

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 28th February 2023 at 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Miss B Skelham
Mr B Goodjohn Mr B Collard Mr A Newton
Mr B Watson Mr L Jordan

Public: Cllr L Dupre **Clerk:** Mrs R Hughes **Deputy Clerk:** Mrs M Wolland

174/23 To receive and note apologies for absence.

Apologies received and noted for Mrs S Partington and Mr M Butler

175/23 To receive declarations of interest

| | | | |
|-------------|----------------------|------------------------|------------------------|
| Mr B Watson | Personal Interest | Agenda item 189/23 | Declaration No: 365/23 |
| Mr B Inskip | Prejudicial Interest | Agenda item 182/23/2/i | Declaration No: 366/23 |

176/23 Public Participation

No members of the public present

177/23 To approve the minutes of the meeting of Council held on 24th January 2023

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously to approve the minutes of the meeting of Council held on 24th January 2023.**

178/23 Matters for Information only

1. Cambs & Peterborough Combined Authority Update - Noted
2. Information on Parish Council Elections – May 2023 - Noted
3. ECDC – Letter from Leader of the Council – Re: ECDC Finances - Noted

179/23 To receive and note the Project Chart and Action Plan - Noted

180/23 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council

Update:

Health provision in Sutton – Priorsfield Doctors Surgery Closure – 31st March 2023

- A petition has been launched online with over 1800 signature so far in support of saving the surgery.
- Cambridgeshire and Peterborough Integrated Care System (ICS) has been contacted and pressing them to assist residents.
- Fenland Practice announced to ICS that they would not be renewing their contract that ends on the 31st March.
- ICS tried to find a new practice to take on the contract and attract other GPs to join the practice to no avail
- ICS started the process of a Managed list dispersal for 5959 patients registered to Priorsfield surgery to other practices.
- A total of 10 other sites have agreed to take on patients and this process starts 7th March
- Allocation will be based on Post codes per family
- No transfers will be looked at until after 1st April to allow for the new surgeries to update systems
- Fenland practice are a private business and the building is privately owned
- Lorna Dupre and Mark Inskip met with Clinical Chief of the ICS and public meetings will be held for patients to attend Tuesday 7th March and 8th March. An evening session is being looked at.
- Attendees will be asked what they want and need as a Primary care service in the village.
- Cllr Dupre has written to MP Steve Barclay and has had no response to date.

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- There are concerns with patients not being able to get to their new allocated surgeries with limited public transport in the village and to the potential new practices.
- Unsure how repeat prescriptions will be possible, this is to be researched
- Fenland Practice comprises of 4 sites, Doddington, Wimblington, Manea and Ramsey. The Priorsfield site is a separate contract, this is why Sutton is not being renewed

2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council Update

- Mepal Crematorium – Next stage is providing a business case – This is still underway
- Why has there been so many Committee cancellations recently – Due to lack of business to discuss

181/23 Finance

1. To approve payments.

It was proposed by Mr Inskip, seconded by Mr Goodjohn and **resolved unanimously to approve the following payments:**

Online Payments

| | | |
|----------------------|----------------------------|-----------|
| February | Salaries & expenses | £7,222.50 |
| February | Cambs Pension Fund | £860.87 |
| Veolia Ltd | Easi-bins | £145.82 |
| The Copier Warehouse | Photocopying | £105.08 |
| HMRC | Tax & NIC | £1612.19 |
| ESPO | Office/Cleaning | £74.30 |
| Centradata Ltd | IT support | £1028.21 |
| Mark Allen | Glebe window cleaning | £30.00 |
| Centradata Ltd | Replacement computer | £577.20 |
| Timebanking UK | Annual subscription | £150.00 |
| TSO Host | NP Website | £86.26 |
| Online Playgrounds | Parts for play park repair | £105.32 |
| Sutton Tree Services | Hedge cutting | £1020.00 |
| Jordan Builders | Roof repairs – Glebe | £300.00 |

Direct Debits

| | | |
|-----------------|----------------------|---------|
| B & CE | Peoples Pension | £166.07 |
| SSE | Street lights | £231.34 |
| Wavenet | Mobile Phones | £107.33 |
| Pozitive Energy | Floodlights Electric | £12.73 |
| Pozitive Energy | Glebe – Electric | £13.20 |
| Pozitive Energy | Glebe – Electric | £153.02 |

182/23 Planning

1. Approvals

- i) 22/00958/FUL. Site Southwest Of 16 Tower Road Sutton. Construction of a new dwelling - Noted

2. Planning Applications

Mr Inskip left the room at 8:10pm

- i) 23/00097/FUL. Watergull House 26 The America Sutton. Replacement double garage with sun room to garden and new porch to front door of dwelling – ECDC to determine

Mr Inskip re-entered the room at 8:11pm

- ii) 23/00080/OUT. Land Adjacent To 152 High Street Sutton. Construction of a pair of semi-detached dwellings and associated works – ECDC to determine.
- iii) 23/00063/FUL. 1 Foxes Hollow Sutton. Single storey rear extension – ECDC to determine.
- iv) 22/01424/FUL. 28 The Orchards Sutton. Proposed rendering to the front and rear of dwelling – ECDC to determine

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- v) CCC/22/091/FUL Bridge Farm. Land At Bridge Farm, Holme Fen Drove, Colne. Extension of irrigation reservoirs (part retrospective) and construction of a third reservoir by the extraction, processing and export of sand and gravel; excavation of clay for sealing the reservoir embankments; silt settlement lagoons; and temporary infrastructure with access onto the B1050 Chatteris Road between Ashwood and Holwood Nurseries – ECDC to determine

3. Tree Applications

- i) 22/01484/TRE. 12 Sutton Park Sutton. T1 Blue Cypress - Fell due to roots damaging driveway and excessive shading to the house – Approved - Noted
- ii) 22/01480/TPO. 4 Eastwood Close Sutton. T1 Sycamore - Re- pollard back to previous pruning points – Refusal - Noted

4. Planning Refusals

- i) 22/01113/FUL. Land South East Of 107 The Row Sutton. Proposed lake and associated works - Noted.
- ii) 22/01138/FUL. 32 The Brook Sutton. Loft Conversion - Noted

5. Withdrawn

- i) 21/01010/FUL. Fountain Farm The Gault Sutton. Proposed replacement dwelling, garage, site works and replacement garage for Broadpiece House - Noted

183/23 CCC Consultation on updates to local validation list requirements

1. To discuss and consider any response.

This was discussed by the council, and it is noted that they have no concerns.

184/23 Cambridgeshire County Council - ANW_CB114 Arqiva Anglian Water Smart Meter Antenna

1. To receive information and documents regarding the Arqiva Anglian Water Smart Meter Antenna application - noted
2. To review and note any Council views.

This was discussed by the council, and it is noted that they have no concerns or comments to make.

185/23 Committees and Working Parties

1. Finance Working Party

- a) To receive notes of the working party meeting – 6th February 2023. - Noted
- b) To consider and approve recommendations from the working party.

- i) Full Council to approve the Effectiveness of the Internal Auditor Report – noted.

It was proposed by Mr Browne, seconded by Mr Goodjohn and **resolved unanimously to approve the Effectiveness of the Internal Auditor Report for February 2023.**

- ii) To add to the Investment Policy “where an investment is not protected by FSCS the Council makes a thorough assessment of the risk” – Noted

It was proposed by Mr Newton, seconded by Mr Jordan and **resolved unanimously to add to the Investment Policy “where an investment is not protected by FSCS the Council makes a thorough assessment of the risk”.**

- iii) To approve the Financial and Investment Risk Assessments – Noted

It was proposed by Mr Watson, seconded by Mr Browne and **resolved unanimously to approve the Financial and Investment Risk Assessments for 2023.**

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- iv) Reserves Policy: To make an addition to the Policy “the Council will keep 25% of its general revenue as a reserve”. – Noted

It was proposed by Mr Goodjohn, seconded by Mr Newton and **resolved unanimously to make an addition to the Policy “the Council will keep 25% of its general revenue as a reserve”**.

- v) As of 1st March 2023, all councillors and staff must use their provided .GOV email address, and this will be the only way that councillors and staff will communicate – noted

It was proposed by Mr Newton, seconded by Miss Skelham and **resolved following a vote of 7 for and 1 abstention that as of 1st March 2023, all councillors and staff must use their provided .GOV email address, and this will be the only way that councillors and staff will communicate.**

186/23 School Holiday Clubs

1. To receive report from Clerk on proposed clubs

The Clerk has met with the Area Manager and Director Premier Education East Cambs & West Norfolk, with a view to them offering school holiday sports club provision for Summer 2023.

They also have Easter sessions identified, but HAF have just been let down with a venue in Chatteris, and the County Council has agreed to transfer the funding to 4 days in the Easter holidays to Sutton. Premier Education can in addition to this accommodate a further 20 children, these places will have to be paid for by a fee to the parents.

For August, Premier Education and the County Council can also provide the HAF program, and also open this to other children on a primary school age in the village. This can either be funded by them a fee to the parents, or the parish council can apply for grant funding, if this is granted the sessions can be run free to all children.

187/23 Request from Sutton Conservation Society

1. Request from Sutton Conservation Society

Members of the conservation society have been clearing nettles and brambles from the back of the Orchards in the Paddock. They have a few requests.

- i) They would like the grass cutters to cut this area during the summer to stop the nettles and brambles growing back.
 - ii) Willow Arch – They would like to grow a Somerset willow arch around the existing bench in the orchards in memory of the Late Liz Rhodes and will secure a plaque
 - iii) They would like to plant daffodils, snow drops and aconites along the ditch at the back of the Orchards. (The grass around the trees would need to be cut in early October so the daffodils can be planted later on that month)
 - iv) Funding is being sought for the help in purchasing the bulbs and the willow.
2. To receive information from the clerk on current contract for The Paddock.

The current contractor cuts the grass up to the edge of the brambles and the Village Lengthsman also attends the site and cuts back areas when necessary, within their capabilities.

3. Council to consider request.

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved unanimously to look at the options for point i) with the village Lengthsman and contractor, Councillors will visit the site to look at the area involved. Point ii) was approved to allow a Somerset Willow Arch to be built around the existing bench and for the Conservation society to apply for a grant through the Parish council for any funding requests for bulbs and willow.**

188/23 Provision of Planters for the village

1. To consider types of planters and locations

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The open spaces group and the councils Sports and Recreation working party have looked at placing planters around the village to make it more colourful.

Suggested locations – Village Sign (Ely Road), Village sign (Chain Causeway), Under notice board on High Street and Recycling centre area on The Brook/Junction Pound lane.

The area under the village sign was discussed and agreed that this is not a suitable location. Additional locations and funding will be looked at by the sports and recreation working party.

It was proposed by Mr Newton, seconded by Mr Goodjohn and **resolved unanimously to approve that a suitable sized low maintenance, self-watering reservoir, plastic planter be purchased and permissions sought from the county council to have it placed at the Village entrance sign on Ely Road.**

189/23 Sutton Feast Committee – Road Closure Highway Event application.

1. To consider application and make any comments.

The application by Sutton Feast Committee is to have a section of the High Street closed between Lawn Lane and Stewards Close from 9am to 7pm on Sunday the 7th May for a Coronation street party for the village has been received. The Parish Council had no comments to make about the road closure application and will request further information from the committee regarding the plan for the event, so that the office has the details.

190/23 Warm Hubs

1. To receive an update from the clerk on the warm hub.

The Sutton Warm hub opened on the 16th November and has been open every Wednesday from 9am to 12pm since then (Excluding 28th December when it did not open). We have had 5 volunteers who have helped to run the Warm hub throughout the time it has been open.

However, the warm hub has had a total of 4 attendees between 16th November and 22nd February, The council has advertised the warm hub on social media, placed posters in all facilities, local shops and on village noticeboards.

Sutton Timebank volunteers are not available during March to run the Warm Hub.

It was proposed by Mr Goodjohn, seconded by Mr Watson and **resolved unanimously that the Warm hub should cease from 1st March 2023. A letter of thanks from the Parish Council will be sent to all of the volunteers and the clerk will contact Cambs Acre to inform them.**

191/23 Diary Dates

22nd April 2023 – Sutton Annual Litter pick. - Noted

192/23 Date of Next Meeting(s)

Full Council – 28th March 2023

The meeting closed at 9.24pm

Signed.....
Chairman

Date.....