

**Parish Clerk**

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: mail@suttonpc.org.uk

NOTICE OF MEETING:**TIME:****Full Council****7.30pm****DATE:****Tuesday 26th June 2018****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
20th June 2018

MEMBERS

15

QUORUM:

5

A G E N D A**34/18 To receive and note apologies for absence.**

Mrs S Partington.

35/18 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

36/18 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

37/18 Matters for Information only.

- 1. Temporary Road Closure – To stop any vehicle from proceeding along The Row, between numbers 34 and 48. (New electrical connection works). Alternative route is via B1381. 7th – 9th August 2018.
- 2. Letter from Police Sergeant Mark Rabel (Enclosed)

38/18 To approve the minutes of the meeting of Council held on 22nd May 2018 (Enclosed)**39/18 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre. (Enclosed)
- c) District Council Report – Cllr L Stubbs
- d) Councillor Questions.

40/18 To receive and note the Resolution Action chart (Enclosed)

41/18 Planning

1. Planning Approvals

- i) 18/00329/FUL. 3a Ely Road. Change of use from domestic garage to office.
- ii) 18/00468/FUL. 87 The Row. Proposed dormer extension.

2. Planning Refusals - None received to date.

3. Planning Applications

- i) 18/00578/FUL. Proposed single storey rear garden room extension and replacement of external veranda and raised terrace. West Lodge. 125 High Street.
- ii) 18/00729/FUL. Land adjacent 67 High Street. Pair of two bed semi-detached dwellings and demolition of outbuildings to rear of No.67 (Phased development).
- iii) 18/00621/FUL. Gledhill, 1 High Street. Orangery to the rear.

4. Tree work applications and consents

- i) Consent:- 29 High Street. 4 x Elder trees. Fell

5. East Cambs DC Planning News. (Enclosed)

42/18 Finance

1. To approve payments

a) Online Payments

June	Salary payments & expenses	£5,221.20
LGSS	Pension	£1,120.00
Canalbs Ltd	Internal Audit	£108.65
MS Electrical	Electric works – Pavilion	£798.00
SLCC	Conference/Training	£381.00
Fenland Fire Appliance	Fire appliance checks	£196.44
Sutton Primary School	Community Room electric	£37.02
Ely Skip Hire	Skip Hire	£230.00
Data Shredders	Confidential paper disposal	£72.00
Veolia ES (UK) Ltd	Easi-bins	£102.60
ESPO	Admin/cleaning/equipment	£128.48
The Copier Warehouse	Photocopying	£125.27
East Cambs Trading Co	Play park inspections	£30.00
CamAlarms	Fire alarm maintenance	£176.40
Spotted In Ely	Job advert	£49.00
Sutton Feast	Grant (LGA 1972 Sec 137)	£629.38
Sutton Rainbows	Grant (LGA 1976 Misc Prov)	£276.00
HMRC	Tax & NIC's	£3038.21
Intouch CRM	Website	£35.99
Truelink Ltd	Grass Maintenance	£737.04
Atom Technologies	Glebe – repairs to door	£336.00

b) Direct Debits

ECDC	Non domestic rates	£599.00
The Peoples Pension	Pension	£36.86
SSE	Electric Glebe - Floodlights	£163.53
Volkswagen Leasing	Van Lease	£242.99
Total Gas & Power	Gas – Glebe	£306.77
Total Gas & Power	Gas – Pavilion	£97.36
SSE	Electric – Glebe	£227.10

SSE	Electric- Floodlights	£14.07
SSE	Electric- Glebe	£12.49
BT	Telephone	£110.74

c) Cheques

Cash	Petty cash	£150.00
------	------------	---------

2) Finance and Controls Working Party

- a) To receive notes from the working party held on 12th June 2018 (Enclosed)
- b) To receive and note Report for the financial year 2017/2018. (Enclosed)
- c) To discuss recommendations from the working party.
 - i) To contract Canalbs Ltd for the 2018/2019 financial year, at £42.40 per hour and 45p per mile.
 - ii) To use Earmarked reserves for the play area extension £4,390.0, and to transfer £1,763.48 from general reserves to earmarked reserves to provide the 3rd party funding.

43/18 Co-option to Fill 2 Vacancies

- 1. Clerk to report to council on procedure for filling the two vacancies.
- 2. To receive short introduction from the applicants.
- 3. Members to vote on acceptance of candidates.

44/18 Report from Elean Power Resources meeting.

- 1. To receive verbal report from Cllr Harker.

45/18 Reports from Working parties and management meetings

- 1. Neighbourhood Plan
 - a) To receive notes from the working party held on 11th June 2018. (Enclosed)
 - b) To consider recommendations.
 - i) To approve the 5th draft of the Neighbourhood Plan prior to the commencement of the statutory consultation in July. (Enclosed).
- 2. Social Media & Website
 - a) To receive notes from the working party held on 13th June 2018 (Enclosed)
 - b) To consider recommendations.
 - i) To approve the remit of the working party.
- 3. Sports & Recreation
 - a) To receive notes from the working party held on 14th May 2018. (Enclosed)
- 4. HCV Joint Committee.
 - a) To receive the minutes from the HCV Joint Committee meeting – 2nd May 2018. (Enclosed)

5. The Glebe Community Centre Management Committee

- a) To receive the minutes from the Glebe Management AGM and Ordinary meeting – 14th June 2018 (Enclosed).

46/18 Correspondence

- 1. ECDC. Consultation - Proposed Public Space Protection Order.
 - a) To consider response to the consultation

47/18 Diary Dates

Traffic & Transport working party – 28th June 2018
Finance working party – 7.30pm 16th July 2018
Neighbourhood Plan working party – 13th August 2018
Village Hall Management meeting – 14th August 2018

48/18 Date of Next Meeting(s)

Full Council - 24th July 2018

Members of the public and press are welcome to attend the meeting.

