

**Parish Clerk**

Mrs R A Hughes FSLCC  
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**NOTICE OF MEETING:****TIME:****Full Council****7.30pm****DATE:****Tuesday 23<sup>rd</sup> July 2019****VENUE:****The Pavilion, The Brook Sutton**

Dear Sir/Madam

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Mrs R Hughes  
Clerk to Sutton Parish Council  
17<sup>th</sup> July 2019

MEMBERS

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QUORUM:

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**A G E N D A**

**54/19 To receive and note apologies for absence.**

**55/19 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- c) Councillors to declare any pecuniary interest in any items on the agenda.

**56/19 Public Participation**

To adjourn the meeting for up to 10 minutes to allow any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**57/19 Matters for Information only.**

- 1. Clerk to update on Airfields of Britain Conservation Trust – Commemorative Memorial. (Press release enclosed).
- 2. Clerk to inform council on concerns regarding trespassing onto private land (adjacent to the Football pitch).

**58/19 To approve the minutes of the meeting of Council held on 25<sup>th</sup> June 2019 (Enclosed)**

**59/19 To receive County and District Councillor reports.**

- a) County Council Report – Cllr L Dupre. (Enclosed)
- b) District Council Report – Cllr L Dupre & Cllr Inskip (Enclosed)
- c) Councillor Questions.

**60/19 To receive and note the Resolution Action chart (Enclosed)**

## 61/19 Finance

### 1. To approve payments

a)	<u>Online Payments</u>		
	June	Salary payments & expenses	£5880.01
	LGSS	Pension	£1219.25
	Veolia ES (UK) Ltd	Easi-bins	£138.67
	The Copier Warehouse	Photocopying	£85.06
	IntouchCRM	Website	£35.99
	Truelink Ltd	Grass maintenance	£757.20
	ESPO Ltd	Cleaning/Maint materials	£97.89
	CAPALC	Councillor/Chairman Training	£410.00
	East Cambs Trading Co	Quarterly Play Park Inspection	£30.00
	Centradata	Wireless Router/IT support	£155.40
	CamAlarms Limited	Maint Fire Alarm Pavillon	£81.60
	Sutton Rainbows	Grant (GPC)	£282.40
	Sutton Garden Club	Grant (GPC)	£190.00
	Came & Co	Van Insurance	£486.65
b)	<u>Direct Debits</u>		
	The Peoples Pension	Pension	£33.37
	Volkswagen Leasing	Van Lease	£242.99
	SSE	Gas – Pavilion	£366.13
	SSE	Gas – The Glebe	£226.76
	SSE	Electric – Floodlights	£18.02
	SSE	Electric – The Glebe	£18.02
	SSE	Electric – The Glebe	£144.61
	SSE	Electric – Pavilion	£660.68
	Wave	Water and Sewerage – Glebe	£35.75
	ECDC	Non-domestic rates	£614.00

## 62/19 To receive reports from Committees, Management Committees and working parties.

### 1. Planning Committee

- a) To receive and note minutes of meeting held on 26<sup>th</sup> July 2019 (Enclosed)

### 2. The Glebe Management Committee

- a) To receive and note minutes of meeting held on 20<sup>th</sup> June 2019. (Enclosed).

### 3. Traffic & Transport working party

- a) Minutes of the meeting of the 24<sup>th</sup> June 2019 (Enclosed)
- b) To consider and approve recommendations from the working party.
- i) To change the remit of the working party as follows:
1. To follow through with the Parish Council Transport issues identified in the Neighbourhood plan.
  2. Similarly ensure provision is made for safe pedestrian and cycling routes between and Elean Business Park
  3. Care and maintenance of Footpaths, Street furniture and cycle ways especially where SPC are responsible
  4. Address village wide speeding and parking problems
- ii) To support a renewed Local Highway Improvement (LHI) bid for a Mobile Vehicle Activated Sign (MVAS).

**63/19 Child and Adults at Risk Safeguarding Policy**

1. To adopt updated Child and Adults at Risk Safeguarding Policy. (Enclosed)

**64/19 Cambridgeshire & Peterborough Combined Authority Local Transport Plan Consultation**

<https://cambridgeshirepeterborough-ca.gov.uk/about-us/programmes/transport/ltp> - For full documents.

Enclosed – summary document.

1. To consider the draft Transport Plan and make any comments.

**65/19 Diary Dates**

28<sup>th</sup> September 2019 – Sports & Recreation WP community event.

**66/19 Date of Next Meeting(s)**

6<sup>th</sup> August 2019 – Personnel Committee

20<sup>th</sup> August 2019 – Planning Committee

27<sup>th</sup> August 2019 – Full Council

**Members of the public and press are welcome to attend the meeting.**

