

**Parish Clerk**

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

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NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****Tuesday 24th April 2018****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
18th April 2018

MEMBERS

15

QUORUM:

5

A G E N D A**198/18 To receive and note apologies for absence.**

Mr B Browne, Mr B Collard, and Mr B Harker

199/18 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

200/18 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

201/18 Matters for Information only.

- 1. Cllr Watson – Signed declaration of acceptance of office.
- 2. Clerk to report on Sutton Foodbank closure.
- 3. Clerk to report on Litter pick day
- 4. To note resignation of Cllr B Huxley.
- 5. Temporary Traffic Order (enclosed)

202/18 To approve the minutes of the meeting of 27th March 2018 (Enclosed)**203/18 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre.
- c) District Council Report – Cllr L Stubbs
- d) Councillor Questions.

204/18 Resolution action chart (Enclosed)

205/18 Planning

1. Planning Approvals

- i) 18/00157/FUL. 57 The Row. Single storey rear extension.

2. Planning Refusals

- i) 17/01746/FUL. 1a High Street. Construction of 6 dwellings.

3. Planning Applications

- i) 18/00157/FUL. 57 The Row. Single storey rear extension. Amendment:- involves removal of garden terrace extension.
- ii) 16/01645/FUL. Construction of new convenience store and one A5 (hot food takeaway) retail units and associated car park:- Amendment information includes off-site highway works.
- iii) 18/00329/FUL. 3a Ely Road. Change of use from domestic garage to office.
- iv) 18/00427/FUM. Extraction of suitable materials for engineering purposes for the Ouse Washes Flood Embankment protection operations including the establishment of an internal access road.
- v) 18/00468/FUL. 87 The Row. Proposed dormer extension.

4. ECDC – New site notice template.

- i) Information relating to new site notices (Enclosed).

5. Tree applications & consents.

- i) 11 Sutton Park. Consent 1 x conifer – fell to ground.
- ii) 41 High Street. Consent 3 x conifers – fell. 1 x Pine – fell.

206/18 Finance

1. To approve payments

| | | | |
|----|------------------------|----------------------------|----------|
| a) | <u>Online Payments</u> | | |
| | April | Salary payments & expenses | £TBA |
| | LGSS | Pension | £TBA |
| | Veolia ES (UK) Ltd | Easi-bins | £105.60 |
| | ESPO | Admin/cleaning/equipment | £179.22 |
| | The Copier Warehouse | Photocopying | £98.31 |
| | Intouch CRM | Website | £35.99 |
| | Truelink Ltd | Tree work | £660.00 |
| | Groundwork UK | grant refund | £51.44 |
| | Savills UK Ltd | Allotment land rent | £900.00 |
| | Madingley Mulch | Burial ground maint | £118.76 |
| | ECDC | Premises Licence | £180.00 |
| | David Frear | Toilet repairs | £290.17 |
| | Connections Bus | Jan – Mar 2018 | £2272.50 |
| | ICCM | Annual membership | £90.00 |
| | Direct 365 | Sanitary services | £449.99 |
| | Centradata | IT support | £215.70 |
| | Playsafety Ltd | ROSPA play area inspection | £105.00 |
| | CCC | Street light energy | £487.52 |

| | | | |
|----|---------------------|---------------------|---------|
| | The Peoples Pension | Pension | TBA |
| | Volkswagen Leasing | Van lease | £242.99 |
| | Wave | Water – The Glebe | £28.96 |
| | Wave | Water – Pavilion | £88.63 |
| | SSE | Pavilion – Electric | £264.35 |
| | Total Gas & Power | Pavilion – Gas | £288.28 |
| | BT | Telephone | £111.50 |
| | SSE | Glebe – electric | £424.06 |
| c) | Petty Cash | Cash | £150.00 |

1. To consider grant (LGA 1972 S 137) to Paintbox Pre-school (Enclosed).
2. To consider grant (LGA 1972 s137) to Sutton Garden Club (Enclosed).

1. To receive report from Clerk regarding CCC Community Gritting Scheme. (Enclosed).
2. To discuss and consider participation in the 2018/2019 scheme.

1. To discuss items to include in the Summer 2018 Newsletter.

1. To receive report from the Clerk (Enclosed)

1. Sports and Recreation
 - a) To receive notes from the working party held on 10th April 2018 (Enclosed)
 - b) To consider recommendations from the working party.
 - i) To discuss and approve quotations.
 - ii) To proceed with the WREN grant application
 - iii) To agree to the third party funding payment – 10.75%, using EMR and GR.
2. Neighbourhood Plan
 - a) To receive notes from the working party held on 19th March 2018 and 9th April 2018 (Enclosed)
3. Personnel Committee
 - a) To receive minutes of the meeting of the 16th April 2018. (Enclosed).

1. Request from Cambs Search and Rescue to hold a mock search in the parish. (Enclosed).

Annual Meeting of the Electorate – 26th April 2018 (Enclosed)
Traffic & Transport WP – 30th April 2018.
Neighbourhood Plan working party – 9th May 2018

214/18 Date of Next Meeting(s)

Annual meeting of Sutton Parish Council - 8th May 2018
Full Council – 22nd May 2018

Members of the public and press are welcome to attend the meeting.

