



Parish Clerk
Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189
Email: mail@suttonpc.org.uk

NOTICE OF MEETING:**Full Council****TIME:****7.30pm****DATE:****Tuesday 27th November 2018****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
21st November 2018

MEMBERS

15

QUORUM:

5

A G E N D A**116/18 To receive and note apologies for absence.**

Mr B Browne

117/18 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

118/18 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

119/18 ECDC Trading Company Ltd.

1. Emma Grima to present details of the ECDC Trading Company.
2. Questions from the council.

120/18 Matters for Information only.

- i) Xmas light switch on and weekend festivities. (Enclosed)
- ii) Clerk to report on Allotment tenancy
- iii) Time table change to No. 39 stagecoach bus. (Enclosed)
- iv) To note receipt of short term lease for RBL flat.
- v) The Connections Bus AGM (Enclosed)

121/18 To approve the minutes of the meeting of Council held on 23rd October 2018 (Enclosed)**122/18 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre. (Enclosed)
- c) District Council Report – Cllr L Stubbs
- d) Councillor Questions.

123/18 To receive and note the Resolution Action chart (Enclosed)

124/18 Planning

1. Planning Approvals

- i) 18/01297/FUL. Iforce Ltd. Cover building for packaging compactors to aid recycling.
- ii) 18/01008/FUM. Iforce Ltd. Warehouse storage extension to existing building.
- iii) 18/0121/VAR. Charringtons Depot Station Road. Variation of condition 1 (Approved plans) and condition 3 (External materials) of previously approved 16/01055/FUL for the erection of 9 light industrial/storage units use B1 and B8 (part retrospective).
- iv) 18/01374/AGN. Site north of reservoir. Short North Fen Drove. Extraction from an area measuring 142 x 66m to provide granular material to improve the stability of tracks across the agricultural landholding.

2. Planning Refusals

- i) 18/01001/FUL. 4 Croftwood. Levelling of existing garden with associated retaining wall with fence.
- ii) 18/01147/FUL. 3 Nunns Way. One bed dwelling – retrospective.

3. Planning Applications

- i) 18/01488/FUL. 59 The Brook, Sutton. Proposed gym/garden room extension to existing garage.
- ii) 18/01431/FUL. 50 High Street. Part demolition and conversion/extension of existing workshop/garage to form double garage plus relocation of vehicular access.
- iii) 18/01521/FUL Land west of Whitegate Farm. Demolition of 2 x nissen huts, construction of two dwellings with associated parking and amenity area.

4. Tree work applications and consents

- i) Consent – 76 High Street. Fell 1 x Ash.
- ii) Consent – 2 Mepal Road. 1 x Robina – overall reduction in size by 30%. 1 x Bay, cut down to hedge height.

5. Hastoe Housing

To consider working with Hastoe Housing to produce a rural housing needs assessment and to look at suitable sites in the village for a scheme.

6. Neighbourhood Plan working party.

- a) To receive notes from the working party on 19th November 2018.

7. Sutton Neighbourhood Plan

- 1. To approve the changes to the Neighbourhood Plan. (Enclosed)
- 2. To approve the Neighbourhood Plan and agree its submission to ECDC.

125/18 Finance

1. Finance & Reporting working party.

- i) To receive notes of the meeting held on 6th November 2018 (Enclosed)

2. To approve payments

a)	<u>Online Payments</u>		
	November	Salary payments & expenses	£5,566.49
	LGSS	Pension	£1,120.00
	Veolia ES (UK) Ltd	Easi-bins	£102.60
	The Copier Warehouse	Photocopying	£85.06
	Intouch CRM	Website	£35.99
	ESPO Ltd	Cleaning/Office	£63.65
	Truelink Ltd	Grass maintenance	£612.79
	Sutton PCC	Pepperpot	£100.00
	David Olgivie	Remembrance bench	£922.40
	Ely Skip Hire	Burial ground skip	£132.00
	Whizzle Ltd	Staff work wear	£71.18
	Sovereign Play	20% play equipment	£13,738.01
	St Andrews PCC	Pepperpot	£100.00
	Salmons Bros	New door/alarm system – glebe	£2,341.42
	MAN Construction	Install bench	£356.40
	Truelink Ltd	Grass cutting	£488.54
	Cambridgeshire County Council	LHI Project 15675 Crossing	£5,255.25
b)	<u>Direct Debits</u>		
	ECDC	Non domestic rates	£599.00
	The Peoples Pension	Pension	£32.06
	Volkswagen Leasing	Van Lease	£242.99
	SSE	Glebe electric	£117.89
	SSE	Flood lights electric	£16.23
	Total Gas & Power	Gas – Pavilion	£145.91
C)	<u>Cheque</u>		
	Cash	Petty cash	£150.00

126/18 Reports from Working parties and management meetings

1. Traffic & Transport Working Party

- a) To receive notes from the working party on 17th November 2018
- b) To consider and approve recommendations from the working party.
 - i) To respond to County Council highways officers as follows for the LHI scheme:
 - ii) To agree the new signage as proposed by county highways officers was acceptable
 - iii) To request the red tarmac to be re-instated at the High St / Brook junction as shown on 02308/P/1200/01 (approximately cost £1,000).
 - iv) To replace the proposal for speed cushions in Church Lane with speed tables.
 - v) To combine the LHI scheme with the Parish Council's PFHI for a 20mph along Church Lane and the eastern part of the High Street.
 - vi) To ask highways officers to also consider a further speed table on the Brook just before the High St junction, roughly by the 'donkey field'. This would ideally create a crossing point.

2. The Glebe Management Committee

- a) To receive minutes of the Glebe Management Committee on 25th October 2018.
- b) To consider and approve recommendations from the Committee
 - i) To consider the removal of the decking and replace with either turf or paving slabs. The electrical work to remain in place and be made secure for future use. The clerk to obtain costs for the work within financial regulations.

127/18 Sutton Play Park

- 1. Clerk to update on installation of play park.

128/18 Date of Next Meeting(s)

Full Council - 11th December 2018

Members of the public and press are welcome to attend the meeting.

