

## SUTTON PARISH COUNCIL

Minutes of the meeting of Sutton Parish Council held at 8pm on Tuesday 25<sup>th</sup> January 2022, in the Pavilion, The Brook, Sutton.

Present: Mr M Inskip (Chair) Mr B Watson Mr S Amner  
Mr B Goodjohn Mr B Collard Mr B Browne  
Mrs J Webb Mr B Skelham

Not Present: Mr L Jordan

Public: No members of public  
Assistant Clerk – Mrs M Wolland

Clerk: Mrs R Hughes

### **135/22 To receive and note apologies for absence.**

Apologies were received and noted from Mr A Newton, Mrs S Partington and Mr C Stevens

### **136/22 To receive declarations of interest**

Mr Collard Agenda item 144/22/iii Prejudicial Interest Dec No: 355/22

### **137/22 Public Participation**

No members of the public present.

### **138/22 To approve the minutes of the meeting of Council held 11<sup>th</sup> January 2022.**

It was proposed by Mr Watson, seconded by Mrs Webb and **resolved following a vote of 6 for and 2 abstentions to approve the minutes as a true record of the Full Council meeting held on 11<sup>th</sup> January 2022.**

### **139/22 Matters for Information only**

1. Clerk to report on Floodmobile Event – 17<sup>th</sup> February 2021

Cambridgeshire County Council are holding a series of events with the Ox-Cam Flood Resilience Partnership in various locations around the county to provide information to residents on flood resilience measures that can be incorporated into properties. The Floodmobile will be visiting Sutton on the 17<sup>th</sup> February 2022 and will be located at the Brooklands Centre Car Park between 10am to 3pm.

### **140/22 To receive and note the Resolution Action chart**

The resolution Action chart was noted and will be amended to remove items that are being dealt with by the Sports and recreation working party.

### **141/22 To receive reports in relation to Sutton from:**

1. Cllr Lorna Dupre – Cambridgeshire County Council - Noted
2. Cllr Lorna Dupre & Cllr Mark Inskip – East Cambridgeshire District Council – Noted

#### Updates

- Garden Close – reserved matters application has been submitted and open for comments after losing their Appeal on the previous application,
- The application consultation for the Mepal Outdoor centre crematorium has been extended until the 17<sup>th</sup> February 2022.
- Anti - Social Driving – Elean Business Park – Police have issued letters to drivers and more sanctions can be brought against them if they receive further letters. CCC are looking at changes to the roundabout layout or road leading to it and further discussions between the Owners, police, ECDC and CCC continue.
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Minutes of the meeting of Sutton Parish Council – 25<sup>th</sup> January 2022.

## 142/22 Finance

### 1. To approve payments.

It was proposed by Mr Inskip, seconded by Mr Goodjohn and **resolved unanimously to approve the payments as listed:-**

#### Online Payments

January	Salaries & expenses	£7653.71
January	Cambs Pension Fund	£810.27
Canalbs Ltd	Internal Audit	£142.50
Truelink Ltd	Grass cutting	£289.80
Veolia Ltd	Easi-bins	£115.56
The Copier Warehouse	Photocopying	£85.06
Parish Online	Annual Subscription	£84.00
Cambs ACRE	Annual membership	£57.00
Datashredders	Confidential paper shredding	£72.00
Centradata Ltd	Exchange online/Email host	£75.60
P Mayo	Plants – war memorial	£12.00
Soft Surfaces	Playpark repairs	£59.40
Ely Skip Hire	Burial Ground Skip	£135.00
CamAlarms LTD	Maintenance Pavilion/Glebe	£208.56

#### Direct Debits

B & CE	Peoples Pension	£132.29
Pozitive Energy	Pavilion – Gas	£257.58
Pozitive Energy	Glebe – Gas	£141.15
Pozitive Energy	Glebe – Gas	£275.24
Pozitive Energy	Floodlights – electric	£12.73
Pozitive Energy	Pavilion – Gas	£363.20
British Telecom	Phone & Internet	£229.56
ECDC	Non-domestic rates	£585.00
Pozitive Energy	Pavilion – electric	£234.91
Excell	Mobile phones	£143.86
Wave	Water rates – Pavilion	£88.38
Wave	Water rates – Glebe	£15.47
Volkswagen FS	Van lease	£242.99
SSE	Street lights – electric	£101.42
Pozitive Energy	Glebe – Electric	£134.89
Pozitive Energy	Floodlights – Electric	£12.73
Pozitive Energy	Pavilion – Electric	£176.76

### 2. Sutton Market – Hire of Glebe Hall

#### 1. Council to review hall hire charges for the market

A request from the hirer that has been running a monthly market from the Glebe Hall since September was received to review the hall hire charges again. Back in August it was approved to reduce the hire cost to £19.31 plus Vat an hour until December 31<sup>st</sup> 2021. This was so that the new market could become established before reverting back to the Commercial fee for the hire of the Glebe Hall.

It was proposed by Mr Goodjohn, seconded by Mr Inskip and **resolved unanimously to approve the hire rate of £19.31 plus Vat per hour for a further 3 months and to be reassessed at this point.**

## 143/22 Planning

### 1. Planning Applications

- i) 21/01745/RMA. 22 Link Lane Sutton. Erection 1 no. dwelling – ECDC to determine
- ii) 21/01794/FUL. The Anchor Bury Lane Sutton. Change of use from Public House to flexible E[b] (Cafe), C1 (Guest House) and Sui Generis (Public House), associated alterations and infrastructure – ECDC to determine

- iii) 21/01721/FUL. 127 High Street Sutton. Proposed two storey rear extension – ECDC to determine
- iv) 22/00042/FUL. 1 Link Lane Sutton. Conversion of existing garage to annexe accommodation, and construction of alterations to the infrastructure – ECDC to determine
- v) 22/00057/RMM. Land Rear Of Garden Close Sutton. Reserved Matters for appearance, landscaping, scale and layout for the erection of 51 homes including public open space of previously approved 17/01445/OUM Outline planning application for erection of up to 53 houses to include public open space and details relating to access – Deferred until the meeting of the 22<sup>nd</sup> February 2022

## 2. Planning Approvals

- i) 21/00724/FUL. 32 The Brook Sutton. Single storey extension to side and rear - Noted
- ii) 18/01053/OUM. Land Rear Of Garden Close Sutton. Outline planning application for erection of up to 53 houses on land to the east of Sutton to include public open space and details relating to access - Noted
- iii) 21/01595/FUL. 3 Brookside Sutton. Proposed conversion of outbuilding plus single storey rear extension - Noted

## 3. Planning Refusals

- i) 21/01592/OUT. Land Adjacent To No. 44 The Row Sutton. Outline application with all matters reserved except access, layout and scale for the erection of three dwellings - Noted

## 4. Planning Appeals

- i) APP/V0510/W/21/3275044. (Land to the Rear of Garden Close, Sutton – The appeal is dismissed (20/01169/RMM) - Noted

## 5. Tree Application

- i) 21/01715/TRE. 6 Sutton Park Sutton. T1 Apple – Fell, T2 Apple – Fell, T3 Yew ring – Trim, T4 Conifer - Reduce height by approximately 2m, T5 Cherry - Crown reduce by 1- 1.5 m - Noted

## 6. ECDC Local Plan – Single Issue Review – Housing Requirements Consultation

- i) To consider consultation and views of the Parish Council to submit.

It was proposed by Mr Inskip, seconded by Mr Watson and **resolved following a vote of 7 for and 1 abstention to confirm the Parish Council is happy with the review.**

## 144/22 Committees and Working Parties

1. Sports and Recreation Working Party
  - a) To receive notes of the working party – 8<sup>th</sup> December 2021 - Noted
  - b) To receive recommendations from the working party
    - i) To purchase three Queen’s Platinum Jubilee benches funded from earmarked CIL reserves to be installed at the following locations;
      - Windmill Walk on the green area that has recently been planted
      - Outside the Bellairs entrance to Sutton Primary school (subject to permission for the school)
      - Corner of Painter’s Lane and The Row (replacing existing bench)

The cost for three benches is roughly £3,300 (ex-VAT) plus the fitting costs.

The council will also need to decide whether it wishes to include the option of a plaque with an inscription

It was proposed by Mr Inskip, seconded by Miss Skelham to purchase three Queen’s Platinum Jubilee benches funded from earmarked CIL reserves to

be installed at Windmill Walk, outside Bellairs entrance to Sutton Primary school, corner of Painter's Lane and The Row (replacing existing bench).

An amendment to the proposal was received

It was proposed by Mr Watson, seconded by Mrs Webb and following a vote of 2 for, 4 against and 2 abstentions to purchase 1 Queen's Platinum Jubilee Bench and 2 other benches to be benches funded from earmarked CIL reserves to be installed at Windmill Walk, Outside the Bellairs entrance to Sutton Primary school, Corner of Painter's Lane and The Row (replacing existing bench). This vote was not carried.

The Original proposal of

It was proposed by Mr Inskip, seconded by Miss Skelham **and following a vote of 5 for, 2 against and 1 abstention to purchase three Queen's Platinum Jubilee benches roughly £3,300 (ex-VAT) plus the fitting costs, funded from earmarked CIL reserves to be installed at Windmill Walk, outside Bellairs entrance to Sutton Primary school, Corner of Painter's Lane and The Row (replacing existing bench).** (Parish Councils Act 1957 s1)

- ii) To agree to clear and clean the concrete pad and immediately adjacent area at the Old Rec (expectation is the lengthsman can take on this task)

It was proposed by Mr Goodjohn, seconded by Mr Inskip and **resolved unanimously to agree to clear and clean the concrete pad and immediately adjacent area at the Old Rec (expectation is the lengthsman can take on this task)**

Mr Collard left the room 8:20pm

- iii) To agree in principle to upgrade the path from the Lawn Lane entrance to the concrete pad to a one metre path with concrete edging and asphalt surface and to seek agreement from Sutton Poors Land Charity

It was proposed by Mr Goodjohn, seconded by Mr Inskip and **resolved unanimously to agree in principle to upgrade the path from the Lawn Lane entrance to the concrete pad to a one metre path with concrete edging and asphalt surface and to seek agreement from Sutton Poors Land Charity**

Mr Collard re entered the room at 8:22pm

- iv) To purchase and install two heavy duty plastic disability access extended top benches adjacent to the Stirling Way play area, funded from CIL at the cost of £445 plus £60 for ground fixings per bench
- v) It was proposed by Mr Inskip, seconded by Mr Goodjohn and **resolved unanimously to purchase and install two heavy duty plastic disability access extended top benches adjacent to the Stirling Way play area, funded from CIL at the cost of £445 plus £60 for ground fixings per bench.** (Parish Councils Act 1957 s1)

## 2. Neighbourhood Plan Working Party

- a) To receive notes of the working party – 15<sup>th</sup> December 2022 - Noted

### 145/22 ECDC – Notification on Decision Notice – Asset of Community Value.

- 1) To consider if the parish council wishes to re-nominate The Chequers

It was proposed by Mr Watson, seconded by Mr Inskip and **resolved unanimously to re-nominate The Chequers as an Asset of Community Value.** (Localism Act 2011 s87-108)

### 146/22 Parish Council – Tree Warden Scheme.

- 1. Receipt of Tree Warden Handbook. - Noted

Minutes of the meeting of Sutton Parish Council – 25<sup>th</sup> January 2022.

2. To consider the parish council joining the scheme.

It was proposed by Mr Amner, seconded by Mr Watson and **following a vote of 3 for and 5 abstentions for the parish council to join the Tree Warden Scheme. The clerk to find out the next steps.**

**147/22 Date of Next Meeting(s)**

22<sup>nd</sup> February 2022 – Full Council

The meeting closed at 8:40pm

Signed.....  
Chairman

Date.....