

**Parish Clerk**

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**NOTICE OF MEETING:****TIME:****DATE:****VENUE:****Full Council****7.30pm****Tuesday 28th January 2020****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
22nd January 2020

MEMBERS

15

QUORUM:

5

**A G E N D A****142/20 To receive and note apologies for absence.**

Cllr B Harker and Cllr B Browne

**143/20 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**144/20 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**145/20 Matters for Information only.**

1. Connections Bus Term report (Sept to Dec 2019) – (Enclosed)
2. Clerk to update on LHI application for 20/21.
3. Cambridgeshire Constabulary Consultation – Service changes. (Enclosed)
4. Full Council meeting dates for the Civic Year 2020/21.

**146/20 To approve the minutes of the meeting of Council held on 14<sup>th</sup> January 2020. (Enclosed)****147/20 Edward Groome – Cambridgeshire County Council – Re: CCC Climate Change and Environment Strategy. [https://consultcambs.uk.engagementhq.com/climate-strategy?tool=survey\\_tool#tool\\_tab](https://consultcambs.uk.engagementhq.com/climate-strategy?tool=survey_tool#tool_tab)**

1. To receive presentation from Mr Groome.
2. To consider response from the Parish Council to the survey.

**148/20 Linden Homes – Re: outline planning permission for land at Mepal Road, Sutton.**  
<https://pa.eastcambs.gov.uk/online-applications/applicationDetails.do?keyVal=Q294UFGGMY200&activeTab=summary>

1. To receive presentation from Linden Homes on planning application.

**149/20 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre & Cllr Inskip (Enclosed)
- c) Councillor Questions.

**150/20 To receive and note the Resolution Action chart (Enclosed)**

**151/20 Finance**

**1. To approve payments**

a) <u>Online Payments</u>			
January	Salary payments & expenses		£6689.74
LGSS	Pension		£1219.25
Veolia ES (UK) Ltd	Easi-bins		£161.78
The Copier Warehouse	Photocopying		£86.95
IntouchCRM	Website		£35.99
Truelink Ltd	Grass maintenance		£314.70
ESPO Ltd	Cleaning/Admin materials		£417.57
David Frear Plumbing	Water heater repair		£66.00
Canalbs Ltd	Internal Audit		£143.77
Connections Bus Project	Youth bus (sept-Dec 19)		£2838.00
CAPALC	Councillor training		£75.00
CamAlarms Ltd	Alarm servicing		£176.40
SLCC Enterprises Ltd	Training		£118.80
Came & Company	Insurance		£5203.45
Centradata Ltd	IT/Computers		£710.39
Rialtas Business Solutions Ltd	VAT MTD & software support		£216.00
HMRC	Tax & NIC		£3677.10
Cambs ACRE	Annual Membership		£57.00
b) <u>Direct Debits</u>			
Volkswagen Leasing	Van Lease		£242.99
ECDC	Non domestic rates		£614.00
The Peoples Pension	Pension		£92.52
BT	Phone/Broadband		£352.28
WAVE	Glebe water rates		£40.24
SSE	Electric – Floodlights		£20.54
SSE	Electric – Glebe		£158.05
SSE	Gas – Pavilion		£409.12
SSE	Electric – Glebe		£18.02
SSE	Electric – Floodlights		£19.61
SSE	Electric – Glebe		£160.07
SSE	Gas – The Glebe		£649.12
SSE	Electric – Pavilion		£682.45
SSE	Electric – The Glebe		£15.82
SSE	Street light electric		£51.03

**152/20 To receive reports from Committees and Working Parties**

1. Planning Committee – 21<sup>st</sup> January 2020. (Enclosed)
  - i) To note minutes from the meeting.
2. Traffic and Transport Working Party – 4<sup>th</sup> December 2019. (Enclosed)
  - i) To note report from the meeting.

ii) To approve recommendations from the meeting.

a) It is proposed that the council approves the actions for the clerk to carry out as identified in the notes.(4 actions).

**153/20 Plantscape – Hanging baskets**

1. To consider the hire of 32 hanging baskets for the village for summer 2020.

**154/20 Village Grass Maintenance**

1. To receive report and quotations from the Clerk.
2. To consider and approve contractor for village grass maintenance

**155/20 Correspondence from Lt Downham Parish Council regarding: Great Ouse Tidal River System and Strategy Ouse Washes. (Enclosed).**

1. To consider letter and recommendation from the Clerk.

**It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at agenda items 155/20 it is advisable in the public interest that the public and press be temporarily excluded from this meeting and are herewith instructed to withdraw.**

**156/20 Timebank Coordinator position**

1. Clerk to update the council on interview process and recommendation to fill position.
2. Council to consider and approve recommendation from interview panel.

**157/20 Diary Dates**

1. 26<sup>th</sup> March 2020 – Annual meeting of the electorate.
2. 4<sup>th</sup> April 2020 – Annual Sutton Spring Clean.

**158/20 Date of Next Meeting(s)**

Planning Committee - 18<sup>th</sup> February 2020  
Full Council – 25<sup>th</sup> February 2020.

**Members of the public and press are welcome to attend the meeting.**