



**Parish Clerk**  
Mrs R A Hughes FILCM  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

Tel: 01353 777189  
Email: mail@suttonpc.org.uk

---

**NOTICE OF MEETING:****Full Council****TIME:****7.30pm****DATE:****Tuesday 28<sup>th</sup> February 2017****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
22<sup>nd</sup> February 2017

MEMBERS	15	QUORUM:	5
---------	----	---------	---

**A G E N D A****178/17 To receive and note apologies for absence.**

Mr B Harker

**179/17 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**180/17 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**181/17 To receive presentation from Endurance Homes – Development Adjacent to Garden Close.**

Sereena Davey – Associate Director Meeting Places Communications.

Robert Phillips – Strategic Planning Manager – Endurance Estates Strategic Land

Ben Pridgeon – Planning Associate Cheffins

Questions from the Council.

**182/17 Matters for information only**

1. Dates of ordinary meetings for Civic Year 2017/2018. (Enclosed)
2. Update on 9/X9 bus service (Enclosed)
3. Clerk to report on arrangements for Sutton Spring Clean – 4<sup>th</sup> March 2017.
4. Clerk to report on commencement of Village Lengthsman

**183/17 To approve the minutes of the meeting of 10<sup>th</sup> January 2017 (Enclosed).**

**184/17 To Fill Parish Council Vacancies.**

1. To hear short presentation from two applicants.
2. Members to vote on acceptance of candidates.

**185/17 To receive County and District Councillor reports.**

**186/17 Resolution action chart (Enclosed)**

**187/17 Planning**

**1. Planning Approvals**

- i) 16/01578/FUL. 2 Cherry Rise. Single storey rear extension.

**2. Planning Refusals – None received to date.**

**3. Planning Application**

- i) 17/00073/PDR. 10 The Southerns. Garage conversion.
- ii) 17/00045/RMA. 39 The Row. New residential development including reserved matters.
- iii) 17/00108/FUL. 1 Bury Lane. Construction of a single storey log cabin style annex.
- iv) 17/00167/FUL. 14 West Lodge Lane. Single storey extension.
- v) 16/01172/OUM. Land adjacent 43 Mepal Road. Hybrid planning application consisting of a full scheme for a detailed scheme for the construction of 77 x no dwellings, with associated landscaping, parking and infrastructure (phase 1) and an outline scheme for up to 350 dwellings with access (phase 2).

**4. Appeals**

- i) Notification of appeal: Rose Barn, Ely, Road, Cambs. Appeal against Enforcement Case for unauthorised change of use and marquee erected.
  - i) To consider comments or modification to previous representation.

**5. Tree applications & consents.**

- i) St Andrews Churchyard. Consent to fell 1 x Ash (Self set) and 1 x Prunus Cerasigera.

**188/17 Finance**

**1. To approve payments**

a)	<u>Online Payments</u>	
	Feb - Salary payments & expenses	£TBA
	LGSS – Pension	£TBA
	Veolia ES (UK) Ltd	£112.68
	ESPO	£34.60
	The Copier Warehouse	£102.80
	Intouch CRM	£35.92
	Salmons Bros	£35.99
	TSO Host	£43,331.92
	Prior Associates	£34.99
	SLCC Enterprises Ltd	£240.00
	David Frear Service & Maint	£272.20
	Places4People Ltd	£498.00
		£718.00

Sutton Primary School	Community Room Electric	£57.89
Truelink Ltd	Hedge Cutting	£149.82
Centradata	IT support	£394.20
CCC	Street lighting	£415.53
b)	<u>Direct Debits</u>	
The Peoples Pension	Pension	£TBA
Public Works Loan Board	Loan	£9,386.25
SSE	Glebe – Electric	£14.07
SSE	Glebe – Electric	£154.17
SSE	Floodlights – Electric	£12.78
SSE	Pavilion – Gas	£1,169.58

**189/17 The Glebe external works**

1. To receive report from Clerk (Enclosed)

**190/17 To receive report from Clerk on Acacia Tree survey (Enclosed)**

1. To note report.
2. To consider quotations for works to trees.

**191/17 Grass Maintenance**

1. **To consider quotations for**

- a) County Council Verge maintenance.
- b) Brooklands Football Field
- b) Recreation ground and paddock.

**192/17 Paintbox Pre-school grant application**

1. To receive and consider grant application for Paintbox Pre-school. (Enclosed)

**193/17 Connections Bus**

1. To receive report from Clerk (Enclosed)
2. To consider contracting the Connections Bus for 2017/2018.

**194/17 Letter from CAPALC Chairman re: Parliamentary Lobby Day (Enclosed).**

1. To consider matters and attendance on 28<sup>th</sup> March 2017.

**195/17 Reports from Working parties and management meetings**

1. The Glebe Management Committee.

- a) To receive minutes of the meeting held on Thursday 26<sup>th</sup> January 2017 (Enclosed).

2. Neighbourhood Plan Working Party.

- a) To receive notes of the Neighbourhood Plan working party meeting 30<sup>th</sup> January 2017 (Enclosed)

3. Traffic & Transport Working Party.

- a) To receive notes of the Traffic & Transport working party meeting 12<sup>th</sup> January 2017 (Enclosed)

- b) To consider recommendations from the working party.

- i) That the Clerk gains agreement from the County Council and Kenford Developments/Reason Homes to open up and complete the footpath between The Orchards and St. Andrews Close and to obtain quotations to complete the work.

- ii) That the Parish Council arranges for the new Lengthsman to clean the bollards on the High Street/West Lodge pedestrian island on a regular basis.
- iii) That the Clerk to replies to the Committee of the Conservative Club with the information provided by the County Council, confirming the successful safety audit and also explaining the data gathered for the bid identifying the demand for the crossing.

**196/17 Diary Dates**

Annual meeting of the Electorate – 27<sup>th</sup> April 2017.

**197/17 Date of next meeting(s)**

28<sup>th</sup> March 2017– Full Council

**Members of the public and press are welcome to attend the meeting.**