

## SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on 23<sup>rd</sup> January 2024 at 7.30pm in The Glebe Hall, 4 High Street, Sutton.

<b>Present:</b>	Mr M Inskip (Chair) Mr B Goodjohn	Mr A Newton Mr L Jordan	Mr M Butler
<b>Public:</b>	Cllr L Dupre		<b>Clerk:</b> Mr P Harty
<b>Deputy Clerk:</b>	Mrs M Gilbert		

### 162/24 To receive and note apologies for absence.

Apologies received and approved for Mr B Browne, Mrs S Partington and Mr N Oakland

### 163/24 To receive declarations of interest.

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.
- d) To consider written requests from Members for dispensations.

No declarations of interest received.

### 164/24 Public Participation

No members of the public present.

### 165/24 To approve the minutes of the meeting of Council held on 9<sup>th</sup> January 2024.

It was proposed by Mr A Newton, seconded by Mr M Inskip and resolved following a vote of 4 for and 1 abstention Mr B Goodjohn to approve the minutes of the meeting of Council held on the 9<sup>th</sup> January 2024.

### 166/24 Matters for Information only

1. Community Safety Partnership Action Plan (attached) - Noted

### 167/24 To receive and note the Project Chart and Action Plan (attached)

Council asked if the dog bin project can be re-allocated to the Sport and Recreation Working Party, Clerk to action.

Neighbour Plan Consultation is now going to be in six weeks duration prior to referendum – Clerk to update.

Council asked for update on solar panels – Clerk to action.

EV charging point, contact solicitors for update – Clerk to action.

### 168/24 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council (attached)
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council (attached)

Cambridgeshire County Council and East District Council have given reports to Parish Council which will be displayed on the website.



**169/24 Finance****1. To approve payments. Up to and Including 15/1/24**Online Payments

January	Salaries & expenses	£8367.54
January	Cambs Pension Fund	£789.16
Veolia Ltd	Easi-bins	£124.25
The Copier Warehouse	Photocopying	£94.11
ESPO	Cleaning/Admin	£10.08
SLCC	Training	£240.00
Sutcliffe Play	Parts for Playground	£533.38
Online Playground	Repair Play area	£117.60
CentraData	Website/Domain	£146.02
CamAlarms	Fire Alarm Call Out	£594.04
D. Lawrence Plumbing	Water Leak	£466.28

Direct Debits

Wavenet	Mobile Phones	£125.89
SSE	Street Lights	£248.33
ECDC	Non-domestic rates	£611.00
B & CE	Peoples Pension	£173.61
EDF	Floodlights	£20
HMRC	Tax & NIC	£1659.86
EDF	Glebe electric	£25.20
EDF	Glebe electric	£639.97
EDF	Pavilion Electric	£543.5
EDF	Pavilion Gas	£415

It was proposed by Mr A Newton, seconded by Mr B Goodjohn and resolved unanimously to approve the following payments.

**170/24 Working Parties and Committees**

1. Finance Working Party – 17/1/24 - Noted
2. Traffic and Transport Working Party – 14/1/24 (attached) - Noted

**171/24 Draft Budget and Precept 2024/2025**

1. Update – Precept has been sent to ECDC - Noted

**172/24 Planning**

1. Planning approvals –  
 Proposal: Proposed front extension, and garage conversion  
 Location: 44 Bellairs Sutton Ely Cambridgeshire CB6 2RW  
 Reference: 23/00882/FUL  
 To be noted – approved by ECDC - Noted
2. Planning Appeals – None Received to Date
3. Planning Applications – None Received to Date
4. Tree Consents – None Received to Date

**173/24 Grass Maintenance Quotes.**

4 applications for quotes sent out –

- a. CGM – Quote Received (attached)
- b. Trulink Ltd Declined to quote.
- c. R H Landscapes Declined to Quote
- d. Fergusons No contact received

It was proposed by Mr A Newton, seconded by Mr M Inskip and resolved unanimously to approve CGM Grass Maintenance for a 3 year contract for verge cutting - Clerk to contact and action.

**174/24 Insurance Quotes.**

- a. Zurich £4119.80 (1yr) or £4548 (3yr) (attached)
- b. Hiscox £6100.12 (1yr and 3yr cost p.a.) (attached)
- c. Clear Council £3842.01 (1yr only) (attached)

It was proposed by Mr M Inskip, seconded by Mr M Butler and resolved unanimously to approve Clear Council – Clerk to contact and arrange.

**175/24 Brooklands Car Park**

1. Update – Awaiting Funding.

Once received will bring back to Full Council – Awaiting funds from Grantscape

It was proposed by Mr B Goodjohn, seconded by Mr A Newton and unanimously agreed to allow additional spending up to £20,000.00 without having to refer back to Full Council.

**176/24 20mph Scheme**

1. Applications are now open for new scheme. Apply for scheme or apply via LHI.

Council decided to reapply for 20 mph scheme to cover The Row, Painters Lane, West Lodge Lane and Mepal Road – Clerk to action.

2. Online survey to be conducted to determine location of 20mph zone – 4 locations proposed. –

Clerk to produce survey and advertise for locations locally.

It was proposed by Mr L Jordan, seconded Mr A Newton and unanimously agreed to conduct online survey to determine location of 20 mph zone by all.

**177/24 LHI Weight Restriction – Update.**

1. Traffic Surveys – Approve quote for next Survey (attached)

The traffic survey approved by Council at £1875.00 - Clerk to arrange survey.

It was proposed by Mr M Inskip, seconded by Mr A Newton and unanimously agreed by all to go ahead with the traffic survey.

2. Online Residents Survey

Clerk to organise the survey and report to council prior to going live.

It was proposed by Mr M Inskip, seconded by Mr A Newton and unanimously agreed to organise online Resident Survey by all.

3. Police/Local Business Involvement

Clerk to write a letter to the police, businesses on Elan Business Park and other local companies. Letter to be referred back to council prior to sending.

It was proposed by Mr M Inskip, seconded by Mr M Butler and unanimously agreed by all.

178/24 Sutton Fire Station

1. Parish Council Meeting with Fire Services & Residents

A meeting has been arranged with Stuart Smith Commander Cambridgeshire Fire & Rescue Service to talk about the closure of Sutton, Manea and Kimbolton fire station. The public and Manea and Kimbolton Parish Council will be invited and notices on social media and noticeboard will be arranged by the Clerk.

179/24 Diary Dates - None

180/24 Date of Next Meeting(s)

Full Council – 27<sup>th</sup> February 2024

The meeting closed at 8.41pm

Signed.....  
Chairman  
Date..... 27<sup>th</sup> February 2024