

SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held at 7:30pm on Monday 24th May 2022, at the Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr A Newton Mr B Collard
Mr B Browne Miss B Skelham Mr B Goodjohn

Public: 4 Clerk: Mrs R Hughes
Deputy Clerk – Mrs M Wolland

A G E N D A

20/22 To receive and note apologies for absence.

Mrs S Partington, Mr C Stevens, Mr Watson and Mr Jordan.

21/22 To receive declarations of interest

Mr Goodjohn Agenda item 29/22/1/i Prejudicial Interest Dec No: 359/22

22/22 Public Participation

No members of the public wishing to speak at this point.

23/22 Rebecca Smith - Vistry Homes – To present information relating to phase 2, Land at Mepal Road Development.

Rebecca Smith and Georgie McCrae from Vistry Homes (Linden Homes) updated the Parish Council on the recently submitted Reserved Matters Application for Phase 2.

The application is for 164 dwellings (Excluding the 8 self-build plots), with 52 affordable homes and a housing mix of smaller family homes. 70% will be 1-to-3-bedroom houses (some bungalows and ground floor maisonettes) and 30% 4-bedroom homes.

Drainage has been well researched and they have gained a lot of advice on drainage strategies to ensure the new phase does not experience the same issues as the current site. There will be large SUDS, swales and sustainable open drainage features.

The application has many soft landscaping details now, encouraging natural habitats, tree planting, along with open space such as the village green, 2 park areas (1 x larger and 1 x toddler area) and the football fields.

Subject to the application being approved and finalised, Vistry Homes will be looking to purchase the land in January 2023 with the first show home being built and open in the summer of 2023 and completion of all phases in 2025.

Councillor Questions

- Will the roads be adopted? - All roads on the new phase will be adopted by Cambridgeshire County Council and access via Mepal Road, the existing roads on Phase 1 will not be adopted so no roads within this site will link up to the new streets.
- Who will maintain the open drainage systems – This will form part of the S106 agreement and could be a management committee for the residents, the parish council if they wanted too and is something that would need to be formalised.

Resident Questions

- Drainage was an issue when phase 1 was being completed and work had to be undertaken to solve these issues, since completion. This caused flooding in our gardens and neighbouring properties. With the new phase will the drainage be put in at the beginning of the build so there is not a repeat problem – Yes Drainage and swales etc would be placed in early on

- Cycle path – The orchards cut through, this is being used by vehicles to cut through and members of the public and children can access the compounds which is unsafe. - Fencing is being placed around the boundary in the next few weeks, for archeology digs and these will remain up until the building commences. We are also in discussions with the district council to come up with a solution for this pathway so vehicles do not use this.
- Privacy, with the new plans we have open space at the back of the garden, which has changed from the previous application. This means our garden and neighbouring properties will have lack of privacy and will need to put in different fencing. Will Vistry be looking at the boundaries and placing more permanent fencing in at the build stage – No this is not something that is usually done, if it is deemed necessary when the boundaries are surveyed this is something they may do. With the open spaces near these properties, it is their hope that they will be planting more trees and soft landscaping to create a small orchard, so this should help with privacy.

24/22 To approve the minutes of the meeting of Council held 10th May 2022

It was proposed by Mr Goodjohn, seconded by Mr Collard and **resolved following a vote of 5 for and 1 abstention to approve the minutes as a true record of the Full Council meeting held on 10th May 2022 with a small amendment to item 12/22/3/d removing a duplicate 'Mr Inskip'.**

25/22 Matters for Information only

1. Invitation to round table with Police and Crime commissioner – 27th June 2022 - Noted
2. The Combined Authority – Have your say on transport in Cambridgeshire and Peterborough - Noted

26/22 To receive and note the Project Chart and Action Plan - noted

27/22 To receive reports in relation to Sutton from:

1. Cllr Lorna Dupre – Cambridgeshire County Council - Noted
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council - Noted

28/22 Finance

1. To approve payments.

It was proposed by Mr Inskip, seconded by Mr Newton and **resolved unanimously to approve the payments as listed:** -

Online Payments

May	Salaries & expenses	£7,343.50
May	Cambs Pension Fund	£824.47
Truelink Ltd	Grass cutting	£517.96
Vision ICT	Website host/support	£342.00
Playsafety Ltd	Rospa Inspection	£121.80
Veolia Ltd	Easi-bins	£102.63
The Copier Warehouse	Photocopying	£92.21
ESPO	Cleaning/Office supplies	£101.30
Sutton Feast	Donation	£2,029.75
Paintbox Pre-School	Donation	£152.17
Sutton Open Spaces	Donation	£180.00
Briar Security	Glebe - Alarm	£161.40
Whizzle	Caretaker uniform	£51.30
Centradata Ltd	Support/email host	£85.08
MetroRod	Glebe drain cleaning	£114.00
Pecks	H & S Clothing	£52.99
Ikonic Lifts Ltd	Glebe lift survey	£285.60
Johnson & Baker	Bench installation	£1764.00
1 st Sutton Scouts	Timebank event food	£250.00
Mrs Mayo	War memorial plants	£24.49
HMRC	Tax & NIC	£3493.00

Direct Debits

B & CE	Peoples Pension	£178.85
Wavenet	Mobile phones	£109.20
Volkswagen FS	Van lease	£242.99
Southern Electric	Street light electric	£97.41
ECDC	Non-domestic Rates	£595.00
Pozitive Energy	Floodlights	£12.32
Pozitive Energy	Pavilion – Gas	£163.03
Pozitive Energy	Glebe – Gas	£95.39
Pozitive Energy	Pavilion – Electric	£120.59
Pozitive Energy	Glebe – Electric	£105.16

2. Year End Annual return and year end accounts for year ending March 2022.

1. To approve Year End Accounts – 31st March 2022 - Noted

- a) To approve Year End Earmarked Reserves.
- b) To approve General Reserve balance.
- c) To approve Year End Accounts.

It was proposed by Mr Inskip, seconded by Mr Browne and **resolved unanimously to approve Year End Accounts and the Earmarked Reserves of £169,337.00 and General reserve balance of £65,856.00.**

2. Annual Return – Year End 31st March 2022 (Attached)

- a) Section 1 – To complete and approve the annual governance statements 1 to 9.

Members acknowledged their responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements, and confirm that to the best of their knowledge and belief, with respect to the accounting statements for the year ended 31st March 2022 that:

Statement 1 - Yes -	Proposed by Mr Newton, seconded by Mr Browne and resolved unanimously.
Statement 2 - Yes –	Proposed by Mr Goodjohn, seconded by Mr Collard and resolved unanimously.
Statement 3 - Yes –	Proposed by Mr Inskip, seconded by Mr Newton and resolved unanimously.
Statement 4 - Yes–	Proposed by Mr Collard, seconded by Miss Skelham and resolved unanimously.
Statement 5 - Yes –	Proposed by Mr Inskip, seconded by Mr Goodjohn and resolved unanimously.
Statement 6 - Yes -	Proposed by Mr Browne, seconded by Mr Collard and resolved unanimously.
Statement 7 - Yes -	Proposed by Mr Inskip, seconded by Mr Newton and resolved unanimously.
Statement 8 - Yes –	Proposed by Mr Browne, seconded by Mr Goodjohn and resolved unanimously.
Statement 9 -	Not applicable.

- b) Section 2 – To approve the statement of accounts as presented by the RFO.

It was proposed by Mr Inskip, seconded by Mr Newton and **resolved unanimously to approve the statement of accounts as presented by the RFO**

- c) To note internal audit.

The internal audit was noted by the council.

- d) To confirm the dates of public rights.

It was proposed by Mr Inskip, Seconded by Mr Browne and **resolved unanimously to confirm the dates of public rights to be 13th June 2022 to the 22nd July 2022.**

29/22 Planning

1. Planning Applications

Minutes of the meeting of Sutton Parish Council – 24th May 2022

Mr Goodjohn left the room at 8:33pm

- i) 22/00510/FUL. 4 Darbys Yard Sutton. Construction of two storey side extension – ECDC to determine

Mr Goodjohn re entered the room at 8.34pm

- ii) 22/00495/FUL. 22 Pound Lane Sutton. Erect replacement conservatory to rear of property with window and door alterations – ECDC to determine
- iii) 22/00457/FUL. 68 Bellairs Sutton. Proposed ground floor rear and side extension – ECDC to determine
- iv) 22/00464/FUL. 39 Mill Field Sutton. Proposed single storey side extension – ECDC to determine
- v) 22/00421/LBC. Rectory Farm 6 Station Road Sutton. Replacement windows (as indicated on drawings) – ECDC to determine
- vi) 22/00507/RMM. Land Adjacent 43 Mepal Road Sutton. Reserved matters for layout, scale, appearance and landscaping of 164 dwellings (excludes self-build plots), internal roads, parking, open space, landscaping, sustainable urban drainage and ancillary infrastructure pursuant to 19/01707/OUM. – ECDC to determine
- vii) 22/00580/RMM. Land South of Straw Burning Plant Elean Business Park Sutton. Reserved matters of previously approved 11/00452/OUM for Application to replace extant planning permission (07/01429/OUM) for Outline planning permission for data centre buildings (Class B1) up to 65,000 sqm together with associated services, offices, infrastructure, car parking and landscaping at the Elean Business Park – ECDC to determine

2. Planning Approvals

- i) 21/00791/FUL. Cherry Cottage 67 The Row Sutton. Erection of new house and garage with associated works, following demolition of existing buildings - Noted
- ii) 22/00262/FUL. 130 St Andrews Close Sutton. Construction of two storey rear extension - Noted
- iii) 21/01794/FUL. The Anchor Bury Lane Sutton. Change of use from Public House to flexible E[b] (Cafe), C1 (Guest House) and Sui Generis (Public House), associated alterations and infrastructure - Noted
- iv) 22/00058/ADI. 21 Ely Road Sutton. Installation of externally illuminated fascia and projection sign – Retrospective - Noted
- v) 21/01721/FUL. 127 High Street Sutton. Proposed two storey rear extension - Noted
- vi) 22/00216/FUL. 85 The Row Sutton. Demolition of existing single-storey extension and erection of single-storey side extension, single-storey front extension and new access - Noted

3. Tree Consents

- i) 22/00233/TPO. West Lodge 125 High Street Sutton. T1 -T7 - Yew - Crown raise to 8 ft from ground level - Noted

4. Planning Withdrawals

- i) 21/01329/FUL. 107 The Row Sutton. Proposed lake and associated works - Noted

5. Planning Refusal

- i) 21/01332/FUL. Poplar Hall Farm The Gault Sutton. New detached outbuilding for storage and security - Noted

- 6. **East Cambridgeshire Local Plan Single Issue Review (SIR)** – Proposed submission consultation – 3rd May to 13th June 2022 – No comments

30/22 Committees and Working Parties

1. Finance Working Party -

- a) To receive notes of the working party – 16th May 2022 - Noted

2. Cambridgeshire Crime Stoppers.

- a) To appoint members to the Cambridgeshire Crime Stoppers (Deferred from previous meeting). – No members present wished to be appointed, the clerk will contact members not at the meeting and see if they are interested in joining.

31/22 LHI and PFLHI applications.

- 1. To receive report from the Clerk on the LHI application for The Brook.

The LHI application 2022/2023 for The Brook crossing point has been successful for junction improvement at the top of the Brook with the High Street to provide a central reservation for pedestrians to cross. The Application for £12,531.69 will be partly funded by the LHI scheme and the Parish Council will be contributing £8,326.00 towards the scheme. The council have been advised that they have been allocated a project officer, however there are back logs with previous applications.

Once there are more detailed plans of the scheme and plans, these will be brought to the council and consultations will be made with required parties. CCC will manage the whole scheme.

- 1. To receive report from the Clerk on the PFLHI application for 20mph speed limits.
 - a) To consider continuing with the application or wait for CCC speed reductions.

The clerk reported that the application had been placed and that the parish council have been allocated an officer for the privately funded local highways improvement scheme to introduce a 20mph speed limit on The Row, Painters Lane, West Lodge Lane and Mepal Road.

The officer has advised the clerk that CCC are in the process of putting a policy in place for the whole of CCC to introduce more 20mph limits on the county's roads and this is due to be considered in September 2022.

The council considered continuing with the PFLHI application, however felt it would be best to wait to see more information on the county wide policy when it is available. If this is then approved the parish council may look to apply for the scheme or carry on with the PFLHI application.

32/22 ROSPA Play Park Report

- 1. To receive report on the play park at Stirling Way - Noted
- 2. To receive report on actions relating to the report.

The deputy clerk has produced a report that will be reviewed by Lengthsman, and items repaired where possible. Other items will then be compiled together and enquiries to suppliers about quoting for work necessary.

33/22 Diary Dates

Saturday 28th May 2022 – Annual Litter pick

34/22 Date of Next Meeting(s)

28th June 2022

The meeting closed 20.58pm

Signed.....
Chairman

Date.....