

**Parish Clerk**

Mrs R A Hughes FSLCC
The Glebe
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NOTICE OF MEETING:**TIME:****DATE:****VENUE:****Full Council****7.30pm****Tuesday 22nd January 2019****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes
Clerk to Sutton Parish Council
16th January 2019
QUORUM: 5

MEMBERS

15

A G E N D A**153/19 To receive and note apologies for absence.**

Mrs J Webb and Mr B Harker

154/19 To receive declarations of interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

155/19 Public Participation

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

156/19 Matters for Information only.

- i) Clerk to report on Appointment of Neighbourhood Plan Independent Examiner.
- ii) Clerk to report on completion of Play Park.
- iii) Connections Bus Sept – Dec 2018 Report. (Enclosed)
- iv) Parish Council election time-table (Enclosed)
- v) CAPALC Information and draft AGM Minutes (Enclosed)
- vi) Pepperpot – Letter of thanks.
- vii) ECDC (Reorganisation of Community Governance) Order 2018 (Enclosed)

157/19 To approve the minutes of the meeting of Council held on 8th January 2019 (Enclosed)**158/19 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed) – Apologies received.
- b) District Council Report – Cllr L Dupre. (Enclosed)
- c) District Council Report – Cllr L Stubbs

- d) Councillor Questions.

159/19 To receive and note the Resolution Action chart (Enclosed)

160/19 Planning

1. Planning Approvals

- i) 18/01488/FUL. 59 The Brook. Proposed gym/garden room extension to existing garage.

2. Planning Refusals – None received to date.

3. Planning Applications

- i) 18/0152/FUL. Whitegate Farm, Witcham. Demolition of 2 x nissen huts, construction of two swellings with associated parking and amenity area. Amendment (For Info only). Removal of garage to the front elevation of plot 1.
- ii) 18/01431/FUL. 50 High Street. Part demolition and conversion/extension of existing workshop/garage to form double garage plus relocation of vehicular access. – Amended plans to show details of existing trees, retention of brick wall on Pound Lane and use of reclaimed bricks.

4. Tree work applications and consents

- i) 1 Windmill Walk. Consent: Felling and reduction to 6 trees.
- ii) 18 Sutton Park. Consent: Felling and reduction to 3 trees.
- iii) 4 Station Road. Consent: Crown reduction to 2 x Acer.
- iv) 12 Sutton Park. Consent: 2 x Fell & reduction to 2 trees.
- v) 5 Ash Croft (TPO) Consent: Fell 1 Ash replace with 1 x Silver Birch.
- vi) 10 Sutton Park. Consent: Fell and reduction to 11 trees.

161/19 Finance

1. To approve payments

a) Online Payments

January	Salary payments & expenses	£5227.17
LGSS	Pension	£1120.00
Veolia ES (UK) Ltd	Easi-bins	£161.78
The Copier Warehouse	Photocopying	£93.00
Truelink Ltd	Grass maintenance	£307.50
Fenland Spirit Services Ltd	Lawn mower service	£69.00
The Connections Bus	Youth Bus	£2550.00
Came & Company	Insurance	£5004.84
Ely Skip Hire Ltd	Skip hire	£115.00
Sovereign Design Play	Play area upgrade	£54,952.03
Cambs ACRE	Subscription	£57.00
IntouchCRM	Website	£71.98
Centra Data Ltd	IT support	£431.40

b) Direct Debits

The Peoples Pension	Pension	£32.06
Volkswagen Leasing	Van Lease	£242.99
SSE	Glebe – electric	£14.07
SSE	Pavilion – electric	£219.15

c) Cheques

Information Services	Data protection fee	£40.00
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162/19 Allotments (Arable Land, Chain Causeway).

1. Clerk to report on notice received for 2 allotments, tender process and farm tenancy agreement.

2. To discuss and approve tender process and delegation of clerk and one member to open tender documents.

163/19 PFHI and LHI Scheme 20mph

1. To receive and approve map showing proposed 20mph section of village. (Enclosed).

164/19 To receive quotations for fence on public open space – St Andrews Close.

1. To consider and approve contractor to erect fence.

165/19 Diary Dates

29th January 2019 – Neighbourhood Plan working party.
12th February 2019 – Village Hall Management Committee.
19th February 2019 – Finance working party.
21st March 2019 – Glebe Management Committee

166/19 Date of Next Meeting(s)

Full Council - 26th February 2019
Personnel Committee Meeting – 12th March 2019
Annual Meeting of the Electorate – 21st March 2019

Members of the public and press are welcome to attend the meeting.