

**Parish Clerk**

Mrs R A Hughes FSLCC  
The Glebe  
4 High Street  
Sutton  
Ely  
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**NOTICE OF MEETING:****Full Council****TIME:****7.30pm****DATE:****Tuesday 19<sup>th</sup> November 2019****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
13<sup>th</sup> November 2019

MEMBERS

15

QUORUM:

5

**A G E N D A****110/19 To receive and note apologies for absence.**

Mr B Harker, Mrs S Partington.

**111/19 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**112/19 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**113/19 Claire Topping – Linked Off-Road Network Project. (Enclosed)**

1. To receive presentation on proposals for project.
2. To consider action required.

**114/19 Matters for Information only.**

1. Report from Clerk on Climate Change Emergency (Enclosed).
2. Report from Clerk on Water regulation inspection at The Pavilion.
3. Cambs & Peterborough Combined Authority – Future bus consultation
4. CAPALC – Notification of intention to change the legal entity of CAPALC. (Enclosed)

**115/19 To approve the minutes of the meeting of Council held on 22<sup>nd</sup> October 2019 (Enclosed)**

**116/19 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre & Cllr Inskip (Enclosed)
- c) Councillor Questions.

**117/19 To receive and note the Resolution Action chart (Enclosed)**

**118/19 Finance**

**1. To approve payments**

a)	<u>Online Payments</u>		
	November	Salary payments & expenses	£
	LGSS	Pension	£
	Veolia ES (UK) Ltd	Easi-bins	£184.89
	The Copier Warehouse	Photocopying	£85.06
	IntouchCRM	Website	£35.99
	Truelink Ltd	Grass maintenance	£466.80
	ESPO Ltd	Cleaning/Admin materials	£71.04
	Haddenham Guides	Grant (GPC)	£150.00
	Groundwork UK	Unspent NP Grant	£353.66
	Briar Security Systems	Alarm & CCTV	£216.00
	SLCC Enterprises Ltd	Admin/Books	£67.63
	MA Cleaning Services	Glebe – Window cleaning	£30.00
	Rialtas Business Solutions	User licence	£57.60
	Centradata Ltd	Computer upgrade	£138.00
	Sutton PCC	Pepperpot	£100.00
	Cambridge Regional College	Tuition fee	£100.00
b)	<u>Direct Debits</u>		
	Volkswagen Leasing	Van Lease	£242.99
	ECDC	Non domestic rates	£614.00
	The Peoples Pension	Pension	£
	SSE	Glebe – Gas	£50.35

**2. Clerk to update the transfer of street light energy supplier and signing of bank mandate.**

- i) To receive update from Clerk.
- ii) To approve and sign bank mandate.

**119/19 Time Banking**

1. Clerk to report on successful grant application and its conditions.
2. To agree to sign grant acceptance form.

**120/19 Operation London Bridge**

1. To receive report from the Clerk regarding Operation London Bridge. (Enclosed)
2. Parish Council to consider:
  - a) Adopting the protocol.
  - b) Purchase of a condolence book and a location for it.
  - c) Agree area to lay flowers and what to do with them once removed.
  - d) Delegate The Clerk to liaise with St Andrews PCC in relation to the service.
  - e) Delegate The Clerk to postpone any events.

**121/19 To receive reports from Committees, Management Committees and working parties.**

1. To receive minutes of the Glebe Management Committee 6<sup>th</sup> November 2019 (Enclosed).
2. To receive minutes of the HCV Joint Committee 18<sup>th</sup> September 2019 (Enclosed)
3. Traffic & Transport working party – Suggested improvements. (Enclosed)

i) To consider recommendation from the working party.

To approve the additional 20mph repeater signs and additional roundels, as identified at item 4 on the improvements schedule.

**122/19 Diary Dates**

**6pm 26<sup>th</sup> November - Code of conduct training – ECDC Offices.**

**123/19 Date of Next Meeting(s)**

Full Council – 10<sup>th</sup> December 2019

Planning Committee – 17<sup>th</sup> December 2019

Full Council - Budget/Precept setting – 14<sup>th</sup> January 2020

**Members of the public and press are welcome to attend the meeting.**

