



Parish Clerk
Mrs R A Hughes FILCM
The Glebe
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NOTICE OF MEETING:**Full Council****TIME:****7.30pm****DATE:****Tuesday 25th April 2017****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

R Hughes
Mrs R Hughes
Clerk to Sutton Parish Council
19th April 2017

MEMBERS

15

QUORUM:

5

A G E N D A

216/17 To receive and note apologies for absence.

217/17 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

218/17 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

219/17 Matters for information only

1. Clerk to report on resignation from Mr Redman, and procedure to fill vacancy.
2. The Connections Bus – Termly report (Enclosed).
3. Historic England. Confirmation of listing of War Memorial.

220/17 To approve the minutes of the meeting of 28th March 2017 (Enclosed).

221/17 To receive County and District Councillor reports.

222/17 Resolution action chart (Enclosed)

223/17 Planning

1. Planning Approvals

- i) 17/00167/FUL. 14 West Lodge Lane. Single storey extension.
- ii) 16/00320/OUT. Land rear of 39 The Row. Approval of the details for reserves matters for access, appearance, landscaping, scale and layout.

2. Planning Refusals

- i) 17/00073/PDR. 10 The Southerns. Garage conversion.

3. Planning Application

- i) 17/00469/FUL. 36 The Row. Two storey rear extension.
- ii) 16/01772/FUM. Land adjacent 43 Mepal Road. Full application for the erection of 77 dwellings for residential use along with access, associated landscaping, parking and infrastructure.
- iii) 17/00524/FUL. 36 St Andrews Close. Single storey rear extension.

4. Tree applications & consents

- i) Consent – 125 High Street. Crown lift 1 x Yew and remove limb Weeping Ash.
- ii) Consent – 8 Tramar Drive. Fell 3 x Eucalyptus.
- iii) Consent – 3 Station Road. Crown reduce 1 x horse chestnut, 1 x sycamore and 1 x cherry, remove dead wood 1 x sycamore.
- iv) Consent – 54 High Street. 1 x Cherry crown reduction by a maximum of 20%.
- v) Consent – 6 West Lodge Lane. 1 x Ash Remove eastern stem, reduce and reshape remaining crown, removing up to 3 meters.

5. ECDC Planning application Validation Check List Consultation.

- 1. To receive and consider consultation on the revised documents. (Enclosed).

6. ECDC Local Plan – New suggested sites.

- 1. To receive correspondence from ECDC regarding additional sites that have been suggested to ECDC. (Enclosed).
- 2. To consider Parish Council response.

224/17 Finance

1. Finance working party

- a) To receive notes from the meeting of 13th April 2017 (Enclosed)
- b) To consider recommendation from meeting.
 - 1. That the report on the Review of the Effectiveness of the Internal Audit is approved by Full Council.
 - 2. That the Financial Management Risk report is approved by Full Council.

2. To approve payments

- a) Online Payments

April	Salary payments & expenses	£TBA
LGSS	Pension	£TBA

Veolia ES (UK) Ltd	Easi-bins	£75.12
ESPO	Admin/cleaning/equipment	£458.07
The Copier Warehouse	Photocopying	£85.06
Intouch CRM	Website	£35.99
ECDC	Premises Licence	£180.00
Direct 365	Hygiene Disposal	£536.84
CCC	Speed surveys	£1653.53
The Lock Shop	Glebe lock repairs	£279.40
ICCM	Annual membership	£90.00
Cambs ACRE	PAYE charges	£117.00
Savills UK Ltd	Allotment land rent	£900.00
Dollar Tree Services	Tree work	£790.00
The Connections Bus	Youth bus	£2750.00
Salmons Bros	Slabs for shed base	£87.46
CamAlarms Ltd	Fire alarm maintenance	£173.26
Truelink Ltd	Grass verge maintenance	£364.80
Salmons Bros Ltd	Glebe – external works	£43,639.10
G & J Peck Ltd	Oil, seed and exten. Cable.	£233.42

b) Direct Debits

ECDC	Non domestic rates	£584.67
The Peoples Pension	Pension	£TBA
Total Gas & Power	Gas – Pavilion	£314.95
Anglian Water	Glebe	£39.48
SSE	Electric – Pavilion	£304.56
Total Gas & Power	Gas – Pavilion	£441.93
BT	Internet services	£106.20
BT	Telephone	£85.21
Total Gas & Power	Gas – Pavilion	£90.66
SSE	Electric – The Glebe	£14.07

225/17 Summer Newsletter

1. To discuss items for the Summer 2017 Parish News.

226/17 Grant Applications

1. To consider grant application from Sutton Garden Club (Enclosed)
2. To consider grant application from Triangle Day Centre. (Enclosed)

227/17 Reports from Working parties and management meetings

1. Neighbourhood Plan Working Party – 22nd March 2017.
 - a) To receive notes of the Neighbourhood Plan working party meeting (Enclosed)

228/17 Diary Dates

Annual meeting of the Electorate – 27th April 2017.

229/17 Date of next meeting(s)

8th May 2017 – Annual Meeting of the Parish Council.
23rd May 2017 Full Council meeting.

Members of the public and press are welcome to attend the meeting.