

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held on Tuesday 22nd November 2022 at 7.30pm in The Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Browne Mr B Collard
Mr B Goodjohn Mr M Butler Miss B Skelham
Mrs S Partington Mr A Newton Mr L Jordan
Mr B Watson

Public: Cllr L Dupre

Deputy Clerk: Mrs M Wolland

Not Present: Mr Colin Stevens

117/22 To receive and note apologies for absence.

None received.

118/22 To receive declarations of interest

None received.

119/22 Public Participation

No members of public present.

120/22 To approve the minutes as a true record of the meeting of Council held 25th October 2022

It was proposed by Mr Jordan, seconded by Mr Newton and **resolved following a vote of 9 for and 1 abstention that the minutes of the meeting of 25th October 2022, are approved as a true record of the meeting**

121/22 Matters for Information only

1. Cambridgeshire & Peterborough Combined Authority Update October – Noted
2. Receive update from the Clerk on the opening of the Warm Hub.

The deputy clerk advised the Council that the Warm hub opened last Wednesday 16th November from 9am to 12pm and will open every Wednesday. We currently have 6 volunteers signed up on a rota basis to cover until Christmas and will then look at the rota for the new year. 2 volunteers are needed per session and these have come forward from the Time bank at present.

Free refreshments will be provided in this warm space, along with games, books and other activities if visitors wish to use these.

£40 towards the refreshments and biscuits has been received from Cambridgeshire and a new A frame has been delivered to help with the advertising on the day, alongside social media, posters in local amenities and word of mouth once it is more established.

3. Christmas tree lighting and St Andrews Church Tree Festival. (2nd December)

The Solar powered Christmas trees will be delivered and hung on the brackets this evening and any remaining trees they can not put up will be installed by the Parish council staff. The Lights will switch on at 6pm on Friday 2nd December and will be on from 5pm to about 9pm every night thereafter.

St Andrews church will be open from 6pm for Carols around the piano and it will also be the first day of their tree festival.

As in previous years the council will have a tree in the festival displaying councillors' and staff names.

122/22 To receive and note the Project Chart and Action Plan - Noted.

123/22 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council

Update from Cllr Dupre

- Drought damaged roads – Repairs have been undertaken on the unofficial speed bump on The Americas and the top of Chain Causeway near Earith. The roads in the area are a massive issue and a meeting will be held with the combined authority and other higher departments to review the infrastructure and what needs to be done.
- On 17th November, in the Autumn statement the Chancellor of the Exchequer has granted permission for suggested increases raising council tax from 3% to 5%.

2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council

No updates on this report

124/22 Finance

1. To approve payments.

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously to approve the following payments:**

Online Payments

November	Salaries & expenses	£11,665.22
November	Cambs Pension Fund	£1115.67
Veolia Ltd	Easi-bins	£128.59
The Copier Warehouse	Photocopying	£108.83
Centradata Ltd	Support/email host	£75.60
HMRC	Tax & NIC	£3,286.70
ESPO	Chair load truck	£183.60
Truelink Ltd	Grass maintenance	£295.60
St Andrews PCC	Pepperpot	£120.00
Salmons Bros	Pavilion door replacement	£8,389.44
LexisNexis	LC Administration book	£131.99
Glasdon UK Ltd	Dog bin	£153.82

Direct Debits

B & CE	Peoples Pension	£456.99
Wavenet	Mobile phones	£111.18
Volkswagen FS	Van lease	£242.99
Southern Electric	Street light electric	£91.83
ECDC	Non-domestic Rates	£595.00
Pozitive Energy	Glebe – Electric	£11.58
Pozitive Energy	Glebe – Gas	£35.57
Pozitive Energy	Pavilion – Gas	£126.62
Pozitive Energy	Floodlights	£14.22
Pozitive Energy	Glebe Electric	£80.99
Wavenet	Mobile phones	£111.18

125/22 Planning

1. Approvals

- 22/00870/FUL. 8 Cromwell Road Sutton. Construction of storage work shed – retrospective - Noted
- 22/01044/OUT. 44 The Row Sutton. Outline application with all matters reserved except access and scale for the erection of two dwellings - Noted
- 22/00822/FUL. 8 Haddocks Rise Sutton. Proposed side and rear extensions - Noted
- 22/00813/FUL. 19 The Row Sutton. Construction of single storey rear & side extensions and internal alterations - Noted

2. Planning Applications

- i) 22/00982/FUL. 3 Pound Lane Sutton. Single storey extension to rear and associated works – ECDC to determine
- ii) 22/00525/VAR. Land to North Side of Mill Field Sutton. To vary Condition 12 (Floor Area) of previously approved 21/00485/OUT for Proposed residential development of nine dwellings access road, car ports, garaging, visibility splays and associated site works – ECDC to determine

3. Tree Applications

- i) 22/00955/TRE. Sutton Cemetery High Street Sutton. T1 Ash - Remove deadwood and sever Ivy T6 Field Maple - Remove 2x broken limbs and deadwood – Approved - Noted
- ii) 22/00949/TRE. Green To Front of Priorsfield Surgery 24 - 26 High Street Sutton. T1 Lime - Remove basal growth and broken lime in crown – Approved - Noted
- iii) 22/01128/TPO. Durnford House 7 Station Road Sutton. T1 and T5 Sycamore - Reduce lateral spread by approximately 2 metres and Crown lift to 5 metres. – Approved - Noted

4. Planning Appeals

- i) 22/00345/FUL. Site South East Of 91 The Row Sutton. Construction of 3 bedroom two storey detached self-build dwelling, carport/workshop and siting/residential use of one mobile home for duration of works, and associated works – Refused - Noted
- ii) 22/00764/FUL. Construction of two storey side extension. 4 Darbys Yard Sutton – Refused - Noted

126/22 Memorial Request for Burial ground

1. Request from family to erect a Ruby Red Granite Lawn memorial in the burial ground.

A request has been made by a family to have a Ruby red granite Lawn memorial placed in the Burial ground. The colour of stone is not within the keeping of all the other memorials within the site currently as there are no ruby red memorials at present.

2. Council to review the request and make a decision

It was proposed by Mr Browne, seconded by Mr Inskip and **resolved following a vote of 7 for, 1 against and 2 abstentions to approve the Ruby Red Granite Lawn memorial.**

127/22 CAPALC Ltd

1. Invitation to Special General Meeting – 7pm Wednesday 14th December.
2. To agree who can attend.

No representatives available

128/22 Date of Next Meeting(s)

Full Council – 13th December 2022

The meeting closed at 8.06pm

Signed.....
Chairman

Date.....

APPROVED