



**Parish Clerk**  
Mrs R A Hughes FSLCC  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

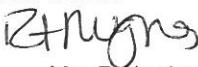
Tel: 01353 777189  
Email: mail@suttonpc.org.uk

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**NOTICE OF MEETING:** **Full Council**  
**TIME:** **7.30pm**  
**DATE:** **Tuesday 24<sup>th</sup> April 2018**  
**VENUE:** **The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

  
Mrs R Hughes  
Clerk to Sutton Parish Council  
18<sup>th</sup> April 2018

MEMBERS 15 QUORUM: 5

#### A G E N D A

**198/18 To receive and note apologies for absence.**

Mr B Browne, Mr B Collard, and Mr B Harker

**199/18 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**200/18 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**201/18 Matters for Information only.**

1. Cllr Watson – Signed declaration of acceptance of office.
2. Clerk to report on Sutton Foodbank closure.
3. Clerk to report on Litter pick day
4. To note resignation of Cllr B Huxley.
5. Temporary Traffic Order (enclosed)

**202/18 To approve the minutes of the meeting of 27<sup>th</sup> March 2018 (Enclosed)**

**203/18 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre.
- c) District Council Report – Cllr L Stubbs
- d) Councillor Questions.

**204/18 Resolution action chart (Enclosed)****205/18 Planning****1. Planning Approvals**

- i) 18/00157/FUL. 57 The Row. Single storey rear extension.

**2. Planning Refusals**

- i) 17/01746/FUL. 1a High Street. Construction of 6 dwellings.

**3. Planning Applications**

- i) 18/00157/FUL. 57 The Row. Single storey rear extension. Amendment:- involves removal of garden terrace extension.
- ii) 16/01645/FUL. Construction of new convenience store and one A5 (hot food takeaway) retail units and associated car park:- Amendment information includes off-site highway works.
- iii) 18/00329/FUL. 3a Ely Road. Change of use from domestic garage to office.
- iv) 18/00427/FUM. Extraction of suitable materials for engineering purposes for the Ouse Washes Flood Embankment protection operations including the establishment of an internal access road.
- v) 18/00468/FUL. 87 The Row. Proposed dormer extension.

**4. ECDC – New site notice template.**

- i) Information relating to new site notices (Enclosed).

**5. Tree applications & consents.**

- i) 11 Sutton Park. Consent 1 x conifer – fell to ground.
- ii) 41 High Street. Consent 3 x conifers – fell. 1 x Pine – fell.

**206/18 Finance****1. To approve payments**

a)	<u>Online Payments</u>		
	April	Salary payments & expenses	£TBA
	LGSS	Pension	£TBA
	Veolia ES (UK) Ltd	Easi-bins	£105.60
	ESPO	Admin/cleaning/equipment	£179.22
	The Copier Warehouse	Photocopying	£98.31
	Intouch CRM	Website	£35.99
	Truelink Ltd	Tree work	£660.00
	Groundwork UK	grant refund	£51.44
	Savills UK Ltd	Allotment land rent	£900.00
	Madingley Mulch	Burial ground maint	£118.76
	ECDC	Premises Licence	£180.00
	David Frear	Toilet repairs	£290.17
	Connections Bus	Jan – Mar 2018	£2272.50
	ICCM	Annual membership	£90.00
	Direct 365	Sanitary services	£449.99
	Centradata	IT support	£215.70
	Playsafety Ltd	ROSPA play area inspection	£105.00
	CCC	Street light energy	£487.52

b) Direct Debits

The Peoples Pension	Pension	TBA
Volkswagen Leasing	Van lease	£242.99
Wave	Water – The Glebe	£28.96
Wave	Water – Pavilion	£88.63
SSE	Pavilion – Electric	£264.35
Total Gas & Power	Pavilion – Gas	£288.28
BT	Telephone	£111.50
SSE	Glebe – electric	£424.06
c) Petty Cash	Cash	£150.00

**207/18 Grant applications**

1. To consider grant (LGA 1972 S 137) to Paintbox Pre-school (Enclosed).
2. To consider grant (LGA 1972 s137) to Sutton Garden Club (Enclosed).

**208/18 Community Gritting**

1. To receive report from Clerk regarding CCC Community Gritting Scheme. (Enclosed).
2. To discuss and consider participation in the 2018/2019 scheme.

**209/18 2018 Summer Newsletter**

1. To discuss items to include in the Summer 2018 Newsletter.

**210/18 General Data Protection Regulation report**

1. To receive report from the Clerk (Enclosed)

**211/18 Reports from Working parties and management meetings**

1. Sports and Recreation

- a) To receive notes from the working party held on 10<sup>th</sup> April 2018 (Enclosed)
- b) To consider recommendations from the working party.
  - i) To discuss and approve quotations.
  - ii) To proceed with the WREN grant application
  - iii) To agree to the third party funding payment – 10.75%, using EMR and GR.

2. Neighbourhood Plan

- a) To receive notes from the working party held on 19<sup>th</sup> March 2018 and 9<sup>th</sup> April 2018 (Enclosed)

3. Personnel Committee

- a) To receive minutes of the meeting of the 16<sup>th</sup> April 2018. (Enclosed).

**212/18 Correspondence**

1. Request from Cambs Search and Rescue to hold a mock search in the parish. (Enclosed).

**213/18 Diary Dates**

Annual Meeting of the Electorate – 26<sup>th</sup> April 2018 (Enclosed)  
Traffic & Transport WP – 30<sup>th</sup> April 2018.  
Neighbourhood Plan working party – 9<sup>th</sup> May 2018

**214/18 Date of Next Meeting(s)**

Annual meeting of Sutton Parish Council - 8<sup>th</sup> May 2018  
Full Council – 22<sup>nd</sup> May 2018

**Members of the public and press are welcome to attend the meeting.**

