

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 10th January 2023 at 7.30pm in The Glebe Hall, 4 High Street, Sutton.

Present: Mr B Browne (Chair) Miss B Skelham Mr M Butler Mr B Collard
Mrs S Partington Mr A Newton Mr B Watson

Clerk: Mrs R Hughes **Deputy Clerk:** Mrs M Wolland

Not Present: Mr Colin Stevens and Mr Luke Jordan

145/23 To receive and note apologies for absence.

Apologies were noted from Mr M Inskip and Mr B Goodjohn.

146/23 To receive declarations of interest

None received.

147/23 Public Participation

No members of public present.

148/23 To approve the minutes of the meeting of Council held on 13th December 2022

It was proposed by Mr Watson, seconded by Mr Newton and **resolved following a vote of 6 for and 1 abstention that the minutes of the meeting Council held on 13th December 2022 are approved as a true record of the meeting.**

149/23 Finance

1. To approve payments.

It was proposed by Mr Browne, seconded by Mrs Partington and **resolved unanimously to approve the following payments:**

Online Payments

Staff Salaries (leaver) £1020.84

Direct Debits

BT	Phone & Broadband	£235.98
SSE	Street light energy	£94.06
Wavenet	Mobile phones	£107.33
Wave	Water rates Pavilion	£171.11
Wave	Water rates Glebe	£42.08
Pozitive Energy	Floodlights	£12.32
Pozitive Energy	Glebe electric	£147.54
Pozitive Energy	Glebe Gas	£143.87
Positive Energy	Pavilion Gas	£190.75

150/23 Budget and Precept 2023/2024

1. To receive Presentation on Budget and Precept.

The Clerk presented the budget and precept.

It was noted that the general reserve balance at 31st March 2022 was at £65,856.00

The anticipated draw from General Reserves is £12,660 by year end, leading to GR balance of £53,196 on 31 March 2023 this is largely due to Utility costs from January to March 2023.

The budget for 2023/2024 forecasts a draw of £10,738, leading to GR balance of £43,196 on 31 March 2024.

Backdrop to the budget

- Started 2022/23 with a healthy level of Reserves of £65,856.00 at 31st March 2022
- Still significant COVID-19 impact on Facilities Income,
 - In 2019/20 a total income of £27,016 was achieved,
 - In 2020/21 the actual was just £268, a decrease of £26,748,
 - In 2021/22 the actual was £18,287.00.
 - In 2022/23 the actual plus projected is £18,250.00
- Need to keep General Reserve above 25% of Net Revenue Expenditure (Based on guidance from Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide March 2022)

Key budget changes

- Budget for 2023-24 is dominated by a massive increase in energy costs, Previous contract had annual cost of £5,322, New contract has annual cost of £28,580 which is an annual increase of £23,258 or massive 537%
- The domestic Energy Price Cap does not apply to the Parish Council, Increases forecast in 2022/23 as well as 2023/24 as new contract starts on 1 January 2023 this drives an unavoidable large increase in the Precept

Earmarked Reserves

• Sutton Timebank	£ 3,493.37
• CIL Glebe maintenance	£ 3,000.00
• CIL Pavilion maintenance	£ 3,000.00
• CIL Community Room maintenance	£ 2,000.00
• CIL Brooklands Centre maintenance	£ 1,000.00
• CIL Purchase of Lengthman's van	£ 6,000.00
• POS and recreational area maintenance	£ 2,800.00
• Planters for village	£ 500.00
• Tree surveys and works	£ 1,500.00
• CIL Office alterations	£ 3,500.00
• CIL 20/21 unallocated	£17,855.39
• CIL 21/22 unallocated	£55,341.46
• CIL 22/23 unallocated	£13,195.64

2. To consider and approve budget for 2023/2024, including Earmarked Reserves and General Reserves.

It was proposed by Mr Browne, seconded by Mr Watson and **resolved unanimously to approve budget for 2023/2024**

It was proposed by Mr Browne, seconded by Mr Newton and **resolved unanimously to approve Earmarked reserves.**

It was proposed by Mr Browne, seconded by Mr Collard and **resolved unanimously to approve General reserves.**

3. To consider and approve Precept for 2023/2024

It was proposed by Mr Browne, seconded by Mr Butler and **following a vote of 5 for and 2 against to approve the Precept at £179,000.**

151/23 Planning

1. Planning Applications

- i) 22/00057/RMM. Land Rear of Garden Close Sutton. Reserved Matters for appearance, landscaping, scale and layout for the erection of 46 homes including public open space of previously approved outline planning application 17/01445/OUM for erection of up to 53

houses to include public open space and details relating to access – An amended plan/additional information has been received for this application on 9th December 2022. The amendment involves amended site layout, house types and supporting information. –

It was proposed by Mr Browne, seconded by Mrs Partington and **resolved unanimously that the proposed amendments to the application do not alter the councils concerns and recommendation for refusal. All previous comments on this application stand.**

152/23 Correspondence

1. Invitation to CAPALC SGM. - 25th January 2023 7pm (Zoom)

- a) Consider attendance.

Mr M Inskip has advised he can attend this meeting and no other members came forward.

2. ECDC – Thermal Camera Scheme.

<https://www.eastcambs.gov.uk/content/thermal-camera-loan-scheme>

- a) Consider scheme for use of Thermal Camera

The Council has launched a scheme whereby a local Parish Council or Community Group can borrow up to three thermal imaging cameras. Those cameras can then be used, when requested, to identify any heat losses from your home.

How does the scheme work?

The Cameras cannot be borrowed by individual households. Instead, a local Parish Council or Community Group asks to borrow one or more cameras, for 1-4 weeks. Representatives of that Council or Group then organises a way for residents who want their home to be surveyed to get in touch with them. It will be up to each Parish Council or Community Group to set up the precise arrangements for registering an interest in a visit, and how and when visits are undertaken.

- b) Approve borrowing of camera, and two people to run the scheme for Sutton.

The clerk to express interest in the scheme with ECDC and find out more information on the training and surveying aspects of it.

3. LHI scheme – Brook junction.

- a) To consider and approve general arrangement plan for LHI scheme at The Brook junction

It was proposed by Mr Browne, seconded by Mr Collard and **following a vote of 5 for and 2 abstentions to approve the general arrangement plan for LHI scheme at The Brook junction**

153/23 Date of Next Meeting

24th January 2023 – Full Council

The meeting closed at 8.34pm

Signed.....
Chairman

Date.....