

**Parish Clerk**

Mrs R A Hughes FSLCC
The Glebe
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NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****Tuesday 12th December 2017 2017****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
6th December 2017

MEMBERS

15

QUORUM:

5

A G E N D A**125/17 To receive and note apologies for absence.**

Mr S Smith Mr K Brownell

126/17 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

127/17 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

128/17 To receive details of the proposed works in The America to replace 500 meters of 4" cast iron main. Mr Lee Forster and Mr Kevin Howlett – Anglian Water Services Ltd.**129/17 Matters for information only**

- 1. Clerk to report on Royal Mail box – Sutton Gault.
- 2. Clerk to update on Mobile Kebab Van. ECDC to determine licence application.
- 3. Clerk to report on Stagecoach service changes from 8th January 2018.
- 4. Letter of thanks – The Pepperpot re: donation

130/17 To approve the minutes of the meeting of 28th November 2017 (Enclosed)

131/17 To receive County and District Councillor reports.

- i) County Council Report – Cllr L Dupre. (Enclosed)
- ii) District Council Report – Cllr L Dupre. (Enclosed)
- iii) District Council Report – Cllr L Stubbs (Not received).
- iv) Councillor Questions.

132/17 Planning

1. Planning Approvals – None received to date.

2. Planning Refusals – None received to date.

3. Planning Application

- i) 17/01866/FUL. Foxgloves. 20 Pound Lane. First floor extension above existing garage. Amendment: a reduction in the size of the rear-facing first floor window serving Bed1.
- ii) 17/01996/FUL. & 17/01996/FUL.17 The Row. Proposed internal alterations and single storey extension and 17/01997/LBC.
- iii) 17/01746/FUL. 1a High Street. Construction of 6 dwellings.

4. Tree applications & consents

- i) 9 Eastwood Close. Consent for works to Willow, Thuja and crab apple.
- ii) 6 Eastwood Close. Consent for works to Willow.
- iii) St Andrews Church yard. 5 x lime trees. Cyclical programme of re-pollarding and removal of basal suckers on a 3 – 4 yearly cycle.

5. Mepal Parish Council.

- 1. Clerk to report on correspondence from Mepal Parish Council regarding ECDC Local Plan and land at Brick Lane, Mepal.

133/17 To receive report from Cllr Bob Harker regarding the A142 presentation.

134/17 Finance

1. To approve payments

a) <u>Online Payments</u>			
December	Salary payments & expenses		£4856.82
LGSS	Pension		£1,056.19
HMRC	Tax & NIC		£3018.78
Veolia ES (UK) Ltd	Easi-bins		£112.68
The Copier Warehouse	Photocopying		£85.06
Ely Skip Hire	Skip – burial ground		£150.00
Plantscape Ltd	Solar powered xmas trees		£1782.00
Cambs ACRE	Annual subscription		£55.00
Bryan Lely	Dishwasher repair (Pavilion)		£65.00
ACE Fire & Security	CCTV Glebe annual maint		£208.80
ACE Fire & Security	CCTV supply & install (Glebe)		£1741.20
G & J Peck	Light bulb/gloves		£7.98
b) <u>Direct Debits</u>			
ECDC	Non domestic rates		£582.00
The Peoples Pension	Pension		£66.24
Volkswagen Leasing	Van lease		£242.99
Total Gas & Power	Glebe – Gas		£230.42

135/17 Youth provision report

1. To receive business plan from Parish Clerk/RFO (Enclosed).
(Previous report enclosed for reference – Min 72/17)
2. To discuss provision of youth service for Sutton and budget requirements.

136/17 Report on Draft 2018/2019 Budget – Finance Working Party.

1. To consider spending plans for the 2018/2019 budget
2. To consider Ear marked reserves for 2018/2019.

137/17 Sutton Neighbourhood Plan

1. To approve submission of grant application for final stage of project plan.
2. To consider the appointment of Consultant.(Enclosed)
3. To agree date for public event

138/17 St Andrews Way/The Orchards – Re-opening of path.

1. Clerk to inform the meeting of correspondence with Kenford Developments.
2. To consider the transfer of land.

139/17 Sutton Parish Council - Emergency Plan

1. To consider the draft emergency plan from the working party. (Enclosed)

140/17 Email from - Sutton Squiggles

1. Clerk to report on request from Sutton Squiggles for reduction in hall hire costs and erection of a shed at The Glebe.

141/17 Working parties and management meetings

1. To appoint a member onto the HCV Joint Committee.
2. To appoint members onto:
 - a) Traffic & Transport working party
 - b) Sports & Recreation working party.

142/17 Date of next meeting(s)

9th January 2018 – Budget and Precept meeting.
23rd January 2018 – Full Council meeting.

Members of the public and press are welcome to attend the meeting.