

**Parish Clerk**

Mrs R A Hughes FILCM  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

Tel: 01353 777189

Email: [mail@suttonpc.org.uk](mailto:mail@suttonpc.org.uk)

---

**NOTICE OF MEETING:****TIME:****Full Council****7.30pm****DATE:****Tuesday 25<sup>th</sup> April 2017****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
19<sup>th</sup> April 2017

MEMBERS

15

QUORUM:

5

**A G E N D A**

**216/17 To receive and note apologies for absence.**

**217/17 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**218/17 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**219/17 Matters for information only**

- 1. Clerk to report on resignation from Mr Redman, and procedure to fill vacancy.
- 2. The Connections Bus – Termly report (Enclosed).
- 3. Historic England. Confirmation of listing of War Memorial.

**220/17 To approve the minutes of the meeting of 28<sup>th</sup> March 2017 (Enclosed).**

**221/17 To receive County and District Councillor reports.**

**222/17 Resolution action chart (Enclosed)**

## 223/17 Planning

### 1. Planning Approvals

- i) 17/00167/FUL. 14 West Lodge Lane. Single storey extension.
- ii) 16/00320/OUT. Land rear of 39 The Row. Approval of the details for reserves matters for access, appearance, landscaping, scale and layout.

### 2. Planning Refusals

- i) 17/00073/PDR. 10 The Southernns. Garage conversion.

### 3. Planning Application

- i) 17/00469/FUL. 36 The Row. Two storey rear extension.
- ii) 16/01772/FUM. Land adjacent 43 Mepal Road. Full application for the erection of 77 dwellings for residential use along with access, associated landscaping, parking and infrastructure.
- iii) 17/00524/FUL. 36 St Andrews Close. Single storey rear extension.

### 4. Tree applications & consents

- i) Consent – 125 High Street. Crown lift 1 x Yew and remove limb Weeping Ash.
- ii) Consent – 8 Tramar Drive. Fell 3 x Eucalyptus.
- iii) Consent – 3 Station Road. Crown reduce 1 x horse chestnut, 1 x sycamore and 1 x cherry, remove dead wood 1 x sycamore.
- iv) Consent – 54 High Street. 1 x Cherry crown reduction by a maximum of 20%.
- v) Consent – 6 West Lodge Lane. 1 x Ash Remove eastern stem, reduce and reshape remaining crown, removing up to 3 meters.

### 5. ECDC Planning application Validation Check List Consultation.

- 1. To receive and consider consultation on the revised documents. (Enclosed).

### 6. ECDC Local Plan – New suggested sites.

- 1. To receive correspondence from ECDC regarding additional sites that have been suggested to ECDC. (Enclosed).
- 2. To consider Parish Council response.

## 224/17 Finance

### 1. Finance working party

- a) To receive notes from the meeting of 13<sup>th</sup> April 2017 (Enclosed)
- b) To consider recommendation from meeting.
  - 1. That the report on the Review of the Effectiveness of the Internal Audit is approved by Full Council.
  - 2. That the Financial Management Risk report is approved by Full Council.

### 2. To approve payments

- a) Online Payments
  - April
  - LGSS
- Salary payments & expenses    £TBA
- Pension    £TBA

Veolia ES (UK) Ltd	Easi-bins	£75.12
ESPO	Admin/cleaning/equipment	£458.07
The Copier Warehouse	Photocopying	£85.06
Intouch CRM	Website	£35.99
ECDC	Premises Licence	£180.00
Direct 365	Hygiene Disposal	£536.84
CCC	Speed surveys	£1653.53
The Lock Shop	Glebe lock repairs	£279.40
ICCM	Annual membership	£90.00
Cambs ACRE	PAYE charges	£117.00
Savills UK Ltd	Allotment land rent	£900.00
Dellar Tree Services	Tree work	£790.00
The Connections Bus	Youth bus	£2750.00
Salmons Bros	Slabs for shed base	£87.46
CamAlarms Ltd	Fire alarm maintenance	£173.26
Truelink Ltd	Grass verge maintenance	£364.80
Salmons Bros Ltd	Glebe – external works	£43,639.10
G & J Peck Ltd	Oil, seed and exten. Cable.	£233.42

b) Direct Debits

ECDC	Non domestic rates	£584.67
The Peoples Pension	Pension	£TBA
Total Gas & Power	Gas – Pavilion	£314.95
Anglian Water	Glebe	£39.48
SSE	Electric – Pavilion	£304.56
Total Gas & Power	Gas – Pavilion	£441.93
BT	Internet services	£106.20
BT	Telephone	£85.21
Total Gas & Power	Gas – Pavilion	£90.66
SSE	Electric – The Glebe	£14.07

**225/17 Summer Newsletter**

1. To discuss items for the Summer 2017 Parish News.

**226/17 Grant Applications**

1. To consider grant application from Sutton Garden Club (Enclosed)
2. To consider grant application from Triangle Day Centre. (Enclosed)

**227/17 Reports from Working parties and management meetings**

1. Neighbourhood Plan Working Party – 22<sup>nd</sup> March 2017.
  - a) To receive notes of the Neighbourhood Plan working party meeting (Enclosed)

**228/17 Diary Dates**

Annual meeting of the Electorate – 27<sup>th</sup> April 2017.

**229/17 Date of next meeting(s)**

8<sup>th</sup> May 2017 – Annual Meeting of the Parish Council.  
23<sup>rd</sup> May 2017 Full Council meeting.

**Members of the public and press are welcome to attend the meeting.**

