

**Parish Clerk**

Mrs R A Hughes FSLCC
The Glebe
4 High Street
Sutton
Ely
Cambs
CB6 2RB

Tel: 01353 777189

Email: mail@suttonpc.org.uk

NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****Tuesday 27th March 2018****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
21st March 2018

MEMBERS

15

QUORUM:

5

A G E N D A**184/18 To receive and note apologies for absence.**

Mrs S Partington

185/18 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

186/18 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

187/18 Matters for Information only.

- 1. Clerk to report on arrangements for Sutton Spring Clean – 14th April 2018.
- 2. Notification of Anglian Water Services – Replacement of water main. (Enclosed)
- 3. Notice of Councillor Resignation.
- 4. Stagecoach bus service 9/X9 service changes (Enclosed)
- 5. LHI 2018/2019 application. (Enclosed)
- 6. Notification of replacement of street lanterns.

188/18 To approve the minutes of the meeting of 20th March 2018 (Enclosed)**189/18 To receive County and District Councillor reports. (Enclosed)**

- a) County Council Report – Cllr L Dupre.
- b) District Council Report – Cllr L Dupre.
- c) District Council Report – Cllr L Stubbs

- d) Councillor Questions.

190/18 Resolution action chart (Enclosed)

191/18 Co-option to Fill 1 casual vacancy.

1. Clerk to report to council on procedure for filling the vacancy.
2. To receive short introduction from the applicant.
3. Members to vote on acceptance of candidate.

192/18 Planning

1. Planning Approvals

- i) 18/00079/FUL. 8 Tower Road. Erection of a single storey porch on the front of the property and a single storey rear extension. Demolition of single storey rear extension.

2. Planning Refusals

- i) None received.

3. Planning Applications

- i) 18/00252/VAR 39a The Row. To vary conditions 1 (approved plans) and 3 (Materials of previously approved 17/00045/RMA. Approval of the details for reserved matters for access, appearance, landscaping, scale and layout of planning application 16/00320/OUT
- ii) 18/00246/LBC. The Burystead, Bury Lane. Replacement of rainwater and soil goods, alterations to existing fireplace and rebuilding of chimney stack. Alterations and improvements to basement.
- iii) 18/00278/FUL. 87 The Row. Proposed extension to existing garage and alterations to front garden/parking arrangement.

4. Application withdrawals.

- i) 1800133/FUL. Charringtons Crown Dept, Station Road. Change of use to D2 (Gym).

5. Tree applications & consents

- i) Consent – 12 Sutton Park. 1 x Poplar. Pollard to approx. 2m below old pollard points.

193/18 Finance

1. To approve payments

a)	<u>Online Payments</u>		
	March	Salary payments & expenses	£TBA
	LGSS	Pension	£TBA
	Veolia ES (UK) Ltd	Easi-bins	£143.64
	ESPO	Admin/cleaning/equipment	£33.22
	The Copier Warehouse	Photocopying	£85.06
	Intouch CRM	Website	£35.99
	Ely Skip Hire	Burial ground skip	£247.00
	HMRC	Tax & NIC	£TBA
	Brightpay	PAYE software	£177.60
	East Cambs trading co	Play area inspection	£24.00
	Glasdon UK Ltd	Dog waste bin	£103.82
	BHMA Ltd	Banners (NP)	£73.14
	Salmons Bros Ltd	Replace PIR unit – Glebe	£117.54
	PTPM	Guttering repairs	£188.63
	SLCC	Subscription (Asst Clerk)	£147.00
	East of England Ambulance	Defib cabinet	£714.00

	Cambs ACRE	PAYE Services	£144.00
	Alex JP Scott	NP Photography	£175.00
	Sutton Scouts	NP Event BBQ	£200.00
	Places4People	NP Consultant	£TBA
b)	<u>Direct Debits</u>		
	The Peoples Pension	Pension	TBA
	Volkswagen Leasing	Van lease	£242.99
	PWLB	Loan payment	£9,063.75
	ECDC	Non-domestic rates	£606.60
	Total Gas & Power	Glebe gas	£798.27
	Total Gas & Power	Pavilion – gas	£251.20
	SSE	Glebe – electric	£118.26
	SSE	Flood-lights electric	£17.72
	SSE	Glebe – electric	£14.07
c)	<u>Cheques</u>		
	Sutton Poors Charity	Rent of playing field	£775.38

194/18 ECDC Community Governance Review.

www.eastcambs.gov.uk/elections-voting/review-polling-district-polling-places-and-polling-stations

1. To consider proposal from Mepal Parish Council.
2. To consider proposal from ECDC. Mepal/Sutton and Haddenham/Sutton.
3. To consider any proposed changes to the number of seats on Sutton Parish Council.

195/18 Reports from Working parties and management meetings

None to receive.

196/18 Royal British Legion Club.

1. To receive a request from the Royal British Legion Club to trade under a new name.

197/18 Date of next meeting(s)

Full Council - 24th April 2018

Annual Meeting of the Electorate – 26th April 2018

Members of the public and press are welcome to attend the meeting.

