



## Parish Clerk

Mrs R A Hughes FSLCC  
The Glebe  
4 High Street  
Sutton  
Ely  
Cambs  
CB6 2RB

Tel: 01353 777189

Email: [mail@suttonpc.org.uk](mailto:mail@suttonpc.org.uk)

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### NOTICE OF MEETING:

**TIME:**

**Full Council**

**7.30pm**

**DATE:**

**Tuesday 26<sup>th</sup> March 2019**

**VENUE:**

**The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
20<sup>th</sup> March 2019

MEMBERS

15

QUORUM:

5

### A G E N D A

#### **188/19 To receive and note apologies for absence.**

Mrs S Partington and Mr B Browne.

#### **189/19 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

#### **190/19 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

#### **191/19 Matters for Information only.**

- 1. Clerk to update on Sutton Poores' Land – Lease of Old Recreation Ground.
- 2. Update on LHI application.

#### **192/19 To approve the minutes of the meeting of Council held on 26<sup>th</sup> February 2019 and 12<sup>th</sup> March 2019** (Enclosed)

#### **193/19 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre. (Enclosed)
- c) District Council Report – Cllr L Stubbs.
- d) Councillor Questions.

## 194/19 To receive and note the Resolution Action chart (Enclosed)

### 195/19 Planning

#### 1. Planning Approvals

- i) 18/01431/FUL. 50 High Street. Part demolition and conversion/extension of existing workshop/garage to form double garage plus relocation of vehicular access.
- ii) 18/01677/FUL. 21 Painters Lane. First floor extension and two storey side extension.
- iii) 18/00895/FUL. 1 Ely Rd. Change of use from car sales to car wash.

#### 2. Planning Refusals – None received to date.

#### 3. Planning Applications

- i) 19/00118/FUL. 24 Vermuyden Gardens. Retrospective permission for construction of a wooden car port.
- ii) 19/00237/FUL. 3 Nunns Way. Resubmission for one bedroom dwelling – retrospective (Previously approved as gym/store under 16/00089/FUL – refused 05.11.18).
- iii) 19/00254/FUL. 91 High Street. Proposed single storey extension and change of use from outbuilding to annexe, linked to dwelling.
- iv) 19/00315/FUL. 8 Cherry Rise. Construction of a single storey rear extension.
- v) 19/00320/OUT. Land rear of Whitegate Farm, Witcham Road, Mepal. Erection of up to 2 dwellings, double cart lodges, access and associated works.
- vi) 19/00239/VARM. Land adjacent to 43 Mepal Road. To vary condition no. 2 following the approval of the erection of 77no dwellings for residential use along with access, associated landscaping, parking and infrastructure of previously approved ref 16/01772/FUM for previously approved proposal (APP/VO510/W/17/3191847).

Amendment to above: Change of garage on plot 69. Change to application site to include changes to the garages for plots 76 and 77. Change proposal description.

Amendment to above: The additional information received included temporary sales area design including location of flags and signage.

### 196/19 Finance

#### 1. To approve payments

a)	<u>Online Payments</u>		
	March	Salary payments & expenses	£5515.93
	LGSS	Pension	£1120.00
	HMRC	Tax & NIC	£3062.26
	Veolia ES (UK) Ltd	Easi-bins	£115.56
	The Copier Warehouse	Photocopying	£85.06
	ESPO Ltd	Cleaning materials	£211.46
	Ely Skip Hire Ltd	Skip – burial ground	£345.00
	Les Yardy Fencing	Fence – POS	£1260.00
	SLCC Enterprises Ltd	LC Administration book	£103.99
	IntouchCRM	Website	£71.98
	SLCC	Asst Clerk Membership	£156.00
	ACE Fire & Security	Intercom system maintenance	
		Supply & Install intercom	£1140.00
	Truelink Ltd	Hedge & Tree work	£1260.00
b)	<u>Direct Debits</u>		
	The Peoples Pension	Pension	£32.06

Volkswagen Leasing	Van Lease	£242.99
BT	Phone & Internet	£292.84
PWLB	Loan (Glebe)	£8741.25
SSE	Electric – Pavilion	£7.44
SSE	Electric – Floodlights	£20.10
SSE	Electric – The Glebe	£152.36

c) Cheques

Cash	Petty Cash	£150.00
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**197/19 To receive minutes of the Personnel Committee – 12<sup>th</sup> March 2019 (Enclosed)**

1. To approve recommendations from the Personnel Committee
  - a) To approve review of all staff pay scales as per recommendation with effect from 1<sup>st</sup> April 2019.

**198/19 Glebe Garden – Removal of decking.**

1. To receive quotations for:
  - Option 1 – Turf and top soil.
  - Option 2 – Slabs and associated works
2. To receive quote for electrical work to external socket.
3. To select and approve option and contractor.

**199/19 Sutton Timebank**

1. Clerk to update council on Sutton Timebank from Annual meeting of electorate and grant funding.
2. To approve setting up of Timebank and for the clerk to produce a job description/person specification.

**200/19 Diary Dates**

Sutton Annual litter pick – 6<sup>th</sup> April 2019

**201/19 Date of Next Meeting(s)**

23<sup>rd</sup> April 2019.

**Members of the public and press are welcome to attend the meeting.**