

**Parish Clerk**

Mrs R A Hughes FILCM
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: mail@suttonpc.org.uk

NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7pm****Tuesday 22nd August 2017****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
16th August 2017

MEMBERS

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QUORUM:

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A G E N D A

61/17 To receive and note apologies for absence.

62/17 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

63/17 Public Participation

To adjourn the meeting for up to 30 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

(Public participation extended to 30 minutes to allow additional time for public to comment on planning application – Endurance Estates, land rear of Garden Close)

64/17 Matters for information only

- 1. Connections Youth Bus – termly report. (Enclosed)
- 2. Long North Fen Drove diversion route – 2nd – 6th October 2017. Carriageway resurfacing. (Enclosed)
- 3. Update on Christmas trees. (Enclosed)

65/17 To approve the minutes of the meeting of 25th July 2017 (Enclosed)

66/17 To receive County and District Councillor reports.

67/17 Resolution action chart (Enclosed)

68/17 Planning

1. Planning Approvals

- i) 17/00959/FUL 22 York Road. Proposed extension to existing dwelling and erection of rear dormer.
- ii) 17/01049/FUL. Land to rear of 20 High St. Construction of a pair of semi-detached 2 bedroom properties on land to the rear of No. 20 High St. as approved by planning application 16/00166/FUL.

2. Planning Refusals

- i) 17/01077/FUL. 3a Ely Road. Garage conversion of existing triple garage to form a dwelling.

3. Planning Application

- i) 17/00284/OUT. Land to north side of Mill Field. Amendment: Change of proposal to Residential development with all matters reserved' and submission of site plan.
- ii) 17/01358/OUM. Site west of Crown Yard Depot, Station Road. Residential development for 10 dwellings.
- iii) 17/01413/FUL. 21 The Row. Dormer window to front and replacement of existing single storey rear extension with two storey rear extension.
- iv) 17/01445/OUM. Land rear of Garden Close. Outline planning application for erection of up to 53 houses to include public open space and details relating to access.

<http://pa.eastcambs.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

Letter from Conservation Society (Enclosed)

4. Tree applications & consents

- i) Consent: 8 Croftwood. To comply with condition 12 of decision notice 01/00117/FUL. 1 x Ash remove stem and reduce height. 1 x Poplar, reduce overhanging.
- ii) Consent: 8 West Lodge Lane. To comply with condition 8 of decision notice 92/00640/FUL. 2 x Prunus reduce and shape, 1 x mixed hedge – reduce height to lowest point, tidy front face.

69/17 Finance

1. To receive notes of Finance & Controls working party – 7th August 2017 (Enclosed)

- a) To consider recommendations from working party
- i) Virement - From 4610/500 contingencies to 4630/350 Health & Safety clothing £13.00
- ii) Recommend to council to change Investment policy to reflect the changes in (FSCS) limit. (Enclosed)

2. To approve payments

a)	<u>Online Payments</u>		
	August	Salary payments & expenses	£TBA
	LGSS	Pension	£TBA
	Veolia ES (UK) Ltd	Easi-bins	£169.02
	ESPO	Admin/cleaning/equipment	£98.51
	Truelink Ltd	Grass maintenance	£601.20
	Connections Bus Project	Youth bus	£3282.50
	Came & Co	Van Insurance	£436.80
	CamAlarms	Fire alarm – Pavilion	£144.68
	Rialtas Business Solutions Ltd	Year end account training	£42.00
	Petty Cash	Cash	£150.00

b) Direct Debits

ECDC	Non domestic rates	£582.00
The Peoples Pension	Pension	£
Anglian Water	Rates – The Glebe	£26.95
Anglian Water	Rates – Pavilion	£84.79
BT	Broadband services	£106.20
Total Gas & Power	Gas – Pavilion	£43.87
SSE	Electric – Floodlights	£17.96
SSE	Electric- Glebe	£111.64

3. **To consider Grant applications**

- a. Sutton Rainbow Guides. (Enclosed)
- b. Sutton Squiggles (Enclosed)

70/17 Future use of the Recycling Centre report (Enclosed)

1. To consider report and decide on future use of recycling centre.

71/17 Parish Council Community Engagement report (Enclosed)

1. To consider report and decide on future action required.

72/17 Youth work provision report (Enclosed)

1. To consider report and decide on future action required.

73/17 Reports from Working parties and management meetings

1. To receive notes from Neighbourhood Plan working party – 19th June 2017 (Enclosed)
2. To receive minutes of the HCV Joint Committee 20th July 2017 (Enclosed).

74/17 Request from Flames to site a mobile van on the Royal British Legion Car Park.

To discuss application. (Enclosed)

75/17 CCC – Community Gritting Scheme for 2017/2018 (Enclosed)

To consider participation in the scheme.

76/17 Correspondence

1. Invitation to NHS Cambs & P'borough Clinical Commissioning Group AGM – 19th Sept 6pm ECDC Council Chamber.
2. ECDC Consultation – Hackney Carriage & Private hire licensing Policy. Comments before 27th September 2017. www.eastcambs.gov.uk/licensing/taxi-private-hire-licences
3. Invitation to Cambs ACRE AGM – 26th September 2017 2pm – 5pm. Whittlesford Memorial Hall.
4. CCC Consultation – Children's Centre Services. Comments before 22nd September 2017. www.cambridgeshire.gov.uk/childrenscentreconsultation

77/17 Date of next meeting(s)

Personnel Committee meeting – 7.30pm 4th September 2017.
Full Council – 26th September 2017.

Members of the public and press are welcome to attend the meeting.