



**Parish Clerk**  
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**NOTICE OF MEETING:****Full Council****TIME:****7.30pm****DATE:****Tuesday 24<sup>th</sup> September 2019****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
18<sup>th</sup> September 2019

MEMBERS

15

QUORUM:

5

**A G E N D A****84/19 To receive and note apologies for absence.**

Mrs S Partington and Ms L Ruse

**85/19 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**86/19 To receive presentation from Linden Homes on Master Plan for development at Mepal Road.  
David Bainbridge and Verity MacMahon – Linden Homes.**

To receive presentation and allow time for Council and public questions.

**87/19 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**88/19 Matters for Information only.**

1. Clerk to update on trespassing over boundary at football field.
2. The Connections Bus Report (Enclosed) and invite to AGM.
3. Information on ECDC Community Safety scheme.
4. Mr B Harker to update Council on Speed watch.

**89/19 To approve the minutes of the meeting of Council held on 27<sup>th</sup> August 2019 (Enclosed)****90/19 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre & Cllr Inskip (Enclosed)
- c) Councillor Questions.

91/19 To receive and note the Resolution Action chart (Enclosed)

92/19 Finance

1. To note report from Finance & Reporting working party 10<sup>th</sup> September 2019. (Enclosed)

- i) To note conclusion of audit YE 31<sup>st</sup> March 2019. (Enclosed)
- ii) To approve payments

a) <u>Online Payments</u>		
September	Salary payments & expenses	£6216.54
LGSS	Pension	£1219.25
HMRC	Tax & NIC	£3327.41
Veolia ES (UK) Ltd	Easi-bins	£138.67
The Copier Warehouse	Photocopying	£85.06
IntouchCRM	Website	£35.99
Truelink Ltd	Grass maintenance	£274.80
ESPO Ltd	Cleaning/Admin materials	£132.35
Centra data Ltd	Computer equip	£453.00
G & J Peck Ltd	Mower oil	£20.00
Fenland Leisure Products Ltd	Gate spring – play park	£45.60
PKF Littlejohn LLP	External Audit	£720.00
Sutton Feast Committee	Grant (GPC)	£502.66
Ace Security	Intercom annual contract	£192.00
Ace Security	CCTV annual contract	£221.52
Salmons Bros	Pavilion – draining grates	£158.70
Sid Bibby	Glebe garden patio	£4860.00

b) <u>Direct Debits</u>		
Volkswagen Leasing	Van Lease	£242.99
ECDC	Non domestic rates	£614.00
BT	Phone & Broadband	£389.09
SSE	Glebe – Electric	£15.94
SSE	Pavilion – Gas	£156.60
SSE	Floodlights – Electric	£16.66
SSE	Glebe – Electric	£136.50

93/19 To receive reports from Committees, Management Committees and working parties.

1. Planning Committee 17<sup>th</sup> September 2019

- i) To receive and note minutes of the meeting of the 17<sup>th</sup> September 2019. (Enclosed)

2. Traffic & Transport working party 19<sup>th</sup> August 2019

- i) To note report from Traffic and Transport working party 19<sup>th</sup> August 2019 (Enclosed)

- ii) To consider and approve recommendations.

- a) The response to the County Council Transport Plan should reflect Neighbourhood Plan statements (page 35 of Plan) as follows:
  - a. SPC and CCC will work together to effect traffic calming to reduce traffic speed and improve crossing points in the village
  - b. Community actions 4 and 5
  - c. Safe crossing point to be provided across A142 to Elean Business Park
  - d. Support promotion of improved public transport from Sutton to Ely which has recently been downgraded.

**94/19 Sutton Open Spaces Group – Village planting proposal**

1. To consider report from Clerk (Enclosed)
2. To discuss and approve proposals for village planting.

**95/19 Diary Dates**

28<sup>th</sup> September 2019 – Sports & Recreation WP community event.

**96/19 Date of Next Meeting(s)**

Planning Committee – 15<sup>th</sup> October 2019

Full Council – 22<sup>nd</sup> October 2019

**Members of the public and press are welcome to attend the meeting.**

