sutton Brownies application by Mr M Inskip, seconded by Mr A Newton and unanimously agreed by all.

193/24 Planning

1. Planning approvals –

Proposal: First floor extension over the existing double garage - resubmission
Location: 1 Tramar Drive Sutton Ely Cambridgeshire CB6 2QP
Reference: 23/01400/FUL
To be noted – approved by ECDC - Noted

2. Planning Appeals –

Proposal: New access and relocation of proposed water treatment plant
Location: Land At The Orchards Ely Road Sutton Cambridgeshire CB6 2AB
Reference: 24/00071/FUL
An amended plan/additional information has been received for this application on 14th February 2024.
Red line amended to show connection to the adopted highway as per the comments of the Local Highway Authority. No other changes. - Noted

3. Planning Applications – None Received to Date

4. Tree Consents –

- a. Proposal: T1 - Elm - Reduce height down to 2 metres as tree grows low over road at an extreme angle. Tree is in hedge row
T2 - Elm - Reduce back over hanging branches by approximately 2 metres to stop over hang over road. Tree also in hedgerow
Location: Land East Of 13 Church Lane Sutton Cambridgeshire
Reference: 24/00053/TRE - To be noted – approved by ECDC.
- b. Proposal: T1 Holly - Reduce height to 2 metres.
T2 Quince - Crown reduce by a maximum of 1 metre.
T3 Plum - Crown reduce by maximum of 1 metre.
T4 Pear - Crown reduce by a maximum of 0.5 metres.
All in back garden, viewed via Windmill Lane.
Location: Troston House 25 High Street Sutton Ely Cambridgeshire
Reference: 24/00016/TRE - To be noted – approved by ECDC.
- c. Proposal: T1 Ash - Reduce crown Spread by up to 3m, raise crown clearance to 4.5m from ground level, remove basal shoots, reduce height by 2-2.5m. Desired due to the trees size and location overhanging several gardens.
No other trees within the garden of 9 Sutton Court are protected in any way.
Location: 9 Sutton Court Sutton Ely Cambridgeshire CB6 2RJ
Reference: 23/01322/TPO - To be noted – approved by ECDC.
- d. Proposal: T1 Sycamore - Re-pollard back to previous pruning points
Location: 4 Eastwood Close Sutton Ely Cambridgeshire CB6 2RH
Reference: 23/01351/TPO - To be noted – approved by ECDC. - Noted

194/24 Complaint.

Resident complaint regarding Glebe Hall. (attached)

It was proposed by Mr N Oakland, seconded by Mr B Goodjohn and resolved following a vote of 6 for and 1 abstention to refund client part 50% of the booking.

195/24 Brooklands Car Park

1. Additional funding of £2793.23 required. (attached)

It was proposed by Mr M Inskip, seconded by Mr N Oakland and unanimously agreed to go ahead with work at Brooklands Car Park.

Clerk to action work and proceed with the grant.

196/24 LHI Weight Restriction – Update.

1. Traffic Surveys Next one is on previous one only 2 locations

To go ahead with the second traffic survey, Tracsis approved to carry out survey as per original survey.

2. Online Residents Survey

The clerk advised that the complimentary online surveys only allow 25 responses, so it was agreed to pay for an upgraded survey to allow more people to participate in the online survey. Cost £228 pa.

It was proposed to go ahead with the online resident's survey by Mr M Inskip, seconded by Mr L Jordan and unanimously agreed by all.

3. Police/Local Business Involvement
Clerk to consult with Mr Inskip to compose letter to be sent.

197/24 Sutton Fire Station

1. Parish Council Meeting with Fire Services & Residents

Mr N Oakland suggested putting posters in the British Legion to advertise for the Fire Station presentation.

1983/24 Diary Dates

5th March 2024 Fire Station Public Consultation - Noted

199/24 Date of Next Meeting(s)

26th March Full Council
23rd April Full Council
26th April Annual Meeting of Electorate
7th May Annual Parish Council Meeting
21st May Full Council

The meeting closed at 8.49pm

Signed.....
Chairman

Date..... 20th March 2024