

**Parish Clerk**

Mrs R A Hughes FSLCC
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NOTICE OF MEETING:**TIME:****Full Council****7.30pm****DATE:****Tuesday 27th February 2018****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
21st February 2018

MEMBERS

15

QUORUM:

5

A G E N D A**163/18 To receive and note apologies for absence.**

Mr A Marking

164/18 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

165/18 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

166/18 Matters for Information only.

- 1. Clerk to update on mobile kebab van.
- 2. The Connections Bus – termly report. Sept to Dec 2017. (Enclosed)
- 3. Meeting dates for Civic year 2018/2019. (Enclosed)
- 4. Clerk to report on donation of Gavel and Block.
- 5. Clerk to report on parish councillor vacancy.
- 6. Clerk to report on arrangements for Sutton Spring Clean

167/18 To approve the minutes of the meeting of 23rd January 2018 (Enclosed)**168/18 To receive County and District Councillor reports. (Enclosed)**

- a) County Council Report – Cllr L Dupre.
- b) District Council Report – Cllr L Dupre.
- c) District Council Report – Cllr L Stubbs

- d) Councillor Questions.

169/18 Resolution action chart (Enclosed)

170/18 Planning

1. Planning Approvals

- i) 16/01419/FUL. Isle of Ely Sports Club. Construction of a new 100m firing range comprising a grass topped berm with a sand filled bank and targets.

2. Planning Refusals

- i) 17/01800/OUT. 123 High Street. Erection of 9 x 2 storey dwellings, garages and associated works following the demolition of the existing bungalow.

3. Planning Applications

- i) 18/00079/FUL. 8 Tower Road. Erection of a single storey porch on the front of the property and a single storey rear extension. Demolition of single storey rear extension.
- ii) 18/00157/FUL. 57 The Row. Single storey rear extension.
- iii) 18/00133/FUL. Charringtons Solid Fuel Crown Yard Depot, Station Road. Change of use B1-B8 Commercial unit to D2 Gym.

4. Tree applications & consents

- i) 16 Sutton Park – Consent 1 x Horse chestnut – 30% crown reduction. 2 x Conifers – Fell.

5. ECDC Expressions of Interest for projects on the Council's CIL Regulation 123 List. (Enclosed)

1. To consider and submit infrastructure projects that could benefit from CIL funding.

171/18 Finance

1. To approve payments

a) <u>Online Payments</u>			
February	Salary payments & expenses	£TBA	
LGSS	Pension	£TBA	
Veolia ES (UK) Ltd	Easi-bins	£184.68	
ESPO	Admin/cleaning/equipment	£79.14	
The Copier Warehouse	Photocopying	£92.82	
Intouch CRM	Website	£35.99	
Came & Co	Insurance	£4461.75	
TSO Host	Annual host fee	£41.99	
Sutton CE (VC) Primary School	Community Room electric	£45.81	
Ely Skip Hire	Burial ground skip	£115.00	
Madingley Mulch	Gravel – Burial Ground	£49.05	
Norris & Fisher	Building valuations	£300.00	
SLCC Enterprises Ltd	Conference	£346.80	
Centradata	IT support/maintenance	£215.70	
b) <u>Direct Debits</u>			
The Peoples Pension	Pension	£TBA	
Volkswagen Leasing	Van lease	£242.99	
Total Gas & Power	Pavilion – Gas	£263.51	
SSE	Glebe – Electric	£14.07	
SSE	Glebe – Electric	£186.58	
SSE	Flood-lights electric	£12.91	

172/18 To receive minutes from Personnel Committee – 5th February 2018 (Enclosed).

173/18 Appointment of Cleaner Vacancy.

1. Clerk to report on interview and recommendation from the panel to appoint to fill the vacancy.

174/18 Royal Mail – Replacement mail box – Sutton Gault.

1. Clerk to report on replacement mail box at Sutton Gault.
2. Council to confirm their acceptance of the replacement.

175/18 Reports from Working parties and management meetings

1. Finance & Controls working party
 - a) To receive notes from meeting of 8th January 2018 and 12th February 2018 (Enclosed)
 - 1) Recommendations:
 - i) To note receipt of internal auditor report with no actions. (Enclosed)
 - ii) To approve virement - £350 from code 350/4525 (Cleaning materials) to 350/4520 (Sanitation).
 - iii) To approve and adopt the Financial Risk Report from 2017/2018 (Enclosed).
 - iv) To approve full payment of the outstanding invoices to Sutton Pools Land Charity a total of £774.78
2. Neighbourhood Plan
 - a) To receive notes from meeting of 19th February 2018

176/18 Correspondence

1. Request from a resident for financial assistance to set up a community newsletter. (Enclosed)
2. Request from Cllr Huxley to use a metal detector on parish council land.
3. CAPALC re: NALC – Lobby Day – 20th March 2018 (Enclosed)

177/18 Date of next meeting(s)

Extra-ordinary Full Council meeting – 20th March 2018
Full Council – 27th March 2018

Members of the public and press are welcome to attend the meeting.

